

JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW [FAR 13.106-1](#)
(OVER MICRO-PURCHASE THRESHOLD(\$3K) BUT NOT EXCEEDING THE SAT (\$150K))
For Brand Name Only Competition

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements ***explaining the absence of competition*** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

1. ACQUISITION PLAN ACTION ID:

VA250-17-AP-0580

**1A. PROJECT/TASK
No.**

1B. ESTIMATED AMOUNT:

2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:

Unit Dose Packaging System and Installation and Training

3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:

Staff at the Tomah VA Medical Center currently own and use the equipment and instruments for operation of the above equipment requested for this procurement. The facility also already owns accessories and supplies that are compatible with the current system.

This is in the best value of the Government because purchasing unit dose packaging equipment of a different brand would require re-training of the entire pharmacy staff and re-purchasing of different branded accessories and supplies. It is more cost effective to purchase an equivalent (and upgrade) to the existing system, than to start the process over and maintain two different systems (one of which will be discontinued for support). This in turn, allows staff to be better attentive to patient care.

4. REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE, WHICH CAN PROVIDE THE SUPPLIES OR SERVICES:

This procurement is limited to one source only insofar as MPI, which is a small business, is the only manufacturer of the requested product; however, MPI has at least one known distributor which is able to fulfill the requirement. Market research indicates there is a reasonable expectation to receive responses from at least two small businesses; therefore, this procurement will be set-aside for small businesses. A Request for Quotation will be published to the Governmentwide Point of Entry, FBO.gov on a brand name only basis in order to generate competition.

5. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:

A Sources Sought notice was posted for the period of six (6) days which produced zero results, including results for Service-Disabled Veteran-Owned Small Businesses (SDVOSBs) and Veteran Owned Small Businesses (VOSBs). Market research also included browsing the NAC MedSurg catalog and FPDS.

6. Contracting Officer's Certification: *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief. Note: COs are required to make a determination of price reasonableness IAW FAR 13.106-3. See the [Commercial Supply and Service SOP](#) for Price Reasonableness templates.*

Signature: _____ **Date:** _____

Name: Alea Barnes

Title: Branch Chief - Equipment

NCO: 12