

Statement of Work
Biological Sampling & Analysis
VA Sierra Nevada Health Care System

Section 1: General Information

1.1 General: This is a non-personal services contract to provide biological sampling and analysis for the VA Sierra Nevada Health Care System (VASNHCS). The Government shall not exercise any supervision or control over the contract service providers performing the services herein. Such contract service providers shall be accountable solely to the Contractor who, in turn is responsible to the Government.

1.2 Background: The VASNHCS samples monthly in the Pharmacy compounding clean room for biological and fungal contamination. The sampling requires specialized media that is used by the VA Industrial Hygienist to collect the samples. The media is picked up from the contracting laboratory each month and following sampling, returned to the contractor. The contractor maintains the media in an environmentally-controlled environment and provides a written report of the results. Both airborne and contact plates are used. The sampling is required by the United States Pharmacopodia (USP) chapter 797 which outlines clean room criteria.

1.3 Period of Performance:

Base Year:	January 1, 2017 to December 31, 2017
Option Year #1:	January 1, 2018 to December 31, 2018
Option Year #2:	January 1, 2019 to December 31, 2019
Option Year #3:	January 1, 2020 to December 31, 2020
Option Year #4:	January 1, 2021 to December 31, 2021

1.4 Place of Performance: VA Sierra Nevada Health Care System
975 Kirman Ave
Reno, NV 89502

1.5 Type of Contract: The government will award a Firm Fixed Price contract.

1.6 Invoicing: All invoices from the contractor shall be submitted electronically in accordance with VAAR Clause 852.232-72 Electronic Submission of Payment Requests.

VA's Electronic Invoice Presentment and Payment System – The FSC uses a third-party contractor, Tungsten, to transition vendors from paper to electronic invoice submission. Please go to this website: <http://www.tungsten-network.com/US/en/veterans-affairs/> to begin submitting electronic invoices, free of charge.

More information on the VA Financial Services Center is available at <http://www.fsc.va.gov/einvoice.asp>.

Vendor e-Invoice Set-Up Information:

Please contact Tungsten at the phone number or email address listed below to begin submitting your electronic invoices to the VA Financial Services Center for payment processing, free of charge. If you have question about the e-invoicing program or Tungsten, please contact the FSC at the phone number or email address listed below:

- Tungsten e-Invoice Setup Information: 1-877-489-6135
- Tungsten e-Invoice email: VA.Registration@Tungsten-Network.com
- FSC e-Invoice Contact Information: 1-877-353-9791
- FSC e-invoice email: vafscscshd@va.gov

Section 2: Definitions & Acronyms

2.1 Definitions:

Contractor. A supplier or vendor awarded a contract to provide specific supplies or service to the government. The term used in this contract refers to the prime.

Subcontractor. One that enters into a contract with a prime contractor. The Government does not have privity of contract with the subcontractor.

Work Day. The number of hours per day the Contractor provides services in accordance with the contract.

Work Week. Monday through Friday, unless specified otherwise.

2.2 Acronyms:

COR	Contracting Officer Representative
SOW	Statement of Work
VA	Veterans Affairs
VASNHCS	Veterans Affairs Sierra Nevada Health Care System

Section 3: Government Furnished Property, Equipment, and Services

None.

Section 4: Contractor Furnished Items and Services

The Contractor shall provide all equipment, supplies, management, supervision, personnel, and transportation necessary to assure that all services are in accordance with the contract and all applicable laws and regulations. The contractor shall ensure all work meets performance standards specified in this Statement of Work (SOW) and referenced documents.

Section 5: Specific Tasks

A. The contractor shall provide the following sample media with the associated culturing and analysis on a monthly basis:

- 1) 1 pack (10) MEA Bioaerosol plates
- 2) 1 pack (10) TSA Bioaerosol plates
- 3) 1 pack (10) MEA contact plates
- 4) 1 pack (10) TSA contact plates
- 5) 7 Fungal Culture, Bioaerosol
- 6) 7 Bacterial Culture, Bioaerosol
- 7) 7 Fungal Culture, Contact Plate
- 8) 7 Bacterial Culture, Contact Plate
- 9) 1 additional Bacterial ID (species, gram stain, morphology, etc.)

All media provided will not have expired shelf life dates.

B. The bacterial reports will include additional information, i.e. gram stain, morphology, and genus/species ID.

C. Reports will be provided electronically to the Contracting Officer's Representative at



D. Laboratory Qualifications

- 1) In the absence of current state and/or federal accreditation programs for fungal and bacterial identification laboratories, the laboratory should be a participant in the Environmental Microbiology Proficiency Analytical Testing program for fungal and bacteria.
- 2) To ensure the quality of test data, the laboratory must follow Good Laboratory Practice guidelines recognized by the Environmental Protection Agency, Food and Drug Administration, and the Standards Council of Canada.