

**JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW [FAR 13.106-1](#)**  
(OVER MICRO-PURCHASE THRESHOLD(\$3.5K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements ***explaining the absence of competition*** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

**1. ACQUISITION PLAN ACTION ID:**

Acq Plan#: VA250-17-AP-3450  
VA 2237#: 583-17-2-169-0055

**1A. PROJECT/TASK  
No. N/A**

**1B. ESTIMATED AMOUNT:**  
\$9,586.74

**2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:**

Beginning January 3, 2017, the Richard L Roudebush VA Medical Center Biomedical Engineering Team requested the Contractor, Varian Medical Systems, Inc., 3100 Hansen Way, Palo Alto, CA 94304, to repair the malfunctioning linear accelerator under purchase card PO# 583Q72085. The Contractor began repairing the Varian-manufactured TrueBeam Radiotherapy System, hereafter referred to as the linear accelerator, Serial Number 1491, located at the Richard L Roudebush VA Medical Center, 1491 West 10<sup>th</sup> Street, Indianapolis, IN 46202-2803. At the time of ordering the repair services under the purchase card, the linear accelerator was malfunctioning and the cause of the malfunction was unknown. Once the Biomedical Engineering team realized the repair was to exceed the \$3,500.00 limit, they submitted a full contracting package to Network Contracting Office 10.

**3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:**

The linear accelerator must be serviced by the Original Equipment Manufacturer standards because the linear accelerator contains proprietary information and parts that are only available from Varian. Without sole sourcing this requirement, repair services could not be performed to ensure the linear accelerator would remain functioning to manufacturer standards. Varian also has proprietary software and passwords needed to be performed and validate networking functions of the equipment as well as to access onboard diagnostic tools. Varian is the only contractor that can repair the system and ensure proper functioning of the equipment.

**4. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:**

No market research was conducted due to the fact the repair was underway prior to the submission of a package to the Contracting Officer. Having the Contractor either stop the repair or return the equipment to its pre-repair stage prior to finishing the work while market research was conducted would be uneconomical and inefficient as the Government would not go with another source for these services. It should be noted the Network Contracting Office 10 has a preventative maintenance contract in place, VA251-14-C-0126, with Varian Medical Systems, Inc. which includes a 10% discount off all parts and 20% discount off all services necessary to repair the equipment to OEM standards. It should be noted the Contracting Officer completed market research prior to awarding VA251-14-C-0126 and no other sources for TrueBeam maintenance services were identified.

**5. Contracting Officer's Certification:** *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief. Note: COs are required to make a determination of price reasonableness IAW FAR 13.106-3. See the [Commercial Supply and Service SOP](#) for Price Reasonableness templates.*

**Signature:**

**Name:** Jared Tritle

**Title:** Contracting Officer, Network Contracting Office 10