

Site Visit  
April 10, 2012 10:00 A.M.  
Correct FCA Deficiencies Bldg. 1

CONTRACT SPECIALIST: Heather Hampton 704-638-9000 x5000

ATTENDANCE

Name	Organization	Phone	Email
STEVE SECKLER	GREENLAND ENTERPRISES	919.815.6878	SECKLER@GREENLANDENTERPRISES.COM
SCOTT WERSZNEK	GREENLAND ENTERPRISES	757.864.0640	SWERSZNEK@GREENLANDENTERPRISES.COM
Pat & Earl Atkinson	Atkinson Incorporated	910-480-1547	atkinson185@embargoemail.com
John Tierney	Sea Wolf Construction Corp	813-447-9395	john.tierney@seawolfconstruction.com
Griff Carlson	Triple G. Const	904-238-3104	griff@triplegcontracting.net
Randy Hensley	AKEA, INC.	352-474-6124	rhensley@akea-inc.com
Bob Sinclair	Atriax	828-315-9962	bob.sinclair@atriaxgroup.com
George Auten	"	"	george.auten@atriaxgroup.com
Eric Tyson	Davko Services	706 453 1849	erictyson@davkoservices.com
Jeremy Stansell	Davko Services	706 453-1849	jeremy@davkoservices.com
Geordan Terry	BATSON Assoc.	864-233-2232	gterry@bainc.com
CORRY McDONOUGH	QWEST BUILDING Corp.	336-835-7000	CMCDONOUGH@QWESTBUILDING.COM
Scott Millman	Morlando Const	704 547 5058	Smillman@morlandoconstruction.com
Douglas C Hall	Colossal Const	404-828-0014	WWW.COLOSSALCONSTRUCTIONCOMPANY.ILC.COM
Sherrin Lamb	Toland-Mizell-Molnar	404-214-9774	iamus.molnar@colossalconstructioncompanyilc.com
Frank Freeman	RPA Design	704 887 3500	frank.freeman@rpa-design.net
ROBERT D. MARTIN	SEVEN HILLS (704)	754-3455	BILL.GARDNER@GMAIL.COM
TS Madison	Atriax Bldg Solutions	828.315.9962	tony.madison@atriaxgroup.com
Chris Roth	HICAPS	336 665 1234	chris@hicaps.com



AGENDA  
PRE-BID CONFERENCE  
Correct FCA Deficiencies Bldg 1  
W.G. Hefner VAMC, Salisbury, NC  
SOLICITATION: VA246-12-R-0087  
PROJECT NO. 659-12-203  
April 10, 2012

I. Introduction: The agenda for this conference is established as follows:

- A. Contract Specialist general remarks
- B. Facility Management Service's general remarks
- C. Questions/discussion from the attendees
- D. Walk-through of Construction Area

II. Names of Key Individuals for This Procurement

A. The Contract Specialist is:

Heather Hampton, Contract Specialist  
VISN 6 CAS (90C)  
VA Medical Center  
1601 Brenner Avenue  
Salisbury NC, 28411  
(704)638-9000 ext.5000  
[Heather.Hampton@va.gov](mailto:Heather.Hampton@va.gov)

B. The Contracting Officer's Representative (COR):

Barbara Smith, COR  
Facility Management Service  
VA Medical Center  
1601 Brenner Avenue  
704-638-9000 Ext. 2322

III. Milestone Dates for This Procurement:

- A. Date of Issue: March 27, 2012
- B. Pre-bid Conference: April 10, 2012
- C. Cutoff for Questions – Monday, April 19, 2012 at 2:30 PM (local time)**
- D. Proposal Due Date: Monday, April 26, 2012 at 2:30 PM (local time)

NOTE: This is a Request for Proposal (RFP). Therefore, there will be no public bid opening.

IV. Procedure for Requesting Clarifications/Information:

A. Any and all questions must be e-mailed to the contracting officer at [Heather.Hampton@va.gov](mailto:Heather.Hampton@va.gov). Cut-off for questions is **Monday, April 19, 2012, 2:30 PM (local time)**. Questions received after that date/time may not be entertained by the government and a response provided. Potential offerors are not permitted to contact Engineering staff directly.

B. The Senior Contracting Officer, via an amendment, will answer any and all technical questions. Any and all amendments will be posted at the Federal Business Opportunities System (FBO) website at [www.fbo.gov](http://www.fbo.gov). Offerors are responsible for obtaining any amendments from the website.

C. An amendment may also be used to communicate other information (for example, revised clauses, new proposal due date). Offerors are encouraged to check the FBO System routinely to determine if amendments have been issued.

D. Offerors must acknowledge ALL amendments issued by the VA. Acknowledgement instructions will be contained in the amendment.

## V. Submission of Proposals

A. What is to be submitted:

1. Signed SF 1442 (original and two copies)
2. Technical Proposal in accordance with page 10 of the RFP, section 'TECHNICAL PROPOSAL REQUIREMENTS'.
3. Cost Proposal for each stated proposal item. Please use Attachment 3 – PROPOSAL ITEMS PRICING for submission of cost proposal.
4. Completed Representations & Certifications
5. Bid Bond (20% of the proposed price for Proposal Item I (Base Proposal))
  - a. Offerors are encouraged to review 'Information Regarding Bidding Material, Bid Guarantee and Bonds' on page 6 of the RFP for information concerning submission of a bid bond.
6. Safety (OSHA) and Environmental (EPA) Violation information in accordance with page 9 of the RFP, section 'OSHA and EPA VIOLATIONS'.

B. For Selection Procedures and Selection Criteria and Weightings please refer to page 9 of the RFP, 'PROPOSAL REQUIREMENTS AND EVALUATION CRITERIA'.

## VI. General Comments

- a. Offeror is to affix a price to each Proposal Item on the Proposal Items Pricing Sheet. Failure to do so could render the offeror as nonresponsive.
- b. Offerors must submit two proposals in response to this RFP; a Technical Proposal and a Cost Proposal. Offerors shall submit one (1) original and two (2) copies of each proposal.
- c. Ensure DUNS number is entered into Block 14 of the SF 1442. If the offeror does not have a DUNS number, one must be requested by Dun and Bradstreet at [www.dnb.com](http://www.dnb.com).

- d. Offeror must complete their annual representations and certifications at the ORCA website; <https://orca.bpn.gov>. Award cannot be made unless the awardee has completed this certification.
- e. This requirement has been set-aside for Service-Disabled Veteran-Owned Small Businesses (SDVOSB). In order to be eligible to participate, the offeror must be registered and certified as an SDVOSB firm in the Center for Veteran Enterprise database (VetBiz) which can be found at [www.vetbiz.gov](http://www.vetbiz.gov).
- f. The Government intends to make award without discussions. Offerors are encouraged to submit their best pricing and best technical proposals.
- g. It is the Government's intent to award a contract to a construction firm with in-house design capabilities or with a professional architect/engineer firm as a subcontractor/consultant.
- h. Additional Visits to the Construction Area: There are no future scheduled walk-throughs.

VII. Prior to Award:

- A. Contractor must submit their VETS 100 reporting information annually. The report must be current in order for award to be made. (See page 8 of the RFP, section 'VETS 100')
- B. Contractor must be registered in the Central Contract Registration database (CCR). No award can be made unless the contractor is registered. (See page 8 of the RFP, section 'CENTRAL CONTRACTOR REGISTRATION')

VIII. After Award

- A. Contractor shall submit a payment bond and performance bond, each 100% of the award amount, within fifteen calendar days of award.
- B. Contractor shall submit documentation of completion of OSHA certified construction safety course by employees (both prime contractor and subcontractor) who will work on the job site. No employee will be allowed on the job site without receipt and approval of these training certificates.
- C. Contractor shall submit documentation of "competent person's" completion of the 30-hour OSHA certified construction safety course.
- D. Contractor shall submit original Certificate of Liability Insurance prior to any work commencing.

IX. Reminder:

This procurement is 100% set-aside for Service-Disabled, Veteran-Owned Small Business (SDVOSB). Bidders are referred to VAAR Clause 852.219-10. Special attention should be paid to paragraph (c)(3).

“(3) General construction, at least 15 percent of the cost of the contract performance incurred for personnel will be spent on the concern’s employees or the employees of other eligible service-disabled veteran-owned small business concerns;”