

**PVHCS Main Campus ACC
Statement of Work
Signage/Wayfinding Systems
Phoenix VA Health Care System
650 East Indian School Road
Phoenix, AZ 85012**

STATEMENT OF SERVICES

This project involves the procurement and installation of signage systems for the lobbies and back office corridors for 12 of the ACC clinics at the Phoenix VA Health Care System (PVAHCS). This is part of a renovation project due to the worn and damaged finishes in the ACC of the main facility. Signage shall match existing. Photos of existing are at the end of SOW. Please include Photos with quote to show quoted products match existing.

Project overview consists of:

IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO ABIDE BY ALL LOCAL ORDINANCES GOVERNING THE PROJECT LOCATION.

- 1. Installation timeframe** will be scheduled between the hours of 8:00am-4:30pm. Coordinate installation date/s with the Phoenix VA Interior Designers. The ACC is a 2 story building attached to the main facility. There is a loading dock and an elevator located at the main facility. Delivery lead times staggered to accommodate specific timeframes on call indicated by VA designer. Product to be stored by manufacturer and delivered and installed during the specified timeline intervals. Project is expected to be staggered over approximately a nine (9) month time frame. There will be opportunity for one (1) site visit after award. There will be a maximum of 24 installation visits between award and 9/30/2017.
- 2. Manufacturing requirements:** The manufacturer shall be expected to provide commercial grade signage systems to meet or exceed the design and intent shown in the attached documents. Manufacturer shall meet standard construction and warranty requirements as outlined. Lead time should be within industry standard of 30 days or less from receipt of order.
- 3. Design Efforts required:** The VA Interior Design department has completed the programming and interior design selection for the ACC's within the Phoenix VA Healthcare System. The specification needs to match existing installations by Innerface Architectural Signage, Inc. for this project.

GENERAL INFORMATION

1. This specification establishes the minimum requirements for the acquisition and/or installation of a complete and usable selection of signage systems. All products and components will be new; refurbished products will not be accepted.

2. All products will be commercial grade for healthcare and commercial use.
3. Substitutions of the finishes shown in the product pages shall NOT be accepted. Pricing shall include these exact finishes either Graded-In or COM as chosen by the VA Interior Designer.
4. The Contractor shall coordinate the installation with the interior designers.
5. The documents provided are for quotes and are NOT intended to be used as final installation drawings.
6. **Product Quantities:** Product quantities have been provided for convenience only. It is the responsibility of the vendor to review all drawings and confirm correct quantities prior to order.
7. **PDF format** drawings are included.

PRODUCT AND VENDOR DATA

1. **Include with Submittal documents** (in paper and PDF format as indicated in Submissions Section above):
 - a. Provide two (2) copies of detailed CAP worksheet indicating parts and finishes. Include part number, and quantities, price each and extended price for each line.
 - b. All applicable warranties.
 - c. Accept approval of estimated staggered delivery and installation base on a specific timeline provided by the VA interior designer.
 - d. Delivery method (Trucks direct to site, trucks to warehouse, unpackaged, then delivered to site, etc.)
 - e. DO NOT SUBMIT:
 - i. Technical specification books
 - ii. Company brochures

DELIVERY, STORAGE AND HANDLING

All products shall be delivered to the jobsite. Storage of product prior to installation is vendor's responsibility. There shall not be a staging area provided at the project site. Product is manufacturer's responsibility until the Phoenix VA Interior Designer accepts complete delivery/installation.

COMPONENTS REQUIREMENTS

The types of components or elements utilized shall be shown on drawings and the specification sheets. The storage capacity, width of aisles/corridors, or layout configuration shall not be reduced. After award, vendor shall be able to field verify project site. Any modification after award shall be approved by the client prior to order/implementation.

WARRANTY

WARRANTY INFORMATION provided needs to indicate the length, what is covered, if labor services are covered, and the usage that warranty covers (24/7 or 8 hour work day, etc.)

THE VENDOR/MANUFACTURER SHALL PROVIDE WARRANTIES as indicated below:

1. Warranties for signage will meet or exceed INNERFACE Architectural Signage, Inc. commercial warranties.
2. Warranties shall be signed by the authorized representative of the manufacturer. Warranties accompanied by document authenticating the signer as an authorized representative of the guarantor, shall be presented to the owner upon the completion of the project.
3. The vendor shall guarantee that the interior signage system products and installation are free from any defects in material and workmanship from the date of delivery.

SCHEDULE DELIVERY

1. Coordinate delivery and installation of items with the Phoenix VA Interior Designer.
2. Protect doors, doorways, corridor walls and elevator cab during use for delivery and installation.
3. Contractor is responsible for repair of these areas for any damage caused by the Contractor.

INSTALLATION

1. All items shall be installed by certified installers in accordance with manufacturer's recommended installation instructions.
2. Interior signage system installation shall be coordinated with the Interior Designer and installer for starting and stopping points during the ongoing project. The physical project start times will be at 8:00 am Monday through Friday and be complete and cleaned up by 4:00 pm during weekday evenings.
3. Signage systems shall be installed level, plumb, square, and with proper alignment with adjoining floors and walls.
4. The components shall be securely attached to the building.
5. A punch list walk through shall be performed with the contractor's representative. Items on the punch list shall be noted and a response for completion time (expected date of completion) of each item shall be provided from the contractor.

CLEANING

1. All packaging material and debris shall be removed from the site and properly disposed of by the contractor.
2. Upon completion of installation prior to the punch list walk through, all products shall be cleaned and dusted and the area shall be left in a clean neat condition and ready for occupancy.
3. Any defects in material from installation shall be repaired and damaged products that cannot be satisfactorily repaired shall be replaced.

Product Specifications

- 4.0 DCeiling Mounted Room ID: 3
- 6.0-ID Stair ID: 10
- 7.0-V Restroom ID: 39
- 8.15-ID Room ID: 387
- 8.12-ID Department ID: 16
- 8.11 Informational: 10
- 8.11 Tertiary Wayfinding: 6
- 8.86V Secondary Wayfinding: 6
- 4.0 DP Flag Mounted Wayfinding: 5
- 14.0 Small Wayfinding: 7
- 15.0 Elevator Directory/Wayfinding: 7
- DIR Main Directory (SS) 17.200: 1
- CM-S Sm Overhead Ceiling Mtd WF: 14
- CM-L Lg Overhead Ceiling Mtd WF: 2

A. Construction General:

1. Frame (raw materials and extrusions made in USA) – Fabricate from INNERFACE ARQ curved, clear-anodized aluminum extrusion that is cut to length. The extrusion is formed to hold an insert and a 1/16 inch thick non-glare faceplate in rails integrated rails that run the length of the extrusion. The frame includes injection molded plastic end caps that are attached using countersunk screws.

2. Faceplate –Removable faceplate is fabricated from Romark 1/16 inch thick two ply reverse flexible plastic sheet that is clear on one side and matte finish on the other side.
3. Inserts - Inserts are fabricated from 4 mil vinyl and lettered with vinyl or digitally printed on 9.5 mil premium archival matte stock at 1200 dpi utilizing a photo dye based UV ink and laminated with 3.2 mil luster UV vinyl treatment on a cold seal machine.
4. ADA Braille and Raised Characters – 1/16 inch diameter clear acrylic raster placed in holes drilled to 1/32 inch deep in faceplate. Raised characters are 1/32 inch styrene or 1/32 inch thick. Sign Products molded plastic letters painted with Matthews polyurethane acrylic paints depending on color. Characters adhered to faceplate with IPS Weld-On #4.

B. Colors: To match provided paint colors for each project:

ACC

A. 1st Floor: “New Bamboo” (Behr, PPU10-04)

B. 2nd Floor: “Saga Blue” (Behr, S480-4)

Order/Install Requirements

- Product order and installation needs to be coordinated with VA interior designer
- The installation shall occur Monday-Friday between the hours of 8:00 AM 4:30 PM.
- Install time must be included in bid quote but be listed as separate line items-total product cost-with separate costs for GSA contract and open market; cost for install; total for all.
- Products will ship to vendor facility; not VA
- Delivery lead times staggered to accommodate specific timeframes on call indicated by VA designer to be stored by manufacturer and delivered during the specified timeline intervals.

Vendor Obligations

- Bid quote-to include itemized price list, install time and design/specification time
- Warranty information
- Fire ratings on all products

WORK REQUIREMENTS

- Secure VA Temporary Badge and security clearance for all contractors, scheduled through VAMC PIV Office room # 1148D-2. Phone 602-277-5551 x4990. Must have valid identification.
- Leave all work areas in clean and orderly condition.

