

SAFETY AND ENVIRONMENTAL MANAGEMENT PRELEASE CERTIFICATION CHECKLIST	
Building Name: _____	
Street Address: _____	
City: _____	State: _____ Zip Code: _____
INSTRUCTIONS: Complete the following information that applies to the building being offered for lease by the Government. If building is not yet constructed, complete based on building plans and specifications.	
The following information applies to: (CHECK ONE)	
<input type="checkbox"/> an existing building <input type="checkbox"/> a building planned for construction	
Building structural support (check one):	
_____ Combustible (timber, wood, etc.) _____ Noncombustible (concrete, steel, masonry, etc.)	
Other types of uses present in the building (check all that apply):	
_____ Restaurants _____ Laboratories _____ Storage _____ Retail _____ Other; list _____	
Vertical openings between two or more floors:	
Stairs (check one): _____ open _____ enclosed with doors	
Shafts (check one): _____ open _____ enclosed; describe _____	
Other (check one): _____ open _____ enclosed; describe _____	
Sprinklers (check one):	
_____ None _____ Corridors only _____ All but corridors and lobbies _____ Total building _____ Other; describe locations: _____	
Fire fighting capability (check one):	
_____ None _____ Fire extinguishers only _____ Standpipes only _____ Standpipes and fire extinguishers	
Fire alarm (check one): _____	

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- ☐ None  
☐ Building alarm without automatic fire department notification  
☐ Building alarm with automatic fire department notification

**Smoke detectors (check one):**

- ☐ None  
☐ All corridors  
☐ Total building  
☐ Other; describe locations: \_\_\_\_\_

**Wall interior finish in space being offered for lease (check one):**

- ☐ Painted walls of plaster, sheetrock, or masonry  
☐ Wallpaper or vinyl wall covering  
☐ Cloth or corkboard  
☐ Hardwood paneling  
☐ Other; describe: \_\_\_\_\_

**Floor finish in space being offered for lease (check one):**

- ☐ Carpet  
☐ Tile  
☐ Concrete  
☐ Hardwood  
☐ Other; describe: \_\_\_\_\_

**Building size and layout**

Approximate outside dimensions of building: \_\_\_\_\_

Total gross area of building: \_\_\_\_\_ square feet

Area of proposed lease: \_\_\_\_\_ square feet

Total number of floors in building: \_\_\_\_\_ Floor(s) of proposed lease: \_\_\_\_\_

Describe building layout, e.g., rectangular, E-shaped, U-shaped, etc.:  
\_\_\_\_\_

**Exits (check one):**

- ☐ No stairway; one floor on grade  
☐ Stairways as described in the table below (Place checks in appropriate boxes except for "distance to Next Stair" column which should contain a number, measured in feet, indicating the required walking distance to the next exit stair.):

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Which Stair	Stairway Enclosure		Location of Exit Discharge		Distance to Next Stair (in feet)
	Open	Separated by Doors	Inside Building	Directly to Outside	
Example	X		X		120
No. 1					
No. 2					
No. 3					
No. 4					

The example represents an open stair (no doors) which discharges inside the building (perhaps into a lobby). A person must walk approximately 120 feet to reach the next exit stair. **Note:** fire escapes and ladders must not be counted as exit stairs.

Additional information on exits, if any, e.g., sketch of building:

Asbestos. the building has (*check all that apply*):

- ☐ No asbestos
- ☐ Asbestos fire proofing or surfacing material
- ☐ Undamaged asbestos floor tile
- ☐ Asbestos pipe or boiler insulation in good condition
- ☐ Other undamaged asbestos; describe: \_\_\_\_\_
- ☐ Damaged asbestos; describe: \_\_\_\_\_
- ☐ Don't know

This information provided by the offeror on this form is material facts upon which the Government relies in making an award. The Government has the right to require remedy if there is a misrepresentation. The Owner or Authorized Representative certifies that all features are in operating order and properly maintained.

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OWNER or AUTHORIZED REPRESENTATIVE	a. TYPED NAME AND ADDRESS (including ZIP code)	b. Telephone No. (including area code)
	c. SIGNATURE	d. Date Signed