

**ATTACHMENT 1A: Department of Veterans Affairs
NTX Halls and Walls Project (Replace Atrium Flooring)
Project Number 549-16-164
LOCAL SAFETY REQUIREMENTS**

VA North Texas Health Care Systems Construction Accident Prevention Plan Requirements

Prior to commencing work contractors must submit for approval accident prevention plan. The prime contractor will write this plan for the specific work and hazards of the contract and implementing in detail the requirements for safety and occupational health. This plan shall be reviewed and found acceptable by facility Construction Safety Officer (CSO) and project Contracting Officer Representative COR prior to initiation of work at the job site. **The plan shall be developed by qualified personnel and shall be signed by a competent person AND a representative of management.**

The prime contractor shall integrate all subcontractor work activities into the Safety and health plan; ensure the plan is available to all contractor and subcontractor employees. All subcontractors shall integrate the provisions of the plan into their work activities.

1) The safety plan shall include:

- A. Plan Preparer's information
 - a. Title,
 - b. signature
 - c. phone number
- B. Plan Approver's information:
 - a. Title
 - b. signature
 - c. phone number
- C. Background information on the project to include:
 - a. Contractor
 - b. Contract number
 - c. Project name
 - d. Description of work to be performed
 - e. Location of work to be performed
 - f. Contractor accident experience (i.e. OSHA 200 forms, corporate safety trend analysis)
 - g. listing of phases of work
 - h. hazardous activities requiring hazard analysis

2) Statement of Safety & Health Policies

- A. Administrative responsibilities for implementing the plan
- B. Identification and accountability of personnel responsible for accident prevention
- C. Means for controlling work activities of subcontractors and suppliers
- D. Responsibilities of subcontractors
- E. Plans for safety indoctrination of new employees

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- F. Plans for continued safety training
- G. Provisions for safety inspections to include
- H. Work site/material and equipment inspection
- I. Means for recording inspection results
- J. Timetable for correction of deficiencies
- K. Procedures for follow-up inspections to ensure correction
- L. Responsibilities for investigation and reporting accidents/exposure
 - o All accidents incident to the project will be investigated & reported within 24 hours
 - o Accidents that result in a fatality, three or more persons admitted to a hospital or significant property damage will be reported immediately to the Contracting Officer. Contractors are responsible for notifying OSHA.
- M. First aid treatments shall be reported and recorded daily.
- N. Responsibilities for maintaining accident data, reports and logs
- O. Emergency response capabilities for disasters
- P. Emergency Plans will include:
 - o Emergency phone numbers and shall be tested periodically
 - o Escape procedures
 - o Employee accounting following an emergency evacuation
 - o Rescue and medical duties
 - o Means of reporting emergencies
 - o Persons to be contacted.
- Q. Plans for maintaining job cleanup and safe access
- R. Public safety requirements (fencing/signs)
- S. Prevention of alcohol/drug abuse on the job
- T. Plans shall require monthly supervisor safety meeting and weekly worker safety meetings. Meetings shall be documented and shall include:
 - o Date held
 - o Attendance
 - o Subjects
 - o Name of individuals who conducted the meeting

3) Hazard communication plans

- A. A list of hazardous chemicals known to be present
- B. Methods used to inform employees of the hazards
- C. All chemical containers shall be labeled
- D. MSDS for all chemicals stored on site

4) Fire Safety Plan

Establish and maintain a fire protection program in accordance with 29 CFR 1926. Prior to start of work, prepare a plan detailing project-specific fire safety measures, as part of those specific fire safety measures the contractor should reference NFPA/LSC FIRE

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PROTECTION DURING CONSTRUCTION and include those measures in the Fire Safety Plan. As part of the Fire Safety Plan the contractor should include the contents of the NFPA 1.4 / NFPA 241 FIRE PROTECTION DURING CONSTRUCTION (see facility acceptable alternate measures).

5) Fire watch

- A. Install upright sprinkler heads per NFPA 13
- B. Install heat detection devices that can be cross monitored by facility fire alarm system per NFPA

NOTE: AT MINIMUM CONTRACTOR'S SAFETY PLAN SHALL COMPLY WITH ALL APPLICABLE OSHA 1926 STANDARDS

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Activity Hazard Analysis Requirements

Prior to beginning ***EACH MAJOR PHASE OF WORK***, an activity hazard analysis shall be prepared by the contractor performing the work and submitted for review by the facility Construction Safety Officer and Contracting Officer Representative COR at least 15 calendar days prior to the start of each phase.

The analysis will:

- Define the activity being performed
- Identify the sequence of work to be accomplished
- Identify the specific hazards that are anticipated
- Identify the control measures that shall be implemented to reduce each hazard to an acceptable level

Hazard analysis shall identify the principal steps to be accomplished in sequence to accomplish the operations. Equipment used in the operation shall be listed on the hazard analysis form. Inspection requirements for the equipment and machinery shall be listed on the hazard analysis form. Each step shall be analyzed to identify its potential hazards and a recommended control shall be identified to reduce the hazard to an acceptable level.

Common hazards identified on the job site include but are not limited to the following:

- Fall protection
- Asbestos exposure
- Confined space entry
- Crane operations
- Scaffold erection and dismantling
- Lock out/tag out
- Excavations
- Electrical safety
- Machinery and mechanized equipment
- Hand and power tools
- Contingency plan for severe weather

NOTE: Activity Hazard Analysis shall at minimum comply with applicable OSHA standards

SEE ATTACHED FORMAT

EXAMPLE ONLY

Activity Hazard Analysis (AHA)

Activity/Work Task:		Overall Risk Assessment Code (RAC) (Use highest code)									
Project Location:		Risk Assessment Code (RAC) Matrix									
Contract Number:		Severity		Probability						RAC Chart	
Date Prepared:				Frequent	Likely	Occasional	Seldom	Unlikely			
Prepared by (Name/Title):	Reviewed by (Name/Title):	Catastrophic	E	E	H	H	H	M			
		Critical	E	H	H	M	L				
		Marginal	H	M	M	L	L				
		Negligible	M	L	L	L	L				
		Step 1: Review each "Hazard" with identified safety "Controls" and determine RAC (See above)									
Notes: (Field Notes, Review Comments, etc.)		<p>"Probability" is the likelihood to cause an incident, near miss, or accident and identified as: Frequent, Likely, Occasional, Seldom or Unlikely.</p> <p>"Severity" is the outcome/degree if an incident, near miss, or accident did occur and identified as: Catastrophic, Critical, Marginal, or Negligible.</p> <p>Step 2: Identify the RAC (Probability/Severity) as E, H, M, or L for each "Hazard" on AHA. Annotate the overall highest RAC at the top of AHA.</p>									
Job Steps		Hazards		Controls						RAC	
Equipment to be Used		Training Requirements/Competent or Qualified Personnel name(s)		Inspection Requirements							

The AHA shall be reviewed and modified as necessary to address changing site conditions, operations, or change of competent/qualified person's

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