

ATTACHMENT 3

WORK SUMMARY & PROGRESS REPORT		Period Covered:	From:	To:
Cemetery Location: Fort Sill National Cemetery		Contractor Information:		
Project Title: Cemetery Grounds Maintenance Services		_____		
Contract No:		_____		
<p><i>Inspection / Acceptance: The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The Government reserves the right to inspect or test some or all of the services that have been tendered for acceptance. The Government may require re-performance of nonconforming services at no increase in contract price. The Government shall exercise its post-acceptance rights:</i></p> <p style="margin-left: 40px;"><i>1. Within a reasonable time after the defect was discovered or should have been discovered; and</i></p> <p style="margin-left: 40px;"><i>2. Before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.</i></p>				
WORK COMPLETED & SUBMITTED FOR ACCEPTANCE				
(This form is not to be used as an Invoice)				
1	Mowing of Improved Turf Areas	Quantity / Unit	Acres	
		Date Completed:		
2	String Trimming of all features within Improved Turf Areas throughout Cemetery (including removal and disposal of grass clippings, trash, and debris)	Quantity / Unit	Acres	
		Date Completed:		
3	Trimming of Upright Headstones & Markers	Quantity / Unit	# of HS	
		Date Completed:		
4	Blade Edging of Curbs and Sidewalks	Quantity / Unit	Linear Feet	
		Date Completed:		
5	Pre- or Post-Emergent Herbicide Applications	Quantity / Unit	Acres	
		Date Completed:		
6	Fertilizer Applications	Quantity / Unit	Acres	
		Date Completed:		
Report below any circumstances which may have adversely affected work progress such as weather, strikes, delays by the Government.				
Signature of Contractor:	Date Signed	Signature of Cemetery Director / COR	Date Signed	
<p><i>Note: Contractor shall sign confirming that services indicated have been completed. Government shall also sign in acknowledgment of receipt of the Progress Report.</i></p>				

Duplicate Form as Necessary