

JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW [FAR 13.106-1](#)
(OVER MICRO-PURCHASE THRESHOLD(\$3.5K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements ***explaining the absence of competition*** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

1. ACQUISITION PLAN ACTION ID:

VA258-17-AP-0088, VA258-17-AP-0339

**1A. PROJECT/TASK
No.**

1B. ESTIMATED AMOUNT:

2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:

EOS (Electronic Online Systems) hosts the library's data and manages both the hardware and software upgrades needed to stay current with the latest version of EOS.Web for PVAHCS and SAVAHCS libraries. EOS helps to manage all aspects of library services including:

- Inventory control, collection development, cataloging, and circulation of all electronic resources. System generated reports also allow library staff to identify overdue materials and send overdue notices electronically.
- Serials check-in allows library staff to maintain serial holdings and process claims for journal issues not received.
- An Online Public Access Catalog (OPAC) in EOS.Web allows hospital staff to see books and journal collections online and find materials in the library.

3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:

EOS is a custom solution for data hosting and web e-Library services acquired over ten years ago. Yearly software upgrade subscriptions have become an integral part of the library system that meet or exceeds the library needs. The current system complies with restrictions that come from external sources, like Secure Sockets Layer (SSL), Health Insurance Portability and Accountability Act (HIPAA); and internal sources such as security and data protocols dictated from IT.

EOS expertise in created solution specifically for special libraries like the VA's library has made data and software customized to VA needs. Additionally, EOS has compiled over ten years' worth of data in their cloud computing solution including hundreds of journal subscriptions and thousands of books. The VA has invested considerable time and resources to tailor the system to its current state. No other contractor would be capable of providing the service without degrading the existing system.

4. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED

A quick search for Integrated Library System found 51 matches in Capterra, a website utilized to find business software. However, the software/businesses identified lack both the expertise in specialty libraries such as the VA's, and the security requirements of VA Medical Centers, such as SSL and HIPAA.

5. Contracting Officer's Certification: *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief. Note: COs are required to make a determination of price reasonableness IAW FAR 13.106-3. See the [Commercial Supply and Service SOP](#) for Price Reasonableness templates.*

Signature: Daniel C. Thiel
187654

Digitally signed by Daniel C. Thiel 187654
DN: dc=gov, dc=va, o=internal, ou=people,
0.9.2342.19200300.100.1.1=daniel.thiel@va.gov,
cn=Daniel C. Thiel 187654
Date: 2016.11.23 14:17:36 -0700

Date: 11-23-2016

Name: Daniel Thiel

Title: Division Chief 1

NCO: 22 18