

**SECTION 28 13 00
PHYSICAL ACCESS CONTROL SYSTEM**

PART 1 - GENERAL

1.1 DESCRIPTION

- A. This section specifies the finishing, installation, connection, testing and certification of a fully operating modification and extension of Physical Access Control System, hereinafter referred to as the PACS.
- B. This Section includes a Physical Access Control System consisting of a reprogramming of operating system and application software and installing new devices as part of the existing system.
- C. The PACS shall have the following:
 - 1. Physical Access Control:
 - a. Card Readers
- E. Physical Access Control System (PACS) shall consist of:
 - 1. Card readers,
 - 2. Interfaces with:
 - a. Video Surveillance and Assessment System.
 - d. Intrusion Detection System.

1.2 RELATED WORK

- A. Section 01 00 00 - GENERAL REQUIREMENTS. For General Requirements.
- B. Section 07 84 00 - FIRESTOPPING. Requirements for firestopping application and use.
- C. Section 26 05 21 - LOW VOLTAGE ELECTRICAL POWER CONDUCTORS AND CABLES (600 VOLTS AND BELOW). Requirements for power cables.
- D. Section 26 05 33 - RACEWAYS AND BOXES FOR ELECTRICAL SYSTEMS. Requirements for infrastructure.
- E. Section 28 05 00 - COMMON WORK RESULTS FOR ELECTRONIC SAFETY AND SECURITY. For general requirements that are common to more than one section in Division 28.
- F. Section 28 05 13 - CONDUCTORS AND CABLES FOR ELECTRONIC SAFETY AND SECURITY. Requirements for conductors and cables.
- G. Section 28 05 28.33 - CONDUITS AND BOXES FOR ELECTRONIC SAFETY AND SECURITY. Requirements for infrastructure.
- H. Section 28 08 00 - COMMISSIONING OF ELECTRONIC SAFETY AND SECURITY. For requirements for commissioning, systems readiness checklists, and training.

- I. Section 28 23 00 - VIDEO SURVEILLANCE. Requirements for security camera systems.

1.3 QUALITY ASSURANCE

- A. Refer to 28 05 00 COMMON WORK RESULTS FOR ELECTRONIC SAFETY AND SECURITY, Part 1
- B. The security system will be installed and tested to ensure all components are fully compatible as a system and can be integrated with all associated security subsystems, whether the security system is stand-alone or a part of a complete Information Technology (IT) computer network.
- C. Manufacturers Qualifications: The manufacturer shall regularly and presently produce, as one of the manufacturer's principal products, the equipment and material specified for this project, and shall have manufactured the item for at least three years.
- D. Product Qualifications:
 - 1. Manufacturer's product shall have been in satisfactory operation, on three installations of similar size and type as this project, for approximately three years.
 - 2. The Government reserves the right to require the Contractor to submit a list of installations where the products have been in operation before approval.
- E. Contractor Qualifications:
 - 1. The Contractor or security sub-contractor shall be a licensed security Contractor with a minimum of five (5) years experience installing and servicing systems of similar scope and complexity. The Contractor shall be an authorized regional representative of the Security Management System's (PACS) manufacturer. The Contractor shall provide four (4) current references from clients with systems of similar scope and complexity which became operational in the past three (3) years. At least three (3) of the references shall be utilizing the same system components, in a similar configuration as the proposed system. The references must include a current point of contact, company or agency name, address, telephone number, complete system description, date of completion, and approximate cost of the project. The owner reserves the option to visit the reference sites, with the site owner's permission and representative, to verify the quality of installation and the references' level of satisfaction with the system. The Contractor shall provide copies

of system manufacturer certification for all technicians. The Contractor shall only utilize factory-trained technicians to install, program, and service the PACS. The Contractor shall only utilize factory-trained technicians to install, terminate and service controller/field panels and reader modules. The technicians shall have a minimum of five (5) continuous years of technical experience in electronic security systems. The Contractor shall have a local service facility. The facility shall be located within 60 miles of the project site. The local facility shall include sufficient spare parts inventory to support the service requirements associated with this contract. The facility shall also include appropriate diagnostic equipment to perform diagnostic procedures. The Resident Engineer reserves the option of surveying the company's facility to verify the service inventory and presence of a local service organization.

- a. The Contractor shall provide proof project superintendent with BICSI Certified Commercial Installer Level 1, Level 2, or Technician to provide oversight of the project.

F. Service Qualifications: There shall be a permanent service organization maintained or trained by the manufacturer which will render satisfactory service to this installation within four hours of receipt of notification that service is needed. Submit name and address of service organizations.

1.4 SUBMITTALS

- A. Refer to 28 05 00 COMMON WORK RESULTS FOR ELECTRONIC SAFETY AND SECURITY, Part 1.
- B. Provide certificates of compliance with Section 1.3, Quality Assurance.
- C. Provide a complete and thorough pre-installation and as-built design package in both electronic format and on paper, minimum size 48 x 48 inches (1220 x 1220 millimeters); drawing submittals shall be per the established project schedule.
- D. Shop drawing and as-built packages shall include, but not be limited to:
 1. Index Sheet that shall:
 - a. Define each page of the design package to include facility name, building name, floor, and sheet number.

- b. Provide a complete list of all security abbreviations and symbols.
 - c. Reference all general notes that are utilized within the design package.
 - d. Specification and scope of work pages for all individual security systems that are applicable to the design package that will:
 - 1) Outline all general and job specific work required within the design package.
 - 2) Provide a detailed device identification table outlining device Identification (ID) and use for all security systems equipment utilized in the design package.
2. Drawing sheets that will be plotted on the individual floor plans or site plans shall:
- a. Include a title block as defined above.
 - b. Clearly define the drawings scale in both standard and metric measurements.
 - c. Provide device identification and location.
 - d. Address all signal and power conduit runs and sizes that are associated with the design of the electronic security system and other security elements (e.g., barriers, etc.).
 - e. Identify all pull box and conduit locations, sizes, and fill capacities.
 - f. Address all general and drawing specific notes for a particular drawing sheet.
3. A detailed riser drawing for each applicable security subsystem shall:
- a. Indicate the sequence of operation.
 - b. Relationship of integrated components on one diagram.
 - c. Include the number, size, identification, and maximum lengths of interconnecting wires.
 - d. Wire/cable types shall be defined by a wire and cable schedule. The schedule shall utilize a lettering system that will correspond to the wire/cable it represents (example: A = 18 AWG/1 Pair Twisted, Unshielded). This schedule shall also provide the manufacturer's name and part number for the wire/cable being installed.
4. A detailed system drawing for each applicable security system shall:

- a. Provide full detail of all system components wiring from point-to-point.
 - b. Identify wire types utilized for connection, interconnection with associate security subsystems.
 - c. Show device locations that correspond to the floor plans.
 - d. All general and drawing specific notes shall be included with the system drawings.
5. A detailed schedule for all of the applicable security subsystems shall be included. All schedules shall provide the following information:
- a. Device ID.
 - b. Device Location (e.g. site, building, floor, room number, location, and description).
 - c. Mounting type (e.g. flush, wall, surface, etc.).
 - d. In addition, for the PACS, provide the door ID, door type (e.g. wood or metal), locking mechanism (e.g. strike or electromagnetic lock) and control device (e.g. card reader or biometrics).
- E. Pre-installation design packages shall go through a full review process conducted by the Contractor along with a VA representative to ensure all work has been clearly defined and completed. All reviews shall be conducted in accordance with the project schedule. There shall be four (4) stages to the review process:
1. 35 percent
 2. 65 percent
 3. 90 percent
 4. 100 percent
- F. Provide manufacturer security system product cut-sheets. Submit for approval at least 30 days prior to commencement of formal testing, a Security System Operational Test Plan. Include procedures for operational testing of each component and security subsystem, to include performance of an integrated system test.
- G. Submit manufacture's certification of Underwriters Laboratories, Inc. (UL) listing as specified. Provide all maintenance and operating manuals per Section 01 00 00, GENERAL REQUIREMENTS, and Section 28 05 00 COMMON WORK RESULTS FOR ELECTRONIC SAFETY AND SECURITY.
- H. Completed System Readiness Checklists provided by the Commissioning Agent and completed by the contractor, signed by a qualified technician and dated on the date of completion, in accordance with the

requirements of Section 28 08 00 COMMISSIONING OF ELECTRONIC SAFETY AND SECURITY SYSTEMS.

I. General: Submittals shall be in full compliance of the Contract Documents. All submittals shall be provided in accordance with this section. Submittals lacking the breath or depth these requirements will be considered incomplete and rejected. Submissions are considered multidisciplinary and shall require coordination with applicable divisions to provide a complete and comprehensive submission package. Additional general provisions are as follows:

1. The Contractor shall schedule submittals in order to maintain the project schedule. For coordination drawings refer to Specification Section 01 33 10 - DESIGN SUBMITTAL PROCEDURES, which outline basic submittal requirements and coordination. Section 01 33 10 shall be used in conjunction with this section.
2. The Contractor shall identify variations from requirements of Contract Documents and state product and system limitations, which may be detrimental to successful performance of the completed work or system.
3. Each package shall be submitted at one (1) time for each review and include components from applicable disciplines (e.g., electrical work, architectural finishes, door hardware, etc.) which are required to produce an accurate and detailed depiction of the project.
4. Manufacturer's information used for submittal shall have pages with items for approval tagged, items on pages shall be identified, and capacities and performance parameters for review shall be clearly marked through use of an arrow or highlighting. Provide space for Resident Engineer and Contractor review stamps.
5. Technical Data Drawings shall be in the latest version of AutoCAD®, drawn accurately, and in accordance with VA CAD Standards. FREEHAND SKETCHES OR COPIED VERSIONS OF THE CONSTRUCTION DOCUMENTS WILL NOT BE ACCEPTED. The Contractor shall not reproduce Contract Documents or copy standard information as the basis of the Technical Data Drawings. If departures from the technical data drawings are subsequently deemed necessary by the Contractor, details of such departures and the reasons thereof shall be submitted in writing to the Resident Engineer for approval before the initiation of work.

6. Packaging: The Contractor shall organize the submissions according to the following packaging requirements.
- a. Binders: For each manual, provide heavy duty, commercial quality, durable three (3) ring vinyl covered loose leaf binders, sized to receive 8.5 x 11 in paper, and appropriate capacity to accommodate the contents. Provide a clear plastic sleeve on the spine to hold labels describing the contents. Provide pockets in the covers to receive folded sheets.
 - 1) Where two (2) or more binders are necessary to accommodate data, correlate data in each binder into related groupings according to the Project Manual table of contents. Cross-referencing other binders where necessary to provide essential information for communication of proper operation and or maintenance of the component or system.
 - 2) Identify each binder on the front and spine with printed binder title, Project title or name, and subject matter covered. Indicate the volume number if applicable.
 - b. Dividers: Provide heavy paper dividers with celluloid tabs for each Section. Mark each tab to indicate contents.
 - c. Protective Plastic Jackets: Provide protective transparent plastic jackets designed to enclose diagnostic software for computerized electronic equipment.
 - d. Text Material: Where written material is required as part of the manual use the manufacturer's standard printed material, or if not available, specially prepared data, neatly typewritten on 8.5 inches by 11 inches 20 pound white bond paper.
 - e. Drawings: Where drawings and/or diagrams are required as part of the manual, provide reinforced punched binder tabs on the drawings and bind them with the text.
 - 1) Where oversized drawings are necessary, fold the drawings to the same size as the text pages and use as a foldout.
 - 2) If drawings are too large to be used practically as a foldout, place the drawing, neatly folded, in the front or rear pocket of the binder. Insert a type written page indicating the drawing title, description of contents and drawing location at the appropriate location of the manual.
 - 3) Drawings shall be sized to ensure details and text is of legible size. Text shall be no less than 1/16" tall.

- f. Manual Content: In each manual include information specified in the individual Specification section, and the following information for each major component of building equipment and controls:
- 1) General system or equipment description.
 - 2) Design factors and assumptions.
 - 3) Copies of applicable Shop Drawings and Product Data.
 - 4) System or equipment identification including: manufacturer, model and serial numbers of each component, operating instructions, emergency instructions, wiring diagrams, inspection and test procedures, maintenance procedures and schedules, precautions against improper use and maintenance, repair instructions, sources of required maintenance materials and related services, and a manual index.
- g. Binder Organization: Organize each manual into separate sections for each piece of related equipment. At a minimum, each manual shall contain a title page, table of contents, copies of Product Data supplemented by drawings and written text, and copies of each warranty, bond, certifications, and service Contract issued. Refer to Group I through V Technical Data Package Submittal requirements for required section content.
- h. Title Page: Provide a title page as the first sheet of each manual to include the following information; project name and address, subject matter covered by the manual, name and address of the Project, date of the submittal, name, address, and telephone number of the Contractor, and cross references to related systems in other operating and/or maintenance manuals.
- i. Table of Contents: After the title page, include a type written table of contents for each volume, arranged systematically according to the Project Manual format. Provide a list of each product included, identified by product name or other appropriate identifying symbols and indexed to the content of the volume. Where more than one (1) volume is required to hold data for a particular system, provide a comprehensive table of contents for all volumes in each volume of the set.
- j. General Information Section: Provide a general information section immediately following the table of contents, listing each product included in the manual, identified by product name.

Under each product, list the name, address, and telephone number of the installer and maintenance Contractor. In addition, list a local source for replacement parts and equipment.

- k. Drawings: Provide specially prepared drawings where necessary to supplement the manufacturers printed data to illustrate the relationship between components of equipment or systems, or provide control or flow diagrams. Coordinate these drawings with information contained in Project Record Drawings to assure correct illustration of the completed installation.
 - l. Manufacturer's Data: Where manufacturer's standard printed data is included in the manuals, include only those sheets that are pertinent to the part or product installed. Mark each sheet to identify each part or product included in the installation. Where more than one (1) item in tabular format is included, identify each item, using appropriate references from the Contract Documents. Identify data that is applicable to the installation and delete references to information which is not applicable.
 - m. Where manufacturer's standard printed data is not available and the information is necessary for proper operation and maintenance of equipment or systems, or it is necessary to provide additional information to supplement the data included in the manual, prepare written text to provide the necessary information. Organize the text in a consistent format under a separate heading for different procedures. Where necessary, provide a logical sequence of instruction for each operating or maintenance procedure. Where similar or more than one product is listed on the submittal the Contractor shall differentiate by highlighting the specific product to be utilized.
 - n. Loading Sheets: Provide a section for DGP Loading Sheets.
 - o. Certifications: Provide section for Contractor's manufacturer certifications.
7. Contractor Review: Review submittals prior to transmittal. Determine and verify field measurements and field construction criteria. Verify manufacturer's catalog numbers and conformance of submittal with requirements of contract documents. Return non-conforming or incomplete submittals with requirements of the work and contract documents. Apply Contractor's stamp with signature

certifying the review and verification of products occurred, and the field dimensions, adjacent construction, and coordination of information is in accordance with the requirements of the contract documents.

8. Resubmission: Revise and resubmit submittals as required within 15 calendar days of return of submittal. Make resubmissions under procedures specified for initial submittals. Identify all changes made since previous submittal.
 9. Product Data: Within 15 calendar days after execution of the contract, the Contractor shall submit for approval a complete list of all of major products proposed for use. The data shall include name of manufacturer, trade name, model number, the associated contract document section number, paragraph number, and the referenced standards for each listed product.
- J. Group 1 Technical Data Package: Group I Technical Data Package shall be one submittal consisting of the following content and organization. Refer to VA Special Conditions Document for drawing format and content requirements. The data package shall include the following:
1. Section I - Drawings:
 - a. General - Drawings shall conform to VA Special Conditions and CAD Standards Documents. All text associated with security details shall be 1/8" tall and meet VA text standard for AutoCAD™ drawings.
 - b. Cover Sheet - Cover sheet shall consist of Project Title and Address, Project Number, Area and Vicinity Maps.
 - c. General Information Sheets - General Information Sheets shall consist of General Notes, Abbreviations, Symbols, Wire and Cable Schedule, Project Phasing, and Sheet Index.
 - d. Floor Plans - Floor plans shall be produced from the Architectural backgrounds issued in the Construction Documents. The contractor shall receive floor plans from the prime A/E to develop these drawing sets. Security devices shall be placed on drawings in scale. All text associated with security details shall be 1/8" tall and meet VA text standard for AutoCAD™ drawings. Floor plans shall identify the following:
 - 1) security devices by symbol,
 - 2) the associated device point number (derived from the loading sheets),

- 3) wire & cable types and counts
- 4) device and area detail call outs

e. Security Details:

- 1) Device Mounting Details - Provide mounting detailed drawing for each security device (physical access control system, intrusion detection, video surveillance and assessment) for each type of wall and ceiling configuration in project. Device details shall include device, mounting detail, wiring and conduit routing.
- 2) Sensor detection patterns - Each system sensor shall have associated detection patterns.

2. Camera Schedule - A camera schedule shall be developed for each camera. Contractors shall coordinate with the Resident Engineer to determine camera starting numbers and naming conventions. All drawings shall identify wire and cable standardization methodology. Color coding of all wiring conductors and jackets is required and shall be communicated consistently throughout the drawings package submittal. At a minimum, the camera schedule shall include the following information:

- a. Item Number
- b. Camera Number
- c. Naming Conventions
- d. Description of Camera Coverage
- e. Camera Location
- f. Floor Plan Sheet Number
- g. Camera Type
- h. Mounting Type
- i. Standard Detail Reference
- l. Remarks Column for Camera

K. Group II Technical Data Package

- 1. The Contractor shall prepare a report of "Current Site Conditions" and submit a report to the Resident Engineer documenting changes to the site, particularly those conditions that affect performance of the system to be installed. The Contractor shall provide specification sheets, or written functional requirements to support the findings, and a cost estimate to correct those site changes or conditions which affect the installation of the system or its

performance. The Contractor shall not correct any deficiency without written permission from the COTR.

L. Group III Technical Data Package

1. Development of Test Procedures: The Contractor will prepare performance test procedures for the system testing. The test procedures shall follow the format of the VA Testing procedures and be customized to the contract requirements. The Contractor will deliver the test procedures to the Resident Engineer for approval at least 60 calendar days prior to the requested test date.

M. Group IV Technical Data Package

1. Performance Verification Test
 - a. Based on the successful completion of the pre-delivery test, the Contractor shall finalize the test procedures and report forms for the performance verification test (PVT) and the endurance test. The PVT shall follow the format, layout and content of the pre-delivery test. The Contractor shall deliver the PVT and endurance test procedures to the Resident Engineer for approval. The Contractor may schedule the PVT after receiving written approval of the test procedures. The Contractor shall deliver the final PVT and endurance test reports within 14 calendar days from completion of the tests. Refer to Part 3 of this section for System Testing and Acceptance requirements.
2. Training Documentation
 - a. New Facilities and Major Renovations: Familiarization training shall be provided for new equipment or systems. Training can include site familiarization training for VA technicians and administrative personnel. Training shall include general information on new system layout including closet locations, turnover of the completed system including all documentation, including manuals, software, key systems, and full system administration rights. Lesson plans and training manuals training shall be oriented to type of training to be provided.
3. System Configuration and Data Entry:
 - a. The contractor is responsible for providing all system configuration and data entry for the SMS and subsystems (e.g., video matrix switch, digital video recorders, network video recorders). All data entry shall be performed per VA standards & guidelines. The Contractor is responsible for participating in

all meetings with the client to compile the information needed for data entry. These meetings shall be established at the beginning of the project and incorporated in to the project schedule as a milestone task. The contractor shall be responsible for all data collection, data entry, and system configuration. The contractor shall collect, enter, & program and/or configure the following components:

- 1) Physical Access control system components,
 - 2) All intrusion detection system components,
 - 3) Video surveillance, control and recording systems,
4. Graphics: Based on CAD as-built drawings developed for the construction project, create map sets showing locations of all alarms and field devices. Modify graphical maps to add or revise alarm points installed under this contract points shall be delivered with the system. The Contractor shall create and install any additional graphics for the existing system needed to make the system operational. The Contractor shall utilize data from the contract documents, Contractor's field surveys, and all other pertinent information in the Contractor's possession to complete the graphics. The Contractor shall identify and request from the COTR, any additional data needed to provide a complete graphics package.
- N. Group V Technical Data Package: Final copies of the manuals shall be delivered to the Resident Engineer as part of the acceptance test. The draft copy used during site testing shall be updated with any changes required prior to final delivery of the manuals. Each manual's contents shall be identified on the cover. The manual shall include names, addresses, and telephone numbers of each sub-contractor installing equipment or systems, as well as the nearest service representatives for each item of equipment for each system. The manuals shall include a table of contents and tab sheets. Tab sheets shall be placed at the beginning of each chapter or section and at the beginning of each appendix. The final copies delivered after completion of the endurance test shall include all modifications made during installation, checkout, and acceptance. Six (6) hard-copies and one (1) soft copy on CD of each item listed below shall be delivered as a part of final systems acceptance.
1. Equipment Manual: A manual describing all equipment furnished including:

- a. General description and specifications; installation and checkout procedures; equipment electrical schematics and layout drawings; system schematics and layout drawings; alignment and calibration procedures; manufacturer's repair list indicating sources of supply; and interface definition.
2. Software Manual: The software manual shall describe the functions of all software updates and include all other information necessary to enable proper loading, testing, and operation
3. Maintenance Manual: The maintenance manual shall include descriptions of maintenance for all equipment including inspection, recommend schedules, periodic preventive maintenance, fault diagnosis, and repair or replacement of defective components.
4. Spare Parts & Components Data: At the conclusion of the Contractor's work, the Contractor shall submit to the Resident Engineer a complete list of the manufacturer's recommended spare parts and components required to satisfactorily maintain and service the systems, as well as unit pricing for those parts and components.
5. Operation, Maintenance & Service Manuals: The Contractor shall provide two (2) complete sets of operating and maintenance manuals in the form of an instructional manual for use by the VA Security Guard Force personnel. The manuals shall be organized into suitable sets of manageable size. Where possible, assemble instructions for similar equipment into a single binder. If multiple volumes are required, each volume shall be fully indexed and coordinated.
6.
 - a. Provide information detailing essential maintenance procedures including the following: routine operations, trouble shooting guide, disassembly, repair and re-assembly, alignment, adjusting, and checking.
 - b. Manufacturer equipment and systems maintenance manuals are permissible.
7. Project Redlines: During construction, the Contractor shall maintain an up-to-date set of construction redlines detailing current location and configuration of the project components. The redline documents shall be marked with the words 'Master Redlines' on the cover sheet and be maintained by the Contractor in the project office. The Contractor will provide access to redline documents anytime during the project for review and inspection by

- the Resident Engineer or authorized Office of Protection Services representative. Master redlines shall be neatly maintained throughout the project and secured under lock and key in the contractor's onsite project office. Any project component or assembly that is not installed in strict accordance with the drawings shall be so noted on the drawings. Prior to producing Record Construction Documents, the contractor will submit the Master Redline document to the Resident Engineer for review and approval of all changes or modifications to the documents. Each sheet shall have Resident Engineer initials indicating authorization to produce "As Built" documents. Field drawings shall be used for data gathering & field changes. These changes shall be made to the master redline documents daily. Field drawings shall not be considered "master redlines".
8. Record Specifications: The Contractor shall maintain one (1) copy of the Project Specifications, including addenda and modifications issued, for Project Record Documents. The Contractor shall mark the Specifications to indicate the actual installation where the installation varies substantially from that indicated in the Contract Specifications and modifications issued. (Note related Project Record Drawing information where applicable). The Contractor shall pay particular attention to substitutions, selection of product options, and information on concealed installations that would be difficult to identify or measure and record later. Upon completion of the mark ups, the Contractor shall submit record Specifications to the COTR. As with master relines, Contractor shall maintain record specifications for Resident Engineer review and inspection at anytime.
 9. Record Product Data: The Contractor shall maintain one (1) copy of each Product Data submittal for Project Record Document purposes. The Data shall be marked to indicate the actual product installed where the installation varies substantially from that indicated in the Product Data submitted. Significant changes in the product delivered to the site and changes in manufacturer's instructions and recommendations for installation shall be included. Particular attention will be given to information on concealed products and installations that cannot be readily identified or recorded later. Note related Change Orders and mark up of Record Construction

- Documents, where applicable. Upon completion of mark up, submit a complete set of Record Product Data to the COTR.
10. Miscellaneous Records: The Contractor shall maintain one (1) copy of miscellaneous records for Project Record Document purposes. Refer to other Specifications for miscellaneous record-keeping requirements and submittals concerning various construction activities. Before substantial completion, complete miscellaneous records and place in good order, properly identified and bound or filed, ready for use and reference. Categories of requirements resulting in miscellaneous records include, a minimum of the following:
 - a. Certificates received instead of labels on bulk products.
 - b. Testing and qualification of tradesmen. ("Contractor's Qualifications")
 - c. Documented qualification of installation firms.
 - d. Load and performance testing.
 - e. Inspections and certifications.
 - f. Final inspection and correction procedures.
 - g. Project schedule
 11. Record Construction Documents (Record As-Built)
 - a. Upon project completion, the contractor shall submit the project master redlines to the Resident Engineer prior to development of Record construction documents. The Resident Engineer shall be given a minimum of a thirty (30) day review period to determine the adequacy of the master redlines. If the master redlines are found suitable by the Resident Engineer, the Resident Engineer will initial and date each sheet and turn redlines over to the contractor for as built development.
 - b. The Contractor shall provide the Resident Engineer a complete set of "as-built" drawings and original master redlined marked "as-built" blue-line in the latest version of AutoCAD drawings unlocked on CD or DVD. The as-built drawing shall include security device number, security closet connection location, data gathering panel number, and input or output number as applicable. All corrective notations made by the Contractor shall be legible when submitted to the COTR. If, in the opinion of the COTR, any redlined notation is not legible, it shall be returned to the Contractor for re-submission at no extra cost to the Owner. The

Contractor shall organize the Record Drawing sheets into manageable sets bound with durable paper cover sheets with suitable titles, dates, and other identifications printed on the cover. The submitted as built shall be in editable formats and the ownership of the drawings shall be fully relinquished to the owner.

- c. Where feasible, the individual or entity that obtained record data, whether the individual or entity is the installer, sub-contractor, or similar entity, is required to prepare the mark up on Record Drawings. Accurately record the information in a comprehensive drawing technique. Record the data when possible after it has been obtained. For concealed installations, record and check the mark up before concealment. At the time of substantial completion, submit the Record Construction Documents to the COTR. The Contractor shall organize into bound and labeled sets for the COTR's continued usage. Provide device, conduit, and cable lengths on the conduit drawings. Exact in-field conduit placement/routings shall be shown. All conduits shall be illustrated in their entire length from termination in security closets; no arrowed conduit runs shall be shown. Pull box and junction box sizes are to be shown if larger than 100mm (4 inch).
- O. FIPS 201 Compliance Certificates
 - 1. Provide Certificates for all software components and device types utilizing credential verification. Provide certificates for:
 - b. Card Readers/Keypads
- P. Approvals will be based on complete submission of manuals together with shop drawings.
- Q. Completed System Readiness Checklists provided by the Commissioning Agent and completed by the contractor, signed by a qualified technician and dated on the date of completion, in accordance with the requirements of Section 28 08 00 COMMISSIONING OF ELECTRONIC SAFETY AND SECURITY SYSTEMS.

1.5 APPLICABLE PUBLICATIONS

- A. The publications listed below (including amendments, addenda, revisions, supplement, and errata) form a part of this specification to the extent referenced. The publications are referenced in the text by the basic designation only.

- B. American National Standards Institute (ANSI)/ Security Industry Association (SIA):
- AC-03.....Access Control: Access Control Guideline Dye
Sublimation Printing Practices for PVC Access
Control Cards
- TVAC-01.....CCTV to Access Control Standard - Message Set
for System Integration
- C. American National Standards Institute (ANSI)/ International Code Council (ICC):
- All7.1.....Standard on Accessible and Usable Buildings and
Facilities
- D. Department of Justice American Disability Act (ADA)
28 CFR Part 36.....ADA Standards for Accessible Design 2010
- E. Department of Veterans Affairs (VA):
- PACS-R: Physical Access Control System (PACS) Requirements
VA Handbook 0730 Security and Law Enforcement
- F. Government Accountability Office (GAO):
- GAO-03-8-02 Security Responsibilities for Federally Owned and Leased
Facilities
- G. National Electrical Contractors Association
303-2005.....Installing Closed Circuit Television (CCTV)
Systems
- H. National Electrical Manufacturers Association (NEMA):
- 250-08.....Enclosures for Electrical Equipment (1000 Volts
Maximum)
- I. National Fire Protection Association (NFPA):
- 70-11..... National Electrical Code
- J. Underwriters Laboratories, Inc. (UL):
- 294-99.....The Standard of Safety for Access Control
System Units
- 639-97.....Standard for Intrusion-Detection Units
- K. Homeland Security Presidential Directive (HSPD):
- HSPD-12.....Policy for a Common Identification Standard for
Federal Employees and Contractors
- L. Federal Communications Commission (FCC):
- (47 CFR 15) Part 15 Limitations on the Use of Wireless Equipment/Systems
Special Pub 800-63.....Electronic Authentication Guideline
Special Pub 800-96.....PIV Card Reader Interoperability Guidelines

- M. Institute of Electrical and Electronics Engineers (IEEE):
C62.41.....IEEE Recommended Practice on Surge Voltages in
Low-Voltage AC Power Circuits
- N. Uniform Federal Accessibility Standards (UFAS) 1984
- O. ADA Standards for Accessible Design 2010
- P. Section 508 of the Rehabilitation Act of 1973

1.6 DEFINITIONS

- A. ABA Track: Magnetic stripe that is encoded on track 2, at 75-bpi density in binary-coded decimal format; for example, 5-bit, 16-character set.
- B. Access Control List: A list of (identifier, permissions) pairs associated with a resource or an asset. As an expression of security policy, a person may perform an operation on a resource or asset if and only if the person's identifier is present in the access control list (explicitly or implicitly), and the permissions in the (identifier, permissions) pair include the permission to perform the requested operation.
- C. Access Control: A function or a system that restricts access to authorized persons only.
- D. API Application Programming Interface
- E. Assurance Level (or E-Authentication Assurance Level): A measure of trust or confidence in an authentication mechanism defined in OMB Memorandum M-04-04 and NIST Special Publication (SP) 800-63, in terms of four levels: [M-04-04]
 - 1. Level 1: LITTLE OR NO confidence
 - 2. Level 2: SOME confidence
 - 3. Level 3: HIGH confidence
 - 4. Level 4: VERY HIGH confidence
- F. Authentication: A process that establishes the origin of information, or determines an entity's identity. In this publication, authentication often means the performance of a PIV authentication mechanism.
- G. Authenticator: A memory, possession, or quality of a person that can serve as proof of identity, when presented to a verifier of the appropriate kind. For example, passwords, cryptographic keys, and fingerprints are authenticators.
- H. Authorization: A process that associates permission to access a resource or asset with a person and the person's identifier(s).

- I. BIO or BIO-A: A FIPS 201 authentication mechanism that is implemented by using a Fingerprint data object sent from the PIV Card to the PACS. Note that the short-hand "BIO (-A)" is used throughout the document to represent both BIO and BIO-A authentication mechanisms.
- J. Biometric: An authenticator produced from measurable qualities of a living person.
- K. CAC EP - CAC End Point with end point PIV applet
- L. CAC NG - CAC Next Generation with transitional PIV applet
- M. Card Authentication Key (CAK): A PIV authentication mechanism (or the PIV Card key of the same name) that is implemented by an asymmetric or symmetric key challenge/response protocol. The CAK is an optional mechanism defined in NIST SP 800-73. [SP800-73] NIST strongly recommends that every PIV Card contain an asymmetric CAK and corresponding certificate, and that agencies use the asymmetric CAK protocol, rather than a symmetric CAK protocol, whenever the CAK authentication mechanism is used with PACS.
- N. CCTV: Closed-circuit television.
- O. Central Station: A PC with software designated as the main controlling PC of the PACS. Where this term is presented with initial capital letters, this definition applies.
- P. Controller: An intelligent peripheral control unit that uses a computer for controlling its operation. Where this term is presented with an initial capital letter, this definition applies.
- Q. CPU: Central processing unit.
- R. Credential: Data assigned to an entity and used to identify that entity.
- S. File Server: A PC in a network that stores the programs and data files shared by users.
- T. FIPS Federal Information Processing Standards
- U. FRAC - First Responder Authentication Credential
- V. HSPD Homeland Security Presidential Directive
- W. I/O: Input/Output.
- X. Identifier: A credential card, keypad personal identification number or code, biometric characteristic, or other unique identification entered as data into the entry-control database for the purpose of identifying an individual. Where this term is presented with an initial capital letter, this definition applies.
- Y. IEC International Electrotechnical Commission

- Z. ISO International Organization for Standardization
- AA. KB Kilobyte
- BB. kbit/s Kilobits / second
- CC. LAN: Local area network.
- DD. LED: Light-emitting diode.
- EE. Legacy CAC - Contact only Common Access Card with v1 and v2 applets
- FF. Location: A Location on the network having a PC-to-Controller communications link, with additional Controllers at the Location connected to the PC-to-Controller link with RS-485 communications loop. Where this term is presented with an initial capital letter, this definition applies.
- GG. NIST: National Institute of Standards and Technology
- HH. PACS: Physical Access Control System
- II. PC/SC: Personal Computer / Smart Card
- JJ. PC: Personal computer. This acronym applies to the Central Station, workstations, and file servers.
- KK. PCI Bus: Peripheral component interconnect; a peripheral bus providing a high-speed data path between the CPU and peripheral devices (such as monitor, disk drive, or network).
- LL. PDF: (Portable Document Format.) The file format used by the Acrobat document exchange system software from Adobe.
- MM. PIV: Personal Identification Verification
- NN. PIV-I - PIV Interoperable credential
- OO. PPS: Protocol and Parameters Selection
- PP. RF: Radio frequency.
- QQ. ROM: Read-only memory. ROM data are maintained through losses of power.
- RR. RS-232: An TIA/EIA standard for asynchronous serial data communications between terminal devices. This standard defines a 25-pin connector and certain signal characteristics for interfacing computer equipment.
- SS. RS-485: An TIA/EIA standard for multipoint communications.
- TT. TCP/IP: Transport control protocol/Internet protocol incorporated into Microsoft Windows.
- UU. TPDU: Transport Protocol Data Unit
- VV. TWIC - Transportation Worker Identification Credential
- WW. UPS: Uninterruptible power supply.
- XX. Vcc: Voltage at the Common Collector

YY. WAN: Wide area network.

ZZ. WAV: The digital audio format used in Microsoft Windows.

AAA. Wiegand: Patented magnetic principle that uses specially treated wires embedded in the credential card.

BBB. Windows: Operating system by Microsoft Corporation.

CCC. Workstation: A PC with software that is configured for specific limited security system functions.

1.7 COORDINATION

- A. Coordinate arrangement, mounting, and support of electronic safety and security equipment.
- B. Coordinate installation of required supporting devices and set sleeves in cast-in-place concrete, masonry walls, and other structural components as they are constructed.
- C. Coordinate location of access panels and doors for electronic safety and security items that are behind finished surfaces or otherwise concealed.

1.8 MAINTENANCE & SERVICE

A. General Requirements

- 1. The Contractor shall provide all services required and equipment necessary to maintain the integrated electronic security system installation in an operational state as specified for a period of one (1) year after formal written acceptance of the system. The Contractor shall provide all necessary material required for performing scheduled adjustments or other non-scheduled work. Impacts on facility operations shall be minimized when performing scheduled adjustments or other non-scheduled work. See also General Project Requirements.

B. Description of Work

- 1. The adjustment and repair of the security system includes all software updates, security system sensors, physical access control equipment, facility interface, signal transmission equipment, and video equipment.

C. Personnel

- 1. Service personnel shall be certified in the maintenance and repair of the selected type of equipment and qualified to accomplish all work promptly and satisfactorily. The Resident Engineer shall be advised in writing of the name of the designated service representative, and of any change in personnel. The Resident

Engineer shall be provided copies of system manufacturer certification for the designated service representative.

D. Schedule of Work

1. The work shall be performed during regular working ours, Monday through Friday, excluding federal holidays. These inspections shall include:
 - a) The Contractor shall perform two (2) minor inspections at six (6) month intervals or more if required by the manufacturer, and two (2) major inspections offset equally between the minor inspections to effect quarterly inspection of alternating magnitude.
 - 1) Minor Inspections shall include visual checks and operational tests of all console equipment, peripheral equipment, local processors, sensors, electrical and mechanical controls, and adjustments on printers.
 - 2) Major Inspections shall include all work described for Minor Inspections and the following: clean all system equipment and local processors including interior and exterior surfaces; perform diagnostics on all equipment; operational tests of the CPU, switcher, peripheral equipment, recording devices, monitors, picture quality from each camera; check, walk test, and calibrate each sensor; run all system software diagnostics and correct all problems; and resolve any previous outstanding problems.

E. Emergency Service

1. The owner shall initiate service calls whenever the system is not functioning properly. The Contractor shall provide the Owner with an emergency servicecenter telephone number. The emergency service center shall be staffed 24 hours a day 365 days a year. The Owner shall have sole authority for determining catastrophic and non-catastrophic system failures within parameters stated in General Project Requirements.
 - a. For catastrophic system failures, the Contractor shall provide same day four (4) hour service response with a defect correction time not to exceed eight (8) hours from [notification] [arrival on site]. Catastrophic system failures are defined as any system failure that the Owner determines will place the facility(s) at increased risk.

system operators, and incorporated into the operations and maintenance manuals and software documentation. There shall be at least one (1) scheduled update near the end of the first year's warranty period, at which time the Contractor shall install and validate the latest released version of the Manufacturer's software. All software changes shall be recorded in a log maintained in the unit control room. An electronic copy of the software update shall be maintained within the log. At a minimum, the contractor shall provide a description of the modification, when the modification occurred, and name and contact information of the individual performing the modification. The log shall be maintained in a white 3 ring binder and the cover marked "SOFTWARE CHANGE LOG".

1.9 PERFORMANCE REQUIREMENTS

- A. PACS shall provide support for multiple authentication modes and bidirectional communication with the reader. PACS shall provide implementation capability for enterprise security policy and incident response.
- B. References to industry and trade association standards and codes are minimum installation requirement standards.
- C. Drawings and other specification sections shall govern in those instances where requirements are greater than those specified in the standards.

1.10 EQUIPMENT AND MATERIALS

- A. Materials and equipment furnished shall be of current production by manufacturers regularly engaged in the manufacture of such items, for which replacement parts shall be available.
- B. When more than one unit of the same class of equipment is required, such units shall be the product of a single manufacturer.
- C. Equipment Assemblies and Components:
 - 1. Components of an assembled unit need not be products of the same manufacturer.
 - 2. Manufacturers of equipment assemblies, which include components made by others, shall assume complete responsibility for the final assembled unit.
 - 3. Components shall be compatible with each other and with the total assembly for the intended service.
 - 4. Constituent parts which are similar shall be the product of a single manufacturer.

- D. Factory wiring shall be identified on the equipment being furnished and on all wiring diagrams.
- E. When Factory Testing Is Specified:
 1. The Government shall have the option of witnessing factory tests. The contractor shall notify the VA through the Resident Engineer a minimum of 15 working days prior to the manufacturers making the factory tests.
 2. Four copies of certified test reports containing all test data shall be furnished to the Resident Engineer prior to final inspection and not more than 90 days after completion of the tests.
 3. When equipment fails to meet factory test and re-inspection is required, the contractor shall be liable for all additional expenses, including expenses of the Government.

1.11 WARRANTY OF CONSTRUCTION.

- A. Warrant PACS work subject to the Article "Warranty of Construction" of FAR clause 52.246-21.
- B. Demonstration and training shall be performed prior to system acceptance.

1.12 GENERAL REQUIREMENTS

- A. For general requirements that are common to more than one section in Division 28 refer to Section 28 05 00, REQUIREMENTS FOR ELECTRONIC SAFETY AND SECURITY INSTALLATIONS.
- B. General requirements applicable to this section include:
 1. General Arrangement Of Contract Documents,
 2. Delivery, Handling and Storage,
 3. Project Conditions,
 4. Electrical Power,
 5. Lightning, Power Surge Suppression, and Grounding,
 6. Electronic Components,
 7. Substitute Materials and Equipment, and
 8. Like Items.

PART 2 - PRODUCTS

2.1 GENERAL

- A. All equipment and materials for the system will be compatible to ensure correct operation as outlined in FIPS 201, March 2006 and HSPD-12.

- B. The security system characteristics listed in this section will serve as a guide in selection of equipment and materials for the PACS. If updated or more suitable versions are available then the Contracting Officer will approve the acceptance of prior to an installation.
- C. PACS equipment shall meet or exceed all requirements listed below.
- D. A PACS shall be comprised of, but not limited to, the following components:
 - 1. Physical Access Control System
 - 2. Application Software Updates
 - 9. Keypads
 - 10. Card Readers
 - 23. Cables

2.2 SECURITY MANAGEMENT SYSTEM (SMS) (NOT USED)

2.3 APPLICATION SOFTWARE (NOT USED)

2.4 SURGE AND TAMPER PROTECTION (NOT USED)

2.5 PACS SERVER HARDWARE (NOT USED)

2.6 STANDARD WORKSTATION HARDWARE (NOT USED)

2.7 COMMUNICATIONS WORKSTATION (NOT USED)

2.8 CONTROLLERS (NOT USED)

2.9 PIV MIDDLEWARE (NOT USED)

2.10 CARD READERS

- A. Power: Card reader shall be powered from its associated Controller, including its standby power source.
- B. Response Time: Card reader shall respond to passage requests by generating a signal that is sent to the Controller. Response time shall be 800 ms or less or according to existing system standard whichever is less, from the time the card reader finishes reading the credential card until a response signal is generated.
- C. Enclosure: Suitable for the existing surface of the readers being replaced.
- D. Display: LED or other type of visual indicator display shall provide visual[and audible] status indications and user prompts. Indicate power on/off, whether user passage requests have been accepted or rejected, and whether the door is locked or unlocked.
- E. Shall be utilized for controlling the locking hardware on a door and allows for reporting back to the main control panel with the time/date the door was accessed, the name of the person accessing the point of entry, and its location.

- F. Will be fully programmable and addressable, locally and remotely, and hardwired to the system.
- G. Shall be installed in a manner that they comply with:
 - 1. The Uniform Federal Accessibility Standards (UFAS)
 - 2. The Americans with Disabilities Act (ADA)
 - 3. The ADA Standards for Accessible Design
- H. Shall contain read head electronics, and a sender to encode digital door control signals.
- I. LED's shall be utilized to indicate card reader status and access status.
- K. Shall be able to support a user defined downloadable off-line mode of operation (e.g. locked, unlocked), which will go in effect during loss of communication with the main control panel.
- L. Shall provide audible feedback to indicate access granted/denied decisions. Upon a card swipe, two audible tones or beeps shall indicate access granted and three tones or beeps shall indicate access denied. All keypad buttons shall provide tactile audible feedback.
- M. Shall have a minimum of two programmable inputs and two programmable outputs.
- N. All card readers that utilize keypad controls along with a reader shall meet the following specifications:
 - 1. Entry control keypads shall use a unique combination of alphanumeric and other symbols as an identifier. Keypads shall contain an integral alphanumeric/special symbols keyboard with symbols arranged in ascending ASCII code ordinal sequence. Communications protocol shall be compatible with the local processor.
- O. Shall include a Light Emitting Diode (LED) or other type of visual indicator display and provide visual or visual and audible status indications and user prompts. The display shall indicate power on/off, and whether user passage requests have been accepted or rejected. The design of the keypad display or keypad enclosure shall limit the maximum horizontal and vertical viewing angles of the keypad. The maximum horizontal viewing angle shall be plus and minus five (5) degrees or less off a vertical plane perpendicular to the plane of the face of the keypad display. The maximum vertical viewing angle shall be plus and minus 15 degrees or less off a horizontal plane perpendicular to the plane of the face of the keypad display.

1. Shall respond to passage requests by generating a signal to the local processor. The response time shall be 800 milliseconds or less from the time the last alphanumeric symbol is entered until a response signal is generated.
2. Shall be powered from the source as designed and shall not dissipate more than 150 Watts.
3. Shall be suitable for surface, semi-flush, pedestal, or weatherproof mounting as required.
4. Shall provide a means for users to indicate a duress situation by entering a special code.

P. Contactless Smart Cards and Readers

1. Smart card readers shall read credential cards whose characteristics of size and technology meet those defined by ISO/IEC 7816, 14443, 15693.
2. The readers shall have "flash" download capability to accommodate card format changes.
3. The card reader shall have the capability of reading the card data and transmitting the data to the main monitoring panel.
4. The card reader shall be contactless and meet or exceed the following technical characteristics:
 - a. Data Output Formats: FIPS 201 low outputs the FASC-N in an assortment of Wiegand bit formats from 40 - 200 bits. FIPS 201 medium outputs a combination FASC-N and HMAC in an assortment of Wiegand bit formats from 32 - 232 bits. All Wiegand formats or the upgradeability from Low to Medium Levels can be field configured with the use of a command card.
 - b. FIPS 201 readers shall be able to read, but not be limited to, DESfire and iCLASS cards.
 - c. Reader range shall comply with ISO standards 7816, 14443, and 15693, and also take into consideration conditions, are at a minimum 1" to 2" (2.5 - 5 cm).
 - d. APDU Support: At a minimum, the contactless interface shall support all card commands for contactless based access specified in Section 7, End-point PIV Card Application Card Command Interface of SP 800-73-1, Interfaces for Personal Identity Verification.

- e. Buffer Size: The reader shall contain a buffer large enough to receive the maximum size frame permitted by ISO/IEC 7816-3, Section 9.4.
- f. ISO 14443 Support: The PIV Reader shall support parts (1 through 4) of ISO/IEC 14443 as amended in the References of this publication.
- g. Type A and B Communication Signal Interfaces: The contactless interface of the reader shall support both the Type A and Type B communication signal interfaces as defined in ISO/IEC 14443-2:2001.
- h. Type A and B Initialization and Anti-Collision The contactless interface of the reader shall support both Type A and Type B initialization and anti-collision methods as defined in ISO/IEC 14443-3:2001.
- i. Type A and B Transmission Protocols: The contactless interface of the reader shall support both Type A and Type B transmission protocols as defined in ISO/IEC 14443-4:2001.
- j. Retrieval Time: Retrieval time for 4 KB of data through the contactless interface of the reader shall not exceed 2.0 seconds.
- k. Transmission Speeds: The contactless interface of the reader shall support bit rates of $f_c/128$ (~106 kbits/s), $f_c/64$ (~212 kbits/s), and configurable to allow activation/deactivation.
- l. Readability Range: The reader shall not be able to read PIV card more than 10cm(4inch) from the reader

2.11 BIOMETRIC IDENTITY VERIFICATION EQUIPMENT (NOT USED)

2.11 KEYPADS

- A. Designed for use with unique combinations of alphanumeric and other symbols as an Identifier. Keys of keypads shall contain an integral alphanumeric/special symbol keyboard with symbols arranged in [ascending ASCII-code ordinal sequence] [random scrambled order]. Communications protocol shall be compatible with Controller.
 - 1. Keypad display or enclosure shall limit viewing angles of the keypad as follows:
 - a. Maximum Horizontal Viewing Angle: 5 degrees or less off in either direction of a vertical plane perpendicular to the plane of the face of the keypad display.

b. Maximum Vertical Viewing Angle: 15 degrees or less off in either direction of a horizontal plane perpendicular to the plane of the face of the keypad display.

2. Duress Codes: Provide duress situation indication by entering a special code.

2.12 CREDENTIAL CARDS (NOT USED)

2.13 SYSTEM SENSORS AND RELATED EQUIPMENT

A. The PACS (Physical Access Control System) and related Equipment provided by the Contractor shall meet or exceed the following performer specifications:

B. Request to Exit Detectors:

1. Passive Infrared Request to Exit Motion Detector (REX PIR. Existing REX devices are to be re-programmed as an intrusion detection device.

2.16 SECONDARY ALARM ANNUNCIATOR (NOT USED)

2.17 INTERFACES

A. CCTV System Interface

1. The interface shall provide alarm data to the CCTV Alarm interface for automatic camera call-up. The Security Contractor shall be responsible for programming the command strings into the SMS Server for automatic camera call-up for the new cameras.

2.18 FLOOR SELECT ELEVATOR CONTROL (NOT USED)

2.19 AFTER-HOURS HVAC CONTROL (NOT USED)

2.20 REAL TIME GUARD TOUR (NOT USED)

2.21 VIDEO AND CAMERA CONTROL

A. Control station or designated workstation displays live video from a CCTV source. The system shall be reprogrammed so that the existing controls can function to control the new cameras.

2.22 WIRES AND CABLES

A. Refer to section 280513 "CONDUCTORS AND CABLES FOR ELECTRONIC SAFETY AND SECURITY".

PART 3 - EXECUTION

3.1 GENERAL

A. The Contractor shall install all system components and appurtenances in accordance with the manufacturers' instructions, ANSI C2, and shall furnish all necessary interconnections, services, and adjustments required for a complete and operable system as specified. Control signals, communications, and data transmission lines grounding shall be

installed as necessary to preclude ground loops, noise, and surges from affecting system operation. Equipment, materials, installation, workmanship, inspection, and testing shall be in accordance with manufacturers' recommendations and as modified herein.

- B. Consult the manufacturers' installation manuals for all wiring diagrams, schematics, physical equipment sizes, etc., before beginning system installation. Refer to the Riser/Connection diagram for all schematic system installation/termination/wiring data.
- C. All equipment shall be attached to walls and ceiling/floor assemblies and shall be held firmly in place (e.g., sensors shall not be supported solely by suspended ceilings). Fasteners and supports shall be adequate to support the required load.

3.2 CURRENT SITE CONDITIONS

- A. The Contractor shall visit the site and verify that site conditions are in agreement with the design package. The Contractor shall report all changes to the site or conditions which will affect performance of the system to the Owner in a report as defined in paragraph Group II Technical Data Package. The Contractor shall not take any corrective action without written permission from the Owner.

3.3 EXAMINATION

- A. Examine pathway elements intended for cables. Check raceways, cable trays, and other elements for compliance with space allocations, installation tolerances, hazards to cable installation, and other conditions affecting installation.

3.4 PREPARATION

- A. Comply with recommendations in SIA CP-01.
- B. Comply with EIA/TIA-606, "Administration Standard for the Telecommunications Infrastructure of Commercial Buildings."
- C. Obtain detailed Project planning forms from manufacturer of access-control system; develop custom forms to suit Project. Fill in all data available from Project plans and specifications and publish as Project planning documents for review and approval.
 - 1. For each Location, record setup of Controller features and access requirements.
 - 2. Set up alarms. Establish interlocks between alarms, intruder detection, and video surveillance features.
 - 3. Prepare and install alarm graphic maps.
 - 4. Complete system diagnostics and operation verification.

5. Prepare a specific plan for system testing, startup, and demonstration.
 6. Develop acceptance test concept and, on approval, develop specifics of the test.
 7. Develop cable and asset management system details; input data from construction documents. Include system schematics and Technical Drawings.
- D. In meetings with Architect and Owner, present Project planning documents and review, adjust, and prepare final setup documents. Use final documents to set up system software.

3.5 CABLING

- A. Comply with NECA 1, "Good Workmanship in Electrical Contracting."
- B. Install cables and wiring according to requirements in Division 28 Section "Conductors and Cables for Electronic Safety and Security."
- C. Wiring Method: Install wiring in raceway except within consoles, cabinets, desks, and counters. Conceal raceway and wiring except in unfinished spaces.
- E. Install cables without damaging conductors, shield, or jacket.
- F. Boxes and enclosures containing security system components or cabling, and which are easily accessible to employees or to the public, shall be provided with a lock. Boxes above ceiling level in occupied areas of the building shall not be considered to be accessible. Junction boxes and small device enclosures below ceiling level and easily accessible to employees or the public shall be covered with a suitable cover plate and secured with tamperproof screws.
- G. Install end-of-line resistors at the field device location and not at the Controller or panel location.

3.6 CABLE APPLICATION

- A. Comply with EIA/TIA-569, "Commercial Building Standard for Telecommunications Pathways and Spaces."
- B. Cable application requirements are minimum requirements and shall be exceeded if recommended or required by manufacturer of system hardware.
 1. Install number of conductor pairs recommended by manufacturer for the functions specified.
 2. Unless manufacturer recommends larger conductors, install No. 22 AWG wire if maximum distance from Controller to the reader is 250 feet (75 m), and install No. 20 AWG wire if maximum distance is 500 feet (150 m).

3. For greater distances, install "extender" or "repeater" modules recommended by manufacturer of the Controller.
4. Install minimum No. 18 AWG shielded cable to readers and keypads that draw 50 mA or more.

3.7 GROUNDING

- A. Comply with Division 26 Section "Grounding and Bonding for Electrical Systems."
- B. Comply with IEEE 1100, "Power and Grounding Sensitive Electronic Equipment."
- C. Ground cable shields, drain conductors, and equipment to eliminate shock hazard and to minimize ground loops, common-mode returns, noise pickup, cross talk, and other impairments.
- D. Signal Ground:
 1. Terminal: Locate in each equipment room and wiring closet; isolate from power system and equipment grounding.
 2. Bus: Mount on wall of main equipment room with standoff insulators.
 3. Backbone Cable: Extend from signal ground bus to signal ground terminal in each equipment room and wiring closet.

3.8 INSTALLATION

- A. System installation shall be in accordance with UL 294, manufacturer and related documents and references, for each type of security subsystem designed, engineered and installed.
- B. Components shall be configured with appropriate "service points" to pinpoint system trouble in less than 30 minutes.
- C. The Contractor shall install all system components including Government furnished equipment, and appurtenances in accordance with the manufacturer's instructions, documentation listed in Sections 1.4 and 1.5 of this document, and shall furnish all necessary connectors, terminators, interconnections, services, and adjustments required for a operable system.
- D. The PACS will be designed, engineered, installed, and tested to ensure all components are fully compatible as a system and can be integrated with all associated security subsystems, whether the system is a stand alone or a network.
- E. For integration purposes, the PACS shall be integrated where appropriate with the following associated security subsystems:
 1. CCTV:

- a. Provide 24 hour coverage of all entry points to the perimeter and agency buildings. As well as all emergency exits utilizing a fixed color camera.
 - b. Be able to monitor, control and record cameras on a 24 hours basis.
 - c. Be programmed automatically call up a camera when an access point is but into an alarm state.
 - d. For additional PACS system requirements as they relate to the CCTV, refer to Section 28 23 00, VIDEO SURVEILLANCE.
- F. Integration with these security subsystems shall be achieved by computer programming or the direct hardwiring of the systems.
- G. For programming purposes refer to the manufacturers requirements for correct system operations. Ensure computers being utilized for system integration meet or exceed the minimum system requirements outlined on the systems software packages.
- H. The Contractor shall visit the site and verify that site conditions are in agreement/compliance with the design package. The Contractor shall report all changes to the site or conditions that will affect performance of the system to the Contracting Officer in the form of a report. The Contractor shall not take any corrective action without written permission received from the Contracting Officer.
- I. Existing Equipment:
1. The Contractor shall connect to and utilize existing door equipment, control signal transmission lines, and devices as outlined in the design package. Door equipment and signal lines that are usable in their original configuration without modification may be reused with Contracting Officer approval.
 2. The Contractor shall perform a field survey, including testing and inspection of all existing door equipment and signal lines intended to be incorporated into the PACS, and furnish a report to the Contracting Officer as part of the site survey report. For those items considered nonfunctioning, provide (with the report) specification sheets, or written functional requirements to support the findings and the estimated cost to correct the deficiency. As part of the report, the Contractor shall include a schedule for connection to all existing equipment.
 3. The Contractor shall make written requests and obtain approval prior to disconnecting any signal lines and equipment, and creating

- equipment downtime. Such work shall proceed only after receiving Contracting Officer approval of these requests. If any device fails after the Contractor has commenced work on that device, signal or control line, the Contractor shall diagnose the failure and perform any necessary corrections to the equipment.
4. The Contractor shall be held responsible for repair costs due to Contractor negligence, abuse, or improper installation of equipment.
 5. The Contracting Officer shall be provided a full list of all equipment that is to be removed or replaced by the Contractor, to include description and serial/manufacturer numbers where possible. The Contractor shall dispose of all equipment that has been removed or replaced based upon approval of the Contracting Officer after reviewing the equipment removal list. In all areas where equipment is removed or replaced the Contractor shall repair those areas to match the current existing conditions.
- J. Enclosure Penetrations: All enclosure penetrations shall be from the bottom of the enclosure unless the system design requires penetrations from other directions. Penetrations of interior enclosures involving transitions of conduit from interior to exterior, and all penetrations on exterior enclosures shall be sealed with rubber silicone sealant to preclude the entry of water and will comply with VA Master Specification 07 84 00, Firestopping. The conduit riser shall terminate in a hot-dipped galvanized metal cable terminator. The terminator shall be filled with an approved sealant as recommended by the cable manufacturer and in such a manner that the cable is not damaged.
- K. Card Readers:
1. Connect all signal inputs and outputs as shown and specified.
 2. Terminate input signals as required.
 3. Program and address the reader as per the design package.
- L. System Start-Up:
1. The Contractor shall not apply power to the PACS until the following items have been completed:
 - b. A visual inspection of the PACS has been conducted to ensure that defective equipment items have not been installed and that there are no loose connections.
 - c. System wiring has been tested and verified as correctly connected as indicated.

- d. All system grounding and transient protection systems have been verified as installed and connected as indicated.
- 2. Satisfaction of the above requirements shall not relieve the Contractor of responsibility for incorrect installation, defective equipment items, or collateral damage as a result of Contractor work efforts.
- 3. The Commissioning Agent will observe startup and contractor testing of selected equipment. Coordinate the startup and contractor testing schedules with the Resident Engineer and Commissioning Agent. Provide a minimum of 7 days prior notice.

3.9 SYSTEM SOFTWARE

- A. Reprogram, configure, and test software and databases for the complete and proper operation of system devices and equipment involved

3.10 FIELD QUALITY CONTROL

- A. Manufacturer's Field Service: Engage a factory-authorized service representative to inspect[, test, and adjust] field-assembled components and equipment installation, including connections[, and to assist in field testing]. Report results in writing.
- B. Operational Test: After installation of cables and connectors, demonstrate product capability and compliance with requirements. Test each signal path for end-to-end performance from each end of all pairs installed. Remove temporary connections when tests have been satisfactorily completed.

3.11 PROTECTION

- A. Maintain strict security during the installation of equipment and software.

3.12 COMMISSIONING

- A. Provide commissioning documentation in accordance with the requirements of Section 28 08 00 - COMMISSIONING OF ELECTRONIC SAFETY AND SECURITY SYSTEMS for all inspection, start up, and contractor testing required above.
- B. Components provided under this section of the specification will be tested as part of a larger system. Refer to Section 28 08 00 - COMMISSIONING OF ELECTRONIC SAFETY AND SECURITY SYSTEMS and related sections for contractor responsibilities for system commissioning.

3.13 DEMONSTRATION AND TRAINING

- A. Provide services of manufacturer's technical representative for four hours to instruct VA personnel in operation and maintenance of units.

- B. Submit training plans and instructor qualifications in accordance with the requirements of Section 28 08 00 - COMMISSIONING OF ELECTRONIC SAFETY AND SECURITY SYSTEMS.
- C. Develop separate training modules for the following:
 - 1. Computer system administration personnel to update software.
 - 2. Hardware maintenance personnel.
- D. All testing and training shall be compliant with the VA General Requirements, Section 01 00 00, GENERAL REQUIREMENTS.

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