RECORD OF ATTENDANCE

Solicitation/Contract No. VA-244-12-B-0037 **DATE: 03/30/2012** **TIME: 10:00 AM**

Project Title: Renovate Boiler Plant

TYPE OF MEETING

- ☐ Training ( )
- ☐ Negotiation Conference
- ☒ Pre-proposal/Pre-bid Site Visit
- ☐ Pre-proposal/Pre-bid conference
- ☐ Progress Meeting
- ☐ Source Selection Evaluation Meeting
- ☐ Bid Opening
- ☐ Pre-performance Conference
- ☐ Business Strategy Panel
- ☐ Pre-Final Inspection
- ☐ Final Inspection
- ☐ Other: _____

NAME	ORGANIZATION	PHONE NUMBER	E-MAIL ADDRESS
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REMARKS: