



Department of Veterans Affairs

**Mental Health Building 520
Palo Alto Medical Center**

**Interior & Exterior Signage
Sign List, Quantities, Message Schedule & Specifications**

**FayeWorks Design, LLC
October 24, 2011**

NOTE:
Several copy changes may occur before signage goes into production.
Fabricator to obtain updated copy schedule from owner.

**VA PALO ALTO MENTAL HEALTH BUILDING 520
INTERIOR AND EXTERIOR SIGN TYPE KEY AND QUANTITIES**

SIGN TYPE	SIGN QUANTITY A	SIGN QUANTITY B	SIGN QUANTITY C	SIGN QUANTITY D	TOTAL SIGN QUANTITY	DESCRIPTION	REMARKS
B DIR1	1				1	Building Directory, main lobby	
V DIR1	2				2	Floor Directory at elevators, admin building	Utilizes sign frame holder
V DIR1	7		10		17	Directional sign, size 1	Utilizes sign frame holder
V DIR2	2				2	Directional sign, size 2	Utilizes sign frame holder
E DIR1	4				4	Exterior Directional Sign	Exterior
ID1	52	106		6	164	Room Number, tactile, typ. patient area	
V ID1	12				12	Room Number, tactile	Utilizes sign frame holder
ID2	58	114		9	181	Room Number & Name, tactile, typ. patient area	
V ID2	28			5	33	Room Number & Name, tactile	Utilizes sign frame holder
E ID2	13				13	Room Number & Name, tactile	Exterior
V ID3	91			3	94	Room Number, tactile, with window for paper insert,	Utilizes sign frame holder
E ID3	3				3	Exterior Address Numbers, smaller	Exterior
E ID4	1				1	Exterior Address Numbers, larger	Exterior
IN1	18	36			54	Information Sign with without window, smaller, size 1, typ. patient area	
V IN1	6				6	Information Sign with window for paper insert, smaller, size 1	Utilizes sign frame holder
IN2	3	6	44		53	Information Sign with window for 8 1/2" x 11" paper insert, size 2, typ. patient area	
V IN2	6		50		56	Information Sign with window for 8 1/2" x 11" paper insert, size 2	Utilizes sign frame holder
IN3	9	18			27	Information Sign without window, typ. patient area, size 3	

Sign Quantity A: As listed in copy schedule.

Sign Quantity B: 2 extra sets of signs shown in copy schedule. No install, provide to owner with attachments.

Sign Quantity C: Extra holder type signs with no insert (but includes lens).

Sign Quantity D: Potential extra, finished signs that will be needed in project, including install.

October 24, 2011

Page 1

**VA PALO ALTO MENTAL HEALTH BUILDING 520
INTERIOR AND EXTERIOR SIGN TYPE KEY AND QUANTITIES**

SIGN TYPE	SIGN QUANTITY A	SIGN QUANTITY B	SIGN QUANTITY C	SIGN QUANTITY D	TOTAL SIGN QUANTITY	DESCRIPTION	REMARKS
VIN3	8				8	Information Sign with window for 11" x 17" paper insert with fire message, size 3	Utilizes sign frame holder
VIN4			12		12	Information Sign with window for 11" x 17" paper insert, size 3	Utilizes sign frame holder
VIN5			25		25	Information Sign with window for 8 1/2" x 5 1/2" paper insert, size 4	
VIN6			2		2	Post sign, double sided single letter	Utilizes sign frame holder
VIN7					1	Post sign, double sided double letter	Utilizes sign frame holder
G1	6 sets				6 sets	Sign on glass	
L1	10 sets				10 sets	Dimensional letters size 1 (smallest)	
L2	4 sets				4 sets	Dimensional letters, size 2	
L3	3 sets				3 sets	Dimensional letters, size 3 (exterior)	Exterior
VPD1	1				1	Mandatory policy sign	Utilizes sign frame holder
R1	12	24			36	Restroom ID, tactile, typ. patient areas	
VR1	16				16	Restroom ID, tactile	Utilizes sign frame holder
R2	14				14	Restroom ID on door, circle/ triangle, public areas	
R3	3	6		8	17	Evacuation Map, typ. patient area	
VR3	11			2	13	Evacuation Map	Utilizes sign frame holder
R5	3	6			9	Biohazard Sign, typ. patient area	
VR5	1				1	Biohazard Sign	Utilizes sign frame holder
VR6	2				2	Fire Sign at Elevator	Utilizes sign frame holder
VR7	2				2	Fire Door Sign	Utilizes sign frame holder

Sign Quantity A: As listed in copy schedule.

Sign Quantity B: 2 extra sets of signs shown in copy schedule. No install, provide to owner with attachments.

Sign Quantity C: Extra holder type signs with no insert (but includes lens).

Sign Quantity D: Potential extra, finished signs that will be needed in project, including install.

October 24, 2011

Page 2

**VA PALO ALTO MENTAL HEALTH BUILDING 520
INTERIOR AND EXTERIOR SIGN TYPE KEY AND QUANTITIES**

SIGN TYPE	SIGN QUANTITY A	SIGN QUANTITY B	SIGN QUANTITY C	SIGN QUANTITY D	TOTAL SIGN QUANTITY	DESCRIPTION	REMARKS
VR8	2				2	Fire Exit Sign, Tactile	Utilizes sign frame holder
R9	2				2	Inside Stairwell Sign	
R10	12				12	Fire Extinguisher ID	
V5F1	4				4	Suspended flag sign, size 1	Utilizes sign frame holder
V5F2	1				1	Suspended flag sign, size 2	Utilizes sign frame holder

Sign Quantity A: As listed in copy schedule.

Sign Quantity B: 2 extra sets of signs shown in copy schedule. No install, provide to owner with attachments.

Sign Quantity C: Extra holder type signs with no insert (but includes lens).

Sign Quantity D: Potential extra, finished signs that will be needed in project, including install.

October 24, 2011

Page 3

VA Palo Alto Mental Health Building 520

Copy Schedule

Flr.	Sign Type	Sign No.	Arch No.	Code	Message	Qty.	Loc. Sheet No.	Remarks
1	BDIR1	40		N	Department of Veterans Affairs Mental Health Center (map)	1	1E	Wayfinding sign
1	E.DIR1	40		N	< Building Exit Patient Units A, B & C	1	1E	Wayfinding sign
1	E.DIR1	41		N	> Patient Unit D	1	1E	Wayfinding sign
1	E.DIR1	42		N	< Building Exit Patient Unit A	1	1E	Wayfinding sign
1	E.DIR1	43		N	> Patient Units B, C & D	1	1E	Wayfinding sign
1	E.ID2	30		N	E-101 RECYCLING	1	1D	Identificational sign
1	E.ID2	31		N	E-103 SOILED LINEN	1	1D	Identificational sign
1	E.ID2	32		N	E-105 EMS EQUIPMENT	1	1D	Identificational sign
1	E.ID2	33		N	E-107 EMS STORAGE	1	1D	Identificational sign
1	E.ID2	34		N	E-109 CLEAN LINEN	1	1D	Identificational sign
1	E.ID2	35		N	E-111 EMS CLOSET	1	1D	Identificational sign
1	E.ID2	36		N	D-105 STAFF LOUNGE	1	1D	Identificational sign
1	E.ID2	37		N	E-115 ENGINEERING	1	1D	Identificational sign Add room name?
1	E.ID2	38		N	E-TC1	1	1D	Identificational sign Add room name?
1	E.ID2	39		N	E-ME1	1	1D	Identificational sign

VA Palo Alto Mental Health Building 520

Copy Schedule

Fr.	Sign Type	Sign No.	Arch No.	Code	Message	Qty.	Loc. Sheet No.	Remarks
1	E.ID2	40		N	E-EC1	1	1D	Identificational sign
1	E.ID2	41		N	E-EC2	1	1D	Identificational sign
1	E.ID2	50		N	F-EC1	1	1E	Identificational sign Confirm room number, plan says F-129
1	G1	40		N	Patient Unit D - Douglas Fir (No Smoking symbol)	1	1E	Glass mounted sign
1	G1	41		N	Patient Unit B - Birch Patient Unit C- Cypress (No Smoking symbol)	1	1E	Glass mounted sign
1	G1	42		N	Patient Unit A Foundations of Recovery (No Smoking symbol)	1	1E	Glass mounted sign
1	G1	43		N	Δ Patient Units A, B, C & D	1	1E	Glass mounted sign
1	G1	44		N	Department of Veterans Affairs Building 520 Mental Health Center (Disabled symbol) (No Smoking symbol) FOR YOUR SAFETY No Guns, Knives or Other Weapons Allowed (symbol)	1	1E	Glass mounted sign Add info. about after hours access?
2	G1	01		N	Administrative Offices	1	2E	Glass mounted sign
1	ID1	01		N	A-176	1	1A	Identificational sign
1	ID1	11		N	B-123	1	1B	Identificational sign Patient Room
1	ID1	12		N	B-125	1	1B	Identificational sign Patient Room

VA Palo Alto Mental Health Building 520

Copy Schedule

<u>Fr.</u>	<u>Sign Type</u>	<u>Sign No.</u>	<u>Arch No.</u>	<u>Code</u>	<u>Message</u>	<u>Qty.</u>	<u>Loc. Sheet No.</u>	<u>Remarks</u>
1	ID1	13		N	B-122	1	1B	Identificational sign Patient Room
1	ID1	14		N	B-126	1	1B	Identificational sign Patient Room
1	ID1	15		N	B-121	1	1B	Identificational sign Patient Room
1	ID1	16		N	B-127	1	1B	Identificational sign Patient Room
1	ID1	17		N	A-SC1	1	1B	Identificational sign
1	ID1	18		N	B-143	1	1B	Identificational sign Patient Room
1	ID1	19		N	B-145	1	1B	Identificational sign Patient Room
1	ID1	20		N	B-132	1	1B	Identificational sign Patient Room
1	ID1	21		N	B-133	1	1B	Identificational sign Patient Room
1	ID1	22		N	B-134	1	1B	Identificational sign Patient Room
1	ID1	23		N	B-137	1	1B	Identificational sign Patient Room
1	ID1	24		N	B-136	1	1B	Identificational sign Patient Room
1	ID1	25		N	B-135	1	1B	Identificational sign Patient Room
1	ID1	26		N	B-140	1	1B	Identificational sign
1	ID1	30		N	C-137	1	1C	Identificational sign Patient Room
1	ID1	31		N	C-136	1	1C	Identificational sign Patient Room

VA Palo Alto Mental Health Building 520

Copy Schedule

<u>Flr.</u>	<u>Sign Type</u>	<u>Sign No.</u>	<u>Arch No.</u>	<u>Code</u>	<u>Message</u>	<u>Qty.</u>	<u>Loc. Sheet No.</u>	<u>Remarks</u>
1	ID1	32		N	C-135	1	1C	Identificational sign Patient Room
1	ID1	33		N	C-134	1	1C	Identificational sign Patient Room
1	ID1	34		N	C-133	1	1C	Identificational sign Patient Room
1	ID1	35		N	C-132	1	1C	Identificational sign Patient Room
1	ID1	36		N	C-127	1	1C	Identificational sign Patient Room
1	ID1	37		N	C-121	1	1C	Identificational sign Patient Room
1	ID1	38		N	C-126	1	1C	Identificational sign Patient Room
1	ID1	39		N	C-122	1	1C	Identificational sign Patient Room
1	ID1	40		N	C-125	1	1C	Identificational sign Patient Room
1	ID1	41		N	C-123	1	1C	Identificational sign Patient Room
1	IDI	42		N	C-145	1	1C	Identificational sign Patient Room
1	IDI	43		N	C-143	1	1C	Identificational sign Patient Room
1	IDI	44		N	C-SC1	1	1C	Identificational sign
1	ID1	45		N	C-140	1	1C	Identificational sign
1	ID1	50		N	D-123	1	1D	Identificational sign Patient Room
1	ID1	51		N	D-125	1	1D	Identificational sign Patient Room

VA Palo Alto Mental Health Building 520

Copy Schedule

<u>Flr.</u>	<u>Sign Type</u>	<u>Sign No.</u>	<u>Arch No.</u>	<u>Code</u>	<u>Message</u>	<u>Qty.</u>	<u>Loc. Sheet No.</u>	<u>Remarks</u>
1	ID1	52		N	D-126	1	1D	Identificational sign Patient Room
1	ID1	53		N	D-122	1	1D	Identificational sign Patient Room
1	ID1	54		N	D-127	1	1D	Identificational sign Patient Room
1	ID1	55		N	D-121	1	1D	Identificational sign Patient Room
1	ID1	56		N	D-132	1	1D	Identificational sign Patient Room
1	ID1	57		N	D-133	1	1D	Identificational sign Patient Room
1	ID1	58		N	D-134	1	1D	Identificational sign Patient Room
1	ID1	59		N	D-135	1	1D	Identificational sign Patient Room
1	ID1	60		N	D-136	1	1D	Identificational sign Patient Room
1	ID1	61		N	D-137	1	1D	Identificational sign Patient Room
1	ID1	62		N	D-143	1	1D	Identificational sign Patient Room
1	ID1	63		N	D-145	1	1D	Identificational sign Patient Room
1	ID1	64		N	D-176	1	1D	Identificational sign
1	ID1	65		N	D-EC1	1	1D	Identificational sign
1	ID1	66		N	C-SC1	1	1D	Identificational sign
1	ID1	67		N	D-140	1	1D	Identificational sign

VA Palo Alto Mental Health Building 520

Copy Schedule

<u>Flr.</u>	<u>Sign Type</u>	<u>Sign No.</u>	<u>Arch No.</u>	<u>Code</u>	<u>Message</u>	<u>Qty.</u>	<u>Loc. Sheet No.</u>	<u>Remarks</u>
1	ID1	68		N	D-176A	1	1D	Identificational sign
1	ID2	01		N	A-170 DINING ROOM	1	1A	Identificational sign
1	ID2	02		N	A-176A EMS	1	1A	Identificational sign
1	ID2	10		N	B-174 EMS	1	1B	Identificational sign
1	ID2	11		N	B-109 STAFF LOUNGE	1	1B	Identificational sign
1	ID2	12		N	B-111 INTERVIEW ROOM	1	1B	Identificational sign
1	ID2	13		N	B-115 CONFERENCE ROOM	1	1B	Identificational sign Mount on glass.
1	ID2	14		N	B-150B MED ROOM	1	1B	Identificational sign Mount on glass.
1	ID2	15		N	B-117 DAYROOM	1	1B	Identificational sign Mount on glass.
1	ID2	16		N	B-128 LAUNDRY	1	1B	Identificational sign Mount on glass.
1	ID2	17		N	B-129 EXERCISE	1	1B	Identificational sign Mount on glass.
1	ID2	18		N	B-172 RT STORAGE	1	1B	Identificational sign
1	ID2	19		N	B-170 DINING ROOM	1	1B	Identificational sign
1	ID2	20		N	B-152 CONFERENCE ROOM	1	1B	Identificational sign Mount on glass.
1	ID2	21		N	B-154 PATIENT STORAGE	1	1B	Identificational sign
1	ID2	22		N	B-160 CLEAN STORAGE & A-SC1	1	1B	Identificational sign

VA Palo Alto Mental Health Building 520

Copy Schedule

<u>Flr.</u>	<u>Sign Type</u>	<u>Sign No.</u>	<u>Arch No.</u>	<u>Code</u>	<u>Message</u>	<u>Qty.</u>	<u>Loc. Sheet No.</u>	<u>Remarks</u>
1	ID2	23		N	B-170 DINING ROOM	1	1B	Identificational sign
1	ID2	24		N	B-160 CLEAN STORAGE & A-SC1	1	1B	Identificational sign
1	ID2	25		N	B-146 CLEAN LINEN	1	1B	Identificational sign
1	ID2	26		N	B-141 ANTE ROOM	1	1B	Identificational sign
1	ID2	27		N	B-148 SOILED UTILITY	1	1B	Identificational sign
1	ID2	28		N	B-147 EXAM ROOM	1	1B	Identificational sign
1	ID2	29		N	B-120 NURSE MANAGER	1	1B	Identificational sign Glass mount
1	ID2	34		N	C-141 ANTE ROOM	1	1C	Identificational sign
1	ID2	35		N	C-147 EXAM ROOM	1	1C	Identificational sign
1	ID2	36		N	C-148 SOILED UTILITY	1	1C	Identificational sign
1	ID2	37		N	C-146 CLEAN LINEN	1	1C	Identificational sign
1	ID2	38		N	C-160 STORAGE & C-SC1	1	1C	Identificational sign
1	ID2	39		N	C-160 STORAGE & C-SC1	1	1C	Identificational sign
1	ID2	40		N	C-170 DINING ROOM	1	1C	Identificational sign
1	ID2	41		N	C-154 PATIENT STORAGE	1	1C	Identificational sign
1	ID2	42		N	C-152 CONFERENCE ROOM	1	1C	Identificational sign Mounted on glass.

VA Palo Alto Mental Health Building 520

Copy Schedule

<u>Flr.</u>	<u>Sign Type</u>	<u>Sign No.</u>	<u>Arch No.</u>	<u>Code</u>	<u>Message</u>	<u>Qty.</u>	<u>Loc. Sheet No.</u>	<u>Remarks</u>
1	ID2	43		N	C-170 DINING ROOM	1	1C	Identificational sign
1	ID2	44		N	C-172 RT STORAGE	1	1C	Identificational sign
1	ID2	45		N	C-174 EMS	1	1C	Identificational sign
1	ID2	46		N	C-129 EXERCISE	1	1C	Identificational sign Mounted on glass.
1	ID2	47		N	C-128 LAUNDRY	1	1C	Identificational sign Mounted on glass.
1	ID2	48		N	C-117 DAYROOM	1	1C	Identificational sign mounted on glass.
1	ID2	49		N	C-150B MED ROOM	1	1C	Identificational sign
1	ID2	50		N	C-115 CONFERENCE ROOM	1	1C	Identificational sign Mount on glass.
1	ID2	51		N	C-111 INTERVIEW ROOM	S	1C	Identificational sign
1	ID2	52		N	B-109 STAFF LOUNGE	1	1C	Identificational sign
1	ID2	53		N	C-120 NURSE MANAGER	1	1C	Identificational sign Mount on glass.
1	ID2	60		N	D-129 EXERCISE	1	1D	Identificational sign Mount on glass.
1	ID2	61		N	D-128 LAUNDRY	1	1D	Identificational sign Mount on glass.
1	ID2	62		N	D-117 DAYROOM	1	1D	Identificational sign Mount on glass.
1	ID2	63		N	D-150B MED ROOM	1	1D	Identificational sign
1	ID2	64		N	D-115 CONFERENCE ROOM	1	1D	Identificational sign Mount on glass.

VA Palo Alto Mental Health Building 520

Copy Schedule

<u>Flr.</u>	<u>Sign Type</u>	<u>Sign No.</u>	<u>Arch No.</u>	<u>Code</u>	<u>Message</u>	<u>Qty.</u>	<u>Loc. Sheet No.</u>	<u>Remarks</u>
1	ID2	65		N	D-111 INTERVIEW ROOM	1	1D	Identificational sign
1	ID2	66		N	D-109 STAFF LOUNGE	1	1D	Identificational sign
1	ID2	67		N	D-148 SOILED UTILITY	1	1D	Identificational sign
1	ID2	69		N	D-147 EXAM ROOM	1	1D	Identificational sign
1	ID2	70		N	D-152 CONFERENCE ROOM	1	1D	Identificational sign Mount on glass.
1	ID2	71		N	D-154 PATIENT STORAGE	1	1D	Identificational sign
1	ID2	72		N	D-170 DINING ROOM	1	1D	Identificational sign
1	ID2	73		N	D-160 STORAGE & D-EC1	1	1D	Identificational sign
1	ID2	74		N	D-120 NURSE MANAGER	1	1D	Identificational sign Glass mount
1	ID2	75		N	D-170 DINING ROOM	1	1D	Identificational sign
1	ID2	76		N	D-146 EMS	1	1D	Identificational sign
1	IN1	01		Y	NOT AN EXIT	1	1A	Code sign
1	IN1	02		Y	NOT AN EXIT	1	1A	Code sign
1	IN1	10		Y	NOT AN EXIT	1	1B	Code sign
1	IN1	11		Y	NOT AN EXIT	1	1B	Code sign
1	IN1	12		Y	NOT AN EXIT	1	1B	Code sign

VA Palo Alto Mental Health Building 520

Copy Schedule

<u>Flr.</u>	<u>Sign Type</u>	<u>Sign No.</u>	<u>Arch No.</u>	<u>Code</u>	<u>Message</u>	<u>Qty.</u>	<u>Loc. Sheet No.</u>	<u>Remarks</u>
1	IN1	13		Y	NOT AN EXIT	1	1B	Code sign
1	IN1	21		Y	NOT AN EXIT	1	1C	Code sign
1	IN1	22		Y	NOT AN EXIT	1	1C	Code sign
1	IN1	23		Y	NOT AN EXIT	1	1C	Code sign
1	IN1	24		Y	NOT AN EXIT	1	1C	Code sign
1	IN1	31		Y	NOT AN EXIT	1	1D	Code sign
1	IN1	32		Y	NOT AN EXIT	1	1D	Code sign
1	IN1	33		Y	NOT AN EXIT	1	1D	Code sign
1	IN1	34		Y	NOT AN EXIT	1	1D	Code sign
1	IN1	35,36 37		Y	(fire extinguisher symbol)	3	1D	Code sign STICKER
1	IN1	38		Y	FIRE CONTROL PANEL INSIDE	1	1D	Code sign
1	IN2	10		N	(message regarding medicine dispensing)	1	1B	Information sign with insert
1	IN2	20		N	(message regarding medicine dispensing)	1	1C	Information sign with insert
1	IN2	30		N	(message regarding medicine dispensing)	1	1D	Information sign with insert

VA Palo Alto Mental Health Building 520

Copy Schedule

<u>Flr.</u>	<u>Sign Type</u>	<u>Sign No.</u>	<u>Arch No.</u>	<u>Code</u>	<u>Message</u>	<u>Qty.</u>	<u>Loc. Sheet No.</u>	<u>Remarks</u>
1	IN3	10		Y	R- RESCUE , move patients away from the fire A-ACTIVATE, pull the fire alarm and contact local emergency forces C-CONFINED, attempt to contain the fire by closing doors E-EXTINGUISH/EVACUATE, attempt to extinguish the fire, if you are unable to extinguish, evacuate P-PULL, pull the fire extinguisher pin A-AIM, aim at the base of the fire S-SQUEEZE, squeeze the handle of the extinguisher S-SWEEP, sweep the fire extinguisher hose across the base of the fire	1	1B	Code sign QUESTION: should message have the header: IN CASE OF FIRE ??
1	IN3	21, 22, 23		Y	R- RESCUE , move patients away from the fire A-ACTIVATE, pull the fire alarm and contact local emergency forces C-CONFINED, attempt to contain the fire by closing doors E-EXTINGUISH/EVACUATE, attempt to extinguish the fire, if you are unable to extinguish, evacuate P-PULL, pull the fire extinguisher pin A-AIM, aim at the base of the fire S-SQUEEZE, squeeze the handle of the extinguisher S-SWEEP, sweep the fire extinguisher hose across the base of the fire	3	1C	Code sign

VA Palo Alto Mental Health Building 520

Copy Schedule

Flr.	Sign Type	Sign No.	Arch No.	Code	Message	Qty.	Loc. Sheet No.	Remarks
1	IN3	30, 31, 32, 33, 34		Y	R- RESCUE , move patients away from the fire A-ACTIVATE, pull the fire alarm and contact local emergency forces C-CONFINED, attempt to contain the fire by closing doors E-EXTINGUISH/EVACUATE, attempt to extinguish the fire, if you are unable to extinguish, evacuate P-PULL, pull the fire extinguisher pin A-AIM, aim at the base of the fire S-SQUEEZE, squeeze the handle of the extinguisher S-SWEEP, sweep the fire extinguisher hose across the base of the fire	5	1D	Code sign
1	L1	01		N	(arrow up) Unit A	1	1A	Wayfinding sign
1	L1	02		N	(arrow up) Unit A	1	1A	Wayfinding sign
1	L1	10		N	(arrow up) Unit B	1	1B	Wayfinding sign
1	L1	11		N	(arrow up) Unit B	1	1B	Wayfinding sign
1	L1	20		N	(arrow up) Unit C	1	1C	Wayfinding sign
1	L1	21		N	(arrow up) Unit C	1	1C	Wayfinding sign
1	L1	30		N	(arrow up) Unit D	1	1D	Wayfinding sign
1	L1	31		N	(arrow up) Unit D	1	1D	Wayfinding sign
1	L1	40		N	Δ Elevators & All Patient Units	1	1E	Wayfinding sign

VA Palo Alto Mental Health Building 520

Copy Schedule

<u>Flr.</u>	<u>Sign Type</u>	<u>Sign No.</u>	<u>Arch No.</u>	<u>Code</u>	<u>Message</u>	<u>Qty.</u>	<u>Loc. Sheet No.</u>	<u>Remarks</u>
1	L1	41		N	Clinic Check-In	1	1E	Wayfinding sign
1	L2	01		N	Unit A Foundations of Recovery	1	1A	Wayfinding sign
1	L2	10		N	Unit B-Birch	1	1B	Wayfinding sign
1	L2	20		N	Unit C-Cypress	1	1C	Wayfinding sign
1	L2	30		N	Unit D- Douglas Fir	1	1D	Wayfinding sign
1	L3	40		N	Unit D	1	1E	Wayfinding sign
1	L3	41		N	Units B & C	1	1E	Wayfinding sign
1	L3	42		N	Unit A	1	1E	Wayfinding sign
1	R1	01		Y	A-170B RESTROOM (male/female/disabled symbol)	1	1A	Code sign
1	R1	11		Y	B-170B RESTROOM (male/female/disabled symbol)	1	1B	Code sign
1	R1	12		Y	B-131 RESTROOM (male/female/disabled symbol)	1	1B	Code sign
1	R1	13		Y	B-111A RESTROOM (male/female/disabled symbol)	1	1B	Code sign
1	R1	20		Y	C-170B RESTROOM (male/female/disabled symbol)	1	1C	Code sign
1	R1	23		Y	C-131 RESTROOM (male/female/disabled symbol)	1	1C	Code sign
1	R1	24		Y	C-111A RESTROOM (male/female/disabled symbol)	1	1C	Code sign
1	R1	30		Y	D-131 RESTROOM (male/female/disabled symbol)	1	1D	Code sign

VA Palo Alto Mental Health Building 520

Copy Schedule

<u>Flr.</u>	<u>Sign Type</u>	<u>Sign No.</u>	<u>Arch No.</u>	<u>Code</u>	<u>Message</u>	<u>Qty.</u>	<u>Loc. Sheet No.</u>	<u>Remarks</u>
1	R1	32		Y	D-111A RESTROOM (male/female/disabled symbol)	1	1D	Code sign
1	R1	33		Y	D-109A RESTROOM (male/female/disabled symbol)	1	1D	Code sign
1	R1	34		Y	D-105A RESTROOM (male/female/disabled symbol)	1	1D	Code sign
1	R1	35		Y	D-170B RESTROOM (male/female/disabled symbol)	1	1D	Code sign
1	R2	01		Y	(male symbol/disabled symbol)	1	1A	Code sign Triangle
1	R2	02		Y	(female symbol/disabled symbol)	1	1A	Code sign Circle
1	R2	03		Y	(female symbol/disabled symbol)	1	1A	Code sign Circle
1	R2	04		Y	(male/female symbol/disabled symbol)	1	1A	Code sign Circle and Triangle
1	R2	10		Y	(male symbol/disabled symbol)	1	1B	Code sign Triangle
1	R2	11		Y	(male/female symbol/disabled symbol)	1	1B	Code sign Circle and Triangle
1	R2	20		Y	(female symbol/disabled symbol)	1	1C	Code sign Circle
1	R2	30		Y	(male symbol/disabled symbol)	1	1D	Code sign Triangle
1	R2	40		Y	(female symbol/disabled symbol)	1	1E	Code sign Circle
1	R2	41		Y	(male symbol/disabled symbol)	1	1E	Code sign Triangle
2	R2	01		Y	(female symbol/disabled symbol)	1	2E	Code sign Circle
2	R2	02		Y	(male symbol/disabled symbol)	1	2E	Code sign

VA Palo Alto Mental Health Building 520

Copy Schedule

<u>Fir.</u>	<u>Sign Type</u>	<u>Sign No.</u>	<u>Arch No.</u>	<u>Code</u>	<u>Message</u>	<u>Qty.</u>	<u>Loc. Sheet No.</u>	<u>Remarks</u>
2	R2	03		Y	(male symbol/disabled symbol)	1	2E	Code sign
2	R2	04		Y	(female symbol/disabled symbol)	1	2E	Code sign Circle
1	R3	10		Y	(evacuation map)	1	1B	Code sign
1	R3	20		Y	(evacuation map)	1	1C	Code sign
1	R3	30		Y	(evacuation map)	1	1D	Code sign
1	R5	10		Y	(Biohazard Symbol)	1	1B	Code sign
1	R5	20		Y	(Biohazard Symbol)	1	1C	Code sign
1	R5	30		Y	(Biohazard Symbol)	1	1D	Code sign
1	R9	40		Y	STAIR 2 ROOF ACCESS (star) 1 1 THROUGH R	1	1E	Code sign
2	R9	01		Y	STAIR 2 ROOF ACCESS 2 (arrow down) EXIT DOWN TO FLOOR 1 1 THROUGH R	1	2E	Code sign
1	R10	01, 02		Y	FIRE EXTINGUISHER	2	1A	Code Sign
1	R10	10		Y	FIRE EXTINGUISHER	1	1B	Code Sign
1	R10	20,21		Y	FIRE EXTINGUISHER	2	1C	Code Sign
1	R10	30,31 32		Y	FIRE EXTINGUISHER	3	1D	Code Sign
1	R10	40,41		Y	FIRE EXTINGUISHER	2	1E	Code Sign

VA Palo Alto Mental Health Building 520

Copy Schedule

<u>Flr.</u>	<u>Sign Type</u>	<u>Sign No.</u>	<u>Arch No.</u>	<u>Code</u>	<u>Message</u>	<u>Qty.</u>	<u>Loc. Sheet No.</u>	<u>Remarks</u>
2	R10	01,02		Y	FIRE EXTINGUISHER	2	2E	Code Sign
1	V.DIR1	20		N	> Exit to Administration Building Main Lobby	1	1C	Wayfinding sign
1	V.DIR1	40		N	> Exit to Waiting Room & Reception	1	1E	Wayfinding sign
1	V.DIR1	41		N	< Exit to Waiting Room & Reception	1	1E	Wayfinding sign Confirm arrow direction and sign location
1	V.DIR1	42		N	> Exit to Waiting Room & Reception	1	1E	Wayfinding sign
1	V.DIR1	43		N	< Exit to Waiting Room & Reception	1	1E	Wayfinding sign
1	V.DIR1	44		N	< Exit to Waiting Room & Reception	1	1E	Wayfinding sign
1	V.DIR1	45		N	> Exit to Waiting Room & Reception	1	1E	Wayfinding sign
1	V.DIR2	40		N	< Exam Rooms Group Rooms Conference Rooms	1	1E	Wayfinding sign
2	V.DIR2	01		N	> F-206-F-223 F-245 < F-225-F-243	1	2E	Wayfinding sign

VA Palo Alto Mental Health Building 520

Copy Schedule

Flr.	Sign Type	Sign No.	Arch No.	Code	Message	Qty.	Loc. Sheet No.	Remarks
1	V.FDIR1	40		N	Administration Building	1	1E	Wayfinding sign
					FLOOR 1 Main Lobby & Reception Clinic Check-In			
					FLOOR 2 Administrative Offices			
					< Patient Unit entrances are located in exterior courtyard			
2	V.FDIR1	01		N	Administration Building	1	2E	Wayfinding sign
					FLOOR 2 Administrative Offices			
					FLOOR 1 Main Lobby & Reception Clinic Check-In Access to Patient Units			
1	V.1D1	01		N	A-140	1	1A	Identificational sign
1	V.1D1	02		N	A-EC1	1	1A	Identificational sign
1	V.1D1	20		N	B-EC1	1	1B	Identificational sign
1	V.1D1	30		N	C-EC1	1	1C	Identificational sign
1	V.1D1	40		N	D-SC1	1	1D	Identificational sign Confirm room #, is labeled D-107 on plan
1	V.1D1	50		N	F-ME1	1	1E	Identificational sign Confirm room #, is labeled F-127 on plan
1	V.1D1	51		N	F-ME2	1	1E	Identificational sign Confirm room #, is labeled F-126 on plan
1	V.1D1	52		N	F-SC1	1	1E	Identificational sign Confirm room #, is labeled F-124 on plan
2	V.1D1	01		N	F-ME4	1	2E	Identificational sign

VA Palo Alto Mental Health Building 520

Copy Schedule

<u>Flr.</u>	<u>Sign Type</u>	<u>Sign No.</u>	<u>Arch No.</u>	<u>Code</u>	<u>Message</u>	<u>Qty.</u>	<u>Loc. Sheet No.</u>	<u>Remarks</u>
2	V.1D1	02		N	F-EC1	1	2E	Identificational sign Confirm room #, is labeled F-231 on plan
2	V.1D1	03		N	F-ME3	1	2E	Identificational sign Confirm room #, is labeled F-228 on plan
2	V.1D1	04		N	F-SC2	1	2E	Identificational sign Confirm room #, is labeled F-226 on plan
1	V.1D2	01		N	A-109 STAFF LOUNGE	1	1A	Identificational sign
1	V.1D2	02		N	A-111 INTERVIEW ROOM	1	1A	Identificational sign
1	V.1D2	03		N	A-115 CONFERENCE ROOM	1	1A	Identificational sign Mount on glass
1	V.1D2	04		N	A-150B MED ROOM	1	1A	Identificational sign
1	V.1D2	05		N	A-117 DAYROOM	1	1A	Identificational sign Mount on glass.
1	V.1D2	06		N	A-160 CLEAN STORAGE & A-EC1	1	1A	Identificational sign
1	V.1D2	07		N	A-154 PATIENT STORAGE	1	1A	Identificational sign Confirm room name
1	V.1D2	08		N	A-152 CONFERENCE ROOM	1	1A	Identificational sign Mount on glass.
1	V.1D2	09		N	A-120 RESOURCE CENTER	1	1A	Identificational sign Glass mount
1	V.1D2	10		N	A-146 EMS	1	1A	Identificational sign
1	V.1D2	11		N	A-147 EXAM	1	1A	Identificational sign
1	V.1D2	12		N	A-148 SOILED UTILITY	1	1A	Identificational sign
1	V.1D2	13		N	A-128 LAUNDRY	1	1A	Identificational sign Mount on glass.

VA Palo Alto Mental Health Building 520

Copy Schedule

<u>Flr.</u>	<u>Sign Type</u>	<u>Sign No.</u>	<u>Arch No.</u>	<u>Code</u>	<u>Message</u>	<u>Qty.</u>	<u>Loc. Sheet No.</u>	<u>Remarks</u>
1	V.ID2	14		N	A-129 EXERCISE	1	1A	Identificational sign Mount on glass.
1	V.ID2	15		N	A-170 DINING ROOM	1	1A	Identificational sign
1	V.ID2	16		N	A-141 ANTE ROOM	1	1A	Identificational sign Confirm room name
1	V.ID2	40		N	F-125 STORAGE	1	1E	Identificational sign
1	V.ID2	41		N	F-123 GROUP ROOM	1	1E	Identificational sign
1	V.ID2	42		N	F-118 BREAK ROOM	1	1E	Identificational sign
1	V.ID2	44		N	F-139 MEDICATION ROOM	1	1E	Identificational sign
1	V.ID2	45		N	F-140 CONFERENCE ROOM 2	1	1E	Identificational sign Glass mount
1	V.ID2	46		N	F-107 CONFERENCE ROOM 1	1	1E	Identificational sign
1	V.ID2	47		N	F-101 RESTROOMS & VENDING	1	1E	Identificational sign
1	V.ID2	48		N	F-108 WAITING ROOM	1	1E	Identificational sign
2	V.ID2	01		N	F-205 EMS	1	2E	Identificational sign
2	V.ID2	02		N	F-243 CONFERENCE ROOM 4	1	2E	Identificational sign
2	V.ID2	03		N	F-201 CONFERENCE ROOM 3	1	2E	Identificational sign
2	V.ID2	04		N	F-206 CONFERENCE ROOM 5	1	2E	Identificational sign
1	V.ID3	01		N	A-181 (name on insert)	1	1A	Identificational sign

VA Palo Alto Mental Health Building 520

Copy Schedule

<u>Flr.</u>	<u>Sign Type</u>	<u>Sign No.</u>	<u>Arch No.</u>	<u>Code</u>	<u>Message</u>	<u>Qty.</u>	<u>Loc. Sheet No.</u>	<u>Remarks</u>
1	V.ID3	02		N	A-183 (name on insert)	1	1A	Identificational sign
1	V.ID3	03		N	A-185 (name on insert)	1	1A	Identificational sign
1	V.ID3	04		N	A-187 (name on insert)	1	1A	Identificational sign
1	V.ID3	05		N	A-189 (name on insert)	1	1A	Identificational sign
1	V.ID3	06		N	A-182 (name on insert)	1	1A	Identificational sign
1	V.ID3	07		N	A-184 (name on insert)	1	1A	Identificational sign
1	V.ID3	08		N	A-186	1	1A	Identificational sign
1	V.ID3	80		N	A-121	1	1A	Identificational sign Patient Room
1	V.1D3	81		N	A-122	1	1A	Identificational sign Patient Room
1	V.1D3	82		N	A-123	1	1A	Identificational sign Patient Room
1	V.1D3	83		N	A-127	1	1A	Identificational sign Patient Room
1	V.1D3	84		N	A-126	1	1A	Identificational sign Patient Room
1	V.1D3	85		N	A-125	1	1A	Identificational sign Patient Room
1	V.1D3	86		N	A-145	1	1A	Identificational sign Patient Room
1	V.1D3	87		N	A-143	1	1A	Identificational sign Patient Room
1	V.1D3	88		N	A-137	1	1A	Identificational sign Patient Room

VA Palo Alto Mental Health Building 520

Copy Schedule

<u>Flr.</u>	<u>Sign Type</u>	<u>Sign No.</u>	<u>Arch No.</u>	<u>Code</u>	<u>Message</u>	<u>Qty.</u>	<u>Loc. Sheet No.</u>	<u>Remarks</u>
1	V.ID3	89		N	A-136	1	1A	Identificational sign Patient Room
1	V.ID3	90		N	A-135	1	1A	Identificational sign Patient Room
1	V.ID3	91		N	A-134	1	1A	Identificational sign Patient Room
1	V.ID3	92		N	A-133	1	1A	Identificational sign Patient Room
1	V.ID1	93		N	A-132	1	1A	Identificational sign Patient Room
1	V.ID3	15		N	B-189 (name on insert)	1	1B	Identificational sign
1	V.ID3	16		N	B-186 (name on insert)	1	1B	Identificational sign
1	V.ID3	17		N	B-187 (name on insert)	1	1B	Identificational sign
1	V.ID3	18		N	B-184 (name on insert)	1	1B	Identificational sign
1	V.ID3	19		N	B-185 (name on insert)	1	1B	Identificational sign
1	V.ID3	20		N	B-182 (name on insert)	1	1B	Identificational sign
1	V.ID3	21		N	B-183 (name on insert)	1	1B	Identificational sign
1	V.ID3	22		N	B-181 (name on insert)	1	1B	Identificational sign
1	V.ID3	34		N	C-181 (name on insert)	1	1C	Identificational sign
1	V.ID3	35		N	C-183 (name on insert)	1	1C	Identificational sign
1	V.ID3	36		N	C-185 (name on insert)	1	1C	Identificational sign

VA Palo Alto Mental Health Building 520

Copy Schedule

<u>Flr.</u>	<u>Sign Type</u>	<u>Sign No.</u>	<u>Arch No.</u>	<u>Code</u>	<u>Message</u>	<u>Qty.</u>	<u>Loc. Sheet No.</u>	<u>Remarks</u>
1	V.ID3	37		N	C-186 (name on insert)	1	1C	Identificational sign
1	V.ID3	38		N	C-187 (name on insert)	1	1C	Identificational sign
1	V.ID3	40		N	D-186 (name on insert)	1	1D	Identificational sign
1	V.ID3	41		N	D-189 (name on insert)	1	1D	Identificational sign
1	V.ID3	42		N	D-184 (name on insert)	1	1D	Identificational sign
1	V.ID3	43		N	D-187 (name on insert)	1	1D	Identificational sign
1	V.ID3	44		N	D-182 (name on insert)	1	1D	Identificational sign
1	V.ID3	45		N	D-185 (name on insert)	1	1D	Identificational sign
1	V.ID3	46		N	D-183 (name on insert)	1	1D	Identificational sign
1	V.ID3	47		N	D-181 (name on insert)	1	1D	Identificational sign
1	V.1D3	50		N	F-121 (name on insert)	1	1E	Identificational sign
1	V.1D3	51		N	F-119 (name on insert)	1	1E	Identificational sign
1	V.1D3	52		N	F-117 (name on insert)	1	1E	Identification sign
1	V.1D3	53		N	F-115 (name on insert)	1	1E	Identification sign
1	V.1D3	54		N	F-114 (name on insert)	1	1E	Identification sign
1	V.1D3	55		N	F-113 (name on insert)	1	1E	Identification sign

VA Palo Alto Mental Health Building 520

Copy Schedule

<u>Flr.</u>	<u>Sign Type</u>	<u>Sign No.</u>	<u>Arch No.</u>	<u>Code</u>	<u>Message</u>	<u>Qty.</u>	<u>Loc. Sheet No.</u>	<u>Remarks</u>
1	V.1D3	56		N	F-112 (name on insert)	1	1E	Identification sign
1	V.1D3	57		N	F-111 (name on insert)	1	1E	Identificational sign
1	V.1D3	58		N	F-110 (name on insert)	1	1E	Identificational sign
1	V.1D3	59		N	F-138 (name on insert)	1	1E	Identificational sign
1	V.1D3	60		N	F-137 (name on insert)	1	1E	Identificational sign
1	V.1D3	61		N	F-130 Exam Room	1	1E	Identificational sign
1	V.1D3	62		N	F-132 Exam Room	1	1E	Identificational sign
1	V.1D3	63		N	F-131 Exam Room	1	1E	Identificational sign
1	V.1D3	64		N	F-134 Exam Room	1	1E	Identificational sign
1	V.1D3	65		N	F-133 Exam Room	1	1E	Identificational sign
1	V.1D3	66		N	F-136 Exam Room	1	1E	Identificational sign
1	V.1D3	67		N	F-135 Exam Room	1	1E	Identificational sign
1	V.1D3	68		N	F-116 (name on insert)	1	1E	Identificational sign
2	V.1D3	01		N	F-229 (name on insert)	1	2E	Identificational sign
2	V.1D3	02		N	F-227 (name on insert)	1	2E	Identificational sign
2	V.1D3	03		N	F-225 (name on insert)	1	2E	Identificational sign

VA Palo Alto Mental Health Building 520

Copy Schedule

<u>Flr.</u>	<u>Sign Type</u>	<u>Sign No.</u>	<u>Arch No.</u>	<u>Code</u>	<u>Message</u>	<u>Qty.</u>	<u>Loc. Sheet No.</u>	<u>Remarks</u>
2	V.1D3	04		N	F-223 (name on insert)	1	2E	Identificational sign
2	V.1D3	05		N	F-220 (name on insert)	1	2E	Identificational sign
2	V.1D3	06		N	F-221 (name on insert)	1	2E	Identificational sign
2	V.1D3	07		N	F-219 (name on insert)	1	2E	Identificational sign
2	V.1D3	08		N	F-218 (name on insert)	1	2E	Identificational sign Mount on glass?
2	V.1D3	09		N	F-232 (name on insert)	1	2E	Identificational sign
2	V.1D3	10		N	F-234 (name on insert)	1	2E	Identificational sign
2	V.1D3	11		N	F-235 (name on insert)	1	2E	Identificational sign
2	V.1D3	12		N	F-236 (name on insert)	1	2E	Identificational sign
2	V.1D3	13		N	F-237 (name on insert)	1	2E	Identificational sign
2	V.1D3	14		N	F-238 (name on insert)	1	2E	Identificational sign
2	V.1D3	15		N	F-239 (name on insert)	1	2E	Identificational sign
2	V.1D3	16		N	F-240 (name on insert)	1	2E	Identificational sign
2	V.1D3	17		N	F-241 (name on insert)	1	2E	Identificational sign
2	V.1D3	18		N	F-242 (name on insert)	1	2E	Identificational sign
2	V.1D3	19		N	F-217 (name on insert)	1	2E	Identificational sign

VA Palo Alto Mental Health Building 520

Copy Schedule

<u>Flr.</u>	<u>Sign Type</u>	<u>Sign No.</u>	<u>Arch No.</u>	<u>Code</u>	<u>Message</u>	<u>Qty.</u>	<u>Loc. Sheet No.</u>	<u>Remarks</u>
2	V.1D3	20		N	F-216 (name on insert)	1	2E	Identificational sign
2	V.1D3	21		N	F-214 (name on insert)	1	2E	Identificational sign
2	V.1D3	22		N	F-213 (name on insert)	1	2E	Identificational sign
2	V.1D3	23		N	F-212 (name on insert)	1	2E	Identificational sign
2	V.1D3	24		N	F-211 (name on insert)	1	2E	Identificational sign
2	V.1D3	25		N	F-210 (name on insert)	1	2E	Identificational sign
2	V.1D3	26		N	F-209 (name on insert)	1	2E	Identificational sign
2	V.1D3	27		N	F-208 (name on insert)	1	2E	Identificational sign
2	V.1D3	28		N	F-207 (name on insert)	1	2E	Identificational sign
2	V.1D3	30		N	F-245 (name on insert)	1	2E	Identificational sign
1	V.IN1	01		Y	NOT AN EXIT	1	1A	Code sign
1	V.IN1	02		Y	NOT AN EXIT	1	1A	Code sign
1	V.IN1	03		N	(fire extinguisher symbol)	1	1A	Code sign STICKER
1	V.IN1	30		N	(fire extinguisher symbol)	1	1C	Code sign STICKER
1	V.IN1	40		Y	NOT AN EXIT	1	1E	Code sign
1	V.IN1	41		Y	NOT AN EXIT	1	1E	Code sign

VA Palo Alto Mental Health Building 520

Copy Schedule

<u>Fir.</u>	<u>Sign Type</u>	<u>Sign No.</u>	<u>Arch No.</u>	<u>Code</u>	<u>Message</u>	<u>Qty.</u>	<u>Loc. Sheet No.</u>	<u>Remarks</u>
1	V.IN2	01		N	(instructions regarding use of phone for entry)	1	1A	Informational sign
1	V.IN2	02		N	(instructions regarding use of phone for entry)	1	1A	Informational sign LOCATION TBD
1	V.IN2	10		N	(instructions regarding use of phone for entry)	1	1B	Informational sign
1	V.IN2	20		N	(instructions regarding use of phone for entry)	1	1C	Informational sign
1	V.IN2	30		N	(instructions regarding use of phone for entry)	1	1D	Informational sign
1	V.IN2	40		N	(instructions regarding use of phone for entry)	1	1E	Informational sign Confirm location
1	V.IN3	01,02 03		Y	R- RESCUE , move patients away from the fire A-ACTIVATE, pull the fire alarm and contact local emergency forces C-CONFINED, attempt to contain the fire by closing doors E-EXTINGUISH/EVACUATE, attempt to extinguish the fire, if you are unable to extinguish, evacuate P-PULL, pull the fire extinguisher pin A-AIM, aim at the base of the fire S-SQUEEZE, squeeze the handle of the extinguisher S-SWEEP, sweep the fire extinguisher hose across the base of the fire	3	1A	Code sign QUESTION: should message have the header: IN CASE OF FIRE ??

VA Palo Alto Mental Health Building 520

Copy Schedule

<u>Flr.</u>	<u>Sign Type</u>	<u>Sign No.</u>	<u>Arch No.</u>	<u>Code</u>	<u>Message</u>	<u>Qty.</u>	<u>Loc. Sheet No.</u>	<u>Remarks</u>
1	V.IN3	30		Y	R- RESCUE , move patients away from the fire A-ACTIVATE, pull the fire alarm and contact local emergency forces C-CONFINED, attempt to contain the fire by closing doors E-EXTINGUISH/EVACUATE, attempt to extinguish the fire, if you are unable to extinguish, evacuate P-PULL, pull the fire extinguisher pin A-AIM, aim at the base of the fire S-SQUEEZE, squeeze the handle of the extinguisher S-SWEEP, sweep the fire extinguisher hose across the base of the fire	1	1D	Code sign QUESTION: should message have the header: IN CASE OF FIRE ??
1	V.IN3	40,41		Y	R- RESCUE , move patients away from the fire A-ACTIVATE, pull the fire alarm and contact local emergency forces C-CONFINED, attempt to contain the fire by closing doors E-EXTINGUISH/EVACUATE, attempt to extinguish the fire, if you are unable to extinguish, evacuate P-PULL, pull the fire extinguisher pin A-AIM, aim at the base of the fire S-SQUEEZE, squeeze the handle of the extinguisher S-SWEEP, sweep the fire extinguisher hose across the base of the fire	2	1E	Code sign QUESTION: should message have the header: IN CASE OF FIRE ??

VA Palo Alto Mental Health Building 520

Copy Schedule

<u>Flr.</u>	<u>Sign Type</u>	<u>Sign No.</u>	<u>Arch No.</u>	<u>Code</u>	<u>Message</u>	<u>Qty.</u>	<u>Loc. Sheet No.</u>	<u>Remarks</u>
2	V.IN3	01,02		Y	R- RESCUE , move patients away from the fire A-ACTIVATE, pull the fire alarm and contact local emergency forces C-CONFINED, attempt to contain the fire by closing doors E-EXTINGUISH/EVACUATE, attempt to extinguish the fire, if you are unable to extinguish, evacuate P-PULL, pull the fire extinguisher pin A-AIM, aim at the base of the fire S-SQUEEZE, squeeze the handle of the extinguisher S-SWEEP, sweep the fire extinguisher hose across the base of the fire	2	2E	Code sign QUESTION: should message have the header: IN CASE OF FIRE ??
1	V.IN7	40		N	(owner's inserts)	1	1E	Information sign
1	V.PD1	40		Y	Introduction of weapons, unauthorized drugs and alcoholic beverages on this property is prohibited (Title 18 USC Section 930 and Title 38 CFR Section 1.218) Persons entering this property consent to an inspection of all packages, luggage and containers in their possession when arriving. Refusal of content to search is basis for denial of admittance. Violators are subject to arrest and prosecution. Refusal of consent to an authorized search by medical personnel is basis for discharge. (no smoking symbol) No Smoking For the sake of your health & comfort of others, smoking is prohibited in this Medical Center. If you must smoke, please do so only in designated areas.	1	1E	Code sign

VA Palo Alto Mental Health Building 520

Copy Schedule

<u>Flr.</u>	<u>Sign Type</u>	<u>Sign No.</u>	<u>Arch No.</u>	<u>Code</u>	<u>Message</u>	<u>Qty.</u>	<u>Loc. Sheet No.</u>	<u>Remarks</u>
-------------	------------------	-----------------	-----------------	-------------	----------------	-------------	-----------------------	----------------

Whoever knowingly possesses or causes the presence of a firearm or other dangerous weapon on the grounds or buildings of this facility, or attempts to do so, is subject to fine or imprisonment of not more than one year, or both. 18 U.S.C. Section 930a. Whoever intends that a firearm or other dangerous weapon be used in the commission of a crime and knowingly possesses or causes the presence of a firearm or other dangerous weapon on the grounds or buildings of this facility, or attempts to do so, is subject to fine or imprisonment of not more than five years, or both. 18 U.S.C. Section 930b.

1	V.R1	01		Y	F-103 MEN'S RESTROOM (male/ disabled symbols)	1	1A	Code sign
1	V.R1	02		Y	F-102 WOMEN'S RESTROOM (female/ disabled symbols)	1	1A	Code sign
1	V.R1	03		Y	A109A RESTROOM (male/female/ disabled symbols)	1	1A	Code sign
1	V.R1	04		Y	A-111A RESTROOM (male/female / disabled symbols)	1	1A	Code sign
1	V.R1	05		Y	A-178 WOMEN'S RESTROOM (female/ disabled symbols)	1	1A	Code sign
1	V.R1	06		Y	A-131 RESTROOM (male/female/ disabled symbols)	1	1A	Code sign
1	V.R1	10		Y	B-188 RESTROOM (male/female/ disabled symbols)	1	1B	Code sign
1	V.R1	11		Y	B-178 MEN'S RESTROOM (male / disabled symbols)	1	1B	Code sign

VA Palo Alto Mental Health Building 520

Copy Schedule

<u>Flr.</u>	<u>Sign Type</u>	<u>Sign No.</u>	<u>Arch No.</u>	<u>Code</u>	<u>Message</u>	<u>Qty.</u>	<u>Loc. Sheet No.</u>	<u>Remarks</u>
1	V.R1	20		Y	C-178 WOMEN'S RESTROOM (female / disabled symbols)	1	1C	Code sign
1	V.R1	30		Y	D-178 MEN'S RESTROOM (male / disabled symbols)	1	1D	Code sign
1	V.R1	40		Y	F-122 WOMEN'S RESTROOM (female / disabled symbols)	1	1E	Code sign
1	V.R1	41		Y	F-120 MEN'S RESTROOM (male / disabled symbols)	1	1E	Code sign
2	V.R1	01		Y	F-224 WOMEN'S RESTROOM (female / disabled symbols)	1	2E	Code sign
2	V.R1	02		Y	F-222 MEN'S RESTROOM (male / disabled symbols)	1	2E	Code sign
2	V.R1	03		Y	F-246 MEN'S RESTROOM (male / disabled symbols)	1	2E	Code sign
2	V.R1	04		Y	F-247 WOMEN'S RESTROOM (female / disabled symbols)	1	2E	Code sign Circle
1	V.R3	01		Y	(evacuation map)	1	1A	Code sign
1	V.R3	02		Y	(evacuation map)	1	1A	Code sign
1	V.R3	03		Y	(evacuation map)	1	1A	Code sign
1	V.R3	20		Y	(evacuation map)	1	1C	Code sign
1	V.R3	21		Y	(evacuation map)	1	1C	Code sign
1	V.R3	30		Y	(evacuation map)	1	1D	Code sign

VA Palo Alto Mental Health Building 520

Copy Schedule

<u>Flr.</u>	<u>Sign Type</u>	<u>Sign No.</u>	<u>Arch No.</u>	<u>Code</u>	<u>Message</u>	<u>Qty.</u>	<u>Loc. Sheet No.</u>	<u>Remarks</u>
1	V.R3	40		Y	(evacuation map)	1	1E	Code sign
1	V.R3	41		Y	(evacuation map)	1	1E	Code sign
1	V.R3	42		Y	(evacuation map)	1	1E	Code sign
2	V.R3	01		Y	(evacuation map)	1	2E	Code sign
2	V.R3	02		Y	(evacuation map)	1	2E	Code sign
1	V.R5	01		Y	(Biohazard symbol)	1	1A	Code sign
1	V.R6	40		Y	(symbols) IN CASE OF FIRE, USE STAIRS. DO NOT USE ELEVATORS.	1	1E	Code sign
2	V.R6	01		Y	(symbols) IN CASE OF FIRE, USE STAIRS. DO NOT USE ELEVATORS.	1	2E	Code sign
1	V.R7	40		Y	Fire Door Keep closed at all times.	1	1E	Code sign QUESTION: same sign on other side of door?
2	V.R7	01		Y	Fire Door Keep closed at all times.	1	2E	Code sign QUESTION: same sign on other side of door?
1	V.R8	40		Y	STAIR 2 FIRE EXIT Keep Door Closed	1	1E	Code sign
2	V.R8	01		Y	STAIR 2 FIRE EXIT Keep Door Closed	1	2E	Code sign

VA Palo Alto Mental Health Building 520

Copy Schedule

<u>Flr.</u>	<u>Sign Type</u>	<u>Sign No.</u>	<u>Arch No.</u>	<u>Code</u>	<u>Message</u>	<u>Qty.</u>	<u>Loc. Sheet No.</u>	<u>Remarks</u>
1	V.SF1	40		N	(both sides): (male/female symbol/disabled symbol)	1	1E	Wayfinding sign Double sided sign.
2	V.SF1	01		N	(both sides): (male/female symbol/disabled symbol)	1	2E	Wayfinding sign Double sided sign.
2	V.SF1	02		N	(both sides): (male/female symbol/disabled symbol)	1	2E	Wayfinding sign Double sided sign.
2	V.SF1	03		N	(both sides): (male/female symbol/disabled symbol)	1	2E	Wayfinding sign Double sided sign.
1	V.SF2	41		N	(sides A & B): (male/female symbol/disabled symbol) RESTROOMS & VENDING	1	1E	Wayfinding sign Double sided sign.
S	E.ID3	01		Y	520	1	S	Address Sign
S	E.ID3	02		Y	520	1	S	Address Sign
S	E.ID3	03		Y	520	1	S	Address Sign
S	E.ID4	01		Y	520	1	S	Address Sign

1.0 GENERAL

1.01 Summary

- A. Sign Contractor is to provide all labor, tools, equipment, materials and transportation in order to properly execute the project in accordance with the sign type drawings, location plans and specifications. Shop drawings produced by the Sign Contractor shall be used as the final documents and shall include all construction and installation details required for fabricating and installing the signs.
- B. Fabrication and installation shall be per the Owner's schedule.
- C. References: Furnish and install items of work and materials in conformance with applicable publications of those listed in the architectural documents as well as the following.
 - 1. Architectural governing codes for this project:
2006 NFPA 101; 2006 IBC; VA Mental Health Guidelines; VHA Program Guide, PG-18-3, November 2005; Uniform Federal Accessibility Standards (UFAS)
 - 2. All Federal, State, County and Local regulations applicable to this project.

1.02 Submittals

- A. Identification: Each submittal item shall include the following: name of project, Sign Contractor's name, and date submitted. Each submittal shall include a transmittal form including the specifications section number and paragraph number.
- B. Schedule: Sign Contractor shall submit shop drawings, product data and samples as described in this document. Submission of shop drawings, product data and samples will be submitted in a timely manner so as not to cause a delay in signage work or work of other Contractors. Allow adequate time for all submittal review. Sign Contractor shall send submittals directly to the Designer with some submittals also sent to the Owner at the Owner's discretion. At the end of the submittal process, the Sign Contractor shall send the Owner all approved finish samples (one each), one digital copy and two hard copies of the final approved shop drawings.
- C. Designer and Owner Review
 - 1. General: The review of shop drawings, product data and samples is only for the Owner's and Designer's convenience and does not relieve Sign Contractor from responsibility for any deviations from requirements of the Contract Documents. Do not construe the review as a complete check nor relief from responsibility for errors of any sort. The review of a separate item does not indicate review of complete assembly in which it functions.

2. Submittals not stamped by Designer, and submittals that in the reviewer's opinion are incomplete, contain numerous errors or have not been checked or have only been checked superficially, will be returned for re-submittal.
 3. If Owner and Designer agree that some or all documents, such as shop drawings and patterns, can be submitted digitally in Adobe Acrobat, the Sign Contractor is to provide easy means to upload and download large files to all interested parties (no email transmission unless files are small).
- D. Initial submittal: 1 hard copy and digital set (Shop Drawings and patterns) and 2 items (Finished Product Samples/ Submittals) each are required unless indicated otherwise. All samples and shop drawings as defined below must be sent to and reviewed by the Designer (and by the Owner, as indicated) before signs can be fabricated. The consequence of fabrication based on any sample or shop drawing not approved by the Designer may be the rejection of any and all finished and installed signs with unapproved elements.
1. Graphic and Typography Pattern Submittals
 - a. Graphic patterns/ layouts (including outline of plaque or panel) for the following sign types, 1 hard copy set. Pattern sizes as noted. Some or all patterns may be submitted to Designer as digital files in lieu of hard copy drawings if practicable and agreed upon in advance. Note that all necessary shop drawings and typography submittals must be submitted and approved before graphic patterns can be done (see following requirements). Patterns will contain a solid black outline, indicating the outline of the sign and other constructed elements. Patterns will be on white paper with solid black letterforms and graphics, and shall be organized in complied PDF sets, per group as listed below.
 - (1) Sign Types V.FDIR1, V.DIR1, V.DIR2, E. DIR1, L1, L2, L3, G1, V.SF1, V. SF2, R10, E.ID3, E.ID4, all messages, at largest standard scale that will fit on 11" x 17" sheets. Each message shall be accompanied by the sign number and shall be organized by sign type to facilitate review.
 - (2) Sign Types IN1, V.IN1, V.PD1, R1, V.R1, R5, V.R5, V.R6, V.R7, C.R8 , all messages at ½ full size on 11" x 17" sheet. Each message shall be accompanied by the sign number and shall be organized by sign type to facilitate review.
 - (3) Sign Types ID1, (patient room and non-patient room), ID2, E.ID2, V.ID1, V.ID2, V.ID3, R9, one longest message for each sign type, full size. R9 may be ½ full size.
 - b. The Designer and Owner reserve the right to add to and otherwise modify text and lettering layout during the shop drawing and pattern review phase at no additional cost to the Owner. Any changes are anticipated to be minor.

2. Finished Sample Products/ Submittals (one each or as indicated):

NOTE: All necessary shop drawings, patterns and color/ material submittals must be submitted and approved prior to fabrication of these product submittals. All painted samples must include all necessary primers and finish coats.

- a. Sign Types V.DIR1, ID1 (patient room), ID2, E. ID2, V.ID2, V.R1, R10, one finished sign each, with attachments.
- b. Sign Type L1: one 3" high finished letter "B".
- c. Sign Type ID1 (patient room), IN3, V.IN3, R, V.R3: proofs of digital graphics, full size. May require multiple samples to get colors of graphics acceptable and approved. For Type ID1, patient room sign, Beige printed background color to match project standard paint; it shall be the responsibility of the Sign Contractor to adjust digital files so that print samples match these two paint colors as well as PMS colors for the leaf image.
- d. Photos of sign fabrication in progress as requested by Designer to be emailed periodically.

3. Shop Drawings

- a. Sign Contractor shall submit 11" x 17" shop drawings for fabrication and erection of all Sign Types in the form of compiled pdf files, Designer and Owner will provide comments digitally directly on files in Adobe Acrobat.
- b. Any editable files requested by Designer shall be saved in the programs that originally generated them by Designer.
- c. At the end of the fabrication process, the Sign Contractor will provide the Owner and Designer with an "as built" set of drawings, documenting any and all revisions made during the course of the project. At the onset of the project, Designer will upload via the internet for Sign Contractor's use, digital files of design drawings and sign location plans (Adobe Illustrator CS5 for Macintosh), as well as copy schedules (Microsoft Excel 2011 for Macintosh). All drawings should be included in final shop drawing set with Sign Contractor's title block with reference to the Designer.
- d. Sign Contractor shall be responsible for engineering all items so they are structurally safe and sound to withstand the conditions that are ordinary in its designed purpose. In checking shop drawings, verify dimensions and field conditions, and check and coordinate shop drawings of any section or trade with requirements of other sections or trades as related thereto, as required for proper and complete installation of Work.

- e. If applicable, Sign Contractor shall provide details to provide suitable materials, gauges, footings, anchors, materials compatibility, structural integrity, etc for proper and secure mounting. Show all anchorages and accessory items.
 - f. Sign Contractor will be responsible for confirming by field measurements all dimensions for all sign types.
- 4. Vinyl colors: 8" x 8" samples, 2 each.
 - 5. Paint colors: 8" x 8" samples of each color, 3 each, in appropriate paint type and finish (including primer and finish coats) on appropriate substrate as specified for sign type. Surface or subsurface paint as shown on drawings.
 - 6. 8" x 8" x .040" thick clear PETG panel (transparent thermoplastic polymer resin sheet) with clear non-glare photopolymer.
 - 7. 8" x 8" x .060" thick non-glare polycarbonate lens (for use with tactile insert window sign frames).
 - 8. Full size sample of typical V.ID3 name insert (paper print).

E. Manufacturer's Data

- 1. Submit copies of manufacturer's printed specifications, installation and maintenance instructions for products to be used in the fabrication of signs and graphics work.

1.03 Quality Assurance

- A. Sign Contractor shall assign to the job a project manager who is fully aware of all aspects of the job at all times.
- B. Sign Contractor shall furnish at his or her own cost all labor, tools, materials, expendable equipment and transportation services required to perform and complete the work in the best possible and most expeditious manner.
- C. Should Sign Contractor find discrepancies in, or omissions from the Sign Program bid documents, he or she should at once notify the Designer in writing. All drawings and specifications are mutually dependent. In the event of a discrepancy or error, the Sign Contractor shall bring it to the attention of the Designer for clarification as neither one rules over the other.

1.04 Delivery, Storage and Handling

- A. Furnish factory wrapping, packaging, and other means necessary to prevent damage or deterioration during shipment, handling, storage and installation.
- B. Maintain protective coverings in place and in good repair until removal is necessary.

- C. Store products in enclosed facilities and maintain storage spaces and products in dry and temperate conditions.

1.05 Job Conditions

- A. Inspection of site: Examine related work surfaces before starting work. Report to Owner, any site conditions which will prevent the proper provision of this work. Beginning the work without reporting unsuitable conditions constitutes acceptance of site conditions by Sign Contractor, with changes or additions of work caused by unsuitable conditions provided at no additional cost to the Owner.
- B. Coordination: Coordinate and cooperate with General Contractor, other subcontractor's and/ or the Owner to enable work to proceed as rapidly and efficiently as possible. Any additional work incurred resulting from the lack of contractor coordination shall be done at the Sign Contractor's expense.

2.0 PRODUCTS

2.01 Signs, General

- A. Provide graphic items as completed units produced by a single manufacturer, including necessary mounting accessories, fittings and facings.
- B. Do not deliver units until approved by Owner and area is ready for installation. Protect from damage during delivery, handling, storage and installation.
- C. Verify with Owner, prior to fabrication, any revisions to sign schedule included hereinafter.
- D. Take field measurements prior to preparation of sign patterns and fabrication, where possible. Allow for trimming and fitting whenever the taking of field measurements before fabrication might delay work.
- E. Pre-assemble item in shop to minimize field splicing and assembly. Disassemble units only as necessary for shipping and handling limitations. Clearly mark units for reassembling and coordinated installation.
- F. All sign panel surfaces to be smooth, even and level. All edge, corner and butt joint conditions to be square and true (90 degrees). All exposed welds to be ground smooth. All fasteners to be concealed where possible. Ease all sharp corners.
- G. Statement of Application
 - I. The Sign Contractor, by commencing signage fabrication work, assumes overall responsibility, as part of the warranty of work, to assure that assemblies, components and parts shown or required within the work shall comply with the contract documents. The Sign Contractor shall further warrant:

- a. That all components, specified or required to satisfactorily complete the installation, are compatible with the conditions of installations.
- b. The overall effective integration and correctness of individual parts and the whole of the system.
- c. Compatibility with adjoining substrates, finishes, materials, and work by other trades.
- d. There shall be no premature materials failure due to improper design and fabrication of the system. All materials are to fully perform to their normal life expectancy per industry standards.

2.02 Project Standards

A. Graphics and Typography

1. Typestyles: Helvetica Neue 55 Roman, 65 Medium and 75 bold, weights to match typestyles shown on drawings and Graphic Standards Sheet.
2. Layout drawings are to be used for placement of graphic elements only. All correct wording is listed in the copy schedule.
3. Arrow: As shown on sign type drawings.
4. Execution: Letter and word spacing to match layouts in sign type drawings as closely as possible while complying with all applicable codes and regulations. All letter and word spacing to be even and consistent. Sign Contractor to correct all spacing irregularities before patterns are submitted for approval. If copy required does not fit in space provided, slightly smaller or condensed lettering may be considered for approval. Copy on tactile signs to be adequately spaced per applicable Federal guidelines and regulations.
5. Letter forms and symbols shall be photographically precise, crisp, clean and free of ticks, discontinuous curves, free of line waves, cut or ragged edges, edge build-up, bleeding, surface pinholes, and other imperfections.

B. Custom paint colors as shown on Project Standards sheet.

C. Applications and Finishes

1. Paint type/ finish
 - a. Polyurethane enamel, finish to meet ADA requirements where applicable:
 - (1) Provide Low VOC (to meet or exceed standards set by the State of California), polyurethane enamel with ultraviolet inhibitors, lightfast, weather, abrasion and wear resistant additive as supplied by, or equal to:

Matthews Paint Co.
Pleasant Prairie, WI
800-323-6593

(2) Coatings shall be applied per manufacturer's specifications.

(3) All paint finishes must be allowed to dry and cure properly in sign shop, per manufacturer's instructions, prior to graphic application and installation.

D. Braille

1. Braille to comply with all codes and regulations applicable to this project.

2.03 Materials/ Sign Products

A. Vinyl

1. Computer cut vinyl
 - a. Utilizing fonts to match construction drawings.
2. Specific vinyl as shown on Project Standards sheet, as manufactured by 3M or equal.
3. All vinyl graphics are to be applied per vinyl film manufacturers recommended methods with no bubbles, blisters, tears or folds in film permitted. Any graphic elements with edges not completely adhered to the substrate are considered defective.
4. 2 mil. High performance vinyl only.

B. Paint (Opaque paint for plastic sign panels)-- coatings & preparation instructions:

1. Surface Preparation: Prior to priming or painting, acrylic to be free of dirt, oil, grease or any other substance that might impair adhesion of primer or paint.
2. Follow manufacturer's instructions and specifications for recommended ingredient ratios, quantities and application methods.
3. Spray apply.
4. Colors: see Project Standards Sheet.

C. Paint (Opaque paint for aluminum panels, structures and exposed attachments)-- coatings & preparation instructions:

1. Surface Preparation: Prior to priming or painting, aluminum to be free of dirt, oil, grease or any other substance that might impair adhesion of primer or paint.
 2. Metal Primer Pre-treatment: Wash exposed metal surfaces with acid/ water solution cleaner.
 3. Aluminum Primer Pre-treatment: Prime aluminum with phosphate activated metal treatment to help provide improved inter coat adhesion.
 4. Primer: Spray apply epoxy primer over all substrates per manufacturer's specifications, including dry film thickness.
- D. Paint Finish Coat: Spray apply 2 finish coats to a dry film thickness of 1.5 to 2 mils. Silver metallic paint shall have a clear gloss top coat.
1. Follow manufacturer's instructions and specifications for recommended ingredient ratios, quantities and application methods. Should these differ from those specified above, notify the Owner prior to executing further work of this section.
 2. Colors: see Graphic Standards Sheet.
- E. Plastics
1. Sheet
 - a. Non-glare or clear: Optix by Plaskolite Inc. or equal, thicknesses as specified.
 - b. PETG panel (transparent thermoplastic polymer resin sheet)
 - c. Polycarbonate
 - d. Mylar (thin, strong polyester film)
 - e. Material for raster method tactile lettering: single ply, integral color, modified acrylic sheet with matte, non-glare finish, "ADA Alternative Substrate & Applique", as manufactured by Rowmark, LLC, 800-243-3339, or equal.
 2. All signs with painted subsurface background colors to have unpainted, smooth, milled edges. No rough saw marks permitted.
- F. Fasteners
- a. Non-corrosive type

- G. Signs with photopolymer (photo-sensitive synthetic compound that hardens when exposed to an ultraviolet light source):
1. Photopolymer composition: provide only moisture resistant nylon based photopolymer resin with a Durometer hardness rating between 70 and 80 Shore D. Exterior rated photopolymer to be used for all exterior signs (water proof synthetic rubber photopolymer layer that is exterior rated immediately upon initial exposure. Durometer hardness rating of 90 Shore D.)
 2. As produced by NOVA POLYMERS, INC., P.O. Box 1305, West Caldwell, NJ, 07007, telephone 888-484-NOVA (6682) or equal.
 3. Process to factory specifications only using approved processing methods and equipment. Use only computer generated, professional grade film. Use of vellum film is not acceptable.
 4. Sign Base: as shown in sign type drawings.
 5. Use of lacquer-based paints is not acceptable.

H. Signs with Raster/ Braille Process:

1. Raised Letters:
 - a. 1/32" from plaque surface, precisely formed, uniformly router or laser cut or non-glare acrylic tactile graphics with integral color. No roughly cut edges permitted. No penetration or scratching of substrate permitted. Use non-visible adhesive to create permanent bond to plaque surface.
2. Braille Graphics:
 - a. Braille copy is individually drilled holes to accept glass or plastic rasters for Braille message.

I. Aluminum

1. Sheet/ angle, thickness as shown on drawings or as required for rigidity, strength, flatness and smoothness. Show all thicknesses in shop drawings.
 - a. V.PD1 Mandatory Policy sign, R3 and V.R3 evacuation maps, and V.ID3 name inserts, to be digitally printed in color on white, high quality coated cover stock paper.

J. Adhesives

1. For wall plaques except for thin signs in Patient Units B, C & D, utilize appropriate double-sided tape (and silicone as necessary) for strong and durable attachment to wall.
2. For thin sign plaques in Patient Units B, C & D:
 - a. Thin, very high bond, double sided adhesive: 3M™ VHB™ Plus Acrylic Foam Tape, White. Tape shall cover the entire back of the sign.
 - b. Before tape is adhered to the back of the sign and the sign is installed on the wall, the back of finished sign and the wall area where sign is to be attached must be thoroughly cleaned per tape manufacturer's instructions.

K. Insert Windows and post stanchions (with curved faces):

1. Modular sign system comprised of convex curved extrusions made of aluminum alloy 6063, with clear anodized coating of between 10-30 microns. Side edges of extrusion to be curved channels into which inserts slide. Metal end caps: aluminum alloy 5052 with clear anodized finish. All corners of end caps to be curved except the face that abuts the extrusion. End caps to screw into extrusion.
2. The frame or sign holder system must allow for easy updating of the insert. It must accommodate a variety of flexible insert materials, including paper, mylar and polycarbonate. Extrusion must be able to hold insert thicknesses of:

up to .08" for extrusion widths up to 4-3/4" wide
up to .118" for extrusion widths between 5"-8" wide
up to .1" for extrusion widths over 8" wide
3. Frames must be able to attach to mounting surface with both adhesives (double sided tape or silicone) and hidden mechanical fasteners (counter sunk screws behind the face).
4. Steel bases made of steel alloy ST37-2 with a thickness of 4-6mm.
5. System must have a lifetime warranty under normal working conditions.
6. As produced by Vista System, Inc.: 800-468-4782, or equal.

L. Sign Type V.ID3

1. Owner shall provide, in Microsoft Word format, digital files of all copy for all inserts. Upon completion of job, Sign Contractor shall provide Owner with template in Microsoft word for name inserts.

3.0 EXECUTION

3.01 Fabrication

- A. Design components to allow for expansion and contraction of a minimum material temperature range of 100 degrees F., or as required to successfully withstand weather conditions in Palo Alto, CA, without causing buckling, excessive opening of joints or over-stressing of welds and fasteners.
- B. Use concealed fasteners whenever and wherever possible unless the design clearly intends for fasteners to be visible. All exposed fasteners intended to have minimal visual impact shall be counter sunk and shall match the color and finish of the sign area where they occur.
- C. Items shall be shop fabricated so far as practicable. Joints shall be fastened flush to conceal reinforcement.
- D. Contact surfaces of connected members shall be ground true. Parts shall be so assembled that joints will be tight and practically unnoticeable, without use of filling compound.
- E. Signs shall have fine, even texture and shall be flat and sound. Lines shall be sharp, arises unbroken, profiles accurate and ornament true to pattern. Plane surfaces shall be smoothed flat and without oil canning. Maximum variation from plane of surface plus or minus 1/32". Filed or cut areas shall have texture restored.
- F. Holes for bolts and screws shall be drilled. Exposed ends shall be milled smooth, sharp edges shall be eased, and corners slightly rounded.
- G. All painted surfaces, including sign panel edges, shall be properly primed and finish coating of paint shall be complete with no light or thin applications allowing substrate or primer to show.

3.02 Installation

- A. Protect products against damage during field handling and installation.
- B. Protect adjacent, existing and newly placed construction and finishes as necessary to prevent damage during installation.
- C. Meet with Designer and Owner on-site prior to installation, to verify specific locations of ALL signs. Mounting heights will be verified at this meeting. The Sign Contractor shall be responsible for coordination with General Contractor, and shall review architectural conditions for layout and location of all related items, necessary connections to work of other trades, and potential installation conflicts.
- D. For all signs attached with mechanical fasteners and/or studs to permanent construction, coordinate with Owner, General Contractor and Architect. It shall be the responsibility of the Sign Contractor to obtain all necessary information to ensure safe and code compliant

installations for interior signage. Any damage to other construction or site work caused by the Sign Contractor shall become the his responsibility.

- E. Sign Contractor to provide Owner with detailed fabrication and installation schedule within 1 week of awarding of contract, if more detail is required. Installation must coordinate with General Contractor's schedule for related site work.
- F. It is inevitable that some room identification signs throughout the facility will not fit in locations dictated by applicable accessibility regulations. It is the responsibility of the Sign Contractor to obtain Owner's permission of any non-compliant sign locations.
- G. **Provide vinyl backer for any signs installed on glass.** Verify in field. Designer to specify standard vinyl color for backers. Vinyl shall be sized so that it is 1/8" less wide each side than sign installed on other side of glass.
- H. Sign Contractor shall be responsible for taking accurate field measurements as required to verify or supplement dimensions indicated herein and shall be responsible for accurate fit of all signs on site.
- I. Signs shall be delivered and installed as noted in the project timeline/ schedule. No exceptions shall be permitted unless approved in writing by the Owner.

3.03 Field Quality Control

- A. All sign elements shall be accurately fabricated and fit for easy assembly; install plumb, level and in proper alignment as shown, and per manufacturer's recommendations.
- B. Sign Contractor shall warranty all sign products to be unconditionally guaranteed for a two (2) year period. Sign products to be free from defects such as cracking, peeling, abnormal fading or discoloration, delamination, pin holes, staining, gloss reduction, rusting or other adverse conditions due to the quality of materials or workmanship in manufacture or installation. Specific materials shall be guaranteed according to manufacturers' specifications. During the warranty period, the Sign Contractor agrees to restore defective work to the standard of contract documents without cost to the Owner, including materials and labor.
- C. Signs shall be mounted level and plumb according to the plan locations and the dimensions given on the elevation drawings. Where otherwise not dimensioned, signs shall be installed where best suited to provide an even and consistent appearance throughout the project. When the exact position, angle, height or location of a sign is in doubt, the Sign Contractor shall contact the Owner, General Contractor and Architect for clarification.
- D. The Sign Contractor shall fabricate and assemble each unit, in the shop, as complete as possible and as specified, before delivering to the job site to assure that each unit is installed with its correct components.
- E. At the completion of each day the Sign Contractor shall return and store in the Sign Contractor's shop all signs, materials and parts that are not completely installed.

- F. The Sign Contractor shall own and be responsible for all signs that are damaged, lost or stolen while materials are on the job site and up until the completion and final acceptance of the job.
- G. The Sign Contractor shall notify the Owner a minimum of ten (10) days before the delivery of materials and on-site work to begin.

3.04 Clean-up

- A. Clean all exposed sign surfaces after completing installation.
- B. Sign Contractor shall remove all packing and debris from the project site upon completion and leave the site in a condition that is clean and free of damage and abuse.

3.05 Punch List

- A. The Owner and Designer will inspect the project within one week upon written notice of completion from the Sign Contractor, and will issue the punch list within one week of that inspection.
- B. The Sign Contractor is to complete all punch list items within two weeks of receipt of punch list, or sooner if project schedule requires and requested by Owner.