

## Scope of Work

(1) Introduction and Scope of Work. The VA Palo Alto Healthcare System requires an individual to play the piano/keyboard for worship services and other special religious activities. Music is recognized as an essential element in most worship services. VAPAHCS Veterans benefit greatly from this service. The Veterans are primarily residential patients and are unable to leave the grounds to attend worship services in the community. The Veteran population is older and prefers traditional hymns in their worship services. VAPAHCS requires a person to play the piano/keyboard for one Protestant and one Catholic Worship Service at the Palo Alto Division (PAD), one Protestant and one Catholic Worship Service at the Menlo Park Division (MPD), and one Protestant and one Catholic Worship Service at the Livermore Division (LVD). VAPAHCS requires a person to play the piano/keyboard at Memorial Services and other special events as requested at all three locations named above. There is no requirement that the same individual play for every service.

(2) Requirements. VAPAHCS requires the following services:

- a. One pianist to play for 52 Protestant Worship Services at the Palo Alto Division (PAD) in Palo Alto, CA. The worship services are conducted every Sunday at 10:30am to 11:30am in the PAD Chapel. The pianist must be able to proficiently play Christian hymns and contemporary songs from the Protestant Tradition. The pianist must be able to take direction from the presiding chaplain. In addition, the pianist will be expected prelude (10 minutes) and postlude (10 minutes) before and after the worship.
- b. One pianist to play for 52 Catholic Worship Services at the Palo Alto Division (PAD) in Palo Alto, CA. The worship services are conducted every Sunday at 9:00am to 10:00am in the PAD Chapel. The pianist must be able to proficiently play Christian hymns and contemporary songs from the Catholic Tradition. The pianist must be able to take direction from the presiding chaplain. In addition, the pianist will be expected prelude (10 minutes) and postlude (10 minutes) before and after the worship.
- c. One pianist to play for 52 Protestant Worship Services at the Menlo Park Division (MPD) in Menlo Park, CA. The worship services are conducted every Sunday at 9:30am to 10:30am in the MPD Chapel. The pianist must be able to proficiently play Christian hymns and contemporary songs from the Protestant Tradition. The pianist must be able to take direction from the presiding chaplain. In addition, the pianist will be expected prelude (10 minutes) and postlude (10 minutes) before and after the worship.
- d. One pianist to play for 52 Catholic Worship Services at the Menlo Park Division (MPD) in Menlo Park, CA. The worship services are conducted every Sunday at 11:00am to 12:00pm in the MPD Chapel. The pianist must be able to proficiently play Christian hymns and contemporary songs from the Catholic Tradition. The pianist must be able to take direction from the presiding chaplain. In addition, the pianist will be expected prelude (10 minutes) and postlude (10 minutes) before and after the worship.

- e. One pianist to play for 52 Protestant Worship Services at the Livermore Division (LVD) in Livermore, CA. The worship services are conducted every Sunday at 12:30pm to 1:30pm in the Livermore Recreation/Dining area. The pianist must be able to proficiently play Christian hymns and contemporary songs from the Protestant Tradition. The pianist must be able to take direction from the presiding chaplain. In addition, the pianist will be expected prelude (10 minutes) and postlude (10 minutes) before and after the worship.
- f. One pianist to play for 52 Catholic Worship Services at the Livermore Division (LVD) in Livermore, CA. The worship services are conducted every Sunday at 10:30am to 11:30am in the Livermore Recreation/Dining area. The pianist must be able to proficiently play Christian hymns and contemporary songs from the Catholic Tradition. The pianist must be able to take direction from the presiding chaplain. In addition, the pianist will be expected prelude (10 minutes) and postlude (10 minutes) before and after the worship.
- g. One pianist to play for 26 special services, dates and times to be determined, throughout the year. The pianist will be expected prelude and postlude for the service from classical music selections. These services may be all three locations.

(3) References. VHA Directive 1111, Spiritual and Pastoral Care in the Veterans Health Administration; VA Handbook 1111.02, Spiritual and Pastoral Care Procedures.

(4) Delivery.

- a. One pianist to play for 52 Protestant Worship Services from December 1, 2016 to November 30, 2017 on every Sunday from 10:30am to 11:30am Palo Alto Division (PAD) in Palo Alto, CA.
- b. One pianist to play for 52 Catholic Worship Services from December 1, 2016 to November 30, 2017 on every Sunday from 9:00am to 10:00am Palo Alto Division (PAD) in Palo Alto, CA.
- c. One pianist to play for 52 Protestant Worship Services from December 1, 2016 to November 30, 2017 on every Sunday from 9:30am to 10:30am Menlo Park Division (PAD) in Menlo Park, CA.
- d. One pianist to play for 52 Catholic Worship Services from December 1, 2016 to November 30, 2017 on every Sunday from 11:00am to 12:00pm Menlo Park Division (PAD) in Menlo Park, CA.
- e. One pianist to play for 52 Protestant Worship Services from December 1, 2016 to November 30, 2017 on every Sunday from 12:30pm to 1:30pm Livermore Division (LVD) in Livermore, CA.

- f. One pianist to play for 52 Protestant Worship Services from December 1, 2016 to November 30, 2017 on every Sunday from 10:30am to 11:30am Livermore Division (LVD) in Livermore, CA.
- g. One pianist to play for 26 special services, dates and times to be determined by Chief, Chaplain Service, from December 1, 2016 to November 30, 2017 at any of the 3 divisions (PAD, MPD, LVD).
- h. Period of Performance will be for 1 Base Year and 4 Option Years.

(5) Progress and Compliance. No reports will be due.

(6) Program POC: June Moss; 650-849-0234; June.Moss@va.gov