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REGISTER OF WAGE DETERMINATIONS UNDER  
THE SERVICE CONTRACT ACT  
By direction of the Secretary of Labor

U.S. DEPARTMENT OF LABOR  
EMPLOYMENT STANDARDS ADMINISTRATION  
WAGE AND HOUR DIVISION  
WASHINGTON D.C. 20210

Daniel W. Simms                      Division of  
Director                      Wage Determinations

Wage Determination No.: 2015-5341  
Revision No.: 2  
Date Of Revision: 12/29/2015

Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.15 for calendar year 2016 applies to all contracts subject to the Service Contract Act for which the solicitation was issued on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.15 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2016. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at [www.dol.gov/whd/govcontracts](http://www.dol.gov/whd/govcontracts).

State: Kansas

Area: Kansas Counties of Butler, Harvey, Sedgwick, Sumner

**\*\*Fringe Benefits Required Follow the Occupational Listing\*\***

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		12.91
01012 - Accounting Clerk II		15.89
01013 - Accounting Clerk III		17.75
01020 - Administrative Assistant		21.00
01035 - Court Reporter		24.99
01041 - Customer Service Representative I		11.23
01042 - Customer Service Representative II		12.64
01043 - Customer Service Representative III		13.79
01051 - Data Entry Operator I		13.80
01052 - Data Entry Operator II		15.07
01060 - Dispatcher, Motor Vehicle		16.19
01070 - Document Preparation Clerk		14.47
01090 - Duplicating Machine Operator		14.47
01111 - General Clerk I		11.68
01112 - General Clerk II		12.75
01113 - General Clerk III		14.31
01120 - Housing Referral Assistant		17.77
01141 - Messenger Courier		12.43
01191 - Order Clerk I		13.04
01192 - Order Clerk II		14.24
01261 - Personnel Assistant (Employment) I		14.61
01262 - Personnel Assistant (Employment) II		16.35
01263 - Personnel Assistant (Employment) III		18.22
01270 - Production Control Clerk		22.50
01290 - Rental Clerk		13.83
01300 - Scheduler, Maintenance		13.81
01311 - Secretary I		13.81
01312 - Secretary II		15.44
01313 - Secretary III		17.77
01320 - Service Order Dispatcher		14.01
01410 - Supply Technician		21.00
01420 - Survey Worker		13.37
01460 - Switchboard Operator/Receptionist		12.06
01531 - Travel Clerk I		12.58
01532 - Travel Clerk II		13.25
01533 - Travel Clerk III		14.27
01611 - Word Processor I		12.82
01612 - Word Processor II		14.39
01613 - Word Processor III		15.70
05000 - Automotive Service Occupations		
05005 - Automobile Body Repairer, Fiberglass		20.95
05010 - Automotive Electrician		19.91
05040 - Automotive Glass Installer		19.06
05070 - Automotive Worker		19.06
05110 - Mobile Equipment Servicer		16.98
05130 - Motor Equipment Metal Mechanic		20.95
05160 - Motor Equipment Metal Worker		19.06
05190 - Motor Vehicle Mechanic		21.18
05220 - Motor Vehicle Mechanic Helper		15.92

05250	- Motor Vehicle Upholstery Worker	18.02
05280	- Motor Vehicle Wrecker	19.06
05310	- Painter, Automotive	19.91
05340	- Radiator Repair Specialist	19.06
05370	- Tire Repairer	15.62
05400	- Transmission Repair Specialist	20.95
07000	- Food Preparation And Service Occupations	
07010	- Baker	11.71
07041	- Cook I	10.78
07042	- Cook II	12.05
07070	- Dishwasher	8.43
07130	- Food Service Worker	8.66
07210	- Meat Cutter	15.04
07260	- Waiter/Waitress	8.55
09000	- Furniture Maintenance And Repair Occupations	
09010	- Electrostatic Spray Painter	19.62
09040	- Furniture Handler	13.76
09080	- Furniture Refinisher	19.62
09090	- Furniture Refinisher Helper	15.66
09110	- Furniture Repairer, Minor	17.54
09130	- Upholsterer	19.62
11000	- General Services And Support Occupations	
11030	- Cleaner, Vehicles	10.31
11060	- Elevator Operator	10.62
11090	- Gardener	12.57
11122	- Housekeeping Aide	10.62
11150	- Janitor	10.62
11210	- Laborer, Grounds Maintenance	11.58
11240	- Maid or Houseman	8.83
11260	- Pruner	10.63
11270	- Tractor Operator	12.53
11330	- Trail Maintenance Worker	11.58
11360	- Window Cleaner	11.57
12000	- Health Occupations	
12010	- Ambulance Driver	17.20
12011	- Breath Alcohol Technician	16.75
12012	- Certified Occupational Therapist Assistant	23.19
12015	- Certified Physical Therapist Assistant	23.09
12020	- Dental Assistant	16.17
12025	- Dental Hygienist	32.30
12030	- EKG Technician	23.75
12035	- Electroneurodiagnostic Technologist	23.75
12040	- Emergency Medical Technician	17.20
12071	- Licensed Practical Nurse I	15.37
12072	- Licensed Practical Nurse II	17.20
12073	- Licensed Practical Nurse III	19.17
12100	- Medical Assistant	12.83
12130	- Medical Laboratory Technician	15.37
12160	- Medical Record Clerk	13.01
12190	- Medical Record Technician	14.89
12195	- Medical Transcriptionist	15.61
12210	- Nuclear Medicine Technologist	36.12
12221	- Nursing Assistant I	10.68
12222	- Nursing Assistant II	12.01
12223	- Nursing Assistant III	13.11
12224	- Nursing Assistant IV	14.71
12235	- Optical Dispenser	13.59
12236	- Optical Technician	15.25
12250	- Pharmacy Technician	14.75
12280	- Phlebotomist	13.54
12305	- Radiologic Technologist	22.42
12311	- Registered Nurse I	20.98
12312	- Registered Nurse II	25.67
12313	- Registered Nurse II, Specialist	25.67
12314	- Registered Nurse III	31.05
12315	- Registered Nurse III, Anesthetist	31.05
12316	- Registered Nurse IV	37.22
12317	- Scheduler (Drug and Alcohol Testing)	21.30
12320	- Substance Abuse Treatment Counselor	15.94
13000	- Information And Arts Occupations	
13011	- Exhibits Specialist I	18.13
13012	- Exhibits Specialist II	22.46
13013	- Exhibits Specialist III	27.44
13041	- Illustrator I	18.13
13042	- Illustrator II	22.46
13043	- Illustrator III	27.44
13047	- Librarian	24.88
13050	- Library Aide/Clerk	12.63
13054	- Library Information Technology Systems Administrator	21.60
13058	- Library Technician	14.40

13061	- Media Specialist I	16.20
13062	- Media Specialist II	18.13
13063	- Media Specialist III	20.21
13071	- Photographer I	13.75
13072	- Photographer II	16.29
13073	- Photographer III	20.16
13074	- Photographer IV	24.59
13075	- Photographer V	29.83
13090	- Technical Order Library Clerk	15.86
13110	- Video Teleconference Technician	17.00
14000	- Information Technology Occupations	
14041	- Computer Operator I	17.92
14042	- Computer Operator II	18.33
14043	- Computer Operator III	21.46
14044	- Computer Operator IV	23.01
14045	- Computer Operator V	25.46
14071	- Computer Programmer I (see 1)	22.75
14072	- Computer Programmer II (see 1)	25.78
14073	- Computer Programmer III (see 1)	
14074	- Computer Programmer IV (see 1)	
14101	- Computer Systems Analyst I (see 1)	
14102	- Computer Systems Analyst II (see 1)	
14103	- Computer Systems Analyst III (see 1)	
14150	- Peripheral Equipment Operator	17.92
14160	- Personal Computer Support Technician	24.04
14170	- System Support Specialist	24.70
15000	- Instructional Occupations	
15010	- Aircrew Training Devices Instructor (Non-Rated)	28.83
15020	- Aircrew Training Devices Instructor (Rated)	34.88
15030	- Air Crew Training Devices Instructor (Pilot)	40.05
15050	- Computer Based Training Specialist / Instructor	28.83
15060	- Educational Technologist	26.18
15070	- Flight Instructor (Pilot)	40.05
15080	- Graphic Artist	21.75
15085	- Maintenance Test Pilot, Fixed, Jet/Prop	36.56
15086	- Maintenance Test Pilot, Rotary Wing	36.56
15088	- Non-Maintenance Test/Co-Pilot	36.56
15090	- Technical Instructor	17.81
15095	- Technical Instructor/Course Developer	21.79
15110	- Test Proctor	14.37
15120	- Tutor	14.37
16000	- Laundry, Dry-Cleaning, Pressing And Related Occupations	
16010	- Assembler	9.03
16030	- Counter Attendant	9.03
16040	- Dry Cleaner	11.46
16070	- Finisher, Flatwork, Machine	9.03
16090	- Presser, Hand	9.03
16110	- Presser, Machine, Drycleaning	9.03
16130	- Presser, Machine, Shirts	9.03
16160	- Presser, Machine, Wearing Apparel, Laundry	9.03
16190	- Sewing Machine Operator	12.21
16220	- Tailor	12.97
16250	- Washer, Machine	9.81
19000	- Machine Tool Operation And Repair Occupations	
19010	- Machine-Tool Operator (Tool Room)	22.95
19040	- Tool And Die Maker	29.95
21000	- Materials Handling And Packing Occupations	
21020	- Forklift Operator	16.38
21030	- Material Coordinator	22.50
21040	- Material Expediter	22.50
21050	- Material Handling Laborer	11.66
21071	- Order Filler	12.00
21080	- Production Line Worker (Food Processing)	16.38
21110	- Shipping Packer	16.54
21130	- Shipping/Receiving Clerk	16.54
21140	- Store Worker I	15.07
21150	- Stock Clerk	19.31
21210	- Tools And Parts Attendant	16.38
21410	- Warehouse Specialist	16.38
23000	- Mechanics And Maintenance And Repair Occupations	
23010	- Aerospace Structural Welder	28.51
23019	- Aircraft Logs and Records Technician	22.99
23021	- Aircraft Mechanic I	27.15
23022	- Aircraft Mechanic II	28.51
23023	- Aircraft Mechanic III	29.93
23040	- Aircraft Mechanic Helper	20.31
23050	- Aircraft, Painter	25.23
23060	- Aircraft Servicer	22.99
23070	- Aircraft Survival Flight Equipment Technician	25.23
23080	- Aircraft Worker	24.32
23091	- Aircrew Life Support Equipment (ALSE) Mechanic	24.32

I		
23092	- Aircrew Life Support Equipment (ALSE) Mechanic	27.15
II		
23110	- Appliance Mechanic	19.62
23120	- Bicycle Repairer	17.18
23125	- Cable Splicer	26.94
23130	- Carpenter, Maintenance	19.62
23140	- Carpet Layer	19.97
23160	- Electrician, Maintenance	22.54
23181	- Electronics Technician Maintenance I	24.31
23182	- Electronics Technician Maintenance II	25.52
23183	- Electronics Technician Maintenance III	30.71
23260	- Fabric Worker	19.44
23290	- Fire Alarm System Mechanic	20.21
23310	- Fire Extinguisher Repairer	18.38
23311	- Fuel Distribution System Mechanic	23.33
23312	- Fuel Distribution System Operator	19.20
23370	- General Maintenance Worker	18.69
23380	- Ground Support Equipment Mechanic	27.15
23381	- Ground Support Equipment Servicer	22.99
23382	- Ground Support Equipment Worker	24.32
23391	- Gunsmith I	18.38
23392	- Gunsmith II	20.56
23393	- Gunsmith III	22.64
23410	- Heating, Ventilation And Air-Conditioning Mechanic	20.87
23411	- Heating, Ventilation And Air Contditioning Mechanic (Research Facility)	21.82
23430	- Heavy Equipment Mechanic	22.74
23440	- Heavy Equipment Operator	20.58
23460	- Instrument Mechanic	22.89
23465	- Laboratory/Shelter Mechanic	21.58
23470	- Laborer	11.66
23510	- Locksmith	21.83
23530	- Machinery Maintenance Mechanic	21.70
23550	- Machinist, Maintenance	20.58
23580	- Maintenance Trades Helper	15.77
23591	- Metrology Technician I	22.89
23592	- Metrology Technician II	23.94
23593	- Metrology Technician III	25.01
23640	- Millwright	22.64
23710	- Office Appliance Repairer	19.00
23760	- Painter, Maintenance	18.96
23790	- Pipefitter, Maintenance	22.34
23810	- Plumber, Maintenance	21.22
23820	- Pneudraulic Systems Mechanic	22.64
23850	- Rigger	22.64
23870	- Scale Mechanic	20.56
23890	- Sheet-Metal Worker, Maintenance	21.95
23910	- Small Engine Mechanic	20.56
23931	- Telecommunications Mechanic I	23.82
23932	- Telecommunications Mechanic II	24.92
23950	- Telephone Lineman	26.15
23960	- Welder, Combination, Maintenance	19.95
23965	- Well Driller	22.64
23970	- Woodcraft Worker	22.64
23980	- Woodworker	18.38
24000	- Personal Needs Occupations	
24550	- Case Manager	14.00
24570	- Child Care Attendant	10.20
24580	- Child Care Center Clerk	12.75
24610	- Chore Aide	10.39
24620	- Family Readiness And Support Services Coordinator	14.00
24630	- Homemaker	16.25
25000	- Plant And System Operations Occupations	
25010	- Boiler Tender	22.93
25040	- Sewage Plant Operator	23.96
25070	- Stationary Engineer	25.22
25190	- Ventilation Equipment Tender	17.55
25210	- Water Treatment Plant Operator	20.86
27000	- Protective Service Occupations	
27004	- Alarm Monitor	16.74
27007	- Baggage Inspector	12.36
27008	- Corrections Officer	15.27
27010	- Court Security Officer	16.04
27030	- Detection Dog Handler	17.18
27040	- Detention Officer	15.27
27070	- Firefighter	17.61
27101	- Guard I	12.36
27102	- Guard II	17.18

27131	- Police Officer I	18.40
27132	- Police Officer II	20.46
28000	- Recreation Occupations	
28041	- Carnival Equipment Operator	11.43
28042	- Carnival Equipment Repairer	12.08
28043	- Carnival Worker	9.29
28210	- Gate Attendant/Gate Tender	15.09
28310	- Lifeguard	10.82
28350	- Park Attendant (Aide)	16.88
28510	- Recreation Aide/Health Facility Attendant	12.32
28515	- Recreation Specialist	20.91
28630	- Sports Official	13.44
28690	- Swimming Pool Operator	15.81
29000	- Stevedoring/Longshoremen Occupational Services	
29010	- Blocker And Bracer	20.56
29020	- Hatch Tender	20.56
29030	- Line Handler	20.56
29041	- Stevedore I	18.67
29042	- Stevedore II	21.58
30000	- Technical Occupations	
30010	- Air Traffic Control Specialist, Center (HFO) (see 2)	36.48
30011	- Air Traffic Control Specialist, Station (HFO) (see 2)	25.90
30012	- Air Traffic Control Specialist, Terminal (HFO) (see 2)	27.71
30021	- Archeological Technician I	17.30
30022	- Archeological Technician II	18.79
30023	- Archeological Technician III	23.27
30030	- Cartographic Technician	23.27
30040	- Civil Engineering Technician	20.83
30051	- Cryogenic Technician I	25.78
30052	- Cryogenic Technician II	28.46
30061	- Drafter/CAD Operator I	16.79
30062	- Drafter/CAD Operator II	18.79
30063	- Drafter/CAD Operator III	20.94
30064	- Drafter/CAD Operator IV	25.77
30081	- Engineering Technician I	16.25
30082	- Engineering Technician II	18.25
30083	- Engineering Technician III	22.54
30084	- Engineering Technician IV	24.66
30085	- Engineering Technician V	33.08
30086	- Engineering Technician VI	40.00
30090	- Environmental Technician	23.27
30095	- Evidence Control Specialist	23.27
30210	- Laboratory Technician	21.38
30221	- Latent Fingerprint Technician I	25.77
30222	- Latent Fingerprint Technician II	28.46
30240	- Mathematical Technician	23.48
30361	- Paralegal/Legal Assistant I	18.18
30362	- Paralegal/Legal Assistant II	23.48
30363	- Paralegal/Legal Assistant III	28.72
30364	- Paralegal/Legal Assistant IV	33.95
30375	- Petroleum Supply Specialist	28.46
30390	- Photo-Optics Technician	23.48
30395	- Radiation Control Technician	28.46
30461	- Technical Writer I	20.98
30462	- Technical Writer II	25.67
30463	- Technical Writer III	31.05
30491	- Unexploded Ordnance (UXO) Technician I	23.19
30492	- Unexploded Ordnance (UXO) Technician II	28.06
30493	- Unexploded Ordnance (UXO) Technician III	33.63
30494	- Unexploded (UXO) Safety Escort	23.19
30495	- Unexploded (UXO) Sweep Personnel	23.19
30501	- Weather Forecaster I	25.77
30502	- Weather Forecaster II	31.34
30620	- Weather Observer, Combined Upper Air Or (see 2)	20.94
Surface Programs		
30621	- Weather Observer, Senior (see 2)	23.27
31000	- Transportation/Mobile Equipment Operation Occupations	
31010	- Airplane Pilot	28.06
31020	- Bus Aide	10.88
31030	- Bus Driver	13.88
31043	- Driver Courier	11.90
31260	- Parking and Lot Attendant	10.11
31290	- Shuttle Bus Driver	12.61
31310	- Taxi Driver	10.43
31361	- Truckdriver, Light	12.61
31362	- Truckdriver, Medium	12.87
31363	- Truckdriver, Heavy	18.13
31364	- Truckdriver, Tractor-Trailer	18.13
99000	- Miscellaneous Occupations	
99020	- Cabin Safety Specialist	13.68
99030	- Cashier	8.89

99050 - Desk Clerk	9.27
99095 - Embalmer	24.91
99130 - Flight Follower	23.19
99251 - Laboratory Animal Caretaker I	9.86
99252 - Laboratory Animal Caretaker II	10.44
99260 - Marketing Analyst	26.82
99310 - Mortician	24.91
99410 - Pest Controller	18.68
99510 - Photofinishing Worker	12.50
99710 - Recycling Laborer	15.15
99711 - Recycling Specialist	17.51
99730 - Refuse Collector	12.75
99810 - Sales Clerk	11.90
99820 - School Crossing Guard	11.36
99830 - Survey Party Chief	20.22
99831 - Surveying Aide	12.47
99832 - Surveying Technician	17.11
99840 - Vending Machine Attendant	13.31
99841 - Vending Machine Repairer	15.81
99842 - Vending Machine Repairer Helper	13.31

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ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$4.27 per hour or \$170.80 per week or \$740.13 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 10 years, and 4 after 20 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of eleven paid holidays per year: New Year's Day, Martin Luther King Jr's Birthday, Washington's Birthday, Good Friday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541.400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

- (1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;
- (2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;
- (3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or
- (4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you

work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

**\*\* HAZARDOUS PAY DIFFERENTIAL \*\***

An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving re-grading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

**\*\* UNIFORM ALLOWANCE \*\***

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

**\*\* SERVICE CONTRACT ACT DIRECTORY OF OCCUPATIONS \*\***

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition (Revision 1), dated September 2015, unless otherwise indicated.

**\*\* REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE, Standard Form 1444 (SF-1444) \*\***

**Conformance Process:**

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination (See 29 CFR 4.6(b)(2)(i)). Such conforming procedures shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees (See 29 CFR 4.6(b)(2)(ii)). The Wage and Hour Division shall make a final determination of conformed classification, wage rate, and/or fringe benefits which shall be paid to all employees performing in the classification from the first day of work on which contract work is performed by them in the classification. Failure to pay such unlisted employees the compensation agreed upon by the interested

parties and/or fully determined by the Wage and Hour Division retroactive to the date such class of employees commenced contract work shall be a violation of the Act and this contract. (See 29 CFR 4.6(b)(2)(v)). When multiple wage determinations are included in a contract, a separate SF-1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order the proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the U.S. Department of Labor, Wage and Hour Division, for review (See 29 CFR 4.6(b)(2)(ii)).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour Division's decision to the contractor.
- 6) Each affected employee shall be furnished by the contractor with a written copy of such determination or it shall be posted as a part of the wage determination (See 29 CFR 4.6(b)(2)(iii)).

Information required by the Regulations must be submitted on SF-1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" should be used to compare job definitions to ensure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination (See 29 CFR 4.152(c)(1)).