

DEPARTMENT OF VETERANS AFFAIRS

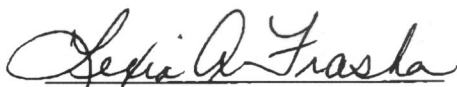
Justification and Approval

For

Other Than Full and Open Competition

1. **Contracting Activity:** Department of Veterans Affairs, VISN 6, Salisbury VA Medical Center plans to contract by means other than full and open competition in response to procurement request 659-11-3-5035-0042.
2. **Nature and/or Description of the Action Being Processed:** This is a request for other than full and open competition for the procurement of metered mail postage for the Pitney Bowes mailing equipment located in the mail room at the Salisbury VA Medical Center. A firm fixed purchase order to the US Postal Service, through Pitney Bowes is planned for this purchase.
3. **Description of Supplies/Services Required to Meet the Agency's Needs:** The procurement is for postage for the metered mail equipment which is vital to the functionality of the medical center supporting the Mail room in processing outgoing mail. The cost for this procurement is \$140,000.00.
4. **Statutory Authority Permitting Other than Full and Open Competition:**
 - ☒ (X) (1) Only One Responsible Source and No Other Supplies or Services Will Satisfy Agency Requirements per FAR 6.302-1;
 - ☐ () (2) Unusual and Compelling Urgency per FAR 6.302-2;
 - ☐ () (3) Industrial Mobilization, Engineering, Developmental or Research Capability or Expert Services per FAR 6.302-3;
 - ☐ () (4) International Agreement per FAR 6.302-4
 - ☐ () (5) Authorized or Required by Statute FAR 6.302-5;
 - ☐ () (6) National Security per FAR 6.302-6;
 - ☐ () (7) Public Interest per FAR 6.302-7;
5. **Demonstration that the Contractor's Unique Qualifications or Nature of the Acquisition Requires the Use of the Authority Cited Above (applicability of authority):** The metered mail equipment located at the Medical Center is Pitney Bowes and additional postage from the US Postal Service must be purchased from them. They are the only firm authorized by the postal service to load the postage on these particular machines.
6. **Description of Efforts Made to ensure that offers are solicited from as many potential sources as deemed practicable:** Intent to Sole Source has been posted to FedBizOpps .
7. **Determination by the Contracting Officer that the Anticipated Cost to the Government will be Fair and Reasonable:** Postage rates are set by the Federal government and therefore determined to be fair and reasonable.
8. **Description of the Market Research Conducted and the Results, or a Statement of the Reasons Market Research Was Not Conducted:** Market research was not conducted since mail postage is only available directly from another Government agency.

9. **Any Other Facts Supporting the Use of Other than Full and Open Competition:** There are no other facts other than that stated above.
10. **Listing of Sources that Expressed, in Writing, an Interest in the Acquisition:** See Section VI above.
11. **A Statement of the Actions, if any, the Agency May Take to Remove or Overcome any Barriers to Competition before Making subsequent acquisitions for the supplies or services required:** As postage is only available from the Postal Service, there are no actions that can be taken to overcome barriers to competition for subsequent acquisitions.
12. **Requirements Certification:** I certify that the requirement outlined in this justification is a Bona Fide Need of the Department of Veterans Affairs and that the supporting data under my cognizance, which are included in the justification, are accurate and complete to the best of my knowledge and belief.



Lexia Frasher
Chief, Health Administrative Service,
Salisbury VA Medical Center

6/20/2011
Date

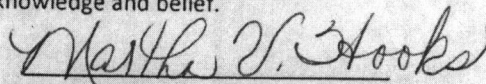
- a. **Contracting Officer's Certification: (required)** I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.



Dori Dabbs
Contracting Officer
VISN 6

6/20/2011
Date

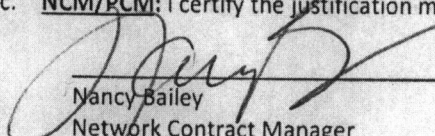
- b. **VISN/PCA QA:** I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.



Martha V. Hooks or Shauna L.W. Thomas
Quality Assurance and Compliance Officer
VISN 6

23 June 2011
Date

- c. **NCM/PCM:** I certify the justification meets requirements for other than full and open competition.



Nancy Bailey
Network Contract Manager
VISN 6

6/23/11
Date

- d. **SAO:** I certify the justification meets requirements for other than full and open competition.

N/A

Jeffrey Ryan
Director
Service Area Office, East

Date

- e. **VHA HCA Review and Approval:** I have reviewed the foregoing justification and find it to be complete and accurate to the best of my knowledge and belief and recommend approval (over \$50 million), approve (up to \$ 50 million) for other than full and open competition.

N/A

Frederick Downs, Jr.
Chief Procurement and Logistics Officer
VHA Head of Contracting Activity (HCA)

Date

- f. **VA Deputy Senior Procurement Executive Approval (over \$10 not exceeding \$50 million):** I have reviewed the foregoing justification and find it to be complete and accurate to the best of my knowledge and belief and approve for other than full and open competition.

N/A

Iris B. Cooper
Deputy Senior Procurement Executive (DSPE)
Office of Acquisition and Logistics
Department of Veterans Affairs

Date

- g. **VHA Senior Procurement Executive Approval (over \$50 million):** I have reviewed the foregoing justification and find it to be complete and accurate to the best of my knowledge and belief and approve for other than full and open competition.

N/A

Jan R. Frye
Deputy Assistant Secretary for Acquisition and Logistics
Senior Procurement Executive (SPE)
Department of Veterans Affairs

Date