

VAMC WACO, TEXAS**SECTION 01 00 00
GENERAL REQUIREMENTS****TABLE OF CONTENTS**

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**SECTION 01 00 00
GENERAL REQUIREMENTS**

1.1 GENERAL INTENTION

- A. Contractor shall completely prepare site for building operations, including demolition and removal in existing structures, and furnish labor and materials and perform work for Waco Building 11 Renovation Project, Waco, Texas, as required by drawings, specifications, addendums and modifications.
- B. Visits to the site by Bidders may be made only by appointment with the Medical Center Engineering Officer.
- C. Offices of Wilson Architectural Group, Houston, Texas, as Architect-Engineers, will render certain technical services during construction. Such services shall be considered as advisory to the Government and shall not be construed as expressing or implying a contractual act of the Government without affirmations by Contracting Officer or his duly authorized representative.
- D. Before placement and installation of work subject to tests by testing laboratory paid for and retained by Contractor, the Contractor shall notify the Project Manager/Contracting Officers Technical Representative (PM/COTR) in sufficient time to enable testing laboratory personnel to be present at the site in time for proper taking and testing of specimens and field inspection. Such prior notice shall be not less than three work days unless otherwise designated by the Project Manager/Contracting Officers Technical Representative (PM/COTR).
- E. All employees of general contractor and subcontractors shall comply with VA security management program and obtain permission of the VA police, be identified by project and employer, and restricted from unauthorized access.
- F. Prior to commencing work, general contractor shall provide proof that a OSHA certified "competent person" (CP) (29 CFR 1926.20(b)(2)) will maintain a presence at the work site at all times when the general or subcontractors are present.
- G. Training:
 - 1. All employees of general contractor or subcontractors shall have the 10-hour OSHA certified Construction Safety course and all supervisors shall have 30 hour card, and/or other relevant competency training, as determined by VA CP with input from the ICRA team.
 - 2. Submit training records of all such employees for approval before the start of work.

1.2 STATEMENT OF BID ITEM(S)

- A. ITEM I, GENERAL CONSTRUCTION: Work includes general construction, alterations, walks, grading, drainage, mechanical, electrical, and plumbing work, utility systems, necessary removal of existing construction, and other work as described in Contract Documents.
- B. Project provides a 3-story addition on the rear (Mall side) of existing Building 11 (approximately 4000 gsf) and removal of First and Second Floor, Center core, consistent with the Greenhouse Model of Case.

1.3 SPECIFICATIONS AND DRAWINGS FOR CONTRACTOR

- A. AFTER AWARD OF CONTRACT, pdf files of the specifications and drawings will be available for the contractors use to produce hardcopies as needed. The hardcopy production will be at the Contractor's expense. Any sets returned to the Contracting Officer by unsuccessful bidders will be made available for the awarded contractor's use.

1.4 CONSTRUCTION SECURITY REQUIREMENTS

- A. Security Plan:
 - 1. The project specific security plan defines both physical and administrative security procedures that will remain effective for the entire duration of the project.
 - 2. The General Contractor is responsible for assuring that all sub-contractors working on the project and their employees also comply with these regulations.
- B. Security Procedures:
 - 1. General Contractor's employees shall not enter the project site without appropriate badge. They are subject to inspection of their personal effects when entering or leaving the project site.
 - 2. For working outside the "regular hours" as defined in the contract, The General Contractor request Project Manager/Contracting Officers Technical Representative's (PM/COTR) approval/dismissal a minimum of five (5) days in advance of requested work time. This notice is separate from any notices required for utility shutdown described later in this section.
 - 3. No photography of VA premises is allowed without written permission of the Contracting Officer.
 - 4. VA reserves the right to close down or shut down the project site and order General Contractor's employees off the premises in the event of a national emergency, natural disaster or any catastrophic event.

The General Contractor may return to the site only with the written approval of the Contracting Officer.

C. Key Control:

1. The General Contractor shall provide duplicate keys and lock combinations to the Project Manager/Contracting Officers Technical Representative (PM/COTR) for the purpose of security inspections of every area of project including tool boxes and parked machines and take any emergency action.
2. The General Contractor shall turn over all permanent lock cylinders to the Project Manager/Contracting Officers Technical Representative (PM/COTR) for permanent installation. See Section 08 71 00, DOOR HARDWARE and coordinate.

D. Document Control:

1. Before starting any work, the General Contractor/Sub Contractors shall submit an electronic security memorandum describing the approach to following goals and maintaining confidentiality of "sensitive information".
2. The General Contractor is responsible for safekeeping of all drawings, project manual and other project information. This information shall be shared only with those with a specific need to accomplish the project.
3. Certain documents, sketches, videos or photographs and drawings may be marked "Law Enforcement Sensitive" or "Sensitive Unclassified". Secure such information in separate containers and limit the access to only those who will need it for the project. Return the information to the Contracting Officer upon request.
4. These security documents shall not be removed or transmitted from the project site without the written approval of Contracting Officer.
5. All paper waste or electronic media such as CD's and diskettes shall be shredded and destroyed in a manner acceptable to the VA.
6. Notify Contracting Officer and Site Security Officer immediately when there is a loss or compromise of "sensitive information".
7. All electronic information shall be stored in specified location following VA standards and procedures using an Engineering Document Management Software (EDMS).
 - a. Security, access and maintenance of all project drawings, both scanned and electronic shall be performed and tracked through the EDMS system.

- b. "Sensitive information" including drawings and other documents may be attached to e-mail provided all VA encryption procedures are followed.

E. Motor Vehicle Restrictions

1. Vehicle authorization request shall be required for any vehicle entering the site and such request shall be submitted five (5) days before the date and time of access. Access shall be restricted to picking up and dropping off materials and supplies.
2. Separate permits shall be issued for General Contractor and its employees for parking in designated areas only.

1.5 FIRE SAFETY

- A. Applicable Publications: Publications listed below form part of this Article to extent referenced. Publications are referenced in text by basic designations only.

1. American Society for Testing and Materials (ASTM):

E84-2008.....Surface Burning Characteristics of Building Materials

2. National Fire Protection Association (NFPA):

10-2006.....Standard for Portable Fire Extinguishers

30-2007.....Flammable and Combustible Liquids Code

51B-2003.....Standard for Fire Prevention During Welding, Cutting and Other Hot Work

70-2007.....National Electrical Code

241-2004.....Standard for Safeguarding Construction, Alteration, and Demolition Operations

3. Occupational Safety and Health Administration (OSHA):

29 CFR 1926.....Safety and Health Regulations for Construction

- B. Fire Safety Plan: Establish and maintain a project specific fire protection program in accordance with 29 CFR 1926. Prior to start of work, prepare a plan detailing project-specific fire safety measures, including periodic status reports, and submit to Project Manager/Contracting Officers Technical Representative (PM/COTR) and Architect-Engineer for review for compliance with contract requirements in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA AND SAMPLES Prior to any worker for the contractor or subcontractors beginning work, they shall undergo a safety briefing provided by the general contractor's competent person per OSHA requirements. This briefing shall include information on the construction limits, VAMC safety guidelines, means of egress, break areas, work hours, locations

of restrooms, use of VAMC equipment, etc. Documentation shall be provided to the Project Manager/Contracting Officers Technical Representative (PM/COTR) that individuals have undergone contractor's safety briefing.

- C. Site and Building Access: Maintain free and unobstructed access to facility emergency services and for fire, police and other emergency response forces in accordance with NFPA 241.
- D. Separate temporary facilities, such as trailers, storage sheds, and dumpsters, from existing buildings and new construction by distances in accordance with NFPA 241. For small facilities with less than 6 m (20 feet) exposing overall length, separate by 3m (10 feet).
- E. Temporary Construction Partitions:
 - 1. Install and maintain temporary construction partitions to provide the appropriate ICRA Level smoke-tight separations between construction areas and adjoining areas. Construct partitions of gypsum board or treated plywood (flame spread rating of 25 or less in accordance with ASTM E84) on both sides of fire retardant treated wood or metal steel studs. Extend the partitions through suspended ceilings to floor slab deck or roof. Seal joints and penetrations. At door openings, install Class C, $\frac{3}{4}$ hour fire/smoke rated doors with self-closing devices.
 - 2. Install fire-rated temporary construction partitions where temporary wall abuts a fire rated wall. Temporary wall shall be of equal fire rating to the work it abuts.
 - 3. Close openings in smoke barriers and fire-rated construction to maintain fire ratings. Seal penetrations with listed through-penetration firestop materials in accordance with Section 07 84 00, FIRESTOPPING.
- F. Temporary Heating and Electrical: Install, use and maintain installations in accordance with 29 CFR 1926, NFPA 241 and NFPA 70.
- G. Means of Egress: Do not block exiting for occupied buildings, including paths from exits to roads. Minimize disruptions and coordinate with Project Manager/Contracting Officers Technical Representative (PM/COTR) and facility Safety Manager.
- H. Egress Routes for Construction Workers: Maintain free and unobstructed egress. Inspect daily. Report findings and corrective actions weekly to Project Manager/Contracting Officers Technical Representative (PM/COTR).
- I. Fire Extinguishers: Provide and maintain extinguishers in construction areas and temporary storage areas in accordance with 29 CFR 1926, NFPA 241 and NFPA 10.

- J. Flammable and Combustible Liquids: Store, dispense and use liquids in accordance with 29 CFR 1926, NFPA 241 and NFPA 30.
- K. Sprinklers: Install, test and activate new automatic sprinklers prior to removing existing sprinklers.
- L. Existing Fire Protection: Do not impair automatic sprinklers, smoke and heat detection, and fire alarm systems, except for portions immediately under construction, and temporarily for connections. Provide fire watch for impairments more than 4 hours in a 24-hour period. Request interruptions in accordance with Article, OPERATIONS AND STORAGE AREAS, and coordinate with Project Manager/Contracting Officers Technical Representative (PM/COTR) and facility Safety Manager. All existing or temporary fire protection systems (fire alarms, sprinklers) located in construction areas shall be tested as coordinated with the medical center. Parameters for the testing and results of any tests performed shall be recorded by the medical center and copies provided to the Project Manager/Contracting Officers Technical Representative (PM/COTR).
- M. Smoke Detectors: Prevent accidental operation. Remove temporary covers at end of work operations each day. Coordinate with Project Manager and facility Safety Manager.
- N. Hot Work: Perform and safeguard hot work operations in accordance with NFPA 241 and NFPA 51B. Coordinate with Project Manager and Safety Officer. Obtain permits from facility Safety Officer at least 48 hours in advance of any work starting.
- O. Fire Hazard Prevention and Safety Inspections: Inspect entire construction areas weekly. Coordinate with, and report findings and corrective actions weekly to Project Manager/Contracting Officers Technical Representative (COTR) and facility Safety Officer.
- P. Smoking: Smoking is not prohibited.
- Q. Dispose of waste and debris in accordance with NFPA 241. Remove from buildings daily.
- R. Perform other construction, alteration and demolition operations in accordance with 29 CFR 1926.
- S. Submit documentation to the Project Manager/Contracting Officers Technical Representative (PM/COTR) that personnel have been trained in the fire safety aspects of working in areas with impaired structural or compartmentalization features.

1.6 OPERATIONS AND STORAGE AREAS

- A. The Contractor shall confine all operations (including storage of materials) on Government premises to areas authorized or approved by the

Contracting Officer. The Contractor shall hold and save the Government, its officers and agents, free and harmless from liability of any nature occasioned by the Contractor's performance.

- B. Temporary buildings (e.g., storage sheds, shops, offices) and utilities may be erected by the Contractor only with the approval of the Contracting Officer and shall be built with labor and materials furnished by the Contractor without expense to the Government. The temporary buildings and utilities shall remain the property of the Contractor and shall be removed by the Contractor at its expense upon completion of the work. With the written consent of the Contracting Officer, the buildings and utilities may be abandoned and need not be removed.
- C. The Contractor shall, under regulations prescribed by the Contracting Officer, use only established roadways, or use temporary roadways constructed by the Contractor when and as authorized by the Contracting Officer. When materials are transported in prosecuting the work, vehicles shall not be loaded beyond the loading capacity recommended by the manufacturer of the vehicle or prescribed by any Federal, State, or local law or regulation. When it is necessary to cross curbs or sidewalks, the Contractor shall protect them from damage. The Contractor shall repair or pay for the repair of any damaged curbs, sidewalks, or roads.

(FAR 52.236-10)

- D. Working space and space available for storing materials shall be as determined by the Project Manager/Contracting Officers Technical Representative (PM/COTR).
- E. Workmen are subject to rules of Medical Center applicable to their conduct.
- F. Execute work so as to interfere as little as possible with normal functioning of Medical Center as a whole, including operations of utility services, fire protection systems and any existing equipment, and with work being done by others. Use of equipment and tools that transmit vibrations and noises through the building structure, are not permitted in buildings that are occupied, during construction, jointly by patients or medical personnel, and Contractor's personnel, except as permitted by Project Manager/Contracting Officers Technical Representative (PM/COTR) where required by limited working space.
 - 1. Do not store materials and equipment in other than assigned areas.

2. Where access by Medical Center personnel to vacated portions of buildings is not required, storage of Contractor's materials and equipment will be permitted subject to fire and safety requirements and approval of Project Manager/Contracting Officers Technical Representative (PM/COTR).

G. Building No. 11 will be occupied on all Floors (Basement, First and Second) during the performance of work by the Contractor. Occupants, patients and staff occupy Building 11, seven (7) days a week and 24 hours per day. Work shall be performed at times approved by the Project Manager/Contracting Officers Technical Representative (PM/COTR), ten (10) days prior to start of work. Work shall be performed in a manner to have minimum disruption to Patient Care Services for the building.

H. Construction Fence: Before construction operations begin, Contractor shall provide a chain link construction fence, eight feet minimum height, around the construction area indicated on the drawings. Provide gates as required for access with necessary hardware, including hasps and padlocks. Provide keys to Project Manager/Contracting Officers Technical Representative (PM/COTR) for all contractor locks. Fasten fence fabric to terminal posts with tension bands and to line posts and top and bottom rails with tie wires spaced at maximum 375mm (15 inches). Bottom of fences shall extend to 25mm (one inch) above grade. Remove the fence when directed by Project Manager/Contracting Officers Technical Representative (PM/COTR).

I. When a building is turned over to Contractor, Contractor shall accept entire responsibility therefore.

1. Contractor shall maintain a minimum temperature of 4 degrees C (40 degrees F) at all times, except as otherwise specified in his work areas.
2. Contractor shall maintain in operating condition existing fire protection and alarm equipment. In connection with fire alarm equipment, Contractor shall make arrangements for pre-inspection of site with Fire Department or Company (Department of Veterans Affairs or municipal) whichever will be required to respond to an alarm from Contractor's employee or watchman.

J. Utilities Services: Maintain existing utility services for Medical Center at all times. Provide temporary facilities, labor, materials, equipment, connections, and utilities to assure uninterrupted services. Where necessary to cut existing water, steam, gases, sewer or air pipes, or conduits, wires, cables, etc. of utility services or of fire protection systems and communications systems (including telephone),

they shall be cut and capped at suitable places where shown; or, in absence of such indication, where directed by Project Manager/Contracting Officers Technical Representative (PM/COTR).

1. No utility service such as water, gas, steam, sewers or electricity, or fire protection systems and communications systems may be interrupted without prior approval of Project Manager/Contracting Officers Technical Representative (PM/COTR). Electrical work shall be accomplished with all affected circuits or equipment de-energized. When an electrical outage cannot be accomplished, work on any energized circuits or equipment shall not commence without the Medical Center Director's prior knowledge and written approval. Refer to specification Sections 26 05 11, REQUIREMENTS FOR ELECTRICAL INSTALLATIONS, for additional requirements.
 2. Contractor shall submit a request to interrupt any such services to Project Manager/Contracting Officers Technical Representative (PM/COTR), in writing, fourteen (14) days in advance of proposed interruption. Request shall state reason, date, exact time of, and approximate duration of such interruption.
 3. Contractor will be advised (in writing) of approval of request, or of which other date and/or time such interruption will cause least inconvenience to operations of Medical Center. Interruption time approved by Medical Center may occur at other than Contractor's normal working hours.
 4. Major interruptions of any system must be requested, in writing, at least 15 calendar days prior to the desired time and shall be performed as directed by the Project Manager/Contracting Officers Technical Representative (PM/COTR).
 5. In case of a contract construction emergency, service will be interrupted on approval of Project Manager/Contracting Officers Technical Representative (PM/COTR). Such approval will be confirmed in writing as soon as practical.
 6. Whenever it is required that a connection fee be paid to a public utility provider for new permanent service to the construction project, for such items as water, sewer, electricity, gas or steam, payment of such fee shall be the responsibility of the Government and not the Contractor.
- K. Abandoned Lines: All service lines such as wires, cables, conduits, ducts, pipes and the like, and their hangers or supports, which are to be abandoned but are not required to be entirely removed, shall be sealed, capped or plugged. The lines shall not be capped in finished

areas, but shall be removed and sealed, capped or plugged in ceilings, within furred spaces, in unfinished areas, or within walls or partitions; so that they are completely behind the finished surfaces.

- L. To minimize interference of construction activities with flow of Medical Center traffic, comply with the following:
 - 1. Keep roads, walks and entrances to grounds, to parking and to occupied areas of buildings clear of construction materials, debris and standing construction equipment and vehicles.
 - 2. Method and scheduling of required cutting, altering and removal of existing roads, walks and entrances must be approved by the Project Manager/Contracting Officers Technical Representative (PM/COTR).
- M. Coordinate the work for this contract with other construction operations as directed by Project Manager/Contracting Officers Technical Representative (PM/COTR). This includes the scheduling of traffic and the use of roadways, as specified in Article, USE OF ROADWAYS.

1.7 ALTERATIONS

- A. Survey: Before any work is started, the Contractor shall make a thorough survey with the Project Manager/Contracting Officers Technical Representative (PM/COTR) and a representative of VA Supply Service, of areas of buildings in which alterations occur and areas which are anticipated routes of access, and furnish a report, signed by both, to the Contracting Officer. This report shall list by rooms and spaces:
 - 1. Existing condition and types of resilient flooring, doors, windows, walls and other surfaces not required to be altered throughout affected areas of building.
 - 2. Existence and conditions of items such as plumbing fixtures and accessories, electrical fixtures, equipment, venetian blinds, shades, etc., required by drawings to be either reused or relocated, or both.
 - 3. Shall note any discrepancies between drawings and existing conditions at site.
 - 4. Shall designate areas for working space, materials storage and routes of access to areas within buildings where alterations occur and which have been agreed upon by Contractor and Project Manager/Contracting Officers Technical Representative (PM/COTR).
- B. Any items required by drawings to be either reused or relocated or both, found during this survey to be nonexistent, or in opinion of Project Manager/Contracting Officers Technical Representative (PM/COTR), to be in such condition that their use is impossible or impractical, shall be furnished and/or replaced by Contractor with new items in accordance

with specifications which will be furnished by Government. Provided the contract work is changed by reason of this subparagraph B, the contract will be modified accordingly, under provisions of clause entitled "DIFFERING SITE CONDITIONS" (FAR 52.236-2) and "CHANGES" (FAR 52.243-4 and VAAR 852.236-88).

C. Re-Survey: Thirty days before expected partial or final inspection date, the Contractor and Project Manager/Contracting Officers Technical Representative (PM/COTR) together shall make a thorough re-survey of the areas of buildings involved. They shall furnish a report on conditions then existing, of resilient flooring, doors, windows, walls and other surfaces as compared with conditions of same as noted in first condition survey report:

1. Re-survey report shall also list any damage caused by Contractor to such flooring and other surfaces, despite protection measures; and, will form basis for determining extent of repair work required of Contractor to restore damage caused by Contractor's workmen in executing work of this contract.

D. Protection: Provide the following protective measures:

1. Wherever existing roof surfaces are disturbed they shall be protected against water infiltration. In case of leaks, they shall be repaired immediately upon discovery.
2. Temporary protection against damage for portions of existing structures and grounds where work is to be done, materials handled and equipment moved and/or relocated.
3. Protection of interior of existing structures at all times, from damage, dust and weather inclemency. Wherever work is performed, floor surfaces that are to remain in place shall be adequately protected prior to starting work, and this protection shall be maintained intact until all work in the area is completed.

1.8 INFECTION PREVENTION MEASURES

- A. Implement the requirements of VAMC's provided Infection Control Risk Assessment (ICRA) team. ICRA Group may monitor dust in the vicinity of the construction work and require the Contractor to take corrective action immediately if the safe levels are exceeded.
- B. Establish and maintain a dust control program as part of the contractor's infection preventive measures in accordance with the guidelines provided by ICRA Group as specified here. Prior to start of work, prepare a plan detailing project-specific dust protection measures, including periodic status reports, and submit to Project

Manager and Facility ICRA team for review for compliance with contract requirements in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA AND SAMPLES.

1. All personnel involved in the construction or renovation activity shall be educated and trained in infection prevention measures established by the medical center.
- C. Medical center Infection Control personnel shall monitor for airborne disease (e.g. aspergillosis) as appropriate during construction. A baseline of conditions may be established by the medical center prior to the start of work and periodically during the construction stage to determine impact of construction activities on indoor air quality. In addition:
1. The RE and VAMC Infection Control personnel shall review pressure differential monitoring documentation to verify that pressure differentials in the construction zone and in the patient-care rooms are appropriate for their settings. The requirement for negative air pressure in the construction zone shall depend on the location and type of activity. Upon notification, the contractor shall implement corrective measures to restore proper pressure differentials as needed.
 2. In case of any problem, the medical center, along with assistance from the contractor, shall conduct an environmental assessment to find and eliminate the source.
- D. In general, following preventive measures shall be adopted during construction to keep down dust and prevent mold.
1. Dampen debris to keep down dust and provide temporary construction partitions in existing structures where directed by Project Manager/Contracting Officers Technical Representative (PM/COTR). Blank off ducts and diffusers to prevent circulation of dust into occupied areas during construction.
 2. Do not perform dust producing tasks within occupied areas without the approval of the Project Manager/Contracting Officers Technical Representative (PM/COTR). For construction in any areas that will remain jointly occupied by the medical Center and Contractor's workers, the Contractor shall:
 - a. Provide dust proof temporary drywall construction barriers to completely separate construction from the operational areas of the hospital in order to contain dirt debris and dust. Barriers shall be sealed and made presentable on hospital occupied side. Install a self-closing rated door in a metal frame, commensurate with the

- partition, to allow worker access. Maintain negative air at all times. A fire retardant polystyrene, 6-mil thick or greater plastic barrier meeting local fire codes may be used where dust control is the only hazard, and an agreement is reached with the Project Manager/Contracting Officers Technical Representative (PM/COTR) and Medical Center.
- b. HEPA filtration is required where the exhaust dust may reenter the breathing zone. Contractor shall verify that construction exhaust to exterior is not reintroduced to the medical center through intake vents, or building openings. Install HEPA (High Efficiency Particulate Accumulator) filter vacuum system rated at 95% capture of 0.3 microns including pollen, mold spores and dust particles. Insure continuous negative air pressures occurring within the work area. HEPA filters should have ASHRAE 85 or other prefilter to extend the useful life of the HEPA. Provide both primary and secondary filtrations units. Exhaust hoses shall be heavy duty, flexible steel reinforced and exhausted so that dust is not reintroduced to the medical center.
 - c. Adhesive Walk-off/Carpet Walk-off Mats, minimum 600mm x 900mm (24" x 36"), shall be used at all interior transitions from the construction area to occupied medical center area. These mats shall be changed as often as required to maintain clean work areas directly outside construction area at all times.
 - d. Vacuum and wet mop all transition areas from construction to the occupied medical center at the end of each workday. Vacuum shall utilize HEPA filtration. Maintain surrounding area frequently. Remove debris as they are created. Transport these outside the construction area in containers with tightly fitting lids.
 - e. The contractor shall not haul debris through patient-care areas without prior approval of the Project Manager/Contracting Officers Technical Representative (PM/COTR) and the Medical Center. When, approved, debris shall be hauled in enclosed dust proof containers or wrapped in plastic and sealed with duct tape. No sharp objects should be allowed to cut through the plastic. Wipe down the exterior of the containers with a damp rag to remove dust. All equipment, tools, material, etc. transported through occupied areas shall be made free from dust and moisture by vacuuming and wipe down.
 - f. Using a HEPA vacuum, clean inside the barrier and vacuum ceiling tile prior to replacement. Any ceiling access panels opened for

investigation beyond sealed areas shall be sealed immediately when unattended.

- g. There shall be no standing water during construction. This includes water in equipment drip pans and open containers within the construction areas. All accidental spills must be cleaned up and dried within 12 hours. Remove and dispose of porous materials that remain damp for more than 72 hours.
- h. At completion, remove construction barriers and ceiling protection carefully, outside of normal work hours. Vacuum and clean all surfaces free of dust after the removal.

E. Final Cleanup:

- 1. Upon completion of project, or as work progresses, remove all construction debris from above ceiling, vertical shafts and utility chases that have been part of the construction.
- 2. Perform HEPA vacuum cleaning of all surfaces in the construction area. This includes walls, ceilings, cabinets, furniture (built-in or free standing), partitions, flooring, etc.
- 3. All new air ducts shall be cleaned prior to final inspection.

1.9 DISPOSAL AND RETENTION

A. Materials and equipment accruing from work removed and from demolition of buildings or structures, or parts thereof, shall be disposed of as follows:

- 1. If required by VA, reserved items which are to remain property of the Government are identified by attached tags or required by VA as items to be stored. Items that remain property of the Government shall be removed or dislodged from present locations in such a manner as to prevent damage which would be detrimental to re-installation and reuse. Store such items where directed by Project Manager/Contracting Officers Technical Representative (PM/COTR).
- 2. Items not reserved shall become property of the Contractor and be removed by Contractor from Medical Center.
- 3. Items of portable equipment and furnishings located in rooms and spaces in which work is to be done under this contract shall remain the property of the Government. When rooms and spaces are vacated by the Department of Veterans Affairs during the alteration period, such items which are NOT required by drawings and specifications to be either relocated or reused will be removed by the Government in advance of work to avoid interfering with Contractor's operation.

1.10 PROTECTION OF EXISTING VEGETATION, STRUCTURES, EQUIPMENT, UTILITIES, AND IMPROVEMENTS

- A. The Contractor shall preserve and protect all structures, equipment, and vegetation (such as trees, shrubs, and grass) on or adjacent to the work site, which are not to be removed and which do not unreasonably interfere with the work required under this contract. The Contractor shall only remove trees when specifically authorized to do so, and shall avoid damaging vegetation that will remain in place. If any limbs or branches of trees are broken during contract performance, or by the careless operation of equipment, or by workmen, the Contractor shall trim those limbs or branches with a clean cut and paint the cut with a tree-pruning compound as directed by the Contracting Officer.
- B. The Contractor shall protect from damage all existing improvements and utilities at or near the work site and on adjacent property of a third party, the locations of which are made known to or should be known by the Contractor. The Contractor shall repair any damage to those facilities, including those that are the property of a third party, resulting from failure to comply with the requirements of this contract or failure to exercise reasonable care in performing the work. If the Contractor fails or refuses to repair the damage promptly, the Contracting Officer may have the necessary work performed and charge the cost to the Contractor.

(FAR 52.236-9)

- C. Refer to Section 01 57 19, TEMPORARY ENVIRONMENTAL CONTROLS, for additional requirements on protecting vegetation, soils and the environment. Refer to Articles, "Alterations", "Restoration", and "Operations and Storage Areas" for additional instructions concerning repair of damage to structures and site improvements.

1.11 RESTORATION

- A. Remove, cut, alter, replace, patch and repair existing work as necessary to install new work. Except as otherwise shown or specified, do not cut, alter or remove any structural work, and do not disturb any ducts, plumbing, steam, gas, or electric work without approval of the Project Manager/Contracting Officers Technical Representative (PM/COTR). Existing work to be altered or extended and that is found to be defective in any way, shall be reported to the Project Manager/Contracting Officers Technical Representative (PM/COTR) before it is disturbed. Materials and workmanship used in restoring work, shall

conform in type and quality to that of original existing construction, except as otherwise shown or specified.

- B. Upon completion of contract, deliver work complete and undamaged. Existing work (walls, ceilings, partitions, floors, mechanical and electrical work, lawns, paving, roads, walks, etc.) disturbed or removed as a result of performing required new work, shall be patched, repaired, reinstalled, or replaced with new work, and refinished and left in as good condition as existed before commencing work.
- C. At Contractor's own expense, Contractor shall immediately restore to service and repair any damage caused by Contractor's workmen to existing piping and conduits, wires, cables, etc., of utility services or of fire protection systems and communications systems (including telephone) which are indicated on drawings and which are not scheduled for discontinuance or abandonment.
- D. Expense of repairs to such utilities and systems not shown on drawings or locations of which are unknown may be covered by adjustment to contract time and price in accordance with clause entitled "CHANGES" (FAR 52.243-4 and VAAR 852.236-88) and "DIFFERING SITE CONDITIONS" (FAR 52.236-2).

1.12 PHYSICAL DATA

- A. Data and information furnished or referred to below is for the Contractor's information. The Government shall not be responsible for any interpretation of or conclusion drawn from the data or information by the Contractor.
 - 1. The indications of physical conditions on the drawings and in the specifications are the result of site investigations by Terracon Consultants, Inc., Austin, Texas, Report No. 96095120.
(FAR 52.236-4)
- B. Subsurface conditions have been developed by core borings and test pits. Logs of subsurface exploration are shown diagrammatically on drawings.
- C. A copy of the soil report will be made available for inspection by bidders upon request to the Engineering Officer at the VA Medical Center, VAMC, Waco, Texas and shall be considered part of the contract documents.
- D. Government does not guarantee that other materials will not be encountered nor that proportions, conditions or character of several materials will not vary from those indicated by explorations. Bidders are expected to examine site of work and logs of borings; and, after investigation, decide for themselves character of materials and make

their bids accordingly. Upon proper application to Department of Veterans Affairs, bidders will be permitted to make subsurface explorations of their own at site.

1.13 PROFESSIONAL SURVEYING SERVICES

A registered professional land surveyor or registered civil engineer whose services are retained and paid for by the Contractor shall perform services specified herein and in other specification sections. The Contractor shall certify that the land surveyor or civil engineer is not one who is a regular employee of the Contractor, and that the land surveyor or civil engineer has no financial interest in this contract.

1.14 LAYOUT OF WORK

- A. The Contractor shall lay out the work from Government established base lines and bench marks, indicated on the drawings, and shall be responsible for all measurements in connection with the layout. The Contractor shall furnish, at Contractor's own expense, all stakes, templates, platforms, equipment, tools, materials, and labor required to lay out any part of the work. The Contractor shall be responsible for executing the work to the lines and grades that may be established or indicated by the Contracting Officer. The Contractor shall also be responsible for maintaining and preserving all stakes and other marks established by the Contracting Officer until authorized to remove them. If such marks are destroyed by the Contractor or through Contractor's negligence before their removal is authorized, the Contracting Officer may replace them and deduct the expense of the replacement from any amounts due or to become due to the Contractor.

(FAR 52.236-17)

- B. Establish and plainly mark center lines for addition to each existing building, and such other lines and grades that are reasonably necessary to properly assure that location, orientation, and elevations established for each such structure and/or addition, are in accordance with lines and elevations shown on contract drawings.
- C. Following completion of general mass excavation and before any other permanent work is performed, establish and plainly mark (through use of appropriate batter boards or other means) sufficient additional survey control points or system of points as may be necessary to assure proper alignment, orientation, and grade of all major features of work. Survey shall include, but not be limited to, location of lines and grades of footings, exterior walls, center lines of columns in both directions, major utilities and elevations of floor slabs:

1. Such additional survey control points or system of points thus established shall be checked and certified by a registered land surveyor or registered civil engineer. Furnish such certification to the Project Manager/Contracting Officers Technical Representative (PM/COTR) before any work (such as footings, floor slabs, columns, walls, utilities and other major controlling features) is placed.
- D. During progress of work, and particularly as work progresses from floor to floor, Contractor shall have line grades and plumbness of all major form work checked and certified by a registered land surveyor or registered civil engineer as meeting requirements of contract drawings. Furnish such certification to the Project Manager/Contracting Officers Technical Representative (PM/COTR) before any major items of concrete work are placed. In addition, Contractor shall also furnish to the Project Manager/Contracting Officers Technical Representative (PM/COTR) certificates from a registered land surveyor or registered civil engineer that the following work is complete in every respect as required by contract drawings.
 1. Lines of each building and/or addition.
 2. Elevations of bottoms of footings and tops of floors of each building and/or addition.
 3. Lines and elevations of sewers and of all outside distribution systems.
- E. Whenever changes from contract drawings are made in line or grading requiring certificates, record such changes on a reproducible drawing bearing the registered land surveyor or registered civil engineer seal, and forward these drawings upon completion of work to Project Manager/Contracting Officers Technical Representative (PM/COTR).
- F. The Contractor shall perform the surveying and layout work of this and other articles and specifications in accordance with the provisions of Article "Professional Surveying Services".

1.15 AS-BUILT DRAWINGS

- A. The contractor shall maintain two full size sets of as-built drawings which will be kept current during construction of the project, to include all contract changes, modifications and clarifications.
- B. All variations shall be shown in the same general detail as used in the contract drawings. To insure compliance, as-built drawings shall be made available for the Project Manager/Contracting Officers Technical Representative's (PM/COTR) review, as often as requested.

C. Contractor shall deliver two approved completed sets of as-built drawings to the Project Manager/Contracting Officers Technical Representative (PM/COTR) within 15 calendar days after each completed phase and after the acceptance of the project by the Project Manager/Contracting Officers Technical Representative (PM/COTR).

D. Paragraphs A, B, & C shall also apply to all shop drawings.

1.16 USE OF ROADWAYS

A. For hauling, use only established public roads and roads on Medical Center property and, when authorized by the Project Manager/Contracting Officers Technical Representative (PM/COTR), such temporary roads which are necessary in the performance of contract work. Temporary roads shall be constructed by the Contractor at Contractor's expense. When necessary to cross curbing, sidewalks, or similar construction, they must be protected by well-constructed bridges.

1.17 TEMPORARY USE OF MECHANICAL AND ELECTRICAL EQUIPMENT

A. Use of new installed mechanical and electrical equipment to provide heat, ventilation, plumbing, light and power will be permitted subject to compliance with the following provisions:

1. Permission to use each unit or system must be given by Project Manager/Contracting Officers Technical Representative (PM/COTR). If the equipment is not installed and maintained in accordance with the following provisions, the Project Manager/Contracting Officers Technical Representative (PM/COTR) will withdraw permission for use of the equipment.
2. Electrical installations used by the equipment shall be completed in accordance with the drawings and specifications to prevent damage to the equipment and the electrical systems, i.e. transformers, relays, circuit breakers, fuses, conductors, motor controllers and their overload elements shall be properly sized, coordinated and adjusted. Voltage supplied to each item of equipment shall be verified to be correct and it shall be determined that motors are not overloaded. The electrical equipment shall be thoroughly cleaned before using it and again immediately before final inspection including vacuum cleaning and wiping clean interior and exterior surfaces.
3. Units shall be properly lubricated, balanced, and aligned. Vibrations must be eliminated.
4. Automatic temperature control systems for preheat coils shall function properly and all safety controls shall function to prevent coil freeze-up damage.

5. The air filtering system utilized shall be that which is designed for the system when complete, and all filter elements shall be replaced at completion of construction and prior to testing and balancing of system.
 6. All components of heat production and distribution system, metering equipment, condensate returns, and other auxiliary facilities used in temporary service shall be cleaned prior to use; maintained to prevent corrosion internally and externally during use; and cleaned, maintained and inspected prior to acceptance by the Government.
- B. Prior to final inspection, the equipment or parts used which show wear and tear beyond normal, shall be replaced with identical replacements, at no additional cost to the Government.
- C. This paragraph shall not reduce the requirements of the mechanical and electrical specifications sections.

1.18 TEMPORARY USE OF EXISTING ELEVATORS

- A. Contractor will not be allowed the use of existing elevators.

1.19 TEMPORARY TOILETS

- A. Provide where directed, (for use of all Contractor's workmen) ample temporary sanitary toilet accommodations with suitable sewer and water connections; or, when approved by Project Manager/Contracting Officers Technical Representative (PM/COTR), provide suitable dry closets where directed. Keep such places clean and free from flies, and all connections and appliances connected therewith are to be removed prior to completion of contract, and premises left perfectly clean.

1.20 AVAILABILITY AND USE OF UTILITY SERVICES

- A. The Government shall make all reasonably required amounts of utilities available to the Contractor from existing outlets and supplies, as specified in the contract. The amount to be paid by the Contractor for chargeable electrical services shall be the prevailing rates charged to the Government. The Contractor shall carefully conserve any utilities furnished without charge.
- B. The Contractor, at Contractor's expense and in a workmanlike manner satisfactory to the Contracting Officer, shall install and maintain all necessary temporary connections and distribution lines, and all meters required to measure the amount of electricity used for the purpose of determining charges. Before final acceptance of the work by the Government, the Contractor shall remove all the temporary connections, distribution lines, meters, and associated paraphernalia.

- C. Contractor shall install meters at Contractor's expense and furnish the Medical Center a monthly record of the Contractor's usage of electricity as hereinafter specified.
- D. Heat: Furnish temporary heat necessary to prevent injury to work and materials through dampness and cold. Use of open salamanders or any temporary heating devices which may be fire hazards or may smoke and damage finished work, will not be permitted. Maintain minimum temperatures as specified for various materials:
 - 1. Obtain heat by connecting to Medical Center heating distribution system.
- E. Electricity (for Construction and Testing): Furnish all temporary electric services.
 - 1. Obtain electricity by connecting to the Medical Center electrical distribution system. The Contractor shall meter and pay for electricity required for electric cranes and hoisting devices, electrical welding devices and any electrical heating devices providing temporary heat. Electricity for all other uses is available at no cost to the Contractor.
- F. Water (for Construction and Testing): Furnish temporary water service.
 - 1. Obtain water by connecting to the Medical Center water distribution system. Provide reduced pressure backflow preventer at each connection. Water is available at no cost to the Contractor.
 - 2. Maintain connections, pipe, fittings and fixtures and conserve water-use so none is wasted. Failure to stop leakage or other wastes will be cause for revocation (at Project Manager/Contracting Officers Technical Representative's (PM/COTR) discretion) of use of water from Medical Center's system.

1.21 NEW TELEPHONE EQUIPMENT

The contractor shall coordinate with the work of installation of telephone equipment by others. This work shall be completed before the building is turned over to VA.

1.22 TESTS

- A. Pre-test mechanical and electrical equipment and systems and make corrections required for proper operation of such systems before requesting final tests. Final test will not be conducted unless pre-tested.
- B. Conduct final tests required in various sections of specifications in presence of an authorized representative of the Contracting Officer.

Contractor shall furnish all labor, materials, equipment, instruments, and forms, to conduct and record such tests.

- C. Mechanical and electrical systems shall be balanced, controlled and coordinated. A system is defined as the entire complex which must be coordinated to work together during normal operation to produce results for which the system is designed. For example, air conditioning supply air is only one part of entire system which provides comfort conditions for a building. Other related components are return air, exhaust air, steam, chilled water, refrigerant, hot water, controls and electricity, etc. Another example of a complex which involves several components of different disciplines is a boiler installation. Efficient and acceptable boiler operation depends upon the coordination and proper operation of fuel, combustion air, controls, steam, feedwater, condensate and other related components.
- D. All related components as defined above shall be functioning when any system component is tested. Tests shall be completed within a reasonably short period of time during which operating and environmental conditions remain reasonably constant.
- E. Individual test result of any component, where required, will only be accepted when submitted with the test results of related components and of the entire system.

1.23 INSTRUCTIONS

- A. Contractor shall furnish Maintenance and Operating manuals and verbal instructions when required by the various sections of the specifications and as hereinafter specified.
- B. Manuals: Maintenance and operating manuals (four copies each) for each separate piece of equipment shall be delivered to the Project Manager/Contracting Officers Technical Representative (PM/COTR) coincidental with the delivery of the equipment to the job site. Manuals shall be complete, detailed guides for the maintenance and operation of equipment. They shall include complete information necessary for starting, adjusting, maintaining in continuous operation for long periods of time and dismantling and reassembling of the complete units and sub-assembly components. Manuals shall include an index covering all component parts clearly cross-referenced to diagrams and illustrations. Illustrations shall include "exploded" views showing and identifying each separate item. Emphasis shall be placed on the use of special tools and instruments. The function of each piece of equipment, component, accessory and control shall be clearly and thoroughly explained. All

necessary precautions for the operation of the equipment and the reason for each precaution shall be clearly set forth. Manuals must reference the exact model, style and size of the piece of equipment and system being furnished. Manuals referencing equipment similar to but of a different model, style, and size than that furnished will not be accepted.

- C. Instructions: Contractor shall provide qualified, factory-trained manufacturers' representatives to give detailed instructions to assigned Department of Veterans Affairs personnel in the operation and complete maintenance for each piece of equipment. All such training will be at the job site. These requirements are more specifically detailed in the various technical sections. Instructions for different items of equipment that are component parts of a complete system, shall be given in an integrated, progressive manner. All instructors for every piece of component equipment in a system shall be available until instructions for all items included in the system have been completed. This is to assure proper instruction in the operation of inter-related systems. All instruction periods shall be at such times as scheduled by the Project Manager/Contracting Officers Technical Representative (PM/COTR) and shall be considered concluded only when the Project Manager/Contracting Officers Technical Representative (PM/COTR) is satisfied in regard to complete and thorough coverage. The Department of Veterans Affairs reserves the right to request the removal of, and substitution for, any instructor who, in the opinion of the Project Manager/Contracting Officers Technical Representative (PM/COTR), does not demonstrate sufficient qualifications in accordance with requirements for instructors above.

1.24 GOVERNMENT-FURNISHED PROPERTY

- A. The Government shall deliver to the Contractor, the Government-furnished property shown on the drawings .
- B. Equipment furnished by Government to be installed by Contractor will be furnished to Contractor at the Medical Center.
- C. Storage space for equipment will be provided by the Government and the Contractor shall be prepared to unload and store such equipment therein upon its receipt at the Medical Center
- D. Notify Contracting Officer in writing, 60 days in advance, of date on which Contractor will be prepared to receive equipment furnished by Government. Arrangements will then be made by the Government for delivery of equipment.

1. Immediately upon delivery of equipment, Contractor shall arrange for a joint inspection thereof with a representative of the Government. At such time the Contractor shall acknowledge receipt of equipment described, make notations, and immediately furnish the Government representative with a written statement as to its condition or shortages.
 2. Contractor thereafter is responsible for such equipment until such time as acceptance of contract work is made by the Government.
- E. Equipment furnished by the Government will be delivered in a partially assembled (knock down) condition in accordance with existing standard commercial practices, complete with all fittings, fastenings, and appliances necessary for connections to respective services installed under contract. All fittings and appliances (i.e., couplings, ells, tees, nipples, piping, conduits, cables, and the like) necessary to make the connection between the Government furnished equipment item and the utility stub-up shall be furnished and installed by the contractor at no additional cost to the Government.
- F. Completely assemble and install the Government furnished equipment in place ready for proper operation in accordance with specifications and drawings.
- G. Furnish supervision of installation of equipment at construction site by qualified factory trained technicians regularly employed by the equipment manufacturer.

1.25 CONSTRUCTION SIGN

- A. Provide a Construction Sign where directed by the Project Manager/Contracting Officers Technical Representative (PM/COTR). All wood members shall be of framing lumber. Cover sign frame with 0.7 mm (24 gage) galvanized sheet steel nailed securely around edges and on all bearings. Provide three 100 by 100 mm (4 inch by 4 inch) posts (or equivalent round posts) set 1200 mm (four feet) into ground. Set bottom of sign level at 900 mm (three feet) above ground and secure to posts with through bolts. Make posts full height of sign. Brace posts with 50 x 100 mm (two by four inch) material as directed.
- B. Paint all surfaces of sign and posts two coats of white gloss paint. Border and letters shall be of black gloss paint, except project title which shall be blue gloss paint.
- C. Maintain sign and remove it when directed by the Project Manager/Contracting Officers Technical Representative (PM/COTR).

- D. Detail Drawing of construction sign showing required legend and other characteristics of sign is shown on the drawings.

1.26 SAFETY SIGN

- A. Provide a Safety Sign where directed by Project Manager/Contracting Officers Technical Representative (PM/COTR). Face of sign shall be 19 mm (3/4 inch) thick exterior grade plywood. Provide two 100 mm by 100 mm (four by four inch) posts extending full height of sign and 900 mm (three feet) into ground. Set bottom of sign level at 1200 mm (four feet) above ground.
- B. Paint all surfaces of Safety Sign and posts with one prime coat and two coats of white gloss paint. Letters and design shall be painted with gloss paint of colors noted.
- C. Maintain sign and remove it when directed by Project Manager/Contracting Officers Technical Representative (PM/COTR).
- D. Detail Drawing Number 45 of safety sign showing required legend and other characteristics of sign is shown on the drawings.
- E. Post the number of accident free days on a daily basis.

Estimated Cost		No. of Photographs
Up to	\$250,000	50 to 100
" "	\$500,000	100 to 150
" "	\$1,000,000	150 to 200
" "	\$2,000,000	200 to 250
" "	\$5,000,000	250 to 300
" "	\$10,000,000	300 to 400
More than	\$10,000,000	400 to 500

1.27 CONSTRUCTION DIGITAL IMAGES

- A. During the construction period through completion, furnish Department of Veterans Affairs with 250 to 500 views of digital images. Digital views shall be taken of exterior and/or interior as selected and directed by Project Manager/Contracting Officers Technical Representative (PM/COTR). General Contractor shall utilize relevant digression for photography view selection for daily construction progress photographs. Each view shall be taken with a digital camera with minimum size of 6 megapixels (MP), all images shall be date and time stamped: (all photos taken are the property of the Department of Veterans Affairs).
1. Daily Photos: Normally such images will be taken five (5) minimum per day along with contractors daily report activities.

2. Weekly Photos: Establish a benchmark number of locations and views with the Project Manager/Contracting Officers Technical Representative (PM/COTR) for image documentation each weeks construction progress (10-15 images) each week.
- B. Images on compact disc (cd) shall be recorded in JPEG format with a minimum of 24 bit color and no reduction in actual picture size. File name shall contain the date the image was taken, the Project number and a unique sequential identifier. Images shall be submitted at the end of each week during construction duration to the Project Manager/Contracting Officers Technical Representative (PM/COTR). Submit one (1) compact disc © to contain the following as identified by folder placement on the disc (cd) each week (each disc shall be labeled with "Construction Progress Digital Photography Images," VA project name, VA project number, and date:
1. Folder daily photos (title daily hotos date - date):
 - a. Sub-folders for each daily photo image summary (include daily report on cd in word.doc format) including names of images as defined above.
 2. Folder Week # of # (total
 - a. Include images and names of images as defined above.
- C. In case any set of prints are not submitted within five days of date established by Project Manager/Contracting Officers Technical Representative (PM/COTR) for submitting thereof (end of previous week), the Project Manager/Contracting Officers Technical Representative (PM/COTR) may have such images/photographs taken and cost of same will be deducted from any money due to the Contractor.

1.28 FINAL DIGITAL IMAGES

- A. A minimum of four (4) images of each elevation shall be taken with a minimum 10 MP camera, by a professional photographer with different settings and time of day shots (morning, noon and dusk - 4 images each time). Locations/views shall be coordinated with Project Manager/Contracting Officers Technical Representative (PM/COTR). All images are provided to the Project Manager/Contracting Officers Technical Representative (PM/COTR) on a CD. All photos taken are the property of the Department of Veterans Affairs.
- B. Photographs shall be taken upon completion, including landscaping. They shall be taken on a clear sunny day to obtain sufficient detail to show depth and to provide clear, sharp pictures.
- C. Interior Final Photos: After completion of all work in an area final interior photos will be taken. The camera must allow the colors to be as close as possible to the actual colors. A minimum of 50 images shall be taken with views as directed by the Project Manager/Contracting Officers

Technical Representative (PM/COTR). Image quality shall meet minimum parameters stated above.

1.29 FINAL ELEVATION DIGITAL IMAGES

- A. A minimum of four (4) images of each elevation shall be taken with a minimum 6 MP camera, by a professional photographer with different settings to allow the Project Manager/Contracting Officers Technical Representative (PM/COTR) to select the image to be printed. All images are provided to the RE on a CD.
- B. Photographs shall be taken upon completion, including landscaping. They shall be taken on a clear sunny day to obtain sufficient detail to show depth and to provide clear, sharp pictures. Pictures shall be 400 mm x 500 mm (16 by 20 inches), printed on regular weight paper, matte finish archival grade photographic paper and produced by a RA4 process from the digital image with a minimum 300 PPI. Identifying data shall be carried on label affixed to back of photograph without damage to photograph and shall be similar to that provided for final construction photographs.

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SECTION 01 32 00 CONSTRUCTION PROGRESS DOCUMENTATION

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes administrative and procedural requirements for documenting the progress of construction during performance of the Work, including the following:
 - 1. Start-up construction schedule.
 - 2. Contractor's construction schedule.
 - 3. Daily construction reports.
 - 4. Field condition reports.
 - 5. Special reports.

1.2 DEFINITIONS

- A. Activity: A discrete part of a project that can be identified for planning, scheduling, monitoring, and controlling the construction project. Activities included in a construction schedule consume time and resources.
 - 1. Critical Activity: An activity on the critical path that must start and finish on the planned early start and finish times.
 - 2. Predecessor Activity: An activity that precedes another activity in the network.
 - 3. Successor Activity: An activity that follows another activity in the network.
- B. Cost Loading: The allocation of the schedule of values for the completion of an activity as scheduled. The sum of costs for all activities must equal the total Contract Sum, unless otherwise approved by Architect.
- C. CPM: Critical path method, which is a method of planning and scheduling a construction project where activities are arranged based on activity relationships. Network calculations determine when activities can be performed and the critical path of the Project.
- D. Critical Path: The longest connected chain of interdependent activities through the network schedule that establishes the minimum overall Project duration and contains no float.
- E. Event: The starting or ending point of an activity.
- F. Float: The measure of leeway in starting and completing an activity.
 - 1. Float time is not for the exclusive use or benefit of either Owner or Contractor, but is a jointly owned, expiring Project resource available to both parties as needed to meet schedule milestones and Contract completion date.
 - 2. Free float is the amount of time an activity can be delayed without adversely affecting the early start of the successor activity.
 - 3. Total float is the measure of leeway in starting or completing an activity without adversely affecting the planned Project completion date.
- G. Resource Loading: The allocation of manpower and equipment necessary for the completion of an activity as scheduled.

1.3 INFORMATIONAL SUBMITTALS

- A. Format for Submittals: Submit required submittals in the following format:
 - 1. PDF electronic file.
 - 2. Two paper copies.
- B. Start-up construction schedule.
 - 1. Approval of cost-loaded start-up construction schedule will not constitute approval of schedule of values for cost-loaded activities.
- C. Start-up Network Diagram: Of size required to display entire network for entire construction period. Show logic ties for activities.
- D. Contractor's Construction Schedule: Initial schedule, of size required to display entire schedule for entire construction period.
 - 1. Submit a working electronic copy of schedule, using software indicated, and labeled to comply with requirements for submittals. Include type of schedule (initial or updated) and

date on label.

- E. CPM Reports: Concurrent with CPM schedule, submit each of the following reports. Format for each activity in reports shall contain activity number, activity description, cost and resource loading, original duration, remaining duration, early start date, early finish date, late start date, late finish date, and total float in calendar days.
 - 1. Activity Report: List of all activities sorted by activity number and then early start date, or actual start date if known.
 - 2. Logic Report: List of preceding and succeeding activities for all activities, sorted in ascending order by activity number and then early start date, or actual start date if known.
 - 3. Total Float Report: List of all activities sorted in ascending order of total float.
 - 4. Earnings Report: Compilation of Contractor's total earnings from the Notice to Proceed until most recent Application for Payment.
- F. Daily Construction Reports: Submit at weekly intervals.
- G. Field Condition Reports: Submit at time of discovery of differing conditions.
- H. Special Reports: Submit at time of unusual event.
- I. Qualification Data: For scheduling consultant.

1.4 QUALITY ASSURANCE

- A. Scheduling Consultant Qualifications: An experienced specialist in CPM scheduling and reporting, with capability of producing CPM reports and diagrams within 24 hours of Architect's request.
- B. Prescheduling Conference: Conduct conference at Project site to comply with requirements in Division 01 Section "Project Management and Coordination." Review methods and procedures related to the preliminary construction schedule and Contractor's construction schedule, including, but not limited to, the following:
 - 1. Review software limitations and content and format for reports.
 - 2. Verify availability of qualified personnel needed to develop and update schedule.
 - 3. Discuss constraints, including phasing, work stages, area separations, interim milestones, and partial Owner occupancy.
 - 4. Review delivery dates for Owner-furnished products.
 - 5. Review schedule for work of Owner's separate contracts.
 - 6. Review time required for review of submittals and resubmittals.
 - 7. Review requirements for tests and inspections by independent testing and inspecting agencies.
 - 8. Review time required for completion and startup procedures.
 - 9. Review and finalize list of construction activities to be included in schedule.
 - 10. Review submittal requirements and procedures.
 - 11. Review procedures for updating schedule.

1.5 COORDINATION

- A. Coordinate preparation and processing of schedules and reports with performance of construction activities and with scheduling and reporting of separate contractors.
- B. Coordinate Contractor's construction schedule with the schedule of values, list of subcontracts, submittal schedule, progress reports, payment requests, and other required schedules and reports.
 - 1. Secure time commitments for performing critical elements of the Work from entities involved.
 - 2. Coordinate each construction activity in the network with other activities and schedule them in proper sequence.

PART 2 - PRODUCTS

2.1 CONTRACTOR'S CONSTRUCTION SCHEDULE, GENERAL

- A. Time Frame: Extend schedule from date established for the Notice to Proceed to date of final completion.
 - 1. Contract completion date shall not be changed by submission of a schedule that shows an early completion date, unless specifically authorized by Change Order.
- B. Activities: Treat each story or separate area as a separate numbered activity for each principal

element of the Work. Comply with the following:

1. Activity Duration: Define activities so no activity is longer than 20 days, unless specifically allowed by Architect.
 2. Procurement Activities: Include procurement process activities for the following long lead items and major items, requiring a cycle of more than 60 days, as separate activities in schedule. Procurement cycle activities include, but are not limited to, submittals, approvals, purchasing, fabrication, and delivery.
 - a. Long lead items that require over 90 days from order to delivery.
 3. Submittal Review Time: Include review and resubmittal times indicated in Division 01 Section "Submittal Procedures" in schedule. Coordinate submittal review times in Contractor's construction schedule with submittal schedule.
 4. Startup and Testing Time: Include not less than 15 days for startup and testing.
 5. Substantial Completion: Indicate completion in advance of date established for Substantial Completion, and allow time for Architect's and PM/COTR administrative procedures necessary for certification of Substantial Completion.
 6. Punch List and Final Completion: Include not more than 30 days for punch list and final completion.
- C. Constraints: Include constraints and work restrictions indicated in the Contract Documents and as follows in schedule, and show how the sequence of the Work is affected.
1. Phasing: Arrange list of activities on schedule by phase.
 2. Work under More Than One Contract: Include a separate activity for each contract.
 3. Work by Owner: Include a separate activity for each portion of the Work performed by Owner.
 4. Products Ordered in Advance: Include a separate activity for each product. Include delivery date indicated in Division 01 Section "Summary." Delivery dates indicated stipulate the earliest possible delivery date.
 5. Owner-Furnished Products: Include a separate activity for each product. Include delivery date indicated in Division 01 Section "Summary." Delivery dates indicated stipulate the earliest possible delivery date.
 6. Work Restrictions: Show the effect of the following items on the schedule:
 - a. Coordination with existing construction.
 - b. Limitations of continued occupancies.
 - c. Uninterruptible services.
 - d. Partial occupancy before Substantial Completion.
 - e. Use of premises restrictions.
 - f. Provisions for future construction.
 - g. Seasonal variations.
 - h. Environmental control.
 7. Work Stages: Indicate important stages of construction for each major portion of the Work, including, but not limited to, the following:
 - a. Subcontract awards.
 - b. Submittals.
 - c. Purchases.
 - d. Mockups.
 - e. Fabrication.
 - f. Sample testing.
 - g. Deliveries.
 - h. Installation.
 - i. Tests and inspections.
 - j. Adjusting.
 - k. Curing.
 - l. Startup and placement into final use and operation.
 8. Construction Areas: Identify each major area of construction for each major portion of the Work. Indicate where each construction activity within a major area must be sequenced or integrated with other construction activities to provide for the following:

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- a. Structural completion.
 - b. Permanent space enclosure.
 - c. Completion of mechanical installation.
 - d. Completion of electrical installation.
 - e. Substantial Completion.
- D. Milestones: Include milestones indicated in the Contract Documents in schedule, including, but not limited to, the Notice to Proceed, Substantial Completion, and final completion.
- E. Cost Correlation: At the head of schedule, provide a cost correlation line, indicating planned and actual costs. On the line, show dollar volume of the Work performed as of dates used for preparation of payment requests.
 - 1. Refer to Division 01 Section "Payment Procedures" for cost reporting and payment procedures.
- F. Upcoming Work Summary: Prepare summary report indicating activities scheduled to occur or commence prior to submittal of next schedule update. Summarize the following issues:
 - 1. Unresolved issues.
 - 2. Unanswered RFIs.
 - 3. Rejected or unreturned submittals.
 - 4. Notations on returned submittals.
- G. Recovery Schedule: When periodic update indicates the Work is 14 or more calendar days behind the current approved schedule, submit a separate recovery schedule indicating means by which Contractor intends to regain compliance with the schedule. Indicate changes to working hours, working days, crew sizes, and equipment required to achieve compliance, and date by which recovery will be accomplished.
- H. Computer Scheduling Software: Prepare schedules using current version of a program that has been developed specifically to manage construction schedules.
 - 1. Utilize Microsoft Windows XP operating system.

2.2 START-UP CONSTRUCTION SCHEDULE

- A. Bar-Chart Schedule: Submit start-up horizontal bar-chart-type construction schedule within 7 days of date established for the Notice to Proceed.
- B. Preparation: Indicate each significant construction activity separately. Identify first workday of each week with a continuous vertical line. Outline significant construction activities for first 90 days of construction. Include skeleton diagram for the remainder of the Work and a cash requirement prediction based on indicated activities.

2.3 CONTRACTOR'S CONSTRUCTION SCHEDULE (GANTT CHART)

- A. Gantt-Chart Schedule: Submit a comprehensive, fully developed, horizontal Gantt-chart-type, Contractor's construction schedule within 30 days of date established for the Notice to Proceed. Base schedule on the start-up construction schedule and additional information received since the start of Project.
- B. Preparation: Indicate each significant construction activity separately. Identify first workday of each week with a continuous vertical line.
 - 1. For construction activities that require three months or longer to complete, indicate an estimated completion percentage in 10 percent increments within time bar.

2.4 CONTRACTOR'S CONSTRUCTION SCHEDULE (CPM SCHEDULE)

- A. General: Prepare network diagrams using AON (activity-on-node) format.
- B. Start-up Network Diagram: Submit diagram within 14 days of date established for the Notice to Proceed. Outline significant construction activities for the first 90 days of construction. Include skeleton diagram for the remainder of the Work and a cash requirement prediction based on indicated activities.
- C. CPM Schedule: Prepare Contractor's construction schedule using a cost- and resource-loaded, time-scaled CPM network analysis diagram for the Work.
 - 1. Develop network diagram in sufficient time to submit CPM schedule so it can be accepted for use no later than 60 days after date established for the Notice to Proceed.
 - a. Failure to include any work item required for performance of this Contract shall not excuse Contractor from completing all work within applicable completion dates, regardless of Architect's approval of the schedule.

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2. Conduct educational workshops to train and inform key Project personnel, including subcontractors' personnel, in proper methods of providing data and using CPM schedule information.
3. Establish procedures for monitoring and updating CPM schedule and for reporting progress. Coordinate procedures with progress meeting and payment request dates.
4. Use "one workday" as the unit of time for individual activities. Indicate nonworking days and holidays incorporated into the schedule in order to correlate with Contract Time.
- D. CPM Schedule Preparation: Prepare a list of all activities required to complete the Work. Using the start-up network diagram, prepare a skeleton network to identify probable critical paths.
 1. Activities: Indicate the estimated time duration, sequence requirements, and relationship of each activity in relation to other activities. Include estimated time frames for the following activities:
 - a. Preparation and processing of submittals.
 - b. Mobilization and demobilization.
 - c. Purchase of materials.
 - d. Delivery.
 - e. Fabrication.
 - f. Utility interruptions.
 - g. Installation.
 - h. Work by Owner that may affect or be affected by Contractor's activities.
 - i. Testing and commissioning.
 - j. Punch list and final completion.
 - k. Activities occurring following final completion.
 2. Critical Path Activities: Identify critical path activities, including those for interim completion dates. Scheduled start and completion dates shall be consistent with Contract milestone dates.
 3. Processing: Process data to produce output data on a computer-drawn, time-scaled network. Revise data, reorganize activity sequences, and reproduce as often as necessary to produce the CPM schedule within the limitations of the Contract Time.
 4. Format: Mark the critical path. Locate the critical path near center of network; locate paths with most float near the edges.
 - a. Subnetworks on separate sheets are permissible for activities clearly off the critical path.
 5. Cost- and Resource-Loading of CPM Schedule: Assign cost to construction activities on the CPM schedule. Do not assign costs to submittal activities. Obtain Architect's approval prior to assigning costs to fabrication and delivery activities. Assign costs under principal subcontracts for testing and commissioning activities, operation and maintenance manuals, punch list activities, Project record documents, and demonstration and training (if applicable), in the amount of 5 percent of the Contract Sum.
 - a. Each activity cost shall reflect an appropriate value subject to approval by Architect.
 - b. Total cost assigned to activities shall equal the total Contract Sum.
- E. Contract Modifications: For each proposed contract modification and concurrent with its submission, prepare a time-impact analysis using a network fragment to demonstrate the effect of the proposed change on the overall project schedule.
- F. Initial Issue of Schedule: Prepare initial network diagram from a sorted activity list indicating straight "early start-total float." Identify critical activities. Prepare tabulated reports showing the following:
 1. Contractor or subcontractor and the Work or activity.
 2. Description of activity.
 3. Principal events of activity.
 4. Immediate preceding and succeeding activities.
 5. Early and late start dates.
 6. Early and late finish dates.
 7. Activity duration in workdays.

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8. Total float or slack time.
9. Average size of workforce.
10. Dollar value of activity (coordinated with the schedule of values).
- G. Schedule Updating: Concurrent with making revisions to schedule, prepare tabulated reports showing the following:
 1. Identification of activities that have changed.
 2. Changes in early and late start dates.
 3. Changes in early and late finish dates.
 4. Changes in activity durations in workdays.
 5. Changes in the critical path.
 6. Changes in total float or slack time.
 7. Changes in the Contract Time.
- H. Value Summaries: Prepare two cumulative value lists, sorted by finish dates.
 1. In first list, tabulate activity number, early finish date, dollar value, and cumulative dollar value.
 2. In second list, tabulate activity number, late finish date, dollar value, and cumulative dollar value.
 3. In subsequent issues of both lists, substitute actual finish dates for activities completed as of list date.
 4. Prepare list for ease of comparison with payment requests; coordinate timing with progress meetings.
 - a. In both value summary lists, tabulate "actual percent complete" and "cumulative value completed" with total at bottom.
 - b. Submit value summary printouts one week before each regularly scheduled progress meeting.

2.5 REPORTS

- A. Daily Construction Reports: Prepare a daily construction report recording the following information concerning events at Project site:
 1. List of subcontractors at Project site.
 2. List of separate contractors at Project site.
 3. Approximate count of personnel at Project site.
 4. Equipment at Project site.
 5. Material deliveries.
 6. High and low temperatures and general weather conditions, including presence of rain or snow.
 7. Accidents.
 8. Meetings and significant decisions.
 9. Unusual events (refer to special reports).
 10. Stoppages, delays, shortages, and losses.
 11. Meter readings and similar recordings.
 12. Emergency procedures.
 13. Orders and requests of authorities having jurisdiction.
 14. Change Orders received and implemented.
 15. Construction Change Directives received and implemented.
 16. Services connected and disconnected.
 17. Equipment or system tests and startups.
 18. Partial completions and occupancies.
 19. Substantial Completions authorized.
- B. Field Condition Reports: Immediately on discovery of a difference between field conditions and the Contract Documents, prepare and submit a detailed report. Submit with a Request for Information. Include a detailed description of the differing conditions, together with recommendations for changing the Contract Documents.

2.6 SPECIAL REPORTS

- A. General: Submit special reports directly to Owner within one day of an occurrence. Distribute copies of report to parties affected by the occurrence.

- B. Reporting Unusual Events: When an event of an unusual and significant nature occurs at Project site, whether or not related directly to the Work, prepare and submit a special report. List chain of events, persons participating, response by Contractor's personnel, evaluation of results or effects, and similar pertinent information. Advise Owner in advance when these events are known or predictable.

PART 3 - EXECUTION**3.1 CONTRACTOR'S CONSTRUCTION SCHEDULE**

- A. Scheduling Consultant: Engage a consultant to provide planning, evaluation, and reporting using CPM scheduling.
 - 1. In-House Option: Owner may waive the requirement to retain a consultant if Contractor employs skilled personnel with experience in CPM scheduling and reporting techniques. Submit qualifications.
 - 2. Meetings: Scheduling consultant shall attend all meetings related to Project progress, alleged delays, and time impact.
- B. Contractor's Construction Schedule Updating: At monthly intervals, update schedule to reflect actual construction progress and activities. Issue schedule one week before each regularly scheduled progress meeting.
 - 1. Revise schedule immediately after each meeting or other activity where revisions have been recognized or made. Issue updated schedule concurrently with the report of each such meeting.
 - 2. Include a report with updated schedule that indicates every change, including, but not limited to, changes in logic, durations, actual starts and finishes, and activity durations.
 - 3. As the Work progresses, indicate final completion percentage for each activity.
- C. Distribution: Distribute copies of approved schedule to Architect, PM/COT, separate contractors, testing and inspecting agencies, and other parties identified by Contractor with a need-to-know schedule responsibility.
 - 1. Post copies in Project meeting rooms and temporary field offices.
 - 2. When revisions are made, distribute updated schedules to the same parties and post in the same locations. Delete parties from distribution when they have completed their assigned portion of the Work and are no longer involved in performance of construction activities.

END OF SECTION

SECTION 01 32 16.13
NETWORK ANALYSIS SCHEDULES

PART 1- GENERAL

1.1 DESCRIPTION:

- A. The Contractor shall develop a Network Analysis System (NAS) plan and schedule demonstrating fulfillment of the contract requirements, shall keep the network up-to-date in accordance with the requirements of this section and shall utilize the plan for scheduling, coordinating and monitoring work under this contract (including all activities of subcontractors, equipment vendors and suppliers). Conventional Critical Path Method (CPM) Precedence Diagramming Method (PDM) technique will be utilized to satisfy both time and cost applications. All schedule data and reports required under this specification section shall be based upon regular total float, not relative total float schedules.

1.2 CONTRACTOR'S REPRESENTATIVE:

- A. The Contractor shall designate an authorized representative in the firm who will be responsible for the preparation of the network diagram, review and report progress of the project with and to the Contracting Officer's representative.
- B. The Contractor's representative shall have direct project control and complete authority to act on behalf of the Contractor in fulfilling the requirements of this specification section and such authority shall not be interrupted throughout the duration of the project.

1.3 CONTRACTOR'S CONSULTANT:

- A. To prepare the network diagram, and compact disk(s), which reflects the Contractor's project plan, the Contractor shall engage an independent CPM consultant who is skilled in the time and cost application of scheduling using (PDM) network techniques for construction projects, the cost of which is included in the Contractor's bid. This consultant shall not have any financial or business ties to the Contractor, and shall not be an affiliate or subsidiary company of the Contractor, and shall not be employed by an affiliate or subsidiary company of the Contractor.
- B. Prior to engaging a consultant, and within 10 calendar days after award of the contract, the Contractor shall submit to the Contracting Officer:
1. The name and address of the proposed consultant.
 2. Sufficient information to show that the proposed consultant has the qualifications to meet the requirements specified in the preceding paragraph.

3. A list of prior construction projects, along with selected PDM network diagram samples on current projects which the proposed consultant has performed complete project scheduling services. These network diagram samples must show complete project planning for a project of similar size and scope as covered under this contract.
- C. The Contracting Officer has the right to approve or disapprove employment of the proposed consultant, and will notify the Contractor of the VA decision within seven calendar days from receipt of information. In case of disapproval, the Contractor shall resubmit another consultant within 10 calendar days for renewed consideration. The Contractor must have their CPM Consultant approved prior to (i) submitting any diagram.

1.4 COMPUTER PRODUCED SCHEDULES

- A. The contractor shall provide to the VA, roject Manager/Contracting Officers Technical Representative (PM/COTR) and CPM Schedule Analyst, monthly computer processing of all computer-produced time/cost schedules and reports generated from monthly project updates. This monthly computer service will include: three copies of up to five different reports (inclusive of all pages) available within the user defined reports of Primavera (P3 or P6) to the contracting officer's representative; a hard copy listing of all project schedule changes, and associated data, made at the update and an electronic file of this data in Primavera (P3 or P6) batch format; and the resulting monthly updated schedule in a compressed electronic file in Primavera (P3 or P6), (PDM) format. These must be submitted with and substantively support the contractor's monthly payment request and the signed lookahead report. The Project Manager/Contracting Officers Technical Representative (PM/COTR) shall identify the five different report formats that the contractor shall provide based upon the monthly schedule updates.
- B. The contractor is responsible for the correctness and timeliness of the computer-produced reports. The Contractor is also responsible for the accurate and timely submittal of the updated project schedule and all CPM data necessary to produce the computer reports and payment request that is specified.
- C. The VA shall report errors in computer-produced reports to the Contractor's representative within ten calendar days from receipt of reports. The Contractor will reprocess the computer-produced reports and associated compact disk(s), when requested by the Contracting Officer's representative, to correct errors which affect the payment and schedule for the project.

1.5 THE COMPLETE PROJECT NETWORK DIAGRAM SUBMITTAL

- A. Within 45 calendar days (60 calendar days on projects over \$50,000,000) after receipt of Notice to Proceed, the Contractor shall submit for the Contracting Officer's review; three blue line copies of the complete network diagram on sheets of paper 765 x 1070 mm (30 x 42 inches) and an electronic file in a compressed Primavera (P3 or P6), (PDM) format. The submittal shall also include three copies of a computer-produced activity/event ID schedule showing project duration; phase completion dates; and other data, including event cost. Each activity/event on the computer-produced schedule shall contain as a minimum, but not limited to, activity/event ID, duration, predecessor and successor relationships, trade code, area code, description, budget amount, early start date, early finish date, late start date, late finish date and total float. Work activity/event relationships shall be restricted to finish-to-start and start-to-start without lead or lag constraints. Activity/event date constraints, not required by the contract, will not be accepted unless submitted to and approved by the Contracting Officer. The contractor shall make a separate written detailed request to the Contracting Officer identifying these date constraints and secure the Contracting Officer's written approval before incorporating them into the network diagram. The Contracting Officer's separate approval of the network diagram shall not excuse the contractor of this requirement. Logic events (non-work) will be permitted where necessary to reflect proper logic among work events, but must have a zero duration. The complete working network diagram shall reflect the Contractor's approach to scheduling the complete project. **The final network diagram in its original form shall contain no contract changes or delays which may have been incurred during the final network diagram development period and shall reflect the entire contract duration as defined in the bid documents.** These changes/delays shall be entered at the first update after the final network diagram has been approved. The Contractor should provide their requests for time and supporting time extension analysis for contract time as a result of contract changes/delays, after this update, and in accordance with Article, ADJUSTMENT OF CONTRACT COMPLETION.
- B. Within 30 calendar days after receipt of the complete project network diagram, the Contracting Officer or his representative, will do one or both of the following:

1. Notify the Contractor concerning his actions, opinions, and objections.
 2. A meeting with the Contractor at or near the job site for joint review, correction or adjustment of the proposed plan will be scheduled if required. Within 14 calendar days after the joint review, the Contractor shall revise and shall submit three blue line copies of the revised network diagram, three copies of the revised computer-produced activity/event ID schedule and a revised electronic file as specified by the Contracting Officer. The revised submission will be reviewed by the Contracting Officer and, if found to be as previously agreed upon, will be approved.
- C. The approved baseline network diagram schedule and the corresponding computer-produced schedule(s) shall constitute the approved baseline schedule until subsequently revised in accordance with the requirements of this section.
- D. The Complete Project Network Diagram will contain approximately **the number of work activities/events approved by Contractor.**

1.6 WORK ACTIVITY/EVENT COST DATA

- A. The Contractor shall cost load all work activities/events except procurement activities. The cost loading shall reflect the appropriate level of effort of the work activities/events. The cumulative amount of all cost loaded work activities/events (including alternates) shall equal the total contract price. Prorate overhead, profit and general conditions on all work activities/events for the entire project length. The contractor shall generate from this information cash flow curves indicating graphically the total percentage of work activity/event dollar value scheduled to be in place on early finish, late finish. These cash flow curves will be used by the Contracting Officer to assist him in determining approval or disapproval of the cost loading. In the event of disapproval, the Contractor shall revise and resubmit in accordance with Article, THE COMPLETE PROJECT NETWORK DIAGRAM SUBMITTAL. Negative work activity/event cost data will not be acceptable, except on VA issued contract changes.
- B. The Contractor shall cost load work activities/events for guarantee period services, test, balance and adjust various systems in accordance with the provisions in the FAR 52.232 - 5 (PAYMENTS UNDER FIXED-PRICE CONSTRUCTION), Article, and VAAR 852.236 - 83 (PAYMENTS UNDER FIXED-PRICE CONSTRUCTION).

- C. In accordance with Article PERFORMANCE OF WORK BY THE CONTRACTOR in FAR 52.236 - 1 and VAAR 852.236 - 72, the Contractor shall submit, simultaneously with the cost per work activity/event of the construction schedule required by this Section, a responsibility code for all activities/events of the project for which the Contractor's forces will perform the work.
- D. Work activities/events for Contractor bond shall have a trade code and area code of BOND.

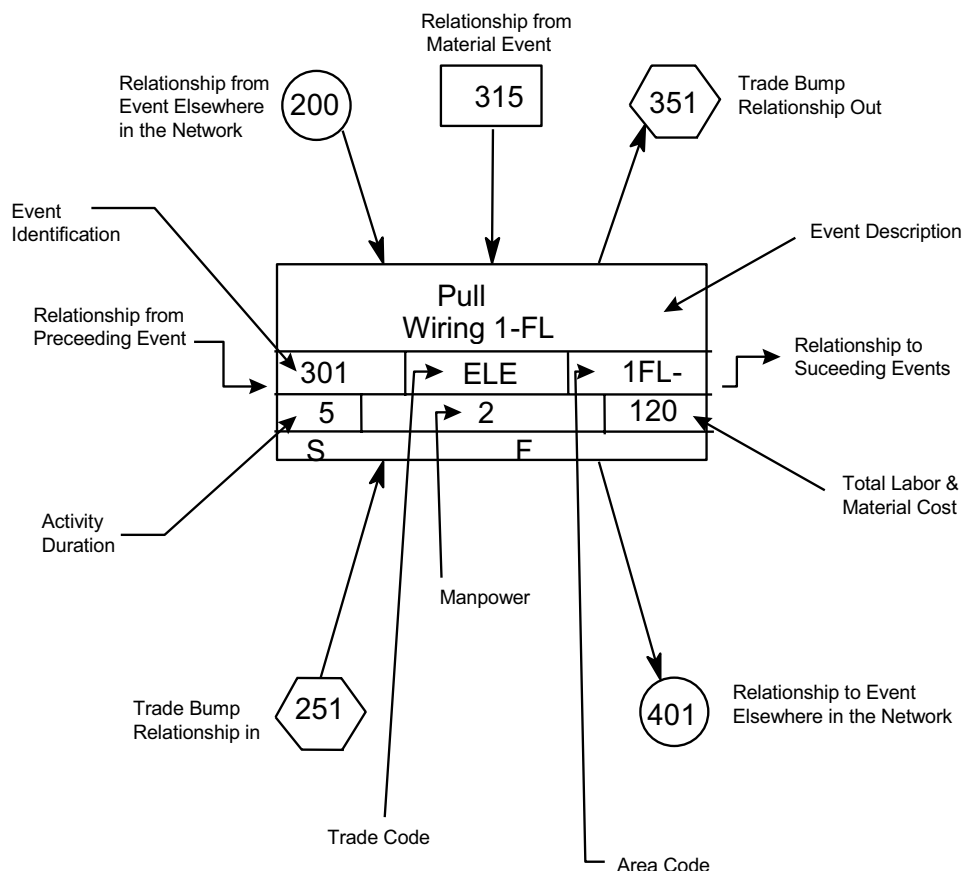
1.7 NETWORK DIAGRAM REQUIREMENTS

- A. Show on the network diagram the sequence and interdependence of work activities/events required for complete performance of all items of work. In preparing the network diagram, the Contractor shall:
- 1. Exercise sufficient care to produce a clear, legible and accurate network diagram, refer to the drawing, CPM-1 (Sample CPM Network). Computer plotted network diagrams shall legibly display and plot all information required by the VA CPM activity/event legend or the computer plotted network diagram will not be acceptable. If the computer plotted network diagram is not found acceptable by the contracting officer's representative, then the network diagram will need to be hand drafted and meet legibility requirements. Group activities related to specific physical areas of the project, on the network diagram for ease of understanding and simplification. Provide a key plan on each network diagram sheet showing the project area associated with the work activities/events shown on that sheet.**
 2. Show the following on each work activity/event:
 - a. Activity/Event ID number.
 - b. Concise description of the work represented by the activity/event. (35 characters or less including spaces preferred).
 - c. Performance responsibility or trade code (five alpha characters or less): GEN, MECH, ELEC, CARP, PLAST, or other acceptable abbreviations.
 - d. Duration (in work days.)
 - e. Cost (in accordance with Article, ACTIVITY/EVENT COST DATA of this section and less than \$9,999,999 per activity).
 - f. Work location or area code (five characters or less), descriptive of the area involved.
 - g. Manpower required (average number of men per day).

- h. The SYMBOL LEGEND format shown below and on the drawing, CPM-1 (Sample CPM Network) is mandatory and shall be followed in preparing final network diagrams.

SYMBOL LEGEND

Show Network Diagram page number location(s) for all incoming/outgoing node connector(s).



3. Show activities/events as:
- Contractor's time required for submittal of shop drawings, templates, fabrication, delivery and similar pre-construction work.
 - Contracting Officer's and Architect-Engineer's review and approval of shop drawings, equipment schedules, samples, template, or similar items.
 - Interruption of VA Medical Center utilities, delivery of Government furnished equipment, and rough-in drawings, project phasing and any other specification requirements.

- d. Test, balance and adjust various systems and pieces of equipment, maintenance and operation manuals, instructions and preventive maintenance tasks.
4. Show not only the activities/events for actual construction work for each trade category of the project, but also trade relationships to indicate the movement of trades from one area, floor, or building, to another area, floor, or building, for at least five trades who are performing major work under this contract.
5. Break up the work into activities/events of a duration no longer than 20 work days each, except as to non-construction activities/events (i.e., procurement of materials, delivery of equipment, concrete and asphalt curing) and any other activities/events for which the Contracting Officer may approve the showing of a longer duration. The duration for VA approval of any required submittal, shop drawing, or other submittals shall not be less than 20 work days. Refer to drawing CPM-1 for VA approval activities/events which will require minimum duration longer than 20 workdays. The construction time as determined by the CPM schedule from early start to late finish for any sub-phase, phase or the entire project shall not exceed the contract time(s) specified or shown.
6. Describe work activities/events clearly, so the work is readily identifiable for assessment of completion. Activities/events labeled "start," "continue," or "completion," are not specific and will not be allowed. Lead and lag time activities will not be acceptable.
7. Uniquely number each activity/event with numbers ranging from 1 to 99998 only. The network diagram should be generally numbered in such a way to reflect either discipline, phase or location of the work.
- B. Submit the following supporting data in addition to the network diagram, activity/event ID schedule and electronic file (s). Failure of the Contractor to include this data will delay the review of the submittal until the Contracting Officer is in receipt of the missing data:
 1. The proposed number of working days per week.
 2. The holidays to be observed during the life of the contract (by day, month, and year).
 3. The planned number of shifts per day.
 4. The number of hours per shift.
 5. List the major construction equipment to be used on the site, describing how each piece relates to and will be used in support of the submitted network diagram work activities/events.

6. Provide a typed, doubled spaced, description, at least one page in length, of the plan and your approach to constructing the project.
- C. To the extent that the network diagram or any revised network diagram shows anything not jointly agreed upon, it shall not be deemed to have been approved by the Contracting Officer. Failure to include any element of work required for the performance of this contract shall not excuse the Contractor from completing all work required within any applicable completion date of each phase regardless of the Contracting Officer's approval of the network diagram.
- D. Compact Disk Requirements and CPM Activity/Event Record Specifications: Submit to the VA (Project Manager/Contracting Officers Technical Representative (PM/COTR) and CPM Schedule Analyst) an electronic file(s) containing one file of the data required to produce a Primavera (P3 or P6), (PDM) produced schedule, reflecting all the activities/events of the complete project network diagram being submitted.

1.8 PAYMENT TO THE CONTRACTOR:

- A. Monthly, the contractor shall submit the AIA application and certificate for payment documents G702 & G703 reflecting updated schedule activities and cost data in accordance with the provisions of the following Article, PAYMENT AND PROGRESS REPORTING, as the basis upon which progress payments will be made pursuant to Article FAR 52.232 - 5 (PAYMENTS UNDER FIXED-PRICE CONSTRUCTION), and VAAR 852.236 - 83(PAYMENTS UNDER FIXED-PRICE CONSTRUCTION). The Contractor is entitled to a monthly progress payment upon approval of estimates as determined from the currently approved updated computer-produced calendar-dated schedule unless, in special situations, the Contracting Officer permits an exception to this requirement. Monthly payment requests shall include: three copies of up to five different reports (inclusive of all pages) available within the user defined reports of Primavera (P3 or P6), (PDM) to the contracting officer's representative; a listing of all project schedule changes, and associated data, made at the update; and an electronic file (s) of the resulting monthly updated schedule in a compressed Primavera (P3 or P6), (PDM) format. These must be submitted with and substantively support the contractor's monthly application and certificate for payment request documents.
- B. When the Contractor fails or refuses to furnish to the Contracting Officer the information and the associated updated Primavera (P3 or P6), (PDM) schedule in electronic format, which, in the sole judgment of the Contracting Officer, is necessary for processing the monthly progress

payment, the Contractor shall not be deemed to have provided an estimate and supporting schedule data upon which progress payment may be made.

1.9 PAYMENT AND PROGRESS REPORTING

- A. Monthly job site progress meetings shall be held on dates mutually agreed to by the Contracting Officer (or Contracting Officer's representative) and the Contractor. Contractor and the CPM consultant will be required to attend all monthly progress meetings. Presence of Subcontractors during progress meeting is optional unless required by the Contracting Officer (or Contracting Officer's representative). The Contractor shall update the project schedule and all other data required by this section shall be accurately filled in and completed prior to the monthly progress meeting. The Contractor shall provide this information to the Contracting Officer or the VA representative in completed form three work days in advance of the progress meeting. Job progress will be reviewed to verify:
1. Actual start and/or finish dates for updated/completed activities/events.
 2. Remaining duration, required to complete each activity/event started, or scheduled to start, but not completed.
 3. Logic, time and cost data for change orders, and supplemental agreements that are to be incorporated into the network diagram and computer-produced schedules. Changes in activity/event sequence and duration which have been made pursuant to the provisions of following Article, ADJUSTMENT OF CONTRACT COMPLETION.
 4. Percentage for completed and partially completed activities/events.
 5. Logic and duration revisions required by this section of the specifications.
 6. Activity/event duration and percent complete shall be updated independently.
- B. The Contractor shall submit a narrative report as a part of his monthly review and update, in a form agreed upon by the Contractor and the Contracting Officer. The narrative report shall include a description of problem areas; current and anticipated delaying factors and their estimated impact on performance of other activities/events and completion dates; and an explanation of corrective action taken or proposed. This report is in addition to the daily reports pursuant to the provisions of Article, DAILY REPORT OF WORKERS AND MATERIALS in the GENERAL CONDITIONS.

- C. After completion of the joint review and the Contracting Officer's approval of all entries, the contractor will generate an updated computer-produced calendar-dated schedule and supply the Contracting Officer's representative with reports in accordance with the Article, COMPUTER PRODUCED SCHEDULES, specified.
- D. After completing the monthly schedule update, the contractor's scheduling consultant shall rerun all current period contract change(s) against the prior approved monthly project schedule. The analysis shall only include original workday durations and schedule logic agreed upon by the contractor and Project Manager/Contracting Officers Technical Representative (PM/COTR) for the contract change(s). When there is a disagreement on logic and/or durations, the consultant shall use the schedule logic and/or durations provided and approved by the Project Manager/Contracting Officers Technical Representative (PM/COTR). After each rerun update, the resulting electronic project schedule data file shall be appropriately identified and submitted to the VA in accordance to the requirements listed in articles 1.4 and 1.7. This electronic submission is separate from the regular monthly project schedule update requirements and shall be submitted to the Project Manager/Contracting Officers Technical Representative (PM/COTR) within fourteen (14) calendar days of completing the regular schedule update. **Before inserting the contract changes durations, care must be taken to ensure that only the original durations will be used for the analysis, not the reported durations after progress. In addition, once the final network diagram is approved, the contractor must recreate all manual progress payment updates on this approved network diagram and associated reruns for contract changes in each of these update periods as outlined above for regular update periods. This will require detailed record keeping for each of the manual progress payment updates.**
- E. After VA acceptance and approval of the final network diagram, and after each monthly update, the contractor shall submit to the Contracting Officer three blue line copies of a revised complete network diagram showing all completed and partially completed activities/events, contract changes and logic changes made on the intervening updates or at the first update on the final diagram. The Contracting Officer may elect to have the contractor do this on a less frequent basis, but it shall be done on a quarterly basis as a minimum.
- F. Following approval of the CPM schedule, the VA, the General Contractor, its approved CPM Consultant, RE office representatives, and all

subcontractors needed, as determined by the SRE, shall meet to discuss the monthly updated schedule. The main emphasis shall be to address work activities to avoid slippage of project schedule and to identify any necessary actions required to maintain project schedule during the reporting period. The Government representatives and the Contractor should conclude the meeting with a clear understanding of those work and administrative actions necessary to maintain project schedule status during the reporting period. This schedule coordination meeting will occur after each monthly project schedule update meeting utilizing the resulting schedule reports from that schedule update. If the project is behind schedule, discussions should include ways to prevent further slippage as well as ways to improve the project schedule status, when appropriate.

1.10 RESPONSIBILITY FOR COMPLETION

- A. Whenever it becomes apparent from the current monthly progress review meeting or the monthly computer-produced calendar-dated schedule that phasing or contract completion dates will not be met, the Contractor shall execute some or all of the following remedial actions:
 - 1. Increase construction manpower in such quantities and crafts as necessary to eliminate the backlog of work.
 - 2. Increase the number of working hours per shift, shifts per working day, working days per week, the amount of construction equipment, or any combination of the foregoing to eliminate the backlog of work.
 - 3. Reschedule the work in conformance with the specification requirements.
- B. Prior to proceeding with any of the above actions, the Contractor shall notify and obtain approval from the Contracting Officer for the proposed schedule changes. If such actions are approved, the CPM revisions shall be incorporated by the Contractor into the network diagram before the next update, at no additional cost to the Government.

1.11 CHANGES TO NETWORK DIAGRAM AND SCHEDULE

- A. Within 30 calendar days after VA acceptance and approval of any updated computer-produced schedule, the Contractor will submit a revised network diagram, the associated compact disk(s), and a list of any activity/event changes including predecessors and successors for any of the following reasons:
 - 1. Delay in completion of any activity/event or group of activities/events, indicate an extension of the project completion by 20 working days or 10 percent of the remaining project duration,

whichever is less. Such delays which may be involved with contract changes, strikes, unusual weather, and other delays will not relieve the Contractor from the requirements specified unless the conditions are shown on the CPM as the direct cause for delaying the project beyond the acceptable limits.

2. Delays in submittals, or deliveries, or work stoppage are encountered which make rescheduling of the work necessary.
 3. The schedule does not represent the actual prosecution and progress of the project.
 4. When there is, or has been, a substantial revision to the activity/event costs of the network diagram regardless of the cause for these revisions.
- B. CPM revisions made under this paragraph which affect the previously approved computer-produced schedules for Government furnished equipment, vacating of areas by the VA Medical Center, contract phase(s) and sub phase(s), utilities furnished by the Government to the Contractor, or any other previously contracted item, must be furnished in writing to the Contracting Officer for approval.
- C. Contracting Officer's approval for the revised network diagram and all relevant data is contingent upon compliance with all other paragraphs of this section and any other previous agreements by the Contracting Officer or the VA representative.
- D. The cost of revisions to the network diagram resulting from contract changes will be included in the proposal for changes in work as specified in Article, FAR 52.243 -4 (CHANGES), VAAR 852.236 - 88 (CHANGES - SUPPLEMENTS), and will be based on the complexity of the revision or contract change, man hours expended in analyzing the change, and the total cost of the change.
- E. The cost of revisions to the network diagram not resulting from contract changes is the responsibility of the Contractor.

1.12 ADJUSTMENT OF CONTRACT COMPLETION

- A. The contract completion time will be adjusted only for causes specified in this contract. Request for an extension of the contract completion date by the Contractor shall be supported with a justification, CPM data and supporting evidence as the Contracting Officer may deem necessary for determination as to whether or not the Contractor is entitled to an extension of time under the provisions of the contract. Submission of proof based on revised activity/event logic, durations (in work days) and costs is obligatory to any approvals. The schedule must clearly

display that the Contractor has used, in full, all the float time available for the work involved in this request. The Contracting Officer's determination as to the total number of days of contract extension will be based upon the current computer-produced calendar-dated schedule for the time period in question and all other relevant information.

- B. Actual delays in activities/events which, according to the computer-produced calendar-dated schedule, do not affect the extended and predicted contract completion dates shown by the critical path in the network, will not be the basis for a change to the contract completion date. The Contracting Officer will within a reasonable time after receipt of such justification and supporting evidence, review the facts and advise the Contractor in writing of the Contracting Officer's decision.
- C. The Contractor shall submit each request for a change in the contract completion date to the Contracting Officer in accordance with the provisions specified under Article, FAR 52.243 -4 (CHANGES), VAAR 852.236 - 88 (CHANGES - SUPPLEMENTS). The Contractor shall include, as a part of each change order proposal, a sketch showing all CPM logic revisions, duration (in work days) changes, and cost changes, for work in question and its relationship to other activities on the approved network diagram.
- D. All delays due to non-work activities/events such as RFI's, WEATHER, STRIKES, and similar non-work activities/events shall be analyzed on a month by month basis.

1.13 Construction Schedule Risk Analysis / Mitigation Plan

- A. **Schedule Risk Analysis** - The contractor shall conduct the statistical schedule risk analysis based on the above detailed construction activities in the Day 1 approved diagram, identifying major schedule risk areas and recommended risk mitigation plans as outlined below.
- B. The risk analysis shall be conducted by a person or firm skilled in the statistical method of schedule risk analysis based on the (PDM) network techniques for major construction projects, preferably in the major health care related projects. The cost of this service shall be included in the Contractor's proposal.
- C. The Contracting Officer has the right to approve or disapprove the Person or firm designated to perform the risk analysis.

1.14 Risk Analysis Format / Requirements / Submittals

- A. **Risk Analysis Software / Format** - Within 45 calendar days (60 calendar days on projects over \$50,000,000) after receipt of Notice to Proceed, the Contractor shall submit for the Contracting Officer's review; a Risk Analysis software to be utilized, the method of performing the analysis, the format of presenting the data and the reports for VA approval.
- B. **Conduct Risk Analysis / Submittals - Based on the approved software / format, the consultant shall** perform statistical risk analysis on the detailed approved Day 1 diagram. The contractor shall review and utilize any previous Risk analysis performed by the A/E of record based on the "semi-detailed" (yet at an overall level) construction logic and schedule to ensure the continuity of previous schedule risk analysis. The contractor's project manager and Superintendent shall identify the major schedule risk areas and possible risk mitigation strategy/plan and record it in a narrative format, with **electronic file submission** to the VA. **The risk analysis exercise shall be performed or updated at least on a quarterly basis or as directed by the VA Contracting officer.**
- C. The submittal shall include three copies of a computer-produced risk analysis results, predicting the various meaningful probability curves of achieving the contract schedules. It shall also include a detailed narrative list of all major and minor potential and specific schedule and cost risk areas, and a contractor's recommendations of mitigating the identified risks which must be addressed by the VA Project Manager/Contracting Officers Technical Representative (PM/COTR) teams to maintain the contract schedule.

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VAMC WACO, TEXAS**SECTION 01 33 23
SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES**

- 1-1. Refer to Articles titled SPECIFICATIONS AND DRAWINGS FOR CONSTRUCTION (FAR 52.236-21) and, SPECIAL NOTES (VAAR 852.236-91), in GENERAL CONDITIONS.
- 1-2. For the purposes of this contract, samples (including laboratory samples to be tested), test reports, certificates, and manufacturers' literature and data shall also be subject to the previously referenced requirements. The following text refers to all items collectively as SUBMITTALS.
- 1-3. Submit for approval, all of the items specifically mentioned under the separate sections of the specification, with information sufficient to evidence full compliance with contract requirements. Materials, fabricated articles and the like to be installed in permanent work shall equal those of approved submittals. After an item has been approved, no change in brand or make will be permitted unless:
 - A. Satisfactory written evidence is presented to, and approved by Contracting Officer, that manufacturer cannot make scheduled delivery of approved item or;
 - B. Item delivered has been rejected and substitution of a suitable item is an urgent necessity or;
 - C. Other conditions become apparent which indicates approval of such substitute item to be in best interest of the Government.
- 1-4. Forward submittals in sufficient time to permit proper consideration and approval action by Government. Time submission to assure adequate lead time for procurement of contract - required items. Delays attributable to untimely and rejected submittals (including any laboratory samples to be tested) will not serve as a basis for extending contract time for completion.
- 1-5. Submittals will be reviewed for compliance with contract requirements by Architect-Engineer, and action thereon will be taken by Project Manager/Contracting Officers Technical Representative (PM/COTR) on behalf of the Contracting Officer.
- 1-6. Upon receipt of submittals, Architect-Engineer will assign a file number thereto. Contractor, in any subsequent correspondence, shall refer to

this file and identification number to expedite replies relative to previously approved or disapproved submittals.

- 1-7. The Government reserves the right to require additional submittals, whether or not particularly mentioned in this contract. If additional submittals beyond those required by the contract are furnished pursuant to request therefor by Contracting Officer, adjustment in contract price and time will be made in accordance with Articles titled CHANGES (FAR 52.243-4) and CHANGES - SUPPLEMENT (VAAR 852.236-88) of the GENERAL CONDITIONS.
- 1-8. Schedules called for in specifications and shown on shop drawings shall be submitted for use and information of Department of Veterans Affairs and Architect-Engineer. However, the Contractor shall assume responsibility for coordinating and verifying schedules. The Contracting Officer and Architect-Engineer assumes no responsibility for checking schedules or layout drawings for exact sizes, exact numbers and detailed positioning of items.
- 1-9. Submittals must be submitted by Contractor only and shipped prepaid. Contracting Officer assumes no responsibility for checking quantities or exact numbers included in such submittals. Contractor shall submit a separate individual submittal for each material item. Each submittal shall be documented by specification number and the specific paragraph that called for the submittal.
 - A. Submit samples required by SCHEDULE FOR FINISHES and/or specification sections and including all finishes, in quadruplicate. Submit other samples in single units unless otherwise specified. Submit shop drawings, schedules, manufacturers' literature and data, and certificates in quadruplicate, except where a greater number is specified.
 - B. Submittals will receive consideration only when covered by a transmittal letter signed by Contractor. Letter shall be sent via first class mail FAX and shall contain the list of items, name of Medical Center, name of Contractor, contract number, applicable specification paragraph numbers, and applicable drawing numbers (and other information required for exact identification of location for each item), manufacturer and brand, ASTM or Federal Specification Number (if any) and such additional information as may be required by specifications for particular item being furnished. Catalogs shall be marked to indicate specific items submitted for approval.

1. A copy of letter must be enclosed with each item, and any items received without identification letter will be considered "unclaimed goods" and held for a limited time only.
 2. Each sample, certificate, manufacturers' literature and data shall be labeled to indicate the name and location of the Medical Center, name of Contractor, manufacturer, brand, contract number and ASTM or Federal Specification Number as applicable and location(s) on project.
 3. Required certificates shall be signed by an authorized representative of manufacturer or supplier of material, and by Contractor.
- C. In addition to complying with the applicable requirements specified in preceding Article 1.9, samples which are required to have Laboratory Tests (those preceded by symbol "LT" under the separate sections of the specification shall be tested, at the expense of Contractor, in a commercial laboratory approved by Contracting Officer.
1. Laboratory shall furnish Project Manager/Contracting Officers Technical Representative (PM/COTR) with a certificate stating that it is fully equipped and qualified to perform intended work, is fully acquainted with specification requirements and intended use of materials and is an independent establishment in no way connected with organization of Contractor or with manufacturer or supplier of materials to be tested.
 2. Certificates shall also set forth a list of comparable projects upon which laboratory has performed similar functions during past five years.
 3. Samples and laboratory tests shall be sent directly to approved commercial testing laboratory.
 4. Contractor shall send a copy of transmittal letter to both Project Manager/Contracting Officers Technical Representative (PM/COTR) simultaneously with submission of material to a commercial testing laboratory.
 4. Contractor shall forward a copy of transmittal letter to Project Manager/Contracting Officers Technical Representative (PM/COTR) simultaneously with submission to a commercial testing laboratory.
 5. Laboratory test reports shall be sent directly to Project Manager/Contracting Officers Technical Representative (PM/COTR) for appropriate action.
 6. Laboratory reports shall list contract specification test requirements and a comparative list of the laboratory test results.

When tests show that the material meets specification requirements, the laboratory shall so certify on test report.

7. Laboratory test reports shall also include a recommendation for approval or disapproval of tested item.
- D. If submittal samples have been disapproved, resubmit new samples as soon as possible after notification of disapproval. Such new samples shall be marked "Resubmitted Sample" in addition to containing other previously specified information required on label and in transmittal letter.
- E. Approved samples will be kept on file by the Project Manager/Contracting Officers Technical Representative (PM/COTR) at the site until completion of contract. Where noted in technical sections of specifications, approved samples in good condition may be used in their proper locations in contract work.
- F. Submittal drawings (shop, erection or setting drawings) and schedules, required for work of various trades, shall be checked before submission by technically qualified employees of Contractor for accuracy, completeness and compliance with contract requirements. These drawings and schedules shall be stamped and signed by Contractor certifying to such check.
 1. For each drawing required, submit legible copies in quantities specified.
 2. Each drawing shall have marked thereon, proper descriptive title, including Medical Center location, project number, manufacturer's number, reference to contract drawing number, detail Section Number, and Specification Section Number.
 3. A space 120 mm by 125 mm (4-3/4 by 5 inches) shall be reserved on each drawing to accommodate approval or disapproval stamp.
 4. Submit all drawings, ROLLED WITHIN A MAILING TUBE, fully protected for shipment.
 5. Marked copies of the reviewed drawings shall be forwarded to the Contractor's Project Manager/Contracting Officers Technical Representative (PM/COTR) via a cover letter and shall indicate review findings.
 7. When work is directly related and involves more than one trade, shop drawings shall be submitted to Project Manager/Contracting Officers Technical Representative (PM/COTR) and to Architect-Engineer under one cover.
- 1-10. Samples (except laboratory samples), shop drawings, test reports, certificates and manufacturers' literature and data, shall be submitted for approval to

Wilson Architectural Group

(Architect-Engineer)

5051 Westheimer, Suite 200

(A/E P.O. Address)

Houston, Texas 77056

(City, State and Zip Code)

- 1-11. Transmittals to the Project Manager/Contracting Officers Technical Representative (PM/COTR) and Architect-Engineer, all specified shop drawings, product data and samples in the quantities required and as specified herein.

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VAMC WACO, TEXAS**SECTION 01 42 19
REFERENCE STANDARDS****PART 1 - GENERAL****1.1 DESCRIPTION**

This section specifies the availability and source of references and standards specified in the project manual under paragraphs APPLICABLE PUBLICATIONS and/or shown on the drawings.

1.2 AVAILABILITY OF SPECIFICATIONS LISTED IN THE GSA INDEX OF FEDERAL SPECIFICATIONS, STANDARDS AND COMMERCIAL ITEM DESCRIPTIONS FPMR PART 101-29 (FAR 52.211-1) (AUG 1998)

- A. The GSA Index of Federal Specifications, Standards and Commercial Item Descriptions, FPMR Part 101-29 and copies of specifications, standards, and commercial item descriptions cited in the solicitation may be obtained for a fee by submitting a request to - GSA Federal Supply Service, Specifications Section, Suite 8100, 470 East L'Enfant Plaza, SW, Washington, DC 20407, Telephone (202) 619-8925, Facsimile (202) 619-8978.
- B. If the General Services Administration, Department of Agriculture, or Department of Veterans Affairs issued this solicitation, a single copy of specifications, standards, and commercial item descriptions cited in this solicitation may be obtained free of charge by submitting a request to the addressee in paragraph (a) of this provision. Additional copies will be issued for a fee.

1.3 AVAILABILITY FOR EXAMINATION OF SPECIFICATIONS NOT LISTED IN THE GSA INDEX OF FEDERAL SPECIFICATIONS, STANDARDS AND COMMERCIAL ITEM DESCRIPTIONS (FAR 52.211-4) (JUN 1988)

The specifications and standards cited in this solicitation can be examined at the following location:

DEPARTMENT OF VETERANS AFFAIRS

Office of Construction & Facilities Management

Facilities Quality Service (00CFM1A)

811 Vermont Avenue, NW - Room 462

Washington, DC 20420

Telephone Numbers: (202) 461-8217 or (202) 461-8292

Between 9:00 AM - 3:00 PM

1.4 AVAILABILITY OF SPECIFICATIONS NOT LISTED IN THE GSA INDEX OF FEDERAL SPECIFICATIONS, STANDARDS AND COMMERCIAL ITEM DESCRIPTIONS (FAR 52.211-3) (JUN 1988)

The specifications cited in this solicitation may be obtained from the associations or organizations listed below.

AA	Aluminum Association Inc. http://www.aluminum.org
AABC	Associated Air Balance Council http://www.aabchq.com
AAMA	American Architectural Manufacturer's Association http://www.aamanet.org
AAN	American Nursery and Landscape Association http://www.anla.org
AASHTO	American Association of State Highway and Transportation Officials http://www.aashto.org
ACGIH	American Conference of Governmental Industrial Hygienists http://www.acgih.org
ACI	American Concrete Institute http://www.aci-int.net
ACPA	American Concrete Pipe Association http://www.concrete-pipe.org
ACPPA	American Concrete Pressure Pipe Association http://www.acppa.org
ADC	Air Diffusion Council http://flexibleduct.org
AGA	American Gas Association http://www.aga.org
AGC	Associated General Contractors of America http://www.agc.org
AGMA	American Gear Manufacturers Association, Inc. http://www.agma.org
AHAM	Association of Home Appliance Manufacturers http://www.aham.org
AISC	American Institute of Steel Construction http://www.aisc.org
AISI	American Iron and Steel Institute http://www.steel.org
AMCA	Air Movement and Control Association, Inc. http://www.amca.org

ANLA	American Nursery & Landscape Association http://www.anla.org
ANSI	American National Standards Institute, Inc. http://www.ansi.org
APA	The Engineered Wood Association http://www.apawood.org
ARI	Air-Conditioning and Refrigeration Institute http://www.ari.org
ASCE	American Society of Civil Engineers http://www.asce.org
ASHRAE	American Society of Heating, Refrigerating, and Air-Conditioning Engineers http://www.ashrae.org
ASME	American Society of Mechanical Engineers http://www.asme.org
ASSE	American Society of Sanitary Engineering http://www.asse-plumbing.org
ASTM	American Society for Testing and Materials http://www.astm.org
AWI	Architectural Woodwork Institute http://www.awinet.org
AWS	American Welding Society http://www.aws.org
AWWA	American Water Works Association http://www.awwa.org
BHMA	Builders Hardware Manufacturers Association http://www.buildershardware.com
BIA	Brick Institute of America http://www.bia.org
CAGI	Compressed Air and Gas Institute http://www.cagi.org
CGA	Compressed Gas Association, Inc. http://www.cganet.com
CI	The Chlorine Institute, Inc. http://www.chlorineinstitute.org
CISCA	Ceilings and Interior Systems Construction Association http://www.cisca.org
CISPI	Cast Iron Soil Pipe Institute http://www.cispi.org

CPMB Concrete Plant Manufacturers Bureau
<http://www.cpmc.org>

CRA California Redwood Association
<http://www.calredwood.org>

CRSI Concrete Reinforcing Steel Institute
<http://www.crsi.org>

CTI Cooling Technology Institute
<http://www.cti.org>

DHI Door and Hardware Institute
<http://www.dhi.org>

EGSA Electrical Generating Systems Association
<http://www.egsa.org>

EEI Edison Electric Institute
<http://www.eei.org>

EPA Environmental Protection Agency
<http://www.epa.gov>

ETL ETL Testing Laboratories, Inc.
<http://www.etl.com>

FAA Federal Aviation Administration
<http://www.faa.gov>

FCC Federal Communications Commission
<http://www.fcc.gov>

FPS The Forest Products Society
<http://www.forestprod.org>

GANA Glass Association of North America
<http://www.cssinfo.com/info/gana.html/>

FM Factory Mutual Insurance
<http://www.fmglobal.com>

GA Gypsum Association
<http://www.gypsum.org>

GSA General Services Administration
<http://www.gsa.gov>

HI Hydraulic Institute
<http://www.pumps.org>

HPVA Hardwood Plywood & Veneer Association
<http://www.hpva.org>

ICBO International Conference of Building Officials
<http://www.icbo.org>

ICEA Insulated Cable Engineers Association Inc.
<http://www.icea.net>

\ICAC Institute of Clean Air Companies
<http://www.icac.com>

IEEE Institute of Electrical and Electronics Engineers
<http://www.ieee.org/>

IMSA International Municipal Signal Association
<http://www.imsasafety.org>

IPCEA Insulated Power Cable Engineers Association

MSS Manufacturers Standardization Society of the Valve and Fittings Industry Inc.
<http://www.mss-hq.com>

NAAMM National Association of Architectural Metal Manufacturers
<http://www.naamm.org>

NAPHCC Plumbing-Heating-Cooling Contractors Association
<http://www.phccweb.org.org>

NBS National Bureau of Standards
See - NIST

NBBPVI National Board of Boiler and Pressure Vessel Inspectors
<http://www.nationboard.org>

NEC National Electric Code
See - NFPA National Fire Protection Association

NEMA National Electrical Manufacturers Association
<http://www.nema.org>

NFPA National Fire Protection Association
<http://www.nfpa.org>

NHLA National Hardwood Lumber Association
<http://www.natlhardwood.org>

NIH National Institute of Health
<http://www.nih.gov>

NIST National Institute of Standards and Technology
<http://www.nist.gov>

NLMA Northeastern Lumber Manufacturers Association, Inc.
<http://www.nelma.org>

NPA National Particleboard Association
18928 Premiere Court
Gaithersburg, MD 20879
(301) 670-0604

NSF National Sanitation Foundation
<http://www.nsf.org>

NWWDA Window and Door Manufacturers Association
<http://www.nwwda.org>

OSHA Occupational Safety and Health Administration
Department of Labor
<http://www.osha.gov>

PCA Portland Cement Association
<http://www.portcement.org>

PPI The Plastic Pipe Institute
<http://www.plasticpipe.org>

PEI Porcelain Enamel Institute, Inc.
<http://www.porcelainenamel.com>

RFCI The Resilient Floor Covering Institute
<http://www.rfci.com>

RIS Redwood Inspection Service
See - CRA

RMA Rubber Manufacturers Association, Inc.
<http://www.rma.org>

SCMA Southern Cypress Manufacturers Association
<http://www.cypressinfo.org>

SDI Steel Door Institute
<http://www.steeldoor.org>

IGMA Insulating Glass Manufacturers Alliance
<http://www.igmaonline.org>

SJI Steel Joist Institute
<http://www.steeljoist.org>

SMACNA Sheet Metal and Air-Conditioning Contractors
National Association, Inc.
<http://www.smacna.org>

SSPC The Society for Protective Coatings
<http://www.sspc.org>

STI Steel Tank Institute
<http://www.steeltank.com>

TCA Tile Council of America, Inc.
<http://www.tileusa.com>

TEMA Tubular Exchange Manufacturers Association
<http://www.tema.org>

TPI Truss Plate Institute, Inc.
583 D'Onofrio Drive; Suite 200
Madison, WI 53719
(608) 833-5900

UBC The Uniform Building Code
See ICBO

UL Underwriters' Laboratories Incorporated
<http://www.ul.com>

ULC Underwriters' Laboratories of Canada
<http://www.ulc.ca>

WCLIB West Coast Lumber Inspection Bureau
6980 SW Varns Road, P.O. Box 23145
Portland, OR 97223
(503) 639-0651

WRCLA Western Red Cedar Lumber Association
P.O. Box 120786
New Brighton, MN 55112
(612) 633-4334

WWPA Western Wood Products Association
<http://www.wwpa.org>

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VAMC WACO, TEXAS

SECTION 01 45 29
TESTING LABORATORY SERVICES

PART 1 - GENERAL

1.1 DESCRIPTION:

This section specifies materials testing activities and inspection services required during project construction to be provided by a Testing Laboratory retained and paid for by Contractor.

1.2 APPLICABLE PUBLICATIONS:

- A. The publications listed below form a part of this specification to the extent referenced. The publications are referred to in the text by the basic designation only.
- B. American Association of State Highway and Transportation Officials (AASHTO):
 - T27-06.....Sieve Analysis of Fine and Coarse Aggregates
 - T96-02 (R2006).....Resistance to Degradation of Small-Size Coarse Aggregate by Abrasion and Impact in the Los Angeles Machine
 - T99-01 (R2004).....The Moisture-Density Relations of Soils Using a 2.5 Kg (5.5 lb.) Rammer and a 305 mm (12 in.) Drop
 - T104-99 (R2003).....Soundness of Aggregate by Use of Sodium Sulfate or Magnesium Sulfate
 - T180-01 (R2004).....Moisture-Density Relations of Soils using a 4.54 kg (10 lb.) Rammer and a 457 mm (18 in.) Drop
 - T191-02 (R2006).....Density of Soil In-Place by the Sand-Cone Method
- C. American Concrete Institute (ACI):
 - 506.4R-94 (R2004).....Guide for the Evaluation of Shotcrete
- D. American Society for Testing and Materials (ASTM):
 - A325-06.....Structural Bolts, Steel, Heat Treated, 120/105 ksi Minimum Tensile Strength
 - A370-07.....Definitions for Mechanical Testing of Steel Products
 - A416/A416M-06.....Steel Strand, Uncoated Seven-Wire for Prestressed Concrete
 - A490-06.....Heat Treated Steel Structural Bolts, 150 ksi Minimum Tensile Strength
 - C31/C31M-06.....Making and Curing Concrete Test Specimens in the Field

C33-03.....	Concrete Aggregates
C39/C39M-05.....	Compressive Strength of Cylindrical Concrete Specimens
C109/C109M-05.....	Compressive Strength of Hydraulic Cement Mortars
C138-07.....	Unit Weight, Yield, and Air Content (Gravimetric) of Concrete
C140-07.....	Sampling and Testing Concrete Masonry Units and Related Units
C143/C143M-05.....	Slump of Hydraulic Cement Concrete
C172-07.....	Sampling Freshly Mixed Concrete
C173-07.....	Air Content of freshly Mixed Concrete by the Volumetric Method
C330-05.....	Lightweight Aggregates for Structural Concrete
C567-05.....	Density Structural Lightweight Concrete
C780-07.....	Pre-construction and Construction Evaluation of Mortars for Plain and Reinforced Unit Masonry
C1019-08.....	Sampling and Testing Grout
C1064/C1064M-05.....	Freshly Mixed Portland Cement Concrete
C1077-06.....	Laboratories Testing Concrete and Concrete Aggregates for Use in Construction and Criteria for Laboratory Evaluation
C1314-07.....	Compressive Strength of Masonry Prisms
D698-07.....	Laboratory Compaction Characteristics of Soil Using Standard Effort
D1143-07.....	Piles Under Static Axial Compressive Load
D1188-07.....	Bulk Specific Gravity and Density of Compacted Bituminous Mixtures Using Paraffin-Coated Specimens
D1556-07.....	Density and Unit Weight of Soil in Place by the Sand-Cone Method
D1557-07.....	Laboratory Compaction Characteristics of Soil Using Modified Effort
D2166-06.....	Unconfined Compressive Strength of Cohesive Soil
D2167-94 (R2001).....	Density and Unit Weight of Soil in Place by the Rubber Balloon Method
D2216-05.....	Laboratory Determination of Water (Moisture) Content of Soil and Rock by Mass
D2922-05.....	Density of soil and Soil-Aggregate in Place by Nuclear Methods (Shallow Depth)

D2974-07.....	Moisture, Ash, and Organic Matter of Peat and Other Organic Soils
D3666-(2002).....	Minimum Requirements for Agencies Testing and Inspection Bituminous Paving Materials
D3740-07.....	Minimum Requirements for Agencies Engaged in the Testing and Inspecting Road and Paving Material
E94-04.....	Radiographic Testing
E164-03.....	Ultrasonic Contact Examination of Weldments
E329-07.....	Agencies Engaged in Construction Inspection and/or Testing
E543-06.....	Agencies Performing Non-Destructive Testing
E605-93(R2006).....	Thickness and Density of Sprayed Fire-Resistive Material (SFRM) Applied to Structural Members
E709-(2001).....	Guide for Magnetic Particle Examination
E1155-96(R2008).....	Determining FF Floor Flatness and FL Floor Levelness Numbers

E. American Welding Society (AWS):

D1.1-07.....	Structural Welding Code-Steel
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1.3 REQUIREMENTS:

- A. Accreditation Requirements: Construction materials testing laboratories must be accredited by a laboratory accreditation authority and will be required to submit a copy of the Certificate of Accreditation and Scope of Accreditation. The laboratory's scope of accreditation must include the appropriate ASTM standards (i.e.; E 329, C 1077, D 3666, D3740, A 880, E 543) listed in the technical sections of the specifications. Laboratories engaged in Hazardous Materials Testing shall meet the requirements of OSHA and EPA. The policy applies to the specific laboratory performing the actual testing, not just the "Corporate Office."
- B. Inspection and Testing: Testing laboratory shall inspect materials and workmanship and perform tests described herein and additional tests requested by Project Manager/Contracting Officers Technical Representative (PM/COTR). When it appears materials furnished, or work performed by Contractor fail to meet construction contract requirements, Testing Laboratory shall direct attention of Project Manager/Contracting Officers Technical Representative (PM/COTR) to such failure.
- C. Written Reports: Testing laboratory shall submit test reports to Project Manager/Contracting Officers Technical Representative (PM/COTR), Contractor, unless other arrangements are agreed to in writing by the

Project Manager/Contracting Officers Technical Representative (PM/COTR). Submit reports of tests that fail to meet construction contract requirements on colored paper.

- D. Verbal Reports: Give verbal notification to Project Manager/Contracting Officers Technical Representative (PM/COTR) immediately of any irregularity.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION

3.1 EARTHWORK:

- A. General: The Testing Laboratory shall provide qualified personnel, materials, equipment, and transportation as required to perform the services identified/required herein, within the agreed to schedule and/or time frame. The work to be performed shall be as identified herein and shall include but not be limited to the following:
1. Observe fill and subgrades during proof-rolling to evaluate suitability of surface material to receive fill or base course. Provide recommendations to the Project Manager/Contracting Officers Technical Representative (PM/COTR) regarding suitability or unsuitability of areas where proof-rolling was observed. Where unsuitable results are observed, witness excavation of unsuitable material and recommend to Project Manager/Contracting Officers Technical Representative (PM/COTR) extent of removal and replacement of unsuitable materials and observe proof-rolling of replaced areas until satisfactory results are obtained.
 2. Provide part time observation of fill placement and compaction and field density testing in building areas and provide part time observation of fill placement and compaction and field density testing in pavement areas to verify that earthwork compaction obtained is in accordance with contract documents.
 3. Provide supervised geotechnical technician to inspect excavation, subsurface preparation, and backfill for structural fill.
- B. Testing Compaction:
1. Determine maximum density and optimum moisture content for each type of fill, backfill and subgrade material used, in compliance with ASTM D698.
 2. Make field density tests in accordance with the primary testing method following ASTM D2922 wherever possible. Field density tests utilizing ASTM D1556 shall be utilized on a case by case basis only if there are problems with the validity of the results from the

primary method due to specific site field conditions. Should the testing laboratory propose these alternative methods, they should provide satisfactory explanation to the Project Manager/Contracting Officers Technical Representative (PM/COTR) before the tests are conducted.

- a. Building Slab Subgrade: At least one test of subgrade for every 185 m² (2000 square feet) of building slab, but in no case fewer than three tests. In each compacted fill layer, perform one test for every 185 m² (2000 square feet) of overlaying building slab, but in no case fewer than three tests.
 - b. Foundation Wall Backfill: One test per 30 m (100 feet) of each layer of compacted fill but in no case fewer than two tests.
 - c. Pavement Subgrade: One test for each 335 m² (400 square yards), but in no case fewer than two tests.
 - d. Curb, Gutter, and Sidewalk: One test for each 90 m (300 feet), but in no case fewer than two tests.
 - e. Trenches: One test at maximum 30 m (100 foot) intervals per 1200 mm (4 foot) of vertical lift and at changes in required density, but in no case fewer than two tests.
 - f. Footing Subgrade: At least one test for each layer of soil on which footings will be placed. Subsequent verification and approval of each footing subgrade may be based on a visual comparison of each subgrade with related tested subgrade when acceptable to Project Manager/Contracting Officers Technical Representative (PM/COTR). In each compacted fill layer below wall footings, perform one field density test for every 30 m (100 feet) of wall. Verify subgrade is level, all loose or disturbed soils have been removed, and correlate actual soil conditions observed with those indicated by test borings.
- C. Testing for Footing Bearing Capacity: Evaluate if suitable bearing capacity material is encountered in footing subgrade.
- D. Testing Materials: Test suitability of on-site and off-site borrow as directed by Project Manager/Contracting Officers Technical Representative (PM/COTR).

3.2 FOUNDATION PILES:

- A. Review Contractor's equipment, methods, and procedures prior to starting any work on site. Provide continuous inspection of pile installation.

Maintain a record of all pertinent phases of operation for submittal to Project Manager/Contracting Officers Technical Representative (PM/COTR).

- B. Cast-in-Place Concrete Piles: Test concrete including materials for concrete as required in Article CONCRETE of this section, except make two test cylinders for each day's production of each strength of concrete produced.

3.3 LANDSCAPING:

- A. Test topsoil for organic materials, pH, phosphate, potash content, and gradation of particles.
 - 1. Test for organic material by using ASTM D2974.
 - 2. Determine percent of silt, sand, clay, and foreign materials such as rock, roots, and vegetation.
- B. Submit laboratory test report of topsoil to Project Manager/Contracting Officers Technical Representative (PM/COTR).

3.4 SITE WORK CONCRETE:

Test site work concrete including materials for concrete as required in Article CONCRETE of this section.

3.5 CONCRETE:

- A. Batch Plant Inspection and Materials Testing:
 - 1. Perform continuous batch plant inspection until concrete quality is established to satisfaction of Project Manager/Contracting Officers Technical Representative (PM/COTR) with concurrence of Contracting Officer and perform periodic inspections thereafter as determined by Project Manager/Contracting Officers Technical Representative (PM/COTR).
 - 2. Periodically inspect and test batch proportioning equipment for accuracy and report deficiencies to Project Manager/Contracting Officers Technical Representative (PM/COTR).
 - 3. Sample and test mix ingredients as necessary to insure compliance with specifications.
 - 4. Sample and test aggregates daily and as necessary for moisture content. Test the dry rodded weight of the coarse aggregate whenever a sieve analysis is made, and when it appears there has been a change in the aggregate.
 - 5. Certify, in duplicate, ingredients and proportions and amounts of ingredients in concrete conform to approved trial mixes. When concrete is batched or mixed off immediate building site, certify (by signing, initialing or stamping thereon) on delivery slips

(duplicate) that ingredients in truck-load mixes conform to proportions of aggregate weight, cement factor, and water-cement ratio of approved trial mixes.

B. Field Inspection and Materials Testing:

1. Provide a technician at site of placement at all times to perform concrete sampling and testing.
2. Review the delivery tickets of the ready-mix concrete trucks arriving on-site. Notify the Contractor if the concrete cannot be placed within the specified time limits or if the type of concrete delivered is incorrect. Reject any loads that do not comply with the Specification requirements. Rejected loads are to be removed from the site at the Contractor's expense. Any rejected concrete that is placed will be subject to removal.
3. Take concrete samples at point of placement in accordance with ASTM C172. Mold and cure compression test cylinders in accordance with ASTM C31. Make at least four cylinders for each 40 m³ (50 cubic yards) or less of each concrete type, and at least four cylinders for any one day's pour for each concrete type in four locations. After good concrete quality control has been established and maintained as determined by Project Manager/Contracting Officers Technical Representative (PM/COTR) make four cylinders at two locations for each 80 m³ (100 cubic yards) or less of each concrete type, and at least four cylinders at each location from any one day's pour for each concrete type. Label each cylinder with an identification number. Project Manager/Contracting Officers Technical Representative (PM/COTR) may require additional cylinders to be molded and cured under job conditions.
4. Perform slump tests in accordance with ASTM C143. Test the first truck each day, and every time test cylinders are made. Test pumped concrete at the hopper and at the discharge end of the hose at the beginning of each day's pumping operations to determine change in slump.
5. Determine the air content of concrete per ASTM C173. For concrete required to be air-entrained, test the first truck and every 20 m³ (25 cubic yards) thereafter each day. For concrete not required to be air-entrained, test every 80 m³ (100 cubic yards) at random. For pumped concrete, initially test concrete at both the hopper and the discharge end of the hose to determine change in air content.
6. If slump or air content fall outside specified limits, make another test immediately from another portion of same batch.

7. Perform unit weight tests in compliance with ASTM C138 for normal weight concrete and ASTM C567 for lightweight concrete. Test the first truck and each time cylinders are made.
8. Notify laboratory technician at batch plant of mix irregularities and request materials and proportioning check.
9. Verify that specified mixing has been accomplished.
10. Environmental Conditions: Determine the temperature per ASTM C1064 for each truckload of concrete during hot weather and cold weather concreting operations:
 - a. When ambient air temperature falls below 4.4 degrees C (40 degrees F), record maximum and minimum air temperatures in each 24 hour period; record air temperature inside protective enclosure; record minimum temperature of surface of hardened concrete.
 - b. When ambient air temperature rises above 29.4 degrees C (85 degrees F), record maximum and minimum air temperature in each 24 hour period; record minimum relative humidity; record maximum wind velocity; record maximum temperature of surface of hardened concrete.
11. Inspect the reinforcing steel placement, including bar size, bar spacing, top and bottom concrete cover, proper tie into the chairs, and grade of steel prior to concrete placement. Submit detailed report of observations.
12. Observe conveying, placement, and consolidation of concrete for conformance to specifications.
13. Observe condition of formed surfaces upon removal of formwork prior to repair of surface defects and observe repair of surface defects.
14. Observe curing procedures for conformance with specifications, record dates of concrete placement, start of preliminary curing, start of final curing, end of curing period.
15. Observe preparations for placement of concrete:
 - a. Inspect handling, conveying, and placing equipment, inspect vibrating and compaction equipment.
 - b. Inspect preparation of construction, expansion, and isolation joints.
16. Observe preparations for protection from hot weather, cold weather, sun, and rain, and preparations for curing.
17. Observe concrete mixing:
 - a. Monitor and record amount of water added at project site.
 - b. Observe minimum and maximum mixing times.
18. Measure concrete flatwork for levelness and flatness as follows:

- a. Perform Floor Tolerance Measurements F_F and F_L in accordance with ASTM E1155. Calculate the actual overall F- numbers using the inferior/superior area method.
 - b. Perform all floor tolerance measurements within 48 hours after slab installation and prior to removal of shoring and formwork.
 - c. Provide the Contractor and the Project Manager/Contracting Officers Technical Representative (PM/COTR) with the results of all profile tests, including a running tabulation of the overall F_F and F_L values for all slabs installed to date, within 72 hours after each slab installation.
19. Other inspections:
- a. Grouting under base plates.
 - b. Grouting anchor bolts and reinforcing steel in hardened concrete.
- C. Laboratory Tests of Field Samples:
1. Test compression test cylinders for strength in accordance with ASTM C39. For each test series, test one cylinder at 7 days and two cylinder at 28 days. Use remaining cylinder as a spare tested as directed by Project Manager/Contracting Officers Technical Representative (PM/COTR). Compile laboratory test reports as follows: 28 day compressive strength test shall be the average result of two cylinders.
 2. Furnish certified compression test reports (duplicate) to Project Manager/Contracting Officers Technical Representative (PM/COTR). In test report, indicate the following information:
 - a. Cylinder identification number and date cast.
 - b. Specific location at which test samples were taken.
 - c. Type of concrete, slump, and percent air.
 - d. Compressive strength of concrete in MPa (psi).
 - e. Weight of lightweight structural concrete in kg/m^3 (pounds per cubic feet).
 - f. Weather conditions during placing.
 - g. Temperature of concrete in each test cylinder when test cylinder was molded.
 - h. Maximum and minimum ambient temperature during placing.
 - i. Ambient temperature when concrete sample in test cylinder was taken.
 - j. Date delivered to laboratory and date tested.

3.6 REINFORCEMENT:

- A. Review mill test reports furnished by Contractor. Mill certificates must be specific to this Project and must indicate the name and location of the Project.
- B. Make one tensile and one bend test in accordance with ASTM A370 from each pair of samples obtained.
- C. Written report shall include, in addition to test results, heat number, manufacturer, type and grade of steel, and bar size.
- D. Perform tension tests of mechanical and welded splices in accordance with ASTM A370.

3.7 MASONRY:

- A. Mortar Tests:
 - 1. Laboratory compressive strength test:
 - a. Comply with ASTM C780.
 - b. Obtain samples during or immediately after discharge from batch mixer.
 - c. Furnish molds with 50 mm (2 inch), 3 compartment gang cube.
 - d. Test one sample at 7 days and 2 samples at 28 days.
 - 2. Two tests during first week of operation; one test per week after initial test until masonry completion.
- B. Grout Tests:
 - 1. Laboratory compressive strength test:
 - a. Comply with ASTM C1019.
 - b. Test one sample at 7 days and 2 samples at 28 days.
 - c. Perform test for each 230 m² (2500 square feet) of masonry.
- C. Masonry Unit Tests:
 - 1. Laboratory Compressive Strength Test:
 - a. Comply with ASTM C140.
 - b. Test 3 samples for each 460 m² (5000 square feet) of wall area.
- D. Prism Tests: For each type of wall construction indicated, test masonry prisms per ASTM C1314 for each 460 m² (5000 square feet) of wall area. Prepare one set of prisms for testing at 7 days and one set for testing at 28 days.

3.8 STRUCTURAL STEEL:

- A. General: Provide shop and field inspection and testing services to certify structural steel work is done in accordance with contract documents. Welding shall conform to AWS D1.1 Structural Welding Code.
- B. Prefabrication Inspection:

1. Review design and shop detail drawings for size, length, type and location of all welds to be made.
2. Approve welding procedure qualifications either by pre-qualification or by witnessing qualifications tests.
3. Approve welder qualifications by certification or retesting.
4. Approve procedure for control of distortion and shrinkage stresses.
5. Approve procedures for welding in accordance with applicable sections of AWS D1.1.

C. Fabrication and Erection:

1. Weld Inspection:

- a. Inspect welding equipment for capacity, maintenance and working condition.
- b. Verify specified electrodes and handling and storage of electrodes in accordance with AWS D1.1.
- c. Inspect preparation and assembly of materials to be welded for conformance with AWS D1.1.
- d. Inspect preheating and interpass temperatures for conformance with AWS D1.1.
- e. Measure 25 percent of fillet welds.
- f. Welding Magnetic Particle Testing: Test in accordance with ASTM E709 for a minimum of:
 - 1) 20 percent of all shear plate fillet welds at random, final pass only.
 - 2) 20 percent of all continuity plate and bracing gusset plate fillet welds, at random, final pass only.
 - 3) 100 percent of tension member fillet welds (i.e., hanger connection plates and other similar connections) for root and final passes.
 - 4) 20 percent of length of built-up column member partial penetration and fillet welds at random for root and final passes.
 - 5) 100 percent of length of built-up girder member partial penetration and fillet welds for root and final passes.
- g. Welding Ultrasonic Testing: Test in accordance with ASTM E164 and AWS D1.1 for 100 percent of all full penetration welds, braced and moment frame column splices, and a minimum of 20 percent of all other partial penetration column splices, at random.
- h. Welding Radiographic Testing: Test in accordance with ASTM E94, and AWS D1.1 for 5 percent of all full penetration welds at random.

- i. Verify that correction of rejected welds are made in accordance with AWS D1.1.
 - j. Testing and inspection do not relieve the Contractor of the responsibility for providing materials and fabrication procedures in compliance with the specified requirements.
2. Bolt Inspection:
- a. Inspect high-strength bolted connections in accordance AISC Specifications for Structural Joints Using ASTM A325 or A490 Bolts.
 - b. Slip-Critical Connections: Inspect 10 percent of bolts, but not less than 2 bolts, selected at random in each connection in accordance with AISC Specifications for Structural Joints Using ASTM A325 or A490 Bolts. Inspect all bolts in connection when one or more are rejected.
 - c. Fully Pre-tensioned Connections: Inspect 10 percent of bolts, but not less than 2 bolts, selected at random in 25 percent of connections in accordance with AISC Specification for Structural Joints Using ASTM A325 or A490 Bolts. Inspect all bolts in connection when one or more are rejected.
 - d. Bolts installed by turn-of-nut tightening may be inspected with calibrated wrench when visual inspection was not performed during tightening.
 - e. Snug Tight Connections: Inspect 10 percent of connections verifying that plies of connected elements have been brought into snug contact.
 - f. Inspect field erected assemblies; verify locations of structural steel for plumbness, level, and alignment.
- D. Submit inspection reports, record of welders and their certification, and identification, and instances of noncompliance to Project Manager/Contracting Officers Technical Representative (PM/COTR).

3.9 STEEL DECKING:

- A. Provide field inspection of welds of metal deck to the supporting steel, and testing services to insure steel decking has been installed in accordance with contract documents and manufacturer's requirements.
- B. Qualification of Field Welding: Qualify welding processes and welding operators in accordance with "Welder Qualification" procedures of AWS D1.1. Refer to the "Plug Weld Qualification Procedure" in Part 3 "Field Quality Control."

- C. Submit inspection reports, certification, and instances of noncompliance to Project Manager/Contracting Officers Technical Representative (PM/COTR).

3.10 SHEAR CONNECTOR STUDS:

- A. Provide field inspection and testing services required by AWS D.1 to insure shear connector studs have been installed in accordance with contract documents.
- B. Tests: Test 20 percent of headed studs for fastening strength in accordance with AWS D1.1.
- C. Submit inspection reports, certification, and instances of noncompliance to Project Manager/Contracting Officers Technical Representative (PM/COTR).

3.11 SPRAYED-ON FIREPROOFING:

- A. Provide field inspection and testing services to certify sprayed-on fireproofing has been applied in accordance with contract documents.
- B. Obtain a copy of approved submittals from Project Manager/Contracting Officers Technical Representative (PM/COTR).
- C. Use approved installation in test areas as criteria for inspection of work.
- D. Test sprayed-on fireproofing for thickness and density in accordance with ASTM E605.
 - 1. Thickness gauge specified in ASTM E605 may be modified for pole extension so that overhead sprayed material can be reached from floor.
- E. Location of test areas for field tests as follows:
 - 1. Thickness: Select one bay per floor, or one bay for each 930 m² (10,000 square feet) of floor area, whichever provides for greater number of tests. Take thickness determinations from each of following locations: Metal deck, beam, and column.
 - 2. Density: Take density determinations from each floor, or one test from each 930 m² (10,000 square feet) of floor area, whichever provides for greater number of tests, from each of the following areas: Underside of metal deck, beam flanges, and beam web.
- F. Submit inspection reports, certification, and instances of noncompliance to Project Manager/Contracting Officers Technical Representative (PM/COTR).

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VAMC WACO, TEXAS**SECTION 01 57 19
TEMPORARY ENVIRONMENTAL CONTROLS****EP-1. DESCRIPTION**

- A. This section specifies the control of environmental pollution and damage that the Contractor must consider for air, water, and land resources. It includes management of visual aesthetics, noise, solid waste, radiant energy, and radioactive materials, as well as other pollutants and resources encountered or generated by the Contractor. The Contractor is obligated to consider specified control measures with the costs included within the various contract items of work.
- B. Environmental pollution and damage is defined as the presence of chemical, physical, or biological elements or agents which:
1. Adversely effect human health or welfare,
 2. Unfavorably alter ecological balances of importance to human life,
 3. Effect other species of importance to humankind, or;
 4. Degrade the utility of the environment for aesthetic, cultural, and historical purposes.
- C. Definitions of Pollutants:
1. Chemical Waste: Petroleum products, bituminous materials, salts, acids, alkalis, herbicides, pesticides, organic chemicals, and inorganic wastes.
 2. Debris: Combustible and noncombustible wastes, such as leaves, tree trimmings, ashes, and waste materials resulting from construction or maintenance and repair work.
 3. Sediment: Soil and other debris that has been eroded and transported by runoff water.
 4. Solid Waste: Rubbish, debris, garbage, and other discarded solid materials resulting from industrial, commercial, and agricultural operations and from community activities.
 5. Surface Discharge: The term "Surface Discharge" implies that the water is discharged with possible sheeting action and subsequent soil erosion may occur. Waters that are surface discharged may terminate in drainage ditches, storm sewers, creeks, and/or "water of the United States" and would require a permit to discharge water from the governing agency.
 6. Rubbish: Combustible and noncombustible wastes such as paper, boxes, glass and crockery, metal and lumber scrap, tin cans, and bones.

7. Sanitary Wastes:

- a. Sewage: Domestic sanitary sewage and human and animal waste.
- b. Garbage: Refuse and scraps resulting from preparation, cooking, dispensing, and consumption of food.

EP-2. QUALITY CONTROL

- A. Establish and maintain quality control for the environmental protection of all items set forth herein.
- B. Record on daily reports any problems in complying with laws, regulations, and ordinances. Note any corrective action taken.

EP-3. REFERENCES

- A. The publications listed below form a part of this specification to the extent referenced. The publications are referred to in the text by basic designation only.
- B. U.S. National Archives and Records Administration (NARA):
33 CFR 328.....Definitions

EP-4. SUBMITTALS

- A. In accordance with Section, 01 33 23, SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES, furnish the following:
 - 1. Environmental Protection Plan: After the contract is awarded and prior to the commencement of the work, the Contractor shall meet with the Resident Engineer to discuss the proposed Environmental Protection Plan and to develop mutual understanding relative to details of environmental protection. Not more than 20 days after the meeting, the Contractor shall prepare and submit to the Resident Engineer for approval, a written and/or graphic Environmental Protection Plan including, but not limited to, the following:
 - a. Name(s) of person(s) within the Contractor's organization who is (are) responsible for ensuring adherence to the Environmental Protection Plan.
 - b. Name(s) and qualifications of person(s) responsible for manifesting hazardous waste to be removed from the site.
 - c. Name(s) and qualifications of person(s) responsible for training the Contractor's environmental protection personnel.
 - d. Description of the Contractor's environmental protection personnel training program.
 - e. A list of Federal, State, and local laws, regulations, and permits concerning environmental protection, pollution control, noise control and abatement that are applicable to the Contractor's proposed operations and the requirements imposed by those laws, regulations, and permits.

- f. Methods for protection of features to be preserved within authorized work areas including trees, shrubs, vines, grasses, ground cover, landscape features, air and water quality, fish and wildlife, soil, historical, and archeological and cultural resources.
 - g. Procedures to provide the environmental protection that comply with the applicable laws and regulations. Describe the procedures to correct pollution of the environment due to accident, natural causes, or failure to follow the procedures as described in the Environmental Protection Plan.
 - h. Permits, licenses, and the location of the solid waste disposal area.
 - i. Drawings showing locations of any proposed temporary excavations or embankments for haul roads, material storage areas, structures, sanitary facilities, and stockpiles of excess or spoil materials. Include as part of an Erosion Control Plan approved by the District Office of the U.S. Soil Conservation Service and the Department of Veterans Affairs.
 - j. Environmental Monitoring Plans for the job site including land, water, air, and noise.
 - k. Work Area Plan showing the proposed activity in each portion of the area and identifying the areas of limited use or nonuse. Plan should include measures for marking the limits of use areas. This plan may be incorporated within the Erosion Control Plan.
- B. Approval of the Contractor's Environmental Protection Plan will not relieve the Contractor of responsibility for adequate and continued control of pollutants and other environmental protection measures.

EP-5. PROTECTION OF ENVIRONMENTAL RESOURCES

- A. Protect environmental resources within the project boundaries and those affected outside the limits of permanent work during the entire period of this contract. Confine activities to areas defined by the specifications and drawings.
- B. Protection of Land Resources: Prior to construction, identify all land resources to be preserved within the work area. Do not remove, cut, deface, injure, or destroy land resources including trees, shrubs, vines, grasses, top soil, and land forms without permission from the Resident Engineer. Do not fasten or attach ropes, cables, or guys to trees for anchorage unless specifically authorized, or where special emergency use is permitted.

1. **Work Area Limits:** Prior to any construction, mark the areas that require work to be performed under this contract. Mark or fence isolated areas within the general work area that are to be saved and protected. Protect monuments, works of art, and markers before construction operations begin. Convey to all personnel the purpose of marking and protecting all necessary objects.
2. **Protection of Landscape:** Protect trees, shrubs, vines, grasses, land forms, and other landscape features shown on the drawings to be preserved by marking, fencing, or using any other approved techniques.
 - a. Box and protect from damage existing trees and shrubs to remain on the construction site.
 - b. Immediately repair all damage to existing trees and shrubs by trimming, cleaning, and painting with antiseptic tree paint.
 - c. Do not store building materials or perform construction activities closer to existing trees or shrubs than the farthest extension of their limbs.
3. **Reduction of Exposure of Unprotected Erodible Soils:** Plan and conduct earthwork to minimize the duration of exposure of unprotected soils. Clear areas in reasonably sized increments only as needed to use. Form earthwork to final grade as shown. Immediately protect side slopes and back slopes upon completion of rough grading.
4. **Erosion and Sedimentation Control Devices:** The erosion and sediment controls selected and maintained by the Contractor shall be such that water quality standards are not violated as a result of the Contractor's activities. Construct or install all temporary and permanent erosion and sedimentation control features shown on the Environmental Protection Plan. Maintain temporary erosion and sediment control measures such as berms, dikes, drains, sedimentation basins, grassing, and mulching, until permanent drainage and erosion control facilities are completed and operative.
5. Manage borrow areas on and off Government property to minimize erosion and to prevent sediment from entering nearby water courses or lakes.
6. Manage and control spoil areas on and off Government property to limit spoil to areas on the Environmental Protection Plan.
7. Protect adjacent areas from despoilment by temporary excavations and embankments.
8. Handle and dispose of solid wastes in such a manner that will prevent contamination of the environment. Place solid wastes (excluding

clearing debris) in containers that are emptied on a regular schedule. Transport all solid waste off Government property and dispose of waste in compliance with Federal, State, and local requirements.

9. Store chemical waste away from the work areas in corrosion resistant containers and dispose of waste in accordance with Federal, State, and local regulations.
 10. Handle discarded materials other than those included in the solid waste category as directed by the Resident Engineer.
- C. Protection of Water Resources: Keep construction activities under surveillance, management, and control to avoid pollution of surface and ground waters and sewer systems. Implement management techniques to control water pollution by the listed construction activities that are included in this contract.
1. Washing and Curing Water: Do not allow wastewater directly derived from construction activities to enter water areas. Collect and place wastewater in retention ponds allowing the suspended material to settle, the pollutants to separate, or the water to evaporate.
 2. Control movement of materials and equipment at stream crossings during construction to prevent violation of water pollution control standards of the Federal, State, or local government.
 3. Monitor water areas affected by construction.
- D. Protection of Fish and Wildlife Resources: Keep construction activities under surveillance, management, and control to minimize interference with, disturbance of, or damage to fish and wildlife. Prior to beginning construction operations, list species that require specific attention along with measures for their protection.
- E. Protection of Air Resources: Keep construction activities under surveillance, management, and control to minimize pollution of air resources. Burning is not permitted on the job site. Keep activities, equipment, processes, and work operated or performed, in strict accordance with the Texas Commission on Environmental Quality air pollution standards and Federal emission and performance laws and standards. Maintain ambient air quality standards set by the Environmental Protection Agency, for those construction operations and activities specified.
1. Particulates: Control dust particles, aerosols, and gaseous by-products from all construction activities, processing, and preparation of materials (such as from asphaltic batch plants) at all

times, including weekends, holidays, and hours when work is not in progress.

2. **Particulates Control:** Maintain all excavations, stockpiles, haul roads, permanent and temporary access roads, plant sites, spoil areas, borrow areas, and all other work areas within or outside the project boundaries free from particulates which would cause a hazard or a nuisance. Sprinklering, chemical treatment of an approved type, light bituminous treatment, baghouse, scrubbers, electrostatic precipitators, or other methods are permitted to control particulates in the work area.
 3. **Hydrocarbons and Carbon Monoxide:** Control monoxide emissions from equipment to Federal and State allowable limits.
 4. **Odors:** Control odors of construction activities and prevent obnoxious odors from occurring.
- F. **Reduction of Noise:** Minimize noise using every action possible. Perform noise-producing work in less sensitive hours of the day or week as directed by the Resident Engineer. Maintain noise-produced work at or below the decibel levels and within the time periods specified.
1. Perform construction activities involving repetitive, high-level impact noise only between 8:00 a.m. and 6:00 p.m unless otherwise permitted by local ordinance or the Resident Engineer. Repetitive impact noise on the property shall not exceed the following dB limitations:

Time Duration of Impact Noise	Sound Level in dB
More than 12 minutes in any hour	70
Less than 30 seconds of any hour	85
Less than three minutes of any hour	80
Less than 12 minutes of any hour	75

2. Provide sound-deadening devices on equipment and take noise abatement measures that are necessary to comply with the requirements of this contract, consisting of, but not limited to, the following:
 - a. Maintain maximum permissible construction equipment noise levels at 15 m (50 feet) (dBA):

EARTHMOVING		MATERIALS HANDLING	
FRONT LOADERS	75	CONCRETE MIXERS	75
BACKHOES	75	CONCRETE PUMPS	75
DOZERS	75	CRANES	75
TRACTORS	75	DERRICKS IMPACT	75
SCAPERS	80	PILE DRIVERS	95

GRADERS	75	JACK HAMMERS	75
TRUCKS	75	ROCK DRILLS	80
PAVERS, STATIONARY	80	PNEUMATIC TOOLS	80
PUMPS	75	BLASTING	//--//
GENERATORS	75	SAWS	75
COMPRESSORS	75	VIBRATORS	75

- b. Use shields or other physical barriers to restrict noise transmission.
 - c. Provide soundproof housings or enclosures for noise-producing machinery.
 - d. Use efficient silencers on equipment air intakes.
 - e. Use efficient intake and exhaust mufflers on internal combustion engines that are maintained so equipment performs below noise levels specified.
 - f. Line hoppers and storage bins with sound deadening material.
 - g. Conduct truck loading, unloading, and hauling operations so that noise is kept to a minimum.
3. Measure sound level for noise exposure due to the construction at least once every five successive working days while work is being performed above 55 dB(A) noise level. Measure noise exposure at the property line or 15 m (50 feet) from the noise source, whichever is greater. Measure the sound levels on the A weighing network of a General Purpose sound level meter at slow response. To minimize the effect of reflective sound waves at buildings, take measurements at 900 to 1800 mm (three to six feet) in front of any building face. Submit the recorded information to the Resident Engineer noting any problems and the alternatives for mitigating actions.
- G. Restoration of Damaged Property: If any direct or indirect damage is done to public or private property resulting from any act, omission, neglect, or misconduct, the Contractor shall restore the damaged property to a condition equal to that existing before the damage at no additional cost to the Government. Repair, rebuild, or restore property as directed or make good such damage in an acceptable manner.
- H. Final Clean-up: On completion of project and after removal of all debris, rubbish, and temporary construction, Contractor shall leave the construction area in a clean condition satisfactory to the Resident Engineer. Cleaning shall include off the station disposal of all items

and materials not required to be salvaged, as well as all debris and rubbish resulting from demolition and new work operations.

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SECTION 01 58 16
TEMPORARY INTERIOR SIGNAGE

PART 1 GENERAL**DESCRIPTION**

This section specifies temporary interior signs.

PART 2 PRODUCTS**2.1 TEMPORARY SIGNS**

- A. Fabricate from 50 Kg (110 pound) mat finish white paper.
- B. Cut to 100 mm (4-inch) wide by 300 mm (12 inch) long size tag.
- C. Punch 3 mm (1/8-inch) diameter hole centered on 100 mm (4-inch) dimension of tag. Edge of Hole spaced approximately 13 mm (1/2-inch) from one end on tag.
- D. Reinforce hole on both sides with gummed cloth washer or other suitable material capable of preventing tie pulling through paper edge.
- E. Ties: Steel wire 0.3 mm (0.0120-inch) thick, attach to tag with twist tie, leaving 150 mm (6-inch) long free ends.

PART 3 EXECUTION**3.1 INSTALLATION**

- A. Install temporary signs attached to room door frame or room door knob, lever, or pull for doors on corridor openings.
- B. Mark on signs with felt tip marker having approximately 3 mm (1/8-inch) wide stroke for clearly legible numbers or letters.
- C. Identify room with numbers as designated on floor plans.

3.2 LOCATION

- A. Install on doors that have room, corridor, and space numbers shown.
- B. Doors that do not require signs are as follows:
 - 1. Corridor barrier doors (cross-corridor) in corridor with same number.
 - 2. Folding doors or partitions.
 - 3. Toilet or bathroom doors within and between rooms.
 - 4. Communicating doors in partitions between rooms with corridor entrance doors.
 - 5. Closet doors within rooms.
- C. Replace missing, damaged, or illegible signs.

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VAMC WACO, TEXAS**SECTION 01 74 19
CONSTRUCTION WASTE MANAGEMENT****PART 1 - GENERAL****1.1 DESCRIPTION**

- A. This section specifies the requirements for the management of non-hazardous building construction and demolition waste.
- B. Waste disposal in landfills shall be minimized to the greatest extent possible. Of the inevitable waste that is generated, at least 50% of non-hazardous waste material shall be salvaged, recycled or reused in order to comply with Executive Order 13514.
- C. Contractor shall use all reasonable means to divert construction and demolition waste from landfills and incinerators, and facilitate their salvage and recycle not limited to the following:
 - 1. Waste Management Plan development and implementation.
 - 2. Techniques to minimize waste generation.
 - 3. Sorting and separating of waste materials.
 - 4. Salvage of existing materials and items for reuse or resale.
 - 5. Recycling of materials that cannot be reused or sold.
- D. At a minimum the following waste categories shall be diverted from landfills:
 - 1. Soil.
 - 2. Inerts (eg, concrete, masonry and asphalt).
 - 3. Clean dimensional wood and palette wood.
 - 4. Green waste (biodegradable landscaping materials).
 - 5. Engineered wood products (plywood, particle board and I-joists, etc).
 - 6. Metal products (eg, steel, wire, beverage containers, etc).
 - 7. Cardboard, paper and packaging.
 - 8. Bitumen roofing materials.
 - 9. Plastics (eg, ABS, PVC).
 - 10. Carpet and/or pad.
 - 11. Gypsum board.
 - 12. Insulation.
 - 13. Paint.

1.2 RELATED WORK

- A. Section 02 41 00, DEMOLITION.

B. Section 01 00 00, GENERAL REQUIREMENTS.

C. Lead Paint: Section 02 83 33.13, LEAD BASED PAINT REMOVAL AND DISPOSAL.

1.3 QUALITY ASSURANCE

A. Contractor shall practice efficient waste management when sizing, cutting and installing building products. Processes shall be employed to ensure the generation of as little waste as possible. Construction Demolition waste includes products of the following:

1. Excess or unusable construction materials.
2. Packaging used for construction products.
3. Poor planning and/or layout.
4. Construction error.
5. Over ordering.
6. Weather damage.
7. Contamination.
8. Mishandling.
9. Breakage.

B. Establish and maintain the management of non-hazardous building construction and demolition waste set forth herein. Conduct a site assessment to estimate the types of materials that will be generated by demolition and construction.

C. Contractor shall develop and implement procedures to reuse and recycle new materials to a minimum of 50 percent.

D. Contractor shall be responsible for implementation of any special programs involving rebates or similar incentives related to recycling. Any revenues or savings obtained from salvage or recycling shall accrue to the contractor.

E. Contractor shall provide all demolition, removal and legal disposal of materials. Contractor shall ensure that facilities used for recycling, reuse and disposal shall be permitted for the intended use to the extent required by local, state, federal regulations. The Whole Building Design Guide website <http://www.wbdg.org> provides a Construction Waste Management Database that contains information on companies that haul, collect, and process recyclable debris from construction projects.

F. Contractor shall assign a specific area to facilitate separation of materials for reuse, salvage, recycling, and return. Such areas are to be kept neat and clean and clearly marked in order to avoid contamination or mixing of materials.

- G. Contractor shall provide on-site instructions and supervision of separation, handling, salvaging, recycling, reuse and return methods to be used by all parties during waste generating stages.
- H. Record on daily reports any problems in complying with laws, regulations and ordinances with corrective action taken.

1.4 TERMINOLOGY

- A. Class III Landfill: A landfill that accepts non-hazardous resources such as household, commercial and industrial waste resulting from construction, remodeling, repair and demolition operations.
- B. Clean: Untreated and unpainted; uncontaminated with adhesives, oils, solvents, mastics and like products.
- C. Construction and Demolition Waste: Includes all non-hazardous resources resulting from construction, remodeling, alterations, repair and demolition operations.
- D. Dismantle: The process of parting out a building in such a way as to preserve the usefulness of its materials and components.
- E. Disposal: Acceptance of solid wastes at a legally operating facility for the purpose of land filling (includes Class III landfills and inert fills).
- F. Inert Backfill Site: A location, other than inert fill or other disposal facility, to which inert materials are taken for the purpose of filling an excavation, shoring or other soil engineering operation.
- G. Inert Fill: A facility that can legally accept inert waste, such as asphalt and concrete exclusively for the purpose of disposal.
- H. Inert Solids/Inert Waste: Non-liquid solid resources including, but not limited to, soil and concrete that does not contain hazardous waste or soluble pollutants at concentrations in excess of water-quality objectives established by a regional water board, and does not contain significant quantities of decomposable solid resources.
- I. Mixed Debris: Loads that include commingled recyclable and non-recyclable materials generated at the construction site.
- J. Mixed Debris Recycling Facility: A solid resource processing facility that accepts loads of mixed construction and demolition debris for the purpose of recovering re-usable and recyclable materials and disposing non-recyclable materials.
- K. Permitted Waste Hauler: A company that holds a valid permit to collect and transport solid wastes from individuals or businesses for the purpose of recycling or disposal.

- L. Recycling: The process of sorting, cleansing, treating, and reconstituting materials for the purpose of using the altered form in the manufacture of a new product. Recycling does not include burning, incinerating or thermally destroying solid waste.
1. On-site Recycling - Materials that are sorted and processed on site for use in an altered state in the work, i.e. concrete crushed for use as a sub-base in paving.
 2. Off-site Recycling - Materials hauled to a location and used in an altered form in the manufacture of new products.
- M. Recycling Facility: An operation that can legally accept materials for the purpose of processing the materials into an altered form for the manufacture of new products. Depending on the types of materials accepted and operating procedures, a recycling facility may or may not be required to have a solid waste facilities permit or be regulated by the local enforcement agency.
- N. Reuse: Materials that are recovered for use in the same form, on-site or off-site.
- O. Return: To give back reusable items or unused products to vendors for credit.
- P. Salvage: To remove waste materials from the site for resale or re-use by a third party.
- Q. Source-Separated Materials: Materials that are sorted by type at the site for the purpose of reuse and recycling.
- R. Solid Waste: Materials that have been designated as non-recyclable and are discarded for the purposes of disposal.
- S. Transfer Station: A facility that can legally accept solid waste for the purpose of temporarily storing the materials for re-loading onto other trucks and transporting them to a landfill for disposal, or recovering some materials for re-use or recycling.

1.5 SUBMITTALS

- A. In accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA, and SAMPLES, furnish the following:
- B. Prepare and submit to the Project Manager/Contracting Officers Technical Representative (PM/COTR) a written demolition debris management plan. The plan shall include, but not be limited to, the following information:
1. Procedures to be used for debris management.
 2. Techniques to be used to minimize waste generation.

3. Analysis of the estimated job site waste to be generated:
 - a. List of each material and quantity to be salvaged, reused, recycled.
 - b. List of each material and quantity proposed to be taken to a landfill.
4. Detailed description of the Means/Methods to be used for material handling.
 - a. On site: Material separation, storage, protection where applicable.
 - b. Off site: Transportation means and destination. Include list of materials.
 - 1) Description of materials to be site-separated and self-hauled to designated facilities.
 - 2) Description of mixed materials to be collected by designated waste haulers and removed from the site.
 - c. The names and locations of mixed debris reuse and recycling facilities or sites.
 - d. The names and locations of trash disposal landfill facilities or sites.
 - e. Documentation that the facilities or sites are approved to receive the materials.
- B. Designated Manager responsible for instructing personnel, supervising, documenting and administer over meetings relevant to the Waste Management Plan.
- C. Monthly summary of construction and demolition debris diversion and disposal, quantifying all materials generated at the work site and disposed of or diverted from disposal through recycling.

1.6 APPLICABLE PUBLICATIONS

Publications listed below form a part of this specification to the extent referenced. Publications are referenced by the basic designation only. In the event that criteria requirements conflict, the most stringent requirements shall be met.

- A. U.S. Green Building Council (USGBC):
LEED Green Building Rating System for New Construction

1.7 RECORDS

Maintain records to document the quantity of waste generated; the quantity of waste diverted through sale, reuse, or recycling; and the

quantity of waste disposed by landfill or incineration. Records shall be kept in accordance with the LEED Reference Guide and LEED Template.

PART 2 - PRODUCTS

2.1 MATERIALS

- A. List of each material and quantity to be salvaged, recycled, reused.
- B. List of each material and quantity proposed to be taken to a landfill.
- C. Material tracking data: Receiving parties, dates removed, transportation costs, weight tickets, tipping fees, manifests, invoices, net total costs or savings.

PART 3 - EXECUTION

3.1 COLLECTION

- A. Provide all necessary containers, bins and storage areas to facilitate effective waste management.
- B. Clearly identify containers, bins and storage areas so that recyclable materials are separated from trash and can be transported to respective recycling facility for processing.
- C. Hazardous wastes shall be separated, stored, disposed of according to local, state, federal regulations.

3.2 DISPOSAL

- A. Contractor shall be responsible for transporting and disposing of materials that cannot be delivered to a source-separated or mixed materials recycling facility to a transfer station or disposal facility that can accept the materials in accordance with state and federal regulations.
- B. Construction or demolition materials with no practical reuse or that cannot be salvaged or recycled shall be disposed of at a landfill or incinerator.

3.3 REPORT

- A. With each application for progress payment, submit a summary of construction and demolition debris diversion and disposal including beginning and ending dates of period covered.
- B. Quantify all materials diverted from landfill disposal through salvage or recycling during the period with the receiving parties, dates removed, transportation costs, weight tickets, manifests, invoices. Include the net total costs or savings for each salvaged or recycled material.
- C. Quantify all materials disposed of during the period with the receiving parties, dates removed, transportation costs, weight tickets, tipping

fees, manifests, invoices. Include the net total costs for each disposal.

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