

Prepared for:

**Department of Veterans Affairs
Medical Center
4100 West Third Street
Dayton, OH 45428**



FCA - Security Systems Upgrades

Contract: VA250-P-0209

Project Number 552-12-103

DEL # 1100030

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DEPARTMENT OF VETERANS AFFAIRS
MASTER SPECIFICATIONS

TABLE OF CONTENTS
Section 00 01 10

| | DIVISION 0 - SPECIAL SECTIONS | DATE |
|-------------|---|-------------|
| 00 01 15 | List of Drawing Sheets | 10-07 |
| | DIVISION 1 - GENERAL REQUIREMENTS | |
| 01 00 00 | General Requirements | 06-08 |
| 01 32 16.13 | Network Analysis Schedules | 07-08M |
| 01 33 23 | Shop Drawings, Product Data, and Samples | 10-07M |
| 01 42 19 | Reference Standards | 10-07M |
| 01 74 19 | Construction Waste Management | 07-08M |
| 01 91 00 | General Commissioning Requirements | 05-11 |
| | DIVISION 2 - EXISTING CONDITIONS | |
| 02 41 00 | Demolition | 10-07M |
| | DIVISION 7 - THERMAL AND MOISTURE PROTECTION | |
| 07 84 00 | Fire Stopping | 10-07M |
| 07 92 00 | Joint Sealants | 10-07M |
| | DIVISION 28 - SAFETY AND SECURITY | |
| 28 05 00 | Common Work Results for Safety & Security Systems | 9-11 |
| 28 05 13 | Conductors and Cables for Safety and Security Systems | 9-11 |
| 28 05 26 | Grounding and Bonding for Safety and Security Systems | 9-11 |
| 28 05 28.33 | Conduit and Backboxes for Safety and Security Systems | 9-11 |
| 28 08 00 | Commissioning of Electronic Safety and Security Systems | 7-10 |
| 28 13 00 | Intrusion Detection and Access Control | 11-11 |
| 28 24 00 | IP Based Closed Circuit Television System | 11-11 |
| | | |
| | | |
| | | |
| | | |

SECTION 00 01 15
LIST OF DRAWING SHEETS

The drawings listed below accompanying this specification form a part of the contract.

| <u>Drawing No.</u> | <u>Title</u> |
|--------------------|---|
| 0 | COVER SHEET |
| 1 | SITE PLAN |
| 126.1 | BUILDING 126 FIRST FLOOR PLAN |
| 126.2 | BUILDING 126 SECOND FLOOR PLAN |
| 126.3 | BUILDING 126 THIRD FLOOR PLAN |
| 127.1 | BUILDING 127 FIRST FLOOR PLAN |
| 128.1 | BUILDING 128 FIRST FLOOR PLAN |
| 129.0.1 | BUILDING 129 BASEMENT AND FIRST FLOOR PLANS |
| 135.1 | BUILDING 135 FIRST FLOOR PLAN |
| 143.0 | BUILDING 143 BASEMENT FLOOR PLAN |
| 143.1 | BUILDING 143 FIRST FLOOR PLAN |
| 143.2 | BUILDING 143 SECOND FLOOR PLAN |
| 226.0.1 | BUILDING 226 BASEMENT AND FIRST FLOOR PLANS |
| 302.1 | BUILDING 302 FIRST FLOOR PLAN |
| 302.2 | BUILDING 302 SECOND FLOOR PLAN |
| 302.3 | BUILDING 302 THIRD FLOOR PLAN |
| 305.0.1 | BUILDING 305 BASEMENT FLOOR PLAN |
| 305.0.2 | BUILDING 305 BASEMENT FLOOR PLAN |
| 305.1.1 | BUILDING 305 FIRST FLOOR PLAN |
| 305.1.2 | BUILDING 305 FIRST FLOOR PLAN |
| 307.1 | BUILDING 307 FIRST FLOOR PLAN |
| 310.1.1 | BUILDING 310 FIRST FLOOR PLAN |
| 310.1.2 | BUILDING 310 FIRST FLOOR PLAN |
| 310.2.2 | BUILDING 310 SECOND FLOOR PLAN |
| 310.3 | BUILDING 310 THIRD FLOOR PLAN |
| 315.1 | BUILDING 315 FIRST FLOOR PLAN |
| 315.2 | BUILDING 315 SECOND FLOOR PLAN |
| 320.0e | BUILDING 320 BASEMENT FLOOR PLAN |
| 320.1a | BUILDING 320 FIRST FLOOR PLAN |
| 320.1b | BUILDING 320 FIRST FLOOR PLAN |
| 320.1c | BUILDING 320 FIRST FLOOR PLAN |
| 320.1d | BUILDING 320 FIRST FLOOR PLAN |
| 320.1e | BUILDING 320 FIRST FLOOR PLAN |
| 321.1 | BUILDING 321 FIRST FLOOR PLAN |

| | |
|---------|----------------------------------|
| 322.1 | BUILDING 322 FIRST FLOOR PLAN |
| 330.0.1 | BUILDING 330 BASEMENT FLOOR PLAN |
| 330.0.2 | BUILDING 330 BASEMENT FLOOR PLAN |
| 330.0.3 | BUILDING 330 BASEMENT FLOOR PLAN |
| 330.1.1 | BUILDING 330 FIRST FLOOR PLAN |
| 330.1.2 | BUILDING 330 FIRST FLOOR PLAN |
| 330.1.3 | BUILDING 330 FIRST FLOOR PLAN |
| 330.2.2 | BUILDING 330 SECOND FLOOR PLAN |
| 330.2.3 | BUILDING 330 SECOND FLOOR PLAN |
| 330.3.1 | BUILDING 330 THIRD FLOOR PLAN |
| 330.3.2 | BUILDING 330 THIRD FLOOR PLAN |
| 330.3.3 | BUILDING 330 THIRD FLOOR PLAN |
| 330.4.1 | BUILDING 330 FOURTH FLOOR PLAN |
| 330.4.2 | BUILDING 330 FOURTH FLOOR PLAN |
| 330.5.1 | BUILDING 330 FIFTH FLOOR PLAN |
| 330.5.2 | BUILDING 330 FIFTH FLOOR PLAN |
| 330.6.1 | BUILDING 330 SIXTH FLOOR PLAN |
| 330.6.2 | BUILDING 330 SIXTH FLOOR PLAN |
| 330.7.1 | BUILDING 330 SEVENTH FLOOR PLAN |
| 330.7.2 | BUILDING 330 SEVENTH FLOOR PLAN |
| 330.8.1 | BUILDING 330 EIGHTH FLOOR PLAN |
| 330.8.2 | BUILDING 330 EIGHTH FLOOR PLAN |
| 330.9.1 | BUILDING 330 NINTH FLOOR PLAN |
| 330.9.2 | BUILDING 330 NINTH FLOOR PLAN |
| 340.1.1 | BUILDING 340 FIRST FLOOR PLAN |
| 340.1.2 | BUILDING 340 FIRST FLOOR PLAN |
| 408.1 | BUILDING 408 FIRST FLOOR PLAN |
| 408.2 | BUILDING 408 SECOND FLOOR PLAN |
| 409.1 | BUILDING 409 FIRST FLOOR PLAN |
| 409.3 | BUILDING 409 THIRD FLOOR PLAN |
| 409-410 | BASEMENT CONNECTOR |
| 410.0 | BUILDING 410 BASEMENT FLOOR PLAN |
| 410.1 | BUILDING 410 FIRST FLOOR PLAN |
| 410.2 | BUILDING 410 SECOND FLOOR PLAN |
| 410.3 | BUILDING 410 THIRD FLOOR PLAN |
| 411.0 | BUILDING 411 BASEMENT FLOOR PLAN |
| 411.1 | BUILDING 411 FIRST FLOOR PLAN |
| 1301.1 | BUILDING 1301 FIRST FLOOR PLAN |
| 2000 | DETAILS |

| | |
|------|----------------------------|
| 2001 | DETAILS |
| 2002 | EXISTING FIBER OPTIC RISER |

- - - END - - -

GENERAL REQUIREMENTS

**SECTION 01 00 00
GENERAL REQUIREMENTS**

TABLE OF CONTENTS

| | |
|--|------------------|
| 1.1 GENERAL INTENTION | 1 |
| 1.2 STATEMENT OF BID ITEM(S) | 2 |
| 1.3 PHASING OF WORK | 2 |
| 1.4 SPECIFICATIONS AND DRAWINGS FOR CONTRACTOR | 2 |
| 1.5 CONSTRUCTION SECURITY REQUIREMENTS | 3 |
| 1.6 FIRE SAFETY | 5 |
| 1.7 OPERATIONS AND STORAGE AREAS | 8 |
| 1.8 ALTERATIONS | 12 |
| 1.9 INFECTION PREVENTION MEASURES | 14 |
| 1.10 DISPOSAL AND RETENTION | 16 |
| 1.11 PROTECTION OF EXISTING VEGETATION, STRUCTURES, UTILITIES, AND IMPROVEMENTS | EQUIPMENT, 17 |
| 1.12 RESTORATION | 17 |
| 1.13 PHYSICAL DATA | 18 |
| 1.14 AS-BUILT DRAWINGS | 19 |
| 1.15 USE OF ROADWAYS | 19 |
| 1.16 TEMPORARY TOILETS | 20 |
| 1.17 AVAILABILITY AND USE OF UTILITY SERVICES | 20 |
| 1.18 TESTS | 21 |
| 1.19 INSTRUCTIONS | 21 |

**SECTION 010000
GENERAL REQUIREMENTS**

1.1 GENERAL INTENTION

- A. Contractor shall completely prepare all buildings for building operations, including demolition and removal of existing systems, and furnish labor and materials and perform work for the security system upgrade for the entire medical campus as required by drawings and specifications.
- B. A mandatory pre-bid meeting will be scheduled. All bidders must attend this meeting. Additional site visits by Bidders may be made only by appointment with the Contracting Officer.
- C. Offices of Dynamix Engineering, Ltd., 855 Grandview Avenue, 3rd Floor, Columbus, OH 43215, as Engineers, will render certain technical services during construction. Such services shall be considered as advisory to the Government and shall not be construed as expressing or implying a contractual act of the Government without affirmations by Contracting Officer or his duly authorized representative.
- D. All employees of general contractor and subcontractors shall comply with VA security management program and obtain permission of the VA police, be identified by project and employer, and restricted from unauthorized access. All contractor's workforce are required to obtain and wear on a daily basis an ID Badge from VA Police. The process to obtain an ID Badge includes a background check. Any member of the contractor's workforce, including subcontractors who report to work without their VA issued ID Badge will be asked to leave the property. Replacement ID Badges will be furnished at the contractor's expense.
- E. Prior to commencing work, general contractor shall provide proof that a OSHA certified "competent person" (CP) (29 CFR 1926.20(b)(2) will maintain a presence at the work site whenever

GENERAL REQUIREMENTS

the general or subcontractors are present. The OSHA "competent person" shall have a minimum of a 30 hour training.

F. Training:

1. Beginning July 31, 2005, all employees of general contractor or subcontractors shall have the 10-hour OSHA certified Construction Safety course and/or other relevant competency training, as determined by VA CP with input from the ICRA team.
2. Submit training records of all such employees for approval before the start of work.

1.2 STATEMENT OF BID ITEM(S)

- A. ITEM 1 - Base Bid, All work specified or shown in the bid documents. Contractor shall have 365 days from Notice to Proceed to complete Work associated with Base Bid. Base Bid, All work specified or shown in the bid documents. Includes, in part, providing and installing a new CCTV devices on existing CCTV system and new access control system which will operate on the facilities FIRE ALARM/SECURITY fiber optic network. The new access control system shall replace the existing head end and ensure that all existing components will be compatible with the new system.

1.3 PHASING OF WORK

- A. Not more than one building shall be modified or removed from service at a time.
- B. Commissioning and Testing
1. Each building will be tested, commissioned and in full operating condition within 90 days of contractor completion. It will not be acceptable to leave a building un-commissioned or without having a schedule and begin work in the next building.

GENERAL REQUIREMENTS

2. Once all building are completed, an entire system commissioning shall be performed.

1.4 SPECIFICATIONS AND DRAWINGS FOR CONTRACTOR

A. Sets of drawings may be made by the Contractor, at Contractor's expense, from electronic copies of the drawings furnished by Contracting Office.

1.5 CONSTRUCTION SECURITY REQUIREMENETS

A. Security Plan:

1. The security plan defines both physical and administrative security procedures that will remain effective for the entire duration of the project.
2. The General Contractor is responsible for assuring that all sub-contractors working on the project and their employees also comply with these regulations.

B. Security Procedures:

1. General Contractor's employees shall not enter the project site without appropriate badge. They may also be subject to inspection of their personal effects when entering or leaving the project site.
2. For working outside the "regular hours" as defined in the contract, The General Contractor shall give 3 days notice to the Contracting Officer so that security arrangements can be provided for the employees. This notice is separate from any notices required for utility shutdown described later in this section.
3. No photography of VA premises is allowed without written permission of the Contracting Officer.

GENERAL REQUIREMENTS

4. VA reserves the right to close down or shut down the project site and order General Contractor's employees off the premises in the event of a national emergency. The General Contractor may return to the site only with the written approval of the Contracting Officer.

C. Key Control:

1. The General Contractor shall provide duplicate keys and lock combinations to the COTR for the purpose of security inspections of every area of project including tool boxes and parked machines and take any emergency action.

D. Document Control:

1. Before starting any work, the General Contractor/Sub Contractors shall submit an electronic security memorandum describing the approach to following goals and maintaining confidentiality of "sensitive information".
2. The General Contractor is responsible for safekeeping of all drawings, project manual and other project information. This information shall be shared only with those with a specific need to accomplish the project.
3. Certain documents, sketches, videos or photographs and drawings may be marked "Law Enforcement Sensitive" or "Sensitive Unclassified". Secure such information in separate containers and limit the access to only those who will need it for the project. Return the information to the Contracting Officer upon request.
4. These security documents shall not be removed or transmitted from the project site without the written approval of Contracting Officer.

GENERAL REQUIREMENTS

5. All paper waste or electronic media such as CD's and diskettes shall be shredded and destroyed in a manner acceptable to the VA.
6. Notify Contracting Officer and Site Security Officer immediately when there is a loss or compromise of "sensitive information".
7. All electronic information shall be stored in specified location following VA standards and procedures using an Engineering Document Management Software (EDMS).

E. Motor Vehicle Restrictions

1. There is no parking permitted on the property by the Prime Contractor or any of their subcontractors. Parking at the VA is very scarce, and all effort must be made to assure that Patients have a place to park. All contractor workforce are required to park off-station.

1.6 FIRE SAFETY

A. Applicable Publications: Publications listed below form part of this Article to extent referenced. Publications are referenced in text by basic designations only.

1. American Society for Testing and Materials (ASTM):

E84-2007Surface Burning Characteristics of Building
Materials

2. National Fire Protection Association (NFPA):

10-2006Standard for Portable Fire Extinguishers

30-2003Flammable and Combustible Liquids Code

51B-2003Standard for Fire Prevention During
Welding, Cutting and Other Hot Work

GENERAL REQUIREMENTS

70-2005National Electrical Code

241-2004Standard for Safeguarding Construction,
Alteration, and Demolition Operations

3. Occupational Safety and Health Administration (OSHA):

29 CFR 1926Safety and Health Regulations for
Construction

- B. Fire Safety Plan: Establish and maintain a fire protection program in accordance with 29 CFR 1926. Prior to start of work, prepare a plan detailing project-specific fire safety measures, including periodic status reports, and submit to COTR for review for compliance with contract requirements in accordance with Section 01 33 23, SAMPLES AND SHOP DRAWINGS. Prior to any worker for the contractor or subcontractors beginning work, they shall undergo a safety briefing provided by the general contractor's competent person per OSHA requirements. This briefing shall include information on the construction limits, VAMC safety guidelines, means of egress, break areas, work hours, locations of restrooms, use of VAMC equipment, etc. Documentation shall be provided to the COTR that individuals have undergone contractor's safety briefing.
- C. Site and Building Access: Maintain free and unobstructed access to facility emergency services and for fire, police and other emergency response forces in accordance with NFPA 241.
- D. Separate temporary facilities, such as trailers, storage sheds, and dumpsters, from existing buildings and new construction by distances in accordance with NFPA 241. For small facilities with less than 6 m (20 feet) exposing overall length, separate by 3m (10 feet).

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GENERAL REQUIREMENTS

from facility Safety Manager at least 24 hours in advance. Designate contractor's responsible project-site fire prevention program manager to permit hot work.

- M. Fire Hazard Prevention and Safety Inspections: Inspect entire construction areas weekly. Coordinate with, and report findings and corrective actions weekly to COTR.
- N. Smoking: Smoking is prohibited in and adjacent to construction areas inside existing buildings and additions under construction. In separate and detached buildings under construction, smoking is prohibited except in designated smoking rest areas.
- O. Dispose of waste and debris in accordance with NFPA 241. Remove from buildings daily.
- P. Perform other construction, alteration and demolition operations in accordance with 29 CFR 1926.

1.7 OPERATIONS AND STORAGE AREAS

- A. The Contractor shall confine all operations (including storage of materials) on Government premises to areas authorized or approved by the Contracting Officer. The Contractor shall hold and save the Government, its officers and agents, free and harmless from liability of any nature occasioned by the Contractor's performance.
- B. Temporary buildings (e.g., storage sheds, shops, offices) and utilities may be erected by the Contractor only with the approval of the Contracting Officer and shall be built with labor and materials furnished by the Contractor without expense to the Government. The temporary buildings and utilities shall remain the property of the Contractor and shall be removed by the Contractor at its expense upon completion of the work. With the written consent of the Contracting Officer, the buildings and utilities may be abandoned and need not be removed.

GENERAL REQUIREMENTS

C. The Contractor shall, under regulations prescribed by the Contracting Officer, use only established roadways, or use temporary roadways constructed by the Contractor when and as authorized by the Contracting Officer. When materials are transported in prosecuting the work, vehicles shall not be loaded beyond the loading capacity recommended by the manufacturer of the vehicle or prescribed by any Federal, State, or local law or regulation. When it is necessary to cross curbs or sidewalks, the Contractor shall protect them from damage. The Contractor shall repair or pay for the repair of any damaged curbs, sidewalks, or roads.

(FAR 52.236-10)

D. Working space and space available for storing materials shall be as determined by the COTR.

E. Workmen are subject to rules of Medical Center applicable to their conduct.

F. Execute work so as to interfere as little as possible with normal functioning of Medical Center as a whole, including operations of utility services, fire protection systems and any existing equipment, and with work being done by others. Use of equipment and tools that transmit vibrations and noises through the building structure, are not permitted in buildings that are occupied, during construction, jointly by patients or medical personnel, and Contractor's personnel, except as permitted by COTR where required by limited working space.

1. Do not store materials and equipment in other than assigned areas.

2. Schedule delivery of materials and equipment to immediate construction working areas within buildings in use by Department of Veterans Affairs in quantities sufficient for

GENERAL REQUIREMENTS

- not more than two work days. Provide unobstructed access to Medical Center areas required to remain in operation.
3. Where access by Medical Center personnel to vacated portions of buildings is not required, storage of Contractor's materials and equipment will be permitted subject to fire and safety requirements.
- G. Phasing: To insure such executions, Contractor shall furnish the COTR with a schedule of approximate dates on which the Contractor intends to accomplish work in each specific area of site, building or portion thereof. In addition, Contractor shall notify the COTR three weeks in advance of the proposed date of starting work in each specific area of site, building or portion thereof. Arrange such dates to insure accomplishment of this work in successive phases mutually agreeable to Medical Center Director, COTR and Contractor.
- H. When a building is turned over to Contractor, Contractor shall accept entire responsibility therefore.
1. Contractor shall maintain a minimum temperature of 4 degrees C (40 degrees F) at all times, except as otherwise specified.
 2. Contractor shall maintain in operating condition existing fire protection and alarm equipment. In connection with fire alarm equipment, Contractor shall make arrangements for pre-inspection of site with Fire Department or Company (Department of Veterans Affairs or municipal) whichever will be required to respond to an alarm from Contractor's employee or watchman.
- I. Utilities Services: Maintain existing utility services for Medical Center at all times. Provide temporary facilities, labor, materials, equipment, connections, and utilities to assure uninterrupted services. Where necessary to cut existing water,

GENERAL REQUIREMENTS

steam, gases, sewer or air pipes, or conduits, wires, cables, etc. of utility services or of fire protection systems and communications systems (including telephone), they shall be cut and capped at suitable places where shown; or, in absence of such indication, where directed by COTR.

1. No utility service such as water, gas, steam, sewers or electricity, or fire protection systems and communications systems may be interrupted without prior approval of COTR. Electrical work shall be accomplished with all affected circuits or equipment de-energized. When an electrical outage cannot be accomplished, work on any energized circuits or equipment shall not commence without the Medical Center Director's prior knowledge and written approval.
2. Contractor shall submit a request to interrupt any such services to COTR, in writing, three weeks in advance of proposed interruption. Request shall state reason, date, exact time of, and approximate duration of such interruption.
3. Contractor will be advised (in writing) of approval of request, or of which other date and/or time such interruption will cause least inconvenience to operations of Medical Center. Interruption time approved by Medical Center may occur at other than Contractor's normal working hours.
4. Major interruptions of any system must be requested, in writing, at least 15 calendar days prior to the desired time and shall be performed as directed by the COTR.
5. In case of a contract construction emergency, service will be interrupted on approval of COTR. Such approval will be confirmed in writing as soon as practical.
6. Whenever it is required that a connection fee be paid to a public utility provider for new permanent service to the

GENERAL REQUIREMENTS

construction project, for such items as water, sewer, electricity, gas or steam, payment of such fee shall be the responsibility of the Government and not the Contractor.

- J. Abandoned Lines: All service lines such as wires, cables, conduits, ducts, pipes and the like, and their hangers or supports, which are to be abandoned but are not required to be entirely removed, shall be sealed, capped or plugged. The lines shall not be capped in finished areas, but shall be removed and sealed, capped or plugged in ceilings, within furred spaces, in unfinished areas, or within walls or partitions; so that they are completely behind the finished surfaces.
- K. To minimize interference of construction activities with flow of Medical Center traffic, comply with the following:
1. Keep roads, walks and entrances to grounds, to parking and to occupied areas of buildings clear of construction materials, debris and standing construction equipment and vehicles. Wherever excavation for new utility lines cross existing roads, at least one lane must be open to traffic at all times.
 2. Method and scheduling of required cutting, altering and removal of existing roads, walks and entrances must be approved by the COTR.
- L. Coordinate the work for this contract with other construction operations as directed by COTR. This includes the scheduling of traffic and the use of roadways, as specified in Article, USE OF ROADWAYS.

1.8 ALTERATIONS

- A. Survey: Before any work is started, the Contractor shall make a thorough survey with the Contracting officer and COTR, of buildings in which alterations occur and areas which are anticipated routes of access, and furnish a report, signed by all

GENERAL REQUIREMENTS

three, and returned to the Contracting Officer. This report shall list by rooms and spaces:

1. Existing condition and types of resilient flooring, doors, windows, walls and other surfaces not required to be altered throughout buildings.
 2. Existence and conditions of items such as plumbing fixtures and accessories, electrical fixtures, equipment, venetian blinds, shades, etc., required by drawings to be either reused or relocated, or both.
 3. Shall note any discrepancies between drawings and existing conditions at site.
 4. Shall designate areas for working space, materials storage and routes of access to areas within buildings where alterations occur and which have been agreed upon by Contractor and COTR.
- B. Any items required by drawings to be either reused or relocated or both, found during this survey to be nonexistent, or in opinion of COTR, to be in such condition that their use is impossible or impractical, shall be furnished and/or replaced by Contractor with new items in accordance with specifications which will be furnished by Government. Provided the contract work is changed by reason of this subparagraph B, the contract will be modified accordingly, under provisions of clause entitled "DIFFERING SITE CONDITIONS" (FAR 52.236-2) and "CHANGES" (FAR 52.243-4 and VAAR 852.236-88) of Section 010000, GENERAL REQUIREMENTS.
- C. Re-Survey: Thirty days before expected partial or final inspection date, the Contractor and COTR together shall make a thorough re-survey of the areas of buildings involved. They shall furnish a report on conditions then existing, of resilient flooring, doors, windows, walls and other surfaces as compared

GENERAL REQUIREMENTS

with conditions of same as noted in first condition survey report:

1. Re-survey report shall also list any damage caused by Contractor to such flooring and other surfaces, despite protection measures; and, will form basis for determining extent of repair work required of Contractor to restore damage caused by Contractor's workmen in executing work of this contract.

D. Protection: Provide the following protective measures:

1. Wherever existing roof surfaces are disturbed they shall be protected against water infiltration. In case of leaks, they shall be repaired immediately upon discovery.
2. Temporary protection against damage for portions of existing structures and grounds where work is to be done, materials handled and equipment moved and/or relocated.
3. Protection of interior of existing structures at all times, from damage, dust and weather inclemency. Wherever work is performed, floor surfaces that are to remain in place shall be adequately protected prior to starting work, and this protection shall be maintained intact until all work in the area is completed.

1.9 INFECTION PREVENTION MEASURES

- A. Implement the requirements of VAMC's Infection Control Risk Assessment (ICRA) team. ICRA Group may monitor dust in the vicinity of the construction work and require the Contractor to take corrective action immediately if the safe levels are exceeded.
- B. Establish and maintain a dust control program as part of the contractor's infection preventive measures in accordance with the guidelines provided by ICRA Group. Prior to start of work,

GENERAL REQUIREMENTS

prepare a plan detailing project-specific dust protection measures, including periodic status reports, and submit to COTR and Facility ICRA team for review for compliance with contract requirements in accordance with Section 01 33 23, SAMPLES AND SHOP DRAWINGS.

1. All personnel involved in the construction or renovation activity shall be educated and trained in infection prevention measures established by the medical center.

C. Medical center Infection Control personnel shall monitor for airborne disease (e.g. aspergillosis) as appropriate during construction. A baseline of conditions may be established by the medical center prior to the start of work and periodically during the construction stage to determine impact of construction activities on indoor air quality. In addition:

1. The COTR and VAMC Infection Control personnel shall review pressure differential monitoring documentation to verify that pressure differentials in the construction zone and in the patient-care rooms are appropriate for their settings. The requirement for negative air pressure in the construction zone shall depend on the location and type of activity. Upon notification, the contractor shall implement corrective measures to restore proper pressure differentials as needed.
2. In case of any problem, the medical center, along with assistance from the contractor, shall conduct an environmental assessment to find and eliminate the source.

D. In general, following preventive measures shall be adopted during construction to keep down dust and prevent mold.

1. Dampen debris to keep down dust and provide temporary construction partitions in existing structures where directed

GENERAL REQUIREMENTS

by COTR. Blank off ducts and diffusers to prevent circulation of dust into occupied areas during construction.

2. Do not perform dust producing tasks within occupied areas without the approval of the COTR.

E. Final Cleanup:

1. Upon completion of project, or as work progresses, remove all construction debris from above ceiling, vertical shafts and utility chases that have been part of the construction.
2. Perform HEPA vacuum cleaning of all surfaces in the construction area. This includes walls, ceilings, cabinets, furniture (built-in or free standing), partitions, flooring, etc.
3. All new air ducts shall be cleaned prior to final inspection.

1.10 DISPOSAL AND RETENTION

A. Materials and equipment accruing from work removed and from demolition of buildings or structures, or parts thereof, shall be disposed of as follows:

1. Reserved items which are to remain property of the Government are noted on drawings or in specifications as items to be stored. Items that remain property of the Government shall be removed or dislodged from present locations in such a manner as to prevent damage, which would be detrimental to re-installation and reuse. Store such items where directed by COTR.
2. Items not reserved shall become property of the Contractor and be removed by Contractor from Medical Center.
3. Items of portable equipment and furnishings located in rooms and spaces in which work is to be done under this contract shall remain the property of the Government. When rooms and

GENERAL REQUIREMENTS

spaces are vacated by the Department of Veterans Affairs during the alteration period, such items which are NOT required by drawings and specifications to be either relocated or reused will be removed by the Government in advance of work to avoid interfering with Contractor's operation.

1.11 PROTECTION OF EXISTING VEGETATION, STRUCTURES, EQUIPMENT, UTILITIES, AND IMPROVEMENTS

- A. The Contractor shall preserve and protect all structures, equipment, and vegetation (such as trees, shrubs, and grass) on or adjacent to the work site, which are not to be removed and which do not unreasonably interfere with the work required under this contract. The Contractor shall only remove trees when specifically authorized to do so, and shall avoid damaging vegetation that will remain in place. If any limbs or branches of trees are broken during contract performance, or by the careless operation of equipment, or by workmen, the Contractor shall trim those limbs or branches with a clean cut and paint the cut with a tree-pruning compound as directed by the Contracting Officer.
- B. The Contractor shall protect from damage all existing improvements and utilities at or near the work site and on adjacent property of a third party, the locations of which are made known to or should be known by the Contractor. The Contractor shall repair any damage to those facilities, including those that are the property of a third party, resulting from failure to comply with the requirements of this contract or failure to exercise reasonable care in performing the work. If the Contractor fails or refuses to repair the damage promptly, the Contracting Officer may have the necessary work performed and charge the cost to the Contractor.

1.12 RESTORATION

- A. Remove, cut, alter, replace, patch and repair existing work as necessary to install new work. Except as otherwise shown or

GENERAL REQUIREMENTS

specified, do not cut, alter or remove any structural work, and do not disturb any ducts, plumbing, steam, gas, or electric work without approval of the COTR. Existing work to be altered or extended and that is found to be defective in any way, shall be reported to the COTR before it is disturbed. Materials and workmanship used in restoring work, shall conform in type and quality to that of original existing construction, except as otherwise shown or specified.

- B. Upon completion of contract, deliver work complete and undamaged. Existing work (walls, ceilings, partitions, floors, mechanical and electrical work, lawns, paving, roads, walks, etc.) disturbed or removed as a result of performing required new work, shall be patched, repaired, reinstalled, or replaced with new work, and refinished and left in as good condition as existed before commencing work.
- C. At Contractor's own expense, Contractor shall immediately restore to service and repair any damage caused by Contractor's workmen to existing piping and conduits, wires, cables, etc., of utility services or of fire protection systems and communications systems (including telephone) which are indicated on drawings and which are not scheduled for discontinuance or abandonment.
- D. Expense of repairs to such utilities and systems not shown on drawings or locations of which are unknown will be covered by adjustment to contract time and price in accordance with clause entitled "CHANGES" (FAR 52.243-4 and VAAR 852.236-88) and "DIFFERING SITE CONDITIONS" (FAR 52.236-2) of Section 010000, GENERAL REQUIREMENTS.

1.13 PHYSICAL DATA

- A. Data and information furnished below is for the Contractor's information. The Government shall not be responsible for any

GENERAL REQUIREMENTS

interpretation of or conclusion drawn from the data or information by the Contractor.

- B. Government does not guarantee that other materials will not be encountered nor that proportions, conditions or character of several materials will not vary from those indicated by explorations. Bidders are expected to examine site of work and logs of borings; and, after investigation, decide for themselves character of materials and make their bids accordingly. Upon proper application to Department of Veterans Affairs, bidders will be permitted to make subsurface explorations of their own at site.

1.14 AS-BUILT DRAWINGS

- A. The contractor shall maintain two full size sets of detailed and scaled as-built drawings, which will be kept current during construction of the project, to include all contract changes, modifications and clarifications.
- B. All variations shall be shown in the same general detail as used in the contract drawings. To insure compliance, as-built drawings shall be made available for the COTR's review, as often as requested.
- C. Contractor shall deliver two approved completed sets of as-built drawings to the COTR within 15 calendar days after each completed phase and after the acceptance of the project by the COTR.
- D. Paragraphs A, B, & C shall also apply to all shop drawings.
- E. In addition to the above, provide detailed and scaled steam supply and condensate piping indicating all valves, anchors, hanger locations, expansion joints, steam traps, etc.

1.15 USE OF ROADWAYS

- A. For hauling, use only established public roads and roads on

Medical Center property and, when authorized by the COTR, such

GENERAL REQUIREMENTS

temporary roads which are necessary in the performance of contract work. Temporary roads shall be constructed by the Contractor at Contractor's expense. When necessary to cross curbing, sidewalks, or similar construction, they must be protected by well-constructed bridges.

- B. When new permanent roads are to be a part of this contract, Contractor may construct them immediately for use to facilitate building operations. These roads may be used by all who have business thereon within zone of building operations.
- C. When certain buildings (or parts of certain buildings) are required to be completed in advance of general date of completion, all roads leading thereto must be completed and available for use at time set for completion of such buildings or parts thereof.

1.16 TEMPORARY TOILETS

- A. Contractor may have for use of Contractor's workmen, such toilet accommodations as may be assigned to Contractor by Medical Center. Contractor shall keep such places clean and be responsible for any damage done thereto by Contractor's workmen. Failure to maintain satisfactory condition in toilets will deprive Contractor of the privilege to use such toilets.

1.17 AVAILABILITY AND USE OF UTILITY SERVICES

- A. The Government shall make all reasonably required amounts of utilities available to the Contractor from existing outlets and supplies, as specified in the contract. The amount to be paid by the Contractor for chargeable electrical services shall be the prevailing rates charged to the Government. The Contractor shall carefully conserve any utilities furnished without charge.
- B. The Contractor, at Contractor's expense and in a workmanlike manner satisfactory to the Contracting Officer, shall install and maintain all necessary temporary connections and distribution

GENERAL REQUIREMENTS

lines, and all meters required to measure the amount of electricity used for the purpose of determining charges. Before final acceptance of the work by the Government, the Contractor shall remove all the temporary connections, distribution lines, meters, and associated paraphernalia.

1.18 TESTS

- A. Pre-test CCTV and access control systems and make corrections required for proper operation of such systems before requesting final tests. Final test will not be conducted unless pre-tested.
- B. Conduct final tests required in various sections of specifications in presence of an authorized representative of the Contracting Officer. Contractor shall furnish all labor, materials, equipment, instruments, and forms, to conduct and record such tests.
- C. A system is defined as the entire complex which must be coordinated to work together during normal operation to produce results for which the system is designed.
- D. All related components as defined above shall be functioning when any system component is tested. Tests shall be completed within a reasonably short period of time during which operating and environmental conditions remain reasonably constant.
- E. Individual test result of any component, where required, will only be accepted when submitted with the test results of related components and of the entire system.

1.19 INSTRUCTIONS

- A. Contractor shall furnish Maintenance and Operating manuals and verbal instructions when required by the various sections of the specifications and as hereinafter specified.

- B. Manuals: Maintenance and operating manuals (four copies each) for each separate piece of equipment shall be delivered to the COTR

GENERAL REQUIREMENTS

coincidental with the delivery of the equipment to the job site. Manuals shall be complete, detailed guides for the maintenance and operation of equipment. They shall include complete information necessary for starting, adjusting, maintaining in continuous operation for long periods of time and dismantling and reassembling of the complete units and sub-assembly components. Manuals shall include an index covering all component parts clearly cross-referenced to diagrams and illustrations. Illustrations shall include "exploded" views showing and identifying each separate item. Emphasis shall be placed on the use of special tools and instruments. The function of each piece of equipment, component, accessory and control shall be clearly and thoroughly explained. All necessary precautions for the operation of the equipment and the reason for each precaution shall be clearly set forth. Manuals must reference the exact model, style and size of the piece of equipment and system being furnished. Manuals referencing equipment similar to but of a different model, style, and size than that furnished will not be accepted.

- C. Instructions: Contractor shall provide qualified, factory-trained manufacturers' representatives to give detailed instructions to assigned Department of Veterans Affairs personnel in the operation and complete maintenance for each piece of equipment. All such training will be at the job site. These requirements are more specifically detailed in the various technical sections. Instructions for different items of equipment that are component parts of a complete system, shall be given in an integrated, progressive manner. All instructors for every piece of component equipment in a system shall be available until instructions for all items included in the system have been completed. This is to assure proper instruction in the operation of inter-related systems. All instruction periods shall be at such times as scheduled by the COTR and shall be considered concluded only when

GENERAL REQUIREMENTS

the COTR is satisfied in regard to complete and thorough coverage. The Department of Veterans Affairs reserves the right to request the removal of, and substitution for, any instructor who, in the opinion of the COTR, does not demonstrate sufficient qualifications in accordance with requirements for instructors above.

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SECTION 01 32 16.13
NETWORK ANALYSIS SCHEDULES

PART 1- GENERAL

1.1 DESCRIPTION:

- A. The Contractor shall develop a Network Analysis System (NAS) plan and schedule demonstrating fulfillment of the contract requirements, shall keep the network up-to-date in accordance with the requirements of this section and shall utilize the plan for scheduling, coordinating and monitoring work under this contract (including all activities of subcontractors, equipment vendors and suppliers). Conventional Critical Path Method (CPM) Precedence Diagramming Method (PDM) technique will be utilized to satisfy both time and cost applications. All schedule data and reports required under this specification section shall be based upon regular total float, not relative total float schedules.

1.2 CONTRACTOR'S REPRESENTATIVE:

- A. The Contractor shall designate an authorized representative in the firm who will be responsible for the preparation of the network diagram, review and report progress of the project with and to the Contracting Officer's representative.
- B. The Contractor's representative shall have direct project control and complete authority to act on behalf of the Contractor in fulfilling the requirements of this specification section and such authority shall not be interrupted throughout the duration of the project.

1.3 CONTRACTOR'S CONSULTANT

- A. To prepare the network diagram, and compact disk(s), which reflects the Contractor's project plan, the Contractor shall engage an independent CPM consultant who is skilled in the time and cost application of scheduling using (PDM) network techniques for construction projects, the cost of which is included in the Contractor's bid. This consultant shall not have any financial or business ties to the Contractor, and shall not be an affiliate or subsidiary company of the Contractor, and shall not be employed by an affiliate or subsidiary company of the Contractor.
- B. With the initial cost proposal, the Contractor shall submit to the Contracting Officer:
1. The name and address of the proposed consultant.
 2. Sufficient information to show that the proposed consultant has the qualifications to meet the requirements specified in the preceding paragraph.
 3. A list of prior construction projects, along with selected PDM network diagram samples on current projects which the proposed

consultant has performed complete project scheduling services. These network diagram samples must show complete project planning for a project of similar size and scope as covered under this contract.

- C. The Contracting Officer has the right to approve or disapprove employment of the proposed consultant, and will notify the Contractor of the VA decision within seven calendar days from receipt of information. In case of disapproval, the Contractor shall resubmit another consultant within 10 calendar days for renewed consideration. The Contractor must have their CPM Consultant approved prior to completion of contract negotiations.

1.4 COMPUTER PRODUCED SCHEDULES

- A. The contractor shall provide to the VA, COTR and CPM Schedule Analyst, monthly computer processing of all computer-produced time/cost schedules and reports generated from monthly project updates. This monthly computer service will include: three copies of up to five different reports (inclusive of all pages) available within the user defined reports of the CPM Software to the contracting officer's representative; a hard copy listing of all project schedule changes, and associated data, made at the update and an electronic file of this data in CPM Software batch format; and the resulting monthly updated schedule in a compressed electronic file in CPM Software, both proprietary file format and PDF format. These must be submitted with and substantively support the contractor's monthly payment request and the signed lookahead report. The COTR shall identify the five different report formats that the contractor shall provide based upon the monthly schedule updates.
- B. The contractor is responsible for the correctness and timeliness of the computer-produced reports. The Contractor is also responsible for the accurate and timely submittal of the updated project schedule and all CPM data necessary to produce the computer reports and payment request that is specified.
- C. The VA shall report errors in computer-produced reports to the Contractor's representative within ten calendar days from receipt of reports. The Contractor will reprocess the computer-produced reports and associated compact disk(s), when requested by the Contracting Officer's representative, to correct errors which affect the payment and schedule for the project.

1.5 THE COMPLETE PROJECT NETWORK DIAGRAM SUBMITTAL

- A. The Network Diagram shall be submitted by the contractor and approved before the contractor can mobilize on site to begin construction work. The submission shall include: three blue line copies of the complete

network diagram on sheets of paper 765 x 1070 mm (30 x 42 inches) and an electronic file in a compressed CPM Software, proprietary format and PDF format. The submittal shall also include three copies of a computer-produced activity/event ID schedule showing project duration; phase completion dates; and other data, including event cost. Each activity/event on the computer-produced schedule shall contain as a minimum, but not limited to, activity/event ID, duration, predecessor and successor relationships, trade code, area code, description, budget amount, early start date, early finish date, late start date, late finish date and total float. Work activity/event relationships shall be restricted to finish-to-start and start-to-start without lead or lag constraints. Activity/event date constraints, not required by the contract, will not be accepted unless submitted to and approved by the Contracting Officer. The contractor shall make a separate written detailed request to the Contracting Officer identifying these date constraints and secure the Contracting Officer's written approval before incorporating them into the network diagram. The Contracting Officer's separate approval of the network diagram shall not excuse the contractor of this requirement. Logic events (non-work) will be permitted where necessary to reflect proper logic among work events, but must have a zero duration. The complete working network diagram shall reflect the Contractor's approach to scheduling the complete project. The final network diagram in its original form shall contain no contract changes or delays which may have been incurred during the final network diagram development period and shall reflect the Contractors as bid schedule. These changes/delays shall be entered at the first update after the final network diagram has been approved. The Contractor should provide their requests for time and supporting time extension analysis for contract time as a result of contract changes/delays, after this update, and in accordance with Article, ADJUSTMENT OF CONTRACT COMPLETION.

- B. Within 15 calendar days after receipt of the complete project network diagram, the Contracting Officer or his representative, will do one or both of the following:
1. Notify the Contractor concerning his actions, opinions, and objections.
 2. A meeting with the Contractor at or near the job site for joint review, correction or adjustment of the proposed plan will be scheduled if required. Within 14 calendar days after the joint review, the Contractor shall revise and shall submit three blue line copies of the revised network diagram, three copies of the revised

- computer-produced activity/event ID schedule and a revised electronic file as specified by the Contracting Officer. The revised submission will be reviewed by the Contracting Officer and, if found to be as previously agreed upon, will be approved.
- C. The approved baseline network diagram schedule and the corresponding computer-produced schedule(s) shall constitute the approved baseline schedule until subsequently revised in accordance with the requirements of this section.

1.6 WORK ACTIVITY/EVENT COST DATA

- A. The Contractor shall cost load all work activities/events except procurement activities. The cost loading shall reflect the appropriate level of effort of the work activities/events. The cumulative amount of all cost loaded work activities/events (including alternates) shall equal the total contract price. Prorate overhead, profit and general conditions on all work activities/events for the entire project length. The contractor shall generate from this information cash flow curves indicating graphically the total percentage of work activity/event dollar value scheduled to be in place on early finish, late finish. These cash flow curves will be used by the Contracting Officer to assist him in determining approval or disapproval of the cost loading. In the event of disapproval, the Contractor shall revise and resubmit in accordance with Article, THE COMPLETE PROJECT NETWORK DIAGRAM SUBMITTAL. Negative work activity/event cost data will not be acceptable, except on VA issued contract changes.
- B. The Contractor shall cost load work activities/events for test, balance and adjust various systems in accordance with the provisions in the FAR 52.232 - 5 (PAYMENTS UNDER FIXED-PRICE CONSTRUCTION), Article, and VAAR 852.236 - 83(PAYMENTS UNDER FIXED-PRICE CONSTRUCTION).
- C. In accordance with Article PERFORMANCE OF WORK BY THE CONTRACTOR in FAR 52.236 - 1 and VAAR 852.236 - 72, the Contractor shall submit, simultaneously with the cost per work activity/event of the construction schedule required by this Section, a responsibility code for all activities/events of the project for which the Contractor's forces will perform the work.
- D. Work activities/events for Contractor bond shall have a trade code and area code of BOND.

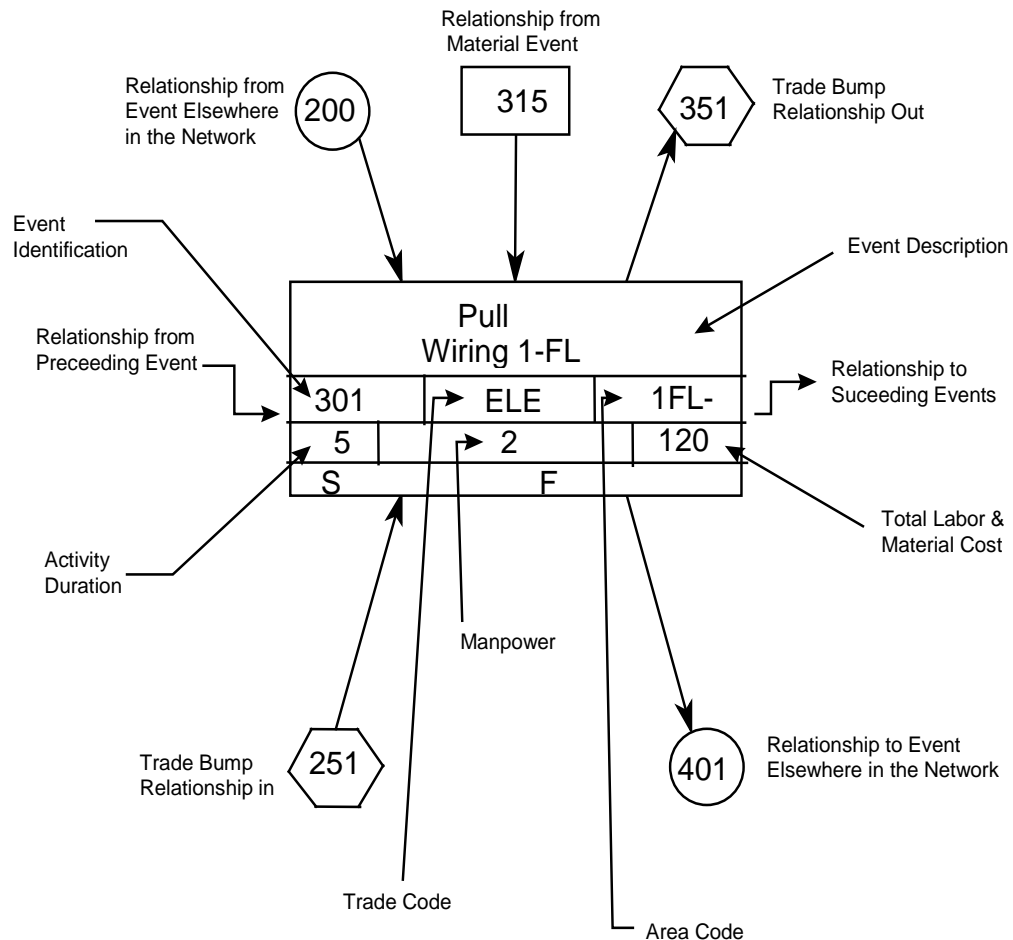
1.7 NETWORK DIAGRAM REQUIREMENTS

- A. Show on the network diagram the sequence and interdependence of work activities/events required for complete performance of all items of work. In preparing the network diagram, the Contractor shall:

1. Exercise sufficient care to produce a clear, legible and accurate network diagram, refer to the drawing, CPM-1 (Sample CPM Network). Computer plotted network diagrams shall legibly display and plot all information required by the VA CPM activity/event legend or the computer plotted network diagram will not be acceptable. If the computer plotted network diagram is not found acceptable by the contracting officer's representative, then the network diagram will need to be hand drafted and meet legibility requirements. Group activities related to specific physical areas of the project, on the network diagram for ease of understanding and simplification. Provide a key plan on each network diagram sheet showing the project area associated with the work activities/events shown on that sheet.
2. Show the following on each work activity/event:
 - a. Activity/Event ID number.
 - b. Concise description of the work represented by the activity/event. (35 characters or less including spaces preferred).
 - c. Performance responsibility or trade code (five alpha characters or less): GEN, MECH, ELEC, CARP, PLAST, or other acceptable abbreviations.
 - d. Duration (in work days.)
 - e. Cost (in accordance with Article, ACTIVITY/EVENT COST DATA of this section and less than \$9,999,999 per activity).
 - f. Work location or area code (five characters or less), descriptive of the area involved.
 - g. Manpower required (average number of men per day).
 - h. The SYMBOL LEGEND format shown below and on the drawing, CPM-1 (Sample CPM Network) is mandatory and shall be followed in preparing final network diagrams.

SYMBOL LEGEND

Show Network Diagram page number location(s) for all incoming/outgoing node connector(s).



3. Show activities/events as:

- a. Contractor's time required for submittal of shop drawings, templates, fabrication, delivery and similar pre-construction work.
- b. Contracting Officer's and Architect-Engineer's review and approval of shop drawings, equipment schedules, samples, template, or similar items.
- c. Interruption of VA Medical Center utilities, delivery of Government furnished equipment, and rough-in drawings, project phasing and any other specification requirements.

- d. Test, balance and adjust various systems and pieces of equipment, maintenance and operation manuals, instructions and preventive maintenance tasks.
 - e. VA inspection and acceptance activity/event with a minimum duration of five work days at the end of each phase and immediately preceding any VA move activity/event required by the contract phasing for that phase. Schedule these activities/events so that only one phase is scheduled for completion within the same 30 consecutive calendar day period (except for those phases immediately preceding the final acceptance). Maintain this scheduling condition throughout the length of the contract unless waived by the Contracting Officer's representative in writing.
 - f. Bid items other than the Base Bid (ITEM 1) and Asbestos Abatement item shall have trade codes corresponding to the appropriate bid item number (e.g., ITM 3, ITM 4 and other items).
- 4. Show not only the activities/events for actual construction work for each trade category of the project, but also trade relationships to indicate the movement of trades from one area, floor, or building, to another area, floor, or building, for at least five trades who are performing major work under this contract.
 - 5. Break up the work into activities/events of a duration no longer than 20 work days each, except as to non-construction activities/events (i.e., procurement of materials, delivery of equipment, concrete and asphalt curing) and any other activities/events for which the Contracting Officer may approve the showing of a longer duration. The duration for VA approval of any required submittal, shop drawing, or other submittals shall not be less than 20 work days. Refer to drawing CPM-1 for VA approval activities/events which will require minimum duration longer than 20 workdays. The construction time as determined by the CPM schedule from early start to late finish for any sub-phase, phase or the entire project shall not exceed the contract time(s) specified or shown.
 - 6. Describe work activities/events clearly, so the work is readily identifiable for assessment of completion. Activities/events labeled "start," "continue," or "completion," are not specific and will not be allowed. Lead and lag time activities will not be acceptable.
 - 7. Uniquely number each activity/event with numbers ranging from 1 to 99998 only. The network diagram should be generally numbered in such a way to reflect either discipline, phase or location of the work.

- B. Submit the following supporting data in addition to the network diagram, activity/event ID schedule and electronic file (s). Failure of the Contractor to include this data will delay the review of the submittal until the Contracting Officer is in receipt of the missing data:
1. The proposed number of working days per week.
 2. The holidays to be observed during the life of the contract (by day, month, and year).
 3. The planned number of shifts per day.
 4. The number of hours per shift.
 5. List the major construction equipment to be used on the site, describing how each piece relates to and will be used in support of the submitted network diagram work activities/events.
 6. Provide a typed, doubled spaced, description, at least one page in length, of the plan and your approach to constructing the project.
- C. To the extent that the network diagram or any revised network diagram shows anything not jointly agreed upon, it shall not be deemed to have been approved by the Contracting Officer. Failure to include any element of work required for the performance of this contract shall not excuse the Contractor from completing all work required within any applicable completion date of each phase regardless of the Contracting Officer's approval of the network diagram.
- D. Compact Disk Requirements and CPM Activity/Event Record Specifications: Submit to the VA (COTR and CPM Schedule Analyst) an electronic file(s) containing one file of the data required to produce a CPM Software produced schedule, reflecting all the activities/events of the complete project network diagram being submitted.

1.8 PAYMENT TO THE CONTRACTOR:

- A. Monthly, the contractor shall submit the AIA application and certificate for payment documents G702 & G703 reflecting updated schedule activities and cost data in accordance with the provisions of the following Article, PAYMENT AND PROGRESS REPORTING, as the basis upon which progress payments will be made pursuant to Article FAR 52.232 - 5 (PAYMENTS UNDER FIXED-PRICE CONSTRUCTION), and VAAR 852.236 - 83(PAYMENTS UNDER FIXED-PRICE CONSTRUCTION). The Contractor is entitled to a monthly progress payment upon approval of estimates as determined from the currently approved updated computer-produced calendar-dated schedule unless, in special situations, the Contracting Officer permits an exception to this requirement. Monthly payment requests shall include: three copies of up to five different reports (inclusive of all pages) available within the user defined reports of the CPM Software to

the contracting officer's representative; a listing of all project schedule changes, and associated data, made at the update; and an electronic file (s) of the resulting monthly updated schedule in a compressed CPM Software format. These must be submitted with and substantively support the contractor's monthly application and certificate for payment request documents.

- B. When the Contractor fails or refuses to furnish to the Contracting Officer the information and the associated updated CPM Software schedule in electronic format, which, in the sole judgment of the Contracting Officer, is necessary for processing the monthly progress payment, the Contractor shall not be deemed to have provided an estimate and supporting schedule data upon which progress payment may be made.

1.9 PAYMENT AND PROGRESS REPORTING

- A. Monthly job site progress meetings shall be held on dates mutually agreed to by the Contracting Officer (or Contracting Officer's representative) and the Contractor. Contractor and the CPM consultant will be required to attend all monthly progress meetings. Presence of Subcontractors during progress meeting is optional unless required by the Contracting Officer (or Contracting Officer's representative). The Contractor shall update the project schedule and all other data required by this section shall be accurately filled in and completed prior to the monthly progress meeting. The Contractor shall provide this information to the Contracting Officer or the VA representative in completed form three work days in advance of the progress meeting. Job progress will be reviewed to verify:
1. Actual start and/or finish dates for updated/completed activities/events.
 2. Remaining duration, required to complete each activity/event started, or scheduled to start, but not completed.
 3. Logic, time and cost data for change orders, and supplemental agreements that are to be incorporated into the network diagram and computer-produced schedules. Changes in activity/event sequence and duration which have been made pursuant to the provisions of following Article, ADJUSTMENT OF CONTRACT COMPLETION.
 4. Percentage for completed and partially completed activities/events.
 5. Logic and duration revisions required by this section of the specifications.
 6. Activity/event duration and percent complete shall be updated independently.

- B. The Contractor shall submit a narrative report as a part of his monthly review and update, in a form agreed upon by the Contractor and the Contracting Officer. The narrative report shall include a description of problem areas; current and anticipated delaying factors and their estimated impact on performance of other activities/events and completion dates; and an explanation of corrective action taken or proposed.
- C. After completion of the joint review and the Contracting Officer's approval of all entries, the contractor will generate an updated computer-produced calendar-dated schedule and supply the Contracting Officer's representative with reports in accordance with the Article, COMPUTER PRODUCED SCHEDULES, specified.
- D. After completing the monthly schedule update, the contractor's scheduling consultant shall rerun all current period contract change(s) against the prior approved monthly project schedule. The analysis shall only include original workday durations and schedule logic agreed upon by the contractor and COTR for the contract change(s). When there is a disagreement on logic and/or durations, the consultant shall use the schedule logic and/or durations provided and approved by the COTR. After each rerun update, the resulting electronic project schedule data file shall be appropriately identified and submitted to the VA in accordance to the requirements listed in articles 1.4 and 1.7. This electronic submission is separate from the regular monthly project schedule update requirements and shall be submitted to the COTR within fourteen (14) calendar days of completing the regular schedule update. **Before inserting the contract changes durations, care must be taken to ensure that only the original durations will be used for the analysis, not the reported durations after progress. In addition, once the final network diagram is approved, the contractor must recreate all manual progress payment updates on this approved network diagram and associated reruns for contract changes in each of these update periods as outlined above for regular update periods. This will require detailed record keeping for each of the manual progress payment updates.**
- E. After VA acceptance and approval of the final network diagram, and after each monthly update, the contractor shall submit to the Contracting Officer three blue line copies of a revised complete network diagram showing all completed and partially completed activities/events, contract changes and logic changes made on the intervening updates or at the first update on the final diagram. The Contracting Officer may elect

to have the contractor do this on a less frequent basis, but it shall be done on a quarterly basis as a minimum.

- F. Following approval of the CPM schedule, the VA, the General Contractor, its approved CPM Consultant, COTR, and all subcontractors needed, as determined by the SRE, shall meet to discuss the monthly updated schedule. The main emphasis shall be to address work activities to avoid slippage of project schedule and to identify any necessary actions required to maintain project schedule during the reporting period. The Government representatives and the Contractor should conclude the meeting with a clear understanding of those work and administrative actions necessary to maintain project schedule status during the reporting period. This schedule coordination meeting will occur after each monthly project schedule update meeting utilizing the resulting schedule reports from that schedule update. If the project is behind schedule, discussions should include ways to prevent further slippage as well as ways to improve the project schedule status, when appropriate.

1.10 RESPONSIBILITY FOR COMPLETION

- A. Whenever it becomes apparent from the current monthly progress review meeting or the monthly computer-produced calendar-dated schedule that phasing or contract completion dates will not be met, the Contractor shall execute some or all of the following remedial actions:
1. Increase construction manpower in such quantities and crafts as necessary to eliminate the backlog of work.
 2. Increase the number of working hours per shift, shifts per working day, working days per week, the amount of construction equipment, or any combination of the foregoing to eliminate the backlog of work.
 3. Reschedule the work in conformance with the specification requirements.
- B. Prior to proceeding with any of the above actions, the Contractor shall notify and obtain approval from the Contracting Officer for the proposed schedule changes. If such actions are approved, the CPM revisions shall be incorporated by the Contractor into the network diagram before the next update, at no additional cost to the Government.

1.11 CHANGES TO NETWORK DIAGRAM AND SCHEDULE

- A. Within 30 calendar days after VA acceptance and approval of any updated computer-produced schedule, the Contractor will submit a revised network diagram, the associated compact disk(s), and a list of any activity/event changes including predecessors and successors for any of the following reasons:

1. Delay in completion of any activity/event or group of activities/events, indicate an extension of the project completion by 20 working days or 10 percent of the remaining project duration, whichever is less. Such delays which may be involved with contract changes, strikes, unusual weather, and other delays will not relieve the Contractor from the requirements specified unless the conditions are shown on the CPM as the direct cause for delaying the project beyond the acceptable limits.
 2. Delays in submittals, or deliveries, or work stoppage are encountered which make rescheduling of the work necessary.
 3. The schedule does not represent the actual prosecution and progress of the project.
 4. When there is, or has been, a substantial revision to the activity/event costs of the network diagram regardless of the cause for these revisions.
- B. CPM revisions made under this paragraph which affect the previously approved computer-produced schedules for Government furnished equipment, vacating of areas by the VA Medical Center, contract phase(s) and sub phase(s), utilities furnished by the Government to the Contractor, or any other previously contracted item, must be furnished in writing to the Contracting Officer for approval.
- C. Contracting Officer's approval for the revised network diagram and all relevant data is contingent upon compliance with all other paragraphs of this section and any other previous agreements by the Contracting Officer or the VA representative.
- D. The cost of revisions to the network diagram resulting from contract changes will be included in the proposal for changes in work as specified in Article, FAR 52.243 -4 (CHANGES), VAAR 852.236 - 88 (CHANGES - SUPPLEMENTS), and will be based on the complexity of the revision or contract change, man hours expended in analyzing the change, and the total cost of the change.
- E. The cost of revisions to the network diagram not resulting from contract changes is the responsibility of the Contractor.

1.12 ADJUSTMENT OF CONTRACT COMPLETION

- A. The contract completion time will be adjusted only for causes specified in this contract. Request for an extension of the contract completion date by the Contractor shall be supported with a justification, CPM data and supporting evidence as the Contracting Officer may deem necessary for determination as to whether or not the Contractor is entitled to an extension of time under the provisions of the contract. Submission of

proof based on revised activity/event logic, durations (in work days) and costs is obligatory to any approvals. The schedule must clearly display that the Contractor has used, in full, all the float time available for the work involved in this request. The Contracting Officer's determination as to the total number of days of contract extension will be based upon the current computer-produced calendar-dated schedule for the time period in question and all other relevant information.

- B. Actual delays in activities/events which, according to the computer-produced calendar-dated schedule, do not affect the extended and predicted contract completion dates shown by the critical path in the network, will not be the basis for a change to the contract completion date. The Contracting Officer will within a reasonable time after receipt of such justification and supporting evidence, review the facts and advise the Contractor in writing of the Contracting Officer's decision.
- C. The Contractor shall submit each request for a change in the contract completion date to the Contracting Officer in accordance with the provisions specified under Article, FAR 52.243 -4 (CHANGES), VAAR 852.236 - 88 (CHANGES - SUPPLEMENTS). The Contractor shall include, as a part of each change order proposal, a sketch showing all CPM logic revisions, duration (in work days) changes, and cost changes, for work in question and its relationship to other activities on the approved network diagram.
- D. All delays due to non-work activities/events such as RFI's, WEATHER, STRIKES, and similar non-work activities/events shall be analyzed on a month by month basis.

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SECTION 01 33 23
SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES

- 1-1. Refer to Articles titled SPECIFICATIONS AND DRAWINGS FOR CONSTRUCTION (FAR 52.236-21) and, SPECIAL NOTES (VAAR 852.236-91).
- 1-2. For the purposes of this contract, samples, test reports, certificates, and manufacturers' literature and data shall also be subject to the previously referenced requirements. The following text refers to all items collectively as SUBMITTALS.
- 1-3. Submit for approval, all of the items specifically mentioned under the separate sections of the specification, with information sufficient to evidence full compliance with contract requirements. Materials, fabricated articles and the like to be installed in permanent work shall equal those of approved submittals. After an item has been approved, no change in brand or make will be permitted unless:
 - A. Satisfactory written evidence is presented to, and approved by Contracting Officer, that manufacturer cannot make scheduled delivery of approved item or;
 - B. Item delivered has been rejected and substitution of a suitable item is an urgent necessity or;
 - C. Other conditions become apparent which indicates approval of such substitute item to be in best interest of the Government.
- 1-4. Forward submittals in sufficient time to permit proper consideration and approval action by Government. Time submission to assure adequate lead time for procurement of contract - required items. Delays attributable to untimely and rejected submittals will not serve as a basis for extending contract time for completion.
- 1-5. Submittals will be reviewed for compliance with contract requirements by Architect-Engineer, and action thereon will be taken by COTR on behalf of the Contracting Officer.
- 1-6. Upon receipt of submittals, Architect-Engineer will assign a file number thereto. Contractor, in any subsequent correspondence, shall refer to this file and identification number to expedite replies relative to previously approved or disapproved submittals.
- 1-7. The Government reserves the right to require additional submittals, whether or not particularly mentioned in this contract. If additional submittals beyond those required by the contract are furnished pursuant to request therefor by Contracting Officer, adjustment in contract price and time will be made in accordance with Articles titled CHANGES (FAR

52.243-4) and CHANGES - SUPPLEMENT (VAAR 852.236-88) of the GENERAL CONDITIONS.

- 1-8. Schedules called for in specifications and shown on shop drawings shall be submitted for use and information of Department of Veterans Affairs and Architect-Engineer. However, the Contractor shall assume responsibility for coordinating and verifying schedules. The Contracting Officer and Architect-Engineer assumes no responsibility for checking schedules or layout drawings for exact sizes, exact numbers and detailed positioning of items.
- 1-9. Submittals must be submitted by Contractor only and shipped prepaid, when unable to be transmitted electronically. Contracting Officer assumes no responsibility for checking quantities or exact numbers included in such submittals.
 - A. Submittals will receive consideration only when covered by a transmittal letter signed by Contractor. Letter shall be sent via first class mail, when not transmitted electronically and shall contain the list of items, name of Medical Center, name of Contractor, contract number, applicable specification paragraph numbers, applicable drawing numbers (and other information required for exact identification of location for each item), manufacturer and brand, ASTM or Federal Specification Number (if any) and such additional information as may be required by specifications for particular item being furnished. In addition, catalogs shall be marked to indicate specific items submitted for approval.
 1. A copy of letter must be enclosed with items, and any items received without identification letter will be considered "unclaimed goods" and held for a limited time only.
 2. Each sample, certificate, manufacturers' literature and data shall be labeled to indicate the name and location of the Medical Center, name of Contractor, manufacturer, brand, contract number and ASTM or Federal Specification Number as applicable and location(s) on project.
 3. Required certificates shall be signed by an authorized representative of manufacturer or supplier of material, and by Contractor.
 - B. If submittal samples have been disapproved, resubmit new samples as soon as possible after notification of disapproval. Such new samples shall be marked "Resubmitted Sample" in addition to containing other previously specified information required on label and in transmittal letter.
 - C. Approved samples will be kept on file by the COTR at the site until completion of contract, at which time such samples will be delivered to

Contractor as Contractor's property. Where noted in technical sections of specifications, approved samples in good condition may be used in their proper locations in contract work. At completion of contract, samples that are not approved will be returned to Contractor only upon request and at Contractor's expense. Such request should be made prior to completion of the contract. Disapproved samples that are not requested for return by Contractor will be discarded after completion of contract.

D. Submittal drawings (shop, erection or setting drawings) and schedules, required for work of various trades, shall be checked before submission by technically qualified employees of Contractor for accuracy, completeness and compliance with contract requirements. These drawings and schedules shall be stamped and signed by Contractor certifying to such check.

1. For each drawing required, submit one legible photographic paper or vellum reproducible.
2. Reproducible shall be full size.
3. Each drawing shall have marked thereon, proper descriptive title, including Medical Center location, project number, manufacturer's number, reference to contract drawing number, detail Section Number, and Specification Section Number.
4. A space 120 mm by 125 mm (4-3/4 by 5 inches) shall be reserved on each drawing to accommodate approval or disapproval stamp.
5. Submit drawings, ROLLED WITHIN A MAILING TUBE, fully protected for shipment.
6. One reproducible print of approved or disapproved shop drawings will be forwarded to Contractor.
7. When work is directly related and involves more than one trade, shop drawings shall be submitted to Architect-Engineer under one cover.

1-10. Samples, shop drawings, test reports, certificates and manufacturers' literature and data, shall be submitted for approval to the A/E. Where possible, submittals shall be submitted electronically in PDF format.

A/E Information:

Dynamix Engineering Limited
Attn: Const. Admin - 110030
855 Grandview Avenue, 3rd Floor
Columbus, Ohio 43215

For electronic submittals, email to: tallen@dynamix-ltd.com

1-11. At the time of transmittal to the Engineer, the Contractor shall also send a copy of the complete submittal directly to the COTR and a transmittal sheet to the Contracting Officer.

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SECTION 01 42 19
REFERENCE STANDARDS

PART 1 - GENERAL**1.1 DESCRIPTION**

This section specifies the availability and source of references and standards specified in the project manual under paragraphs APPLICABLE PUBLICATIONS and/or shown on the drawings.

1.2 AVAILABILITY OF SPECIFICATIONS LISTED IN THE GSA INDEX OF FEDERAL SPECIFICATIONS, STANDARDS AND COMMERCIAL ITEM DESCRIPTIONS FPMR PART 101-29 (FAR 52.211-1) (AUG 1998)

- A. The GSA Index of Federal Specifications, Standards and Commercial Item Descriptions, FPMR Part 101-29 and copies of specifications, standards, and commercial item descriptions cited in the solicitation may be obtained for a fee by submitting a request to – GSA Federal Supply Service, Specifications Section, Suite 8100, 470 East L'Enfant Plaza, SW, Washington, DC 20407, Telephone (202) 619-8925, Facsimile (202) 619-8978.
- B. If the General Services Administration, Department of Agriculture, or Department of Veterans Affairs issued this solicitation, a single copy of specifications, standards, and commercial item descriptions cited in this solicitation may be obtained free of charge by submitting a request to the addressee in paragraph (a) of this provision. Additional copies will be issued for a fee.

1.3 AVAILABILITY FOR EXAMINATION OF SPECIFICATIONS NOT LISTED IN THE GSA INDEX OF FEDERAL SPECIFICATIONS, STANDARDS AND COMMERCIAL ITEM DESCRIPTIONS (FAR 52.211-4) (JUN 1988)

The specifications and standards cited in this solicitation can be examined at the following location:

DEPARTMENT OF VETERANS AFFAIRS
Office of Construction & Facilities Management
Facilities Quality Service (00CFM1A)
811 Vermont Avenue, NW - Room 462
Washington, DC 20420

Telephone Number: (202) 565-5214

Between 9:00 AM - 3:00 PM

1.4 AVAILABILITY OF SPECIFICATIONS NOT LISTED IN THE GSA INDEX OF FEDERAL SPECIFICATIONS, STANDARDS AND COMMERCIAL ITEM DESCRIPTIONS (FAR 52.211-3) (JUN 1988)

The specifications cited in this solicitation may be obtained from the associations or organizations listed below.

AA Aluminum Association Inc.
<http://www.aluminum.org>

AABC Associated Air Balance Council
<http://www.aabchq.com>

AAMA American Architectural Manufacturer's Association
<http://www.aamanet.org>

AAN American Nursery and Landscape Association
<http://www.anla.org>

AASHTO American Association of State Highway and Transportation Officials
<http://www.aashto.org>

AATCC American Association of Textile Chemists and Colorists
<http://www.aatcc.org>

ACGIH American Conference of Governmental Industrial Hygienists
<http://www.acgih.org>

ACI American Concrete Institute
<http://www.aci-int.net>

REFERENCE STANDARDS

| | |
|-------|--|
| ACPA | American Concrete Pipe Association http://www.concrete-pipe.org |
| ACPPA | American Concrete Pressure Pipe Association http://www.acppa.org |
| ADC | Air Diffusion Council http://flexibleduct.org |
| AGA | American Gas Association http://www.aga.org |
| AGC | Associated General Contractors of America http://www.agc.org |
| AGMA | American Gear Manufacturers Association, Inc. http://www.agma.org |
| AHAM | Association of Home Appliance Manufacturers http://www.aham.org |
| AISC | American Institute of Steel Construction http://www.aisc.org |
| AISI | American Iron and Steel Institute http://www.steel.org |
| AITC | American Institute of Timber Construction http://www.aitc-glulam.org |
| AMCA | Air Movement and Control Association, Inc. http://www.amca.org |

REFERENCE STANDARDS

ANLA American Nursery & Landscape Association
<http://www.anla.org>

ANSI American National Standards Institute, Inc.
<http://www.ansi.org>

APA The Engineered Wood Association
<http://www.apawood.org>

ARI Air-Conditioning and Refrigeration Institute
<http://www.ari.org>

ASAE American Society of Agricultural Engineers
<http://www.asae.org>

ASCE American Society of Civil Engineers
<http://www.asce.org>

ASHRAE American Society of Heating, Refrigerating, and
Air-Conditioning Engineers
<http://www.ashrae.org>

ASME American Society of Mechanical Engineers
<http://www.asme.org>

ASSE American Society of Sanitary Engineering
<http://www.asse-plumbing.org>

ASTM American Society for Testing and Materials
<http://www.astm.org>

AWI Architectural Woodwork Institute
<http://www.awinet.org>

REFERENCE STANDARDS

| | |
|-------|--|
| AWS | American Welding Society http://www.aws.org |
| AWWA | American Water Works Association http://www.awwa.org |
| BHMA | Builders Hardware Manufacturers Association http://www.buildershardware.com |
| BIA | Brick Institute of America http://www.bia.org |
| CAGI | Compressed Air and Gas Institute http://www.cagi.org |
| CGA | Compressed Gas Association, Inc. http://www.cganet.com |
| CI | The Chlorine Institute, Inc. http://www.chlorineinstitute.org |
| CISCA | Ceilings and Interior Systems Construction Association http://www.cisca.org |
| CISPI | Cast Iron Soil Pipe Institute http://www.cispi.org |
| CLFMI | Chain Link Fence Manufacturers Institute http://www.chainlinkinfo.org |

REFERENCE STANDARDS

| | |
|------|---|
| CPMB | Concrete Plant Manufacturers Bureau http://www.cpmc.org |
| CRA | California Redwood Association http://www.calredwood.org |
| CRSI | Concrete Reinforcing Steel Institute http://www.crsi.org |
| CTI | Cooling Technology Institute http://www.cti.org |
| DHI | Door and Hardware Institute http://www.dhi.org |
| EGSA | Electrical Generating Systems Association http://www.egsa.org |
| EEI | Edison Electric Institute http://www.eei.org |
| EPA | Environmental Protection Agency http://www.epa.gov |
| ETL | ETL Testing Laboratories, Inc. http://www.et1.com |
| FAA | Federal Aviation Administration http://www.faa.gov |
| FCC | Federal Communications Commission http://www.fcc.gov |

REFERENCE STANDARDS

FPS The Forest Products Society

<http://www.forestprod.org>

GANA Glass Association of North America

<http://www.cssinfo.com/info/gana.html/>

FM Factory Mutual Insurance

<http://www.fmglobal.com>

GA Gypsum Association

<http://www.gypsum.org>

GSA General Services Administration

<http://www.gsa.gov>

HI Hydraulic Institute

<http://www.pumps.org>

HPVA Hardwood Plywood & Veneer Association

<http://www.hpva.org>

ICBO International Conference of Building Officials

<http://www.icbo.org>

ICEA Insulated Cable Engineers Association Inc.

<http://www.icea.net>

ICAC Institute of Clean Air Companies

<http://www.icac.com>

IEEE Institute of Electrical and Electronics Engineers

<http://www.ieee.org>

REFERENCE STANDARDS

| | |
|--------|--|
| IMSA | International Municipal Signal Association http://www.imsasafety.org |
| IPCEA | Insulated Power Cable Engineers Association |
| NBMA | Metal Buildings Manufacturers Association http://www.mbma.com |
| MSS | Manufacturers Standardization Society of the Valve and Fittings Industry Inc. http://www.mss-hq.com |
| NAAMM | National Association of Architectural Metal Manufacturers http://www.naamm.org |
| NAPHCC | Plumbing-Heating-Cooling Contractors Association http://www.phccweb.org.org |
| NBS | National Bureau of Standards See - NIST |
| NBBPVI | National Board of Boiler and Pressure Vessel Inspectors http://www.nationboard.org |
| NEC | National Electric Code See - NFPA National Fire Protection Association |
| NEMA | National Electrical Manufacturers Association http://www.nema.org |
| NFPA | National Fire Protection Association http://www.nfpa.org |

REFERENCE STANDARDS

NHLA National Hardwood Lumber Association

<http://www.natlhardwood.org>

NIH National Institute of Health

<http://www.nih.gov>

NIST National Institute of Standards and Technology

<http://www.nist.gov>

NLMA Northeastern Lumber Manufacturers Association, Inc.

<http://www.nelma.org>

NPA National Particleboard Association

18928 Premiere Court

Gaithersburg, MD 20879

(301) 670-0604

NSF National Sanitation Foundation

<http://www.nsf.org>

NWWDA Window and Door Manufacturers Association

<http://www.nwwda.org>

OSHA Occupational Safety and Health Administration

Department of Labor

<http://www.osha.gov>

PCA Portland Cement Association

<http://www.portcement.org>

PCI Precast Prestressed Concrete Institute

<http://www.pci.org>

REFERENCE STANDARDS

PPI The Plastic Pipe Institute

<http://www.plasticpipe.org>

PEI Porcelain Enamel Institute, Inc.

<http://www.porcelainenamel.com>

PTI Post-Tensioning Institute

<http://www.post-tensioning.org>

RFCI The Resilient Floor Covering Institute

<http://www.rfci.com>

RIS Redwood Inspection Service

See - CRA

RMA Rubber Manufacturers Association, Inc.

<http://www.rma.org>

SCMA Southern Cypress Manufacturers Association

<http://www.cypressinfo.org>

SDI Steel Door Institute

<http://www.steeldoor.org>

IGMA Insulating Glass Manufacturers Alliance

<http://www.igmaonline.org>

SJI Steel Joist Institute

<http://www.steeljoist.org>

SMACNA Sheet Metal and Air-Conditioning Contractors
National Association, Inc.

<http://www.smacna.org>

REFERENCE STANDARDS

SSPC The Society for Protective Coatings

<http://www.sspc.org>

STI Steel Tank Institute

<http://www.steeltank.com>

SWISteel Window Institute

<http://www.steelwindows.com>

TCATile Council of America, Inc.

<http://www.tileusa.com>

TEMA Tubular Exchange Manufacturers Association

<http://www.tema.org>

TPI Truss Plate Institute, Inc.

583 D'Onofrio Drive; Suite 200

Madison, WI 53719

(608) 833-5900

UBC The Uniform Building Code

See ICBO

UL Underwriters' Laboratories Incorporated

<http://www.ul.com>

ULCUnderwriters' Laboratories of Canada

<http://www.ulc.ca>

WCLIB West Coast Lumber Inspection Bureau

6980 SW Varns Road, P.O. Box 23145

REFERENCE STANDARDS

Portland, OR 97223

(503) 639-0651

WRCLA Western Red Cedar Lumber Association

P.O. Box 120786

New Brighton, MN 55112

(612) 633-4334

WWPA Western Wood Products Association

<http://www.wwpa.org>

--- E N D ---

SECTION 01 74 19
CONSTRUCTION WASTE MANAGEMENT

1.1 DESCRIPTION

This specification covers the requirements for management of non-hazardous building construction and demolition waste.

1.2 RELATED WORK

- A. Section 02 41 00, DEMOLITION.
- B. Disconnecting utility services prior to demolition: Section 01 00 00, GENERAL REQUIREMENTS.
- C. Reserved items which are to remain the property of the Government: Section 01 00 00, GENERAL REQUIREMENTS.

1.3 GOVERNMENT POLICY

- A. Contractor shall practice efficient waste management when sizing, cutting and installing building construction products.
- B. Contractor shall use all reasonable means to divert construction and demolition waste from landfills and incinerators and facilitate their recycling.
- C. Contractor shall be responsible for implementation of any special programs involving rebates or similar incentives related to recycling and any revenues or savings obtained from salvage or recycling shall accrue to the Contractor.
- D. Contractor shall ensure that facilities used for recycling, reuse and disposal shall be permitted for the intended use to the extent required by federal, state and local regulations.

1.4 PLAN

- A. Conduct a site assessment to estimate the types of materials that will be generated by demolition at the site. The Whole Building Design Guide website (<http://www.wbdg.org>) has a Construction Waste Management Database that contains information on companies that haul, collect, and process recyclable debris from construction projects
- B. Develop and implement procedures to reuse and recycle materials to the greatest extent feasible based upon the contract, the construction and demolition debris management plan, the estimated quantities of materials, and the availability of recycling facilities.
- C. Prepare and submit to the COTR a written demolition debris management plan. The plan shall include, but not be limited to, the following information:

1. Contractor and project identification information;
2. Procedures to be used for debris management;
3. A listing of the materials to be reused, recycled, or taken to the landfill.
4. The names and locations of reuse and recycling facilities or sites.

1.5 COLLECTION

- A. Provide necessary containers, bins and storage areas to facilitate effective waste management.
- B. Clearly identify so that recyclable materials are separated from trash and can be transported to respective recycling facility for processing.

1.6 DISPOSAL

- A. Contractor shall be responsible for transporting and disposing of materials that cannot be delivered to a source-separated or mixed materials recycling facility to a transfer station or disposal facility that can accept the materials in accordance with state law.
- B. Building or demolition materials with no practical use or that cannot be recycled shall be disposed of at a landfill or incinerator.

1.7 REPORT

With each application for progress payment, the contractor shall submit a summary of construction and demolition debris diversion and disposal, quantifying all materials generated at the work site and disposed of or diverted from disposal through recycling.

- - - E N D - - -

GENERAL COMMISSIONING REQUIREMENTS

SECTION 01 91 00

GENERAL COMMISSIONING REQUIREMENTS

PART 1 - GENERAL

1.1 DESCRIPTION

- A. This Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS shall form the basis of the construction phase commissioning process and procedures. The Commissioning Agent shall add, modify, and refine the commissioning procedures, as approved by the Department of Veterans Affairs (VA), to suit field conditions and actual manufacturer's equipment, incorporate test data and procedure results, and provide detailed scheduling for all commissioning tasks.
- B. Various sections of the project specifications require equipment startup, testing, and adjusting services. Requirements for startup, testing, and adjusting services specified in the Division 07 and Division 28 series sections of these specifications are intended to be provided in coordination with the commissioning services and are not intended to duplicate services. The Contractor shall coordinate the work required by individual specification sections with the commissioning services requirements specified herein.
- C. Where individual testing, adjusting, or related services are required in the project specifications and not specifically required by this commissioning requirements specification, the specified services shall be provided and copies of documentation, as required by those specifications shall be submitted to the VA and the Commissioning Agent to be indexed for future reference.
- D. Where training or educational services for VA are required and specified in other sections of the specifications, including but not limited to Division 07 and Division 28 series sections of the specification, these services are intended to be provided in addition to the training and educational services specified herein.
- E. Commissioning is a systematic process of verifying that the building systems perform interactively according to the construction documents and the VA's operational needs. The commissioning process shall encompass and coordinate the system documentation, equipment startup, control system calibration, testing and balancing, performance testing and training. Commissioning during the construction, and post-occupancy phases is intended to achieve the following specific objectives according to the contract documents:

GENERAL COMMISSIONING REQUIREMENTS

1. Verify that the applicable equipment and systems are installed in accordance with the contract documents and according to the manufacturer's recommendations.
 2. Verify and document proper integrated performance of equipment and systems.
 3. Verify that Operations & Maintenance documentation is complete.
 4. Verify that all components requiring servicing can be accessed, serviced and removed without disturbing nearby components including ducts, piping, cabling or wiring.
 5. Verify that the VA's operating personnel are adequately trained to enable them to operate, monitor, adjust, maintain, and repair building systems in an effective and energy-efficient manner.
 6. Document the successful achievement of the commissioning objectives listed above.
- F. The commissioning process does not take away from or reduce the responsibility of the Contractor to provide a finished and fully functioning product.

1.2 CONTRACTUAL RELATIONSHIPS

- A. For this construction project, the Department of Veterans Affairs contracts with a Contractor to provide construction services. The contracts are administered by the VA Contracting Officer and the COTR as the designated representative of the Contracting Officer. On this project, the authority to modify the contract in any way is strictly limited to the authority of the Contracting Officer and the COTR.
- B. In this structure, only two contract parties are recognized and communications on contractual issues are strictly limited to VA COTR and the Contractor. It is the practice of the VA to require that communications between other parties to the contracts (Subcontractors and Vendors) be conducted through the COTR and Contractor. It is also the practice of the VA that communications between other parties of the project (Commissioning Agent and Architect/Engineer) be conducted through the COTR.
- C. Whole Building Commissioning is a process that relies upon frequent and direct communications, as well as collaboration between all parties to the construction process. By its nature, a high level of communication and cooperation between the Commissioning Agent and all other parties (Architects, Engineers, Subcontractors, Vendors, third party testing

GENERAL COMMISSIONING REQUIREMENTS

agencies, etc) is essential to the success of the Commissioning effort.

- D. With these fundamental practices in mind, the commissioning process described herein has been developed to recognize that, in the execution of the Commissioning Process, the Commissioning Agent must develop effective methods to communicate with every member of the construction team involved in delivering commissioned systems while simultaneously respecting the exclusive contract authority of the Contracting Officer and COTR. Thus, the procedures outlined in this specification must be executed within the following limitations:

1. No communications (verbal or written) from the Commissioning Agent shall be deemed to constitute direction that modifies the terms of any contract between the Department of Veterans Affairs and the Contractor.
2. Commissioning Issues identified by the Commissioning Agent will be delivered to the COTR and copied to the designated Commissioning Representatives for the Contractor and subcontractors on the Commissioning Team for information only in order to expedite the communication process. These issues must be understood as the professional opinion of the Commissioning Agent and as suggestions for resolution.
3. In the event that any Commissioning Issues and suggested resolutions are deemed by the COTR to require either an official interpretation of the construction documents or require a modification of the contract documents, the Contracting Officer or COTR will issue an official directive to this effect.
4. All parties to the Commissioning Process shall be individually responsible for alerting the COTR of any issues that they deem to constitute a potential contract change prior to acting on these issues.
5. Authority for resolution or modification of design and construction issues rests solely with the Contracting Officer or COTR, with appropriate technical guidance from the Architect/Engineer and/or Commissioning Agent.

1.3 RELATED WORK

- A. Section 01 00 00 GENERAL REQUIREMENTS.
- B. Section 28 08 00 COMMISSIONING OF ELECTRONIC SAFETY AND SECURITY SYSTEMS.

GENERAL COMMISSIONING REQUIREMENTS

1.4 SUMMARY

- A. This Section includes general requirements that apply to implementation of commissioning without regard to systems, subsystems, and equipment being commissioned.
- B. The commissioning activities have been developed to support the VA requirements to meet guidelines for Federal Leadership in Environmental, Energy, and Economic Performance.
- C. The commissioning activities have been developed to support the Green Buildings Initiative Green Globes rating program and to support delivery of project performance in accordance with the VA requirements developed for the project.

1.5 DEFINITIONS

- A. Architect: Includes Architect identified in the Contract for Construction between the Department of Veterans Affairs and Contractor, plus consultant/design professionals responsible for design of fire suppression, plumbing, HVAC, controls for HVAC systems, electrical, communications, electronic safety and security, as well as other related systems.
- B. CxA: Commissioning Agent.
- C. Commissioning Plan: a document that is an overall plan that outlines the commissioning process, commissioning team responsibilities, schedule for commissioning activities, and commissioning documents.
- D. Commissioning Issue: a condition in the installation or function of a component, piece of equipment or system that affects the system operations, maintenance, and/or repair.
- E. Commissioning Observation: a condition in the installation or function of a component, piece of equipment or system that may not be in compliance with the Contract Documents, or may not be in compliance with the manufacturer's installation instruction, or may not be in compliance with generally accepted industry standards.
- F. Systems Functional Performance Test: a test, or tests, of the dynamic function and operation of equipment and systems using manual (direct observation) or monitoring methods. Systems Functional Performance Testing is the dynamic testing of systems (rather than just components) under full operation. The Commissioning Agent develops the Systems Functional Performance Test Procedures in a sequential written form, coordinates, witnesses, and documents the actual testing. Systems Functional Performance Testing is performed by the Contractor. Systems

GENERAL COMMISSIONING REQUIREMENTS

Functional Performance Tests are performed after startups, control systems are complete and operational and Pre-Functional Checklists are complete.

- G. System: A system is defined as the entire set of components, equipment, and subsystems which must be coordinated to work together during normal operation to produce results for which the system is designed.
- H. Pre-Functional Checklist: a list of items provided by the Commissioning Agent to the Contractor that require inspection and elementary component tests conducted to verify proper installation of equipment. Pre-Functional Checklists are primarily static inspections and procedures to prepare the equipment or system for initial operation. However, some Pre-Functional Checklist items entail simple testing of the function of a component, a piece of equipment or system. The term "Pre-Functional" refers to before Systems Functional Performance Testing. Pre-Functional Checklists augment and are combined with the manufacturer's startup checklist and the Contractor's Quality Control checklists.
- I. VA: Includes the Contracting Officer, COTR, or other authorized representative of the Department of Veterans Affairs.

1.6 SYSTEMS TO BE COMMISSIONED

- A. Commissioning of a system or systems specified for this project is part of the construction process. Documentation and testing of these systems, as well as training of the VA's Operation and Maintenance personnel, is required in cooperation with the VA and the Commissioning Agent.
- B. The following systems will be commissioned as part of this project:
 - 1. Exterior Closure (Division 07)
 - a. Building openings and penetrations.
 - 2. Electronic Safety and Security (Division 28)
 - a. CCTV and access control(Head end, servers, fiber optics, door operation, etc..

1.7 COMMISSIONING TEAM

- A. Members Appointed by Contractor:
 - 1. Commissioning Agent: The designated person, company, or entity that plans, schedules, and coordinates the commissioning team to implement the commissioning process. The Contractor shall engage an independent commissioning agent who is skilled in commissioning

GENERAL COMMISSIONING REQUIREMENTS

construction projects, the cost of which is included in the Contractor's bid. This agent shall not have any financial or business ties to the Contractor, and shall not be an affiliate or subsidiary company of the Contractor, and shall not be employed by an affiliate or subsidiary company of the Contractor.

a. Prior to engaging a CxA, and within 10 calendar days after award of the contract, the Contractor shall submit to the Contracting Officer and COTR:

1. The name and address of the proposed CxA.
 2. Sufficient information to show that the proposed CxA has the qualifications to meet the requirements specified in the preceding paragraph.
 3. The Contracting Officer has the right to approve or disapprove employment of the proposed CxA, and will notify the Contractor of the VA decision within seven calendar days from receipt of information. In case of disapproval, the Contractor shall resubmit another CxA within 10 calendar days for renewed consideration.
2. Contractor: The designated person, company, or entity that plans, schedules and coordinates the commissioning activities for the construction team. This person, company, or entity will represent the construction contractor and be identified as the Commissioning Manager (CM). Commissioning Manager and Commissioning Agent are not synonymous.
3. Contractor's Commissioning Representative(s): Individual(s), each having authority to act on behalf of the entity he or she represents, explicitly organized to implement the commissioning process through coordinated actions. The commissioning team shall consist of, but not be limited to, representatives of Contractor, including Project Superintendent and subcontractors, installers, suppliers, and specialists deemed appropriate by the Department of Veterans Affairs (VA) and Commissioning Agent.

B. Members Appointed by VA:

1. Representatives of the facility user and operation and maintenance personnel.
2. Architect and engineering design professionals.

GENERAL COMMISSIONING REQUIREMENTS

1.8 VA'S COMMISSIONING RESPONSIBILITIES

- A. Assign operation and maintenance personnel and schedule them to participate in commissioning team activities including, but not limited to, the following:
 - 1. Coordination meetings.
 - 2. Training in operation and maintenance of systems, subsystems, and equipment.
 - 3. Testing meetings.
 - 4. Witness and assist in Systems Functional Performance Testing.
 - 5. Demonstration of operation of systems, subsystems, and equipment.
- B. Provide the Construction Documents, prepared by Architect and approved by VA, to the Commissioning Agent and for use in managing the commissioning process, developing the commissioning plan, systems manuals, and reviewing the operation and maintenance training plan.

1.9 CONTRACTOR'S COMMISSIONING RESPONSIBILITIES

- A. Appoint an individual, company or firm to act as the Commissioning Agent.
- B. The Contractor shall assign a Commissioning Manager to manage commissioning activities of the Contractor, and subcontractors.
- C. The Contractor shall ensure that the commissioning responsibilities outlined in these specifications are included in all subcontracts and that subcontractors comply with the requirements of these specifications.
- D. The Contractor shall ensure that each installing subcontractor shall assign representatives with expertise and authority to act on behalf of the subcontractor and schedule them to participate in and perform commissioning team activities including, but not limited to, the following:
 - 1. Participate in commissioning coordination meetings.
 - 2. Conduct operation and maintenance training sessions in accordance with approved training plans.
 - 3. Verify that Work is complete and systems are operational according to the Contract Documents, including calibration of instrumentation and controls.
 - 4. Evaluate commissioning issues and commissioning observations identified in the Commissioning Issues Log, field reports, test reports or other commissioning documents. In collaboration with

GENERAL COMMISSIONING REQUIREMENTS

- entity responsible for system and equipment installation, recommend corrective action.
5. Review and comment on commissioning documentation.
 6. Participate in meetings to coordinate Systems Functional Performance Testing.
 7. Provide schedule for operation and maintenance data submittals, equipment startup, and testing to Commissioning Agent for incorporation into the commissioning plan.
 8. Provide information to the Commissioning Agent for developing commissioning plan.
 9. Participate in training sessions for VA's operation and maintenance personnel.
 10. Provide technicians who are familiar with the construction and operation of installed systems and who shall develop specific test procedures to conduct Systems Functional Performance Testing of installed systems.

1.10 COMMISSIONING AGENT'S RESPONSIBILITIES

- A. Organize and lead the commissioning team.
- B. Prepare the commissioning plan. See Paragraph 1.11-A of this specification Section for further information.
- C. Review and comment on selected submittals from the Contractor for general conformance with the Construction Documents. Review and comment on the ability to test and operate the system and/or equipment, including providing gages, controls and other components required to operate, maintain, and test the system. Review and comment on performance expectations of systems and equipment and interfaces between systems relating to the Construction Documents.
- D. At the beginning of the construction phase, conduct an initial construction phase coordination meeting for the purpose of reviewing the commissioning activities and establishing tentative schedules for operation and maintenance submittals; operation and maintenance training sessions; TAB Work; Pre-Functional Checklists, Systems Functional Performance Testing; and project completion.
- E. Convene commissioning team meetings for the purpose of coordination, communication, and conflict resolution; discuss status of the commissioning processes. Responsibilities include arranging for facilities, preparing agenda and attendance lists, and notifying participants. The Commissioning Agent shall prepare and distribute

GENERAL COMMISSIONING REQUIREMENTS

minutes to commissioning team members and attendees within five workdays of the commissioning meeting.

- F. Observe construction and report progress, observations and issues. Observe systems and equipment installation for adequate accessibility for maintenance and component replacement or repair, and for general conformance with the Construction Documents.
- G. Prepare Project specific Pre-Functional Checklists and Systems Functional Performance Test procedures.
- H. Coordinate Systems Functional Performance Testing schedule with the Contractor.
- I. Witness selected systems startups.
- J. Verify selected Pre-Functional Checklists completed and submitted by the Contractor.
- K. Witness and document Systems Functional Performance Testing.
- L. Compile test data, inspection reports, and certificates and include them in the systems manual and commissioning report.
- M. Review and comment on operation and maintenance (O&M) documentation and systems manual outline for compliance with the Contract Documents. Operation and maintenance documentation requirements are specified in Paragraph 1.25, Section 01 00 00 GENERAL REQUIREMENTS.
- N. Review operation and maintenance training program developed by the Contractor. Verify training plans provide qualified instructors to conduct operation and maintenance training.
- O. Prepare commissioning Field Observation Reports.
- P. Prepare the Final Commissioning Report.
- Q. Assemble the final commissioning documentation, including the Final Commissioning Report and Addendum to the Final Commissioning Report.

1.11 COMMISSIONING DOCUMENTATION

- A. Commissioning Plan: A document, prepared by Commissioning Agent, that outlines the schedule, allocation of resources, and documentation requirements of the commissioning process, and shall include, but is not limited, to the following:
 - 1. Plan for delivery and review of submittals, systems manuals, and other documents and reports. Identification of the relationship of these documents to other functions and a detailed description of submittals that are required to support the commissioning processes. Submittal dates shall include the latest date approved submittals must be received without adversely affecting commissioning plan.

GENERAL COMMISSIONING REQUIREMENTS

2. Description of the organization, layout, and content of commissioning documentation (including systems manual) and a detailed description of documents to be provided along with identification of responsible parties.
 3. Identification of systems and equipment to be commissioned.
 4. Schedule of Commissioning Coordination meetings.
 5. Identification of items that must be completed before the next operation can proceed.
 6. Description of responsibilities of commissioning team members.
 7. Description of observations to be made.
 8. Description of requirements for operation and maintenance training.
 9. Schedule for commissioning activities with dates coordinated with overall construction schedule.
 10. Process and schedule for documenting changes on a continuous basis to appear in Project Record Documents.
 11. Process and schedule for completing prestart and startup checklists for systems, subsystems, and equipment to be verified and tested.
 12. Preliminary Systems Functional Performance Test procedures.
- B. Systems Functional Performance Test Procedures: The Commissioning Agent will develop Systems Functional Performance Test Procedures for each system to be commissioned, including subsystems, or equipment and interfaces or interlocks with other systems. Systems Functional Performance Test Procedures will include a separate entry, with space for comments, for each item to be tested. Preliminary Systems Functional Performance Test Procedures will be provided to the VA, Architect/Engineer, and Contractor for review and comment. The Systems Performance Test Procedure will include test procedures for each mode of operation and provide space to indicate whether the mode under test responded as required. Each System Functional Performance Test procedure, regardless of system, subsystem, or equipment being tested, shall include, but not be limited to, the following:
1. Name and identification code of tested system.
 2. Test number.
 3. Time and date of test.
 4. Indication of whether the record is for a first test or retest following correction of a problem or issue.
 5. Dated signatures of the person performing test and of the witness, if applicable.

GENERAL COMMISSIONING REQUIREMENTS

6. Individuals present for test.
 7. Observations and Issues.
 8. Issue number, if any, generated as the result of test.
- C. Pre-Functional Checklists: The Commissioning Agent will prepare *Pre-Functional Checklists*. *Pre-Functional Checklists shall be completed* and signed by the Contractor, verifying that systems, subsystems, equipment, and associated controls are ready for testing. The Commissioning Agent will spot check *Pre-Functional Checklists* to verify accuracy and readiness for testing. Inaccurate or incomplete *Pre-Functional Checklists* shall be returned to the Contractor for correction and resubmission.
- D. Test and Inspection Reports: The Commissioning Agent will record test data, observations, and measurements on Systems Functional Performance Test Procedure. The report will also include recommendation for system acceptance or non-acceptance. Photographs, forms, and other means appropriate for the application shall be included with data. Commissioning Agent Will compile test and inspection reports and test and inspection certificates and include them in systems manual and commissioning report.
- E. Corrective Action Documents: The Commissioning Agent will document corrective action taken for systems and equipment that fail tests. The documentation will include any required modifications to systems and equipment and/or revisions to test procedures, if any. The Commissioning Agent will witness and document any retesting of systems and/or equipment requiring corrective action and document retest results. Contractor is responsible for any costs incurred by the VA for retesting.
- F. Commissioning Issues Log: The Commissioning Agent will prepare and maintain Commissioning Issues Log that describes Commissioning Issues and Commissioning Observations that are identified during the Commissioning process. These observations and issues include, but are not limited to, those that are at variance with the Contract Documents. The Commissioning Issues Log will identify and track issues as they are encountered, the party responsible for resolution, progress toward resolution, and document how the issue was resolved. The Master Commissioning Issues Log will also track the status of unresolved issues.
1. Creating an Commissioning Issues Log Entry:

GENERAL COMMISSIONING REQUIREMENTS

- a. Identify the issue with unique numeric or alphanumeric identifier by which the issue may be tracked.
 - b. Assign a descriptive title for the issue.
 - c. Identify date and time of the issue.
 - d. Identify test number of test being performed at the time of the observation, if applicable, for cross reference.
 - e. Identify system, subsystem, and equipment to which the issue applies.
 - f. Identify location of system, subsystem, and equipment.
 - g. Include information that may be helpful in diagnosing or evaluating the issue.
 - h. Note recommended corrective action.
 - i. Identify commissioning team member responsible for corrective action.
 - j. Identify expected date of correction.
 - k. Identify person that identified the issue.
2. Documenting Issue Resolution:
- a. Log date correction is completed or the issue is resolved.
 - b. Describe corrective action or resolution taken. Include description of diagnostic steps taken to determine root cause of the issue, if any.
 - c. Identify changes to the Contract Documents that may require action.
 - d. State that correction was completed and system, subsystem, and equipment are ready for retest, if applicable.
 - e. Identify person(s) who corrected or resolved the issue.
 - f. Identify person(s) verifying the issue resolution.
- G. Final Commissioning Report: The Commissioning Agent will document results of the commissioning process, including unresolved issues, and performance of systems, subsystems, and equipment. The Commissioning Report will indicate whether systems, subsystems, and equipment have been properly installed and are performing according to the Contract Documents. This report will be used by the Department of Veterans Affairs when determining that systems will be accepted. This report will be used to evaluate systems, subsystems, and equipment and will serve as a future reference document during VA occupancy and operation. It shall describe components and performance that exceed requirements of the Contract Documents and those that do not meet requirements of

GENERAL COMMISSIONING REQUIREMENTS

the Contract Documents. The commissioning report will include, but is not limited to, the following:

1. Lists and explanations of substitutions; compromises; variances with the Contract Documents; record of conditions; and, if appropriate, recommendations for resolution. Design Narrative documentation maintained by the Commissioning Agent.
2. Commissioning plan.
3. Pre-Functional Checklists completed by the Contractor, with annotation of the Commissioning Agent review and spot check.
4. Systems Functional Performance Test Procedures, with annotation of test results and test completion.
5. Commissioning Issues Log.
6. Listing of deferred and off season test(s) not performed, including the schedule for their completion.

H. Addendum to Final Commissioning Report: The Commissioning Agent will prepare an Addendum to the Final Commissioning Report near the end of the Warranty Period. The Addendum will indicate whether systems, subsystems, and equipment are complete and continue to perform according to the Contract Documents. The Addendum to the Final Commissioning Report shall include, but is not limited to, the following:

1. Documentation of deferred and off season test(s) results.
2. Completed Systems Functional Performance Test Procedures for off season test(s).
3. Documentation that unresolved system performance issues have been resolved.
4. Updated Commissioning Issues Log, including status of unresolved issues.
5. Identification of potential Warranty Claims to be corrected by the Contractor.

I. Systems Manual: The Commissioning Agent will gather required information and compile the Systems Manual. The Systems Manual will include, but is not limited to, the following:

1. Design Narrative, including system narratives, schematics, single-line diagrams, flow diagrams, equipment schedules, and changes made throughout the Project.
2. Reference to Final Commissioning Plan.
3. Reference to Final Commissioning Report.

GENERAL COMMISSIONING REQUIREMENTS

4. Approved Operation and Maintenance Data as submitted by the Contractor.

1.12 SUBMITTALS

- A. Preliminary Commissioning Plan Submittal: The Commissioning Agent has prepared a Preliminary Commissioning Plan based on the final Construction Documents. The Preliminary Commissioning Plan is included as an Appendix to this specification section. The Preliminary Commissioning Plan is provided for information only. It contains preliminary information about the following commissioning activities:
 1. The Commissioning Team: A list of commissioning team members by organization.
 2. Systems to be commissioned. A detailed list of systems to be commissioned for the project. This list also provides preliminary information on systems/equipment submittals to be reviewed by the Commissioning Agent; preliminary information on Pre-Functional Checklists that are to be completed; preliminary information on Systems Performance Testing, including information on testing sample size (where authorized by the VA).
 3. Commissioning Team Roles and Responsibilities: Preliminary roles and responsibilities for each Commissioning Team member.
 4. Commissioning Documents: A preliminary list of commissioning-related documents, include identification of the parties responsible for preparation, review, approval, and action on each document.
 5. Commissioning Activities Schedule: Identification of Commissioning Activities, including Systems Functional Testing, the expected duration and predecessors for the activity.
 6. Pre-Functional Checklists: Preliminary Pre-Functional Checklists for equipment, components, subsystems, and systems to be commissioned. These Preliminary Pre-Functional Checklists provide guidance on the level of detailed information the Contractor shall include on the final submission.
 7. Systems Functional Performance Test Procedures: Preliminary step-by-step System Functional Performance Test Procedures to be used during Systems Functional Performance Testing. These Preliminary Systems Functional Performance procedures provide information on the level of testing rigor, and the level of Contractor support required during performance of system's testing.

GENERAL COMMISSIONING REQUIREMENTS

- B. Final Commissioning Plan Submittal: Based on the Final Construction Documents and the Contractor's project team, the Commissioning Agent will prepare the Final Commissioning Plan as described in this section. The Commissioning Agent will submit three hard copies and three sets of electronic files of Final Commissioning Plan. The Contractor shall review the Commissioning Plan and provide any comments to the VA. The Commissioning Agent will incorporate review comments into the Final Commissioning Plan as directed by the VA.
- C. Systems Functional Performance Test Procedure: The Commissioning Agent will submit preliminary Systems Functional Performance Test Procedures to the Contractor, and the VA for review and comment. The Contractor shall return review comments to the VA and the Commissioning Agent. The VA will also return review comments to the Commissioning Agent. The Commissioning Agent will incorporate review comments into the Final Systems Functional Test Procedures to be used in Systems Functional Performance Testing.
- D. Pre-Functional Checklists: The Commissioning Agent will submit Pre-Functional Checklists to be completed by the Contractor.
- E. Test and Inspection Reports: The Commissioning Agent will submit test and inspection reports to the VA with copies to the Contractor and the Architect/Engineer.
- F. Corrective Action Documents: The Commissioning Agent will submit corrective action documents to the VA COTR with copies to the Contractor and Architect.
- G. Preliminary Commissioning Report Submittal: The Commissioning Agent will submit three electronic copies of the preliminary commissioning report. One electronic copy, with review comments, will be returned to the Commissioning Agent for preparation of the final submittal.
- H. Final Commissioning Report Submittal: The Commissioning Agent will submit four sets of electronically formatted information of the final commissioning report to the VA. The final submittal will incorporate comments as directed by the VA.
- I. Data for Commissioning:
1. The Commissioning Agent will request in writing from the Contractor specific information needed about each piece of commissioned equipment or system to fulfill requirements of the Commissioning Plan.

GENERAL COMMISSIONING REQUIREMENTS

2. The Commissioning Agent may request further documentation as is necessary for the commissioning process or to support other VA data collection requirements, including Construction Operations Building Information Exchange (COBIE), Building Information Modeling (BIM), etc.

1.13 COMMISSIONING PROCESS

- A. The Commissioning Agent will be responsible for the overall management of the commissioning process as well as coordinating scheduling of commissioning tasks with the VA and the Contractor. As directed by the VA, the Contractor shall incorporate Commissioning tasks, including, but not limited to, Systems Functional Performance Testing (including predecessors) with the Master Construction Schedule.
- B. Within 30 days of contract award, the Contractor shall designate a specific individual as the Commissioning Manager (CM) to manage and lead the commissioning effort on behalf of the Contractor. The Commissioning Manager shall be the single point of contact and communications for all commissioning related services by the Contractor.
- C. Within 45 days of contract award, the Contractor shall ensure that each subcontractor designates specific individuals as Commissioning Representatives (CR) to be responsible for commissioning related tasks. The Contractor shall ensure the designated Commissioning Representatives participate in the commissioning process as team members providing commissioning testing services, equipment operation, adjustments, and corrections if necessary. The Contractor shall ensure that all Commissioning Representatives shall have sufficient authority to direct their respective staff to provide the services required, and to speak on behalf of their organizations in all commissioning related contractual matters.

1.14 QUALITY ASSURANCE

- A. Instructor Qualifications: Factory authorized service representatives shall be experienced in training, operation, and maintenance procedures for installed systems, subsystems, and equipment.
- B. Test Equipment Calibration: The Contractor shall comply with test equipment manufacturer's calibration procedures and intervals. Recalibrate test instruments immediately whenever instruments have been repaired following damage or dropping. Affix calibration tags to test

GENERAL COMMISSIONING REQUIREMENTS

instruments. Instruments shall have been calibrated within six months prior to use.

1.15 COORDINATION

- A. Management: The Commissioning Agent will coordinate the commissioning activities with the VA and Contractor. The Commissioning Agent will submit commissioning documents and information to the VA. All commissioning team members shall work together to fulfill their contracted responsibilities and meet the objectives of the contract documents.
- B. Scheduling: The Contractor will work with the Commissioning Agent and the VA to incorporate the commissioning activities into the construction schedule. The Commissioning Agent will provide sufficient information on commissioning activities to allow the Contractor and the VA to schedule commissioning activities. All parties shall address scheduling issues and make necessary notifications in a timely manner in order to expedite the project and the commissioning process. The Contractor shall update the Master Construction as directed by the VA.
- C. Initial Schedule of Commissioning Events: The Commissioning Agent will provide the initial schedule of primary commissioning events in the Commissioning Plan and at the commissioning coordination meetings. The Commissioning Plan will provide a format for this schedule. As construction progresses, more detailed schedules will be developed by the Contractor with information from the Commissioning Agent.
- D. Commissioning Coordinating Meetings: The Commissioning Agent will conduct periodic Commissioning Coordination Meetings of the commissioning team to review status of commissioning activities, to discuss scheduling conflicts, and to discuss upcoming commissioning process activities.
- E. Pretesting Meetings: The Commissioning Agent will conduct pretest meetings of the commissioning team to review startup reports, Pre-Functional Checklist results, Systems Functional Performance Testing procedures, testing personnel and instrumentation requirements.
- F. Systems Functional Performance Testing Coordination: The Contractor shall coordinate testing activities to accommodate required quality assurance and control services with a minimum of delay and to avoid necessity of removing and replacing construction to accommodate testing and inspecting. The Contractor shall coordinate the schedule times for tests, inspections, obtaining samples, and similar activities.

GENERAL COMMISSIONING REQUIREMENTS

PART 2 - PRODUCTS**2.1 TEST EQUIPMENT**

- A. The Contractor shall provide all standard and specialized testing equipment required to perform Systems Functional Performance Testing. Test equipment required for Systems Functional Performance Testing will be identified in the detailed System Functional Performance Test Procedure prepared by the Commissioning Agent.
- B. Data logging equipment and software required to test equipment shall be provided by the Contractor.
- C. All testing equipment shall be of sufficient quality and accuracy to test and/or measure system performance with the tolerances specified in the Specifications. If not otherwise noted, the following minimum requirements apply: Temperature sensors and digital thermometers shall have a certified calibration within the past year to an accuracy of 0.5 °C (1.0 °F) and a resolution of + or - 0.1 °C (0.2 °F). Pressure sensors shall have an accuracy of + or - 2.0% of the value range being measured (not full range of meter) and have been calibrated within the last year. All equipment shall be calibrated according to the manufacturer's recommended intervals and when dropped or damaged. Calibration tags shall be affixed or certificates readily available.

PART 3 - EXECUTION**3.1 STARTUP, INITIAL CHECKOUT, AND PRE-FUNCTIONAL CHECKLISTS**

- A. The following procedures shall apply to all equipment and systems to be commissioned, according to Part 1, Systems to Be Commissioned.
 - 1. Pre-Functional Checklists are important to ensure that the equipment and systems are hooked up and operational. These ensure that Systems Functional Performance Testing may proceed without unnecessary delays. Each system to be commissioned shall have a full Pre-Functional Checklist completed by the Contractor prior to Systems Functional Performance Testing.
 - a. The Pre-Functional Checklist will identify the trades responsible for completing the checklist. The Contractor shall ensure the appropriate trades complete the checklists.
 - b. The Commissioning Agent will review completed Pre-Functional Checklists and field-verify the accuracy of the completed checklist using sampling techniques.
 - 2. Startup and Initial Checkout Plan: The Contractor shall develop detailed startup plans for all equipment. The primary role of the

GENERAL COMMISSIONING REQUIREMENTS

Contractor in this process is to ensure that there is written documentation that each of the manufacturer recommended procedures have been completed. Parties responsible for startup shall be identified in the Startup Plan and in the checklist forms.

- a. The Contractor shall develop the full startup plan by combining (or adding to) the checklists with the manufacturer's detailed startup and checkout procedures from the O&M manual data and the field checkout sheets normally used by the Contractor. The plan shall include checklists and procedures with specific boxes or lines for recording and documenting the checking and inspections of each procedure and a summary statement with a signature block at the end of the plan.
 - b. The full startup plan shall at a minimum consist of the following items:
 - 1) The Pre-Functional Checklists.
 - 2) The manufacturer's standard written startup procedures copied from the installation manuals with check boxes by each procedure and a signature block added by hand at the end.
 - 3) The manufacturer's normally used field checkout sheets.
 - a) The Commissioning Agent will submit the full startup plan to the VA and Contractor for review. Final approval will be by the VA.
 - b) The Contractor shall review and evaluate the procedures and the format for documenting them, noting any procedures that need to be revised or added.
3. Sensor and Actuator Calibration
- a. All procedures used shall be fully documented on the Pre-Functional Checklists or other suitable forms, clearly referencing the procedures followed and written documentation of initial, intermediate and final results.
4. Execution of Equipment Startup
- a. Four weeks prior to equipment startup, the Contractor shall schedule startup and checkout with the VA and Commissioning Agent. The performance of the startup and checkout shall be directed and executed by the Contractor.
 - b. The Commissioning Agent will observe the startup procedures for selected pieces of primary equipment.

GENERAL COMMISSIONING REQUIREMENTS

- c. The Contractor shall execute startup and provide the VA and Commissioning Agent with a signed and dated copy of the completed startup checklists, and contractor tests.
- d. Only individuals that have direct knowledge and witnessed that a line item task on the Startup Checklist was actually performed shall initial or check that item off. It is not acceptable for witnessing supervisors to fill out these forms.

3.2 DEFICIENCIES, NONCONFORMANCE, AND APPROVAL IN CHECKLISTS AND STARTUP

- A. The Contractor shall clearly list any outstanding items of the initial startup and Pre-Functional Checklist procedures that were not completed successfully, at the bottom of the procedures form or on an attached sheet. The procedures form and any outstanding deficiencies shall be provided to the VA and the Commissioning Agent within two days of completion.
- B. The Commissioning Agent will review the report and submit comments to the VA. The Commissioning Agent will work with the Contractor to correct and verify deficiencies or uncompleted items. The Commissioning Agent will involve the VA and others as necessary. The Contractor shall correct all areas that are noncompliant or incomplete in the checklists in a timely manner, and shall notify the VA and Commissioning Agent as soon as outstanding items have been corrected. The Contractor shall submit an updated startup report and a Statement of Correction on the original noncompliance report. When satisfactorily completed, the Commissioning Agent will recommend approval of the checklists and startup of each system to the VA.
- C. The Contractor shall be responsible for resolution of deficiencies as directed the VA and shall be responsible for any costs incurred by the VA for retesting.

3.3 PHASED COMMISSIONING

- A. The project may require startup and initial checkout to be executed in phases. This phasing shall be planned and scheduled in a coordination meeting of the VA, Commissioning Agent, and the Contractor. Results will be added to the master construction schedule and the commissioning schedule.

3.4 TRENDING AND ALARMS

- A. Trending is a method of testing as a standalone method or to augment manual testing. The Contractor shall trend any and all points of the system or systems at intervals specified below.

GENERAL COMMISSIONING REQUIREMENTS

- B. Alarms are a means to notify the system operator that abnormal conditions are present in the system. Alarms shall be structured into three tiers - Critical, Priority, and Maintenance.
1. Critical alarms are intended to be alarms that require the immediate attention of and action by the Operator. These alarms shall be displayed on the Operator Workstation in a popup style window that is graphically linked to the associated unit's graphical display. The popup style window shall be displayed on top of any active window within the screen, including non DDC system software.
 2. Priority level alarms are to be printed to a printer which is connected to the Operator's Work Station located within the engineer's office. Additionally Priority level alarms shall be able to be monitored and viewed through an active alarm application. Priority level alarms are alarms which shall require reaction from the operator or maintenance personnel within a normal work shift, and not immediate action.
 3. Maintenance alarms are intended to be minor issues which would require examination by maintenance personnel within the following shift. These alarms shall be generated in a scheduled report automatically by the DDC system at the start of each shift. The generated maintenance report will be printed to a printer located within the engineer's office.
- C. The Contractor shall provide a wireless internet network in the building for use during controls programming, checkout, and commissioning. This network will allow project team members to more effectively program, view, manipulate and test control devices while being in the same room as the controlled device.
- D. The Contractor shall provide graphical trending through the DDC control system of systems being commissioned. Trending requirements are indicated below and included with the Systems Functional Performance Test Procedures. Trending shall occur before, during and after Systems Functional Performance Testing. The Contractor shall be responsible for producing graphical representations of the trended DDC points that show each system operating properly during steady state conditions as well as during the System Functional Testing. These graphical reports shall be submitted to the COTR and Commissioning Agent for review and analysis before, during dynamic operation, and after Systems Functional

GENERAL COMMISSIONING REQUIREMENTS

Performance Testing. The Contractor shall provide, but not limited to, the following trend requirements and trend submissions:

1. Pre-testing, Testing, and Post-testing - Trend reports of trend logs and graphical trend plots are required as defined by the Commissioning Agent. The trend log points, sampling rate, graphical plot configuration, and duration will be dictated by the Commissioning Agent. At any time during the Commissioning Process the Commissioning Agent may recommend changes to aspects of trending as deemed necessary for proper system analysis. The Contractor shall implement any changes as directed by the COTR. Any pre-test trend analysis comments generated by the Commissioning Team should be addressed and resolved by the Contractor, as directed by the COTR, prior to the execution of Systems Functional Performance Testing.
2. Dynamic plotting - The Contractor shall also provide dynamic plotting during Systems Functional Performance testing at frequent intervals for points determined by the Systems Functional Performance Test Procedure. The graphical plots will be formatted and plotted at durations listed in the Systems Functional Performance Test Procedure.
3. Graphical plotting - The graphical plots shall be provided with a dual y-axis allowing 15 or more trend points (series) plotted simultaneously on the graph with each series in distinct color. The plots will further require title, axis naming, legend etc. all described by the Systems Functional Performance Test Procedure. If this cannot be sufficiently accomplished directly in the Direct Digital Control System then it is the responsibility of the Contractor to plot these trend logs in Microsoft Excel.
4. The following tables indicate the points to be trended and alarmed by system. The Operational Trend Duration column indicates the trend duration for normal operations. The Testing Trend Duration column indicates the trend duration prior to Systems Functional Performance Testing and again after Systems Functional Performance Testing. The Type column indicates point type: AI = Analog Input, AO = Analog Output, DI = Digital Input, DO = Digital Output, Calc = Calculated Point. In the Trend Interval Column, COV = Change of Value. The Alarm Type indicates the alarm priority; C = Critical, P = Priority, and M = Maintenance. The Alarm Range column indicates when the point is considered in the alarm state. The Alarm Delay

GENERAL COMMISSIONING REQUIREMENTS

column indicates the length of time the point must remain in an alarm state before the alarm is recorded in the DDC. The intent is to allow minor, short-duration events to be corrected by the DDC system prior to recording an alarm.

- E. The Contractor shall provide the following information prior to Systems Functional Performance Testing. Any documentation that is modified after submission shall be recorded and resubmitted to the COTR and Commissioning Agent.

1. Point-to-Point checkout documentation

3.5 SYSTEMS FUNCTIONAL PERFORMANCE TESTING

- A. This paragraph applies to Systems Functional Performance Testing of systems for all referenced specification Divisions.
- B. Objectives and Scope: The objective of Systems Functional Performance Testing is to demonstrate that each system is operating according to the Contract Documents. Systems Functional Performance Testing facilitates bringing the systems from a state of substantial completion to full dynamic operation. Additionally, during the testing process, areas of noncompliant performance are identified and corrected, thereby improving the operation and functioning of the systems. In general, each system shall be operated through all modes of operation where there is a specified system response. The Contractor shall verify each sequence in the sequences of operation. Proper response to power failures shall also be tested.
- C. Development of Systems Functional Performance Test Procedures: Before Systems Functional Performance Test procedures are written, the Contractor shall submit all requested documentation and a current list of change orders affecting equipment or systems, including an updated points list, program code, control sequences and parameters. Using the testing parameters and requirements found in the Contract Documents and approved submittals and shop drawings, the Commissioning Agent will develop specific Systems Functional Test Procedures to verify and document proper operation of each piece of equipment and system to be commissioned. The Contractor shall assist the Commissioning Agent in developing the Systems Functional Performance Test procedures as requested by the Commissioning Agent i.e. by answering questions about equipment, operation, sequences, etc. Prior to execution, the Commissioning Agent will provide a copy of the Systems Functional Performance Test procedures to the VA, the Architect/Engineer, and the

GENERAL COMMISSIONING REQUIREMENTS

Contractor, who shall review the tests for feasibility, safety, equipment and warranty protection.

- D. Purpose of Test Procedures: The purpose of each specific Systems Functional Performance Test is to verify and document compliance with the stated criteria of acceptance given on the test form. Representative test formats and examples are found in the Commissioning Plan for this project. (The Commissioning Plan is issued as a separate document and is available for review.) The test procedure forms developed by the Commissioning Agent will include, but not be limited to, the following information:
1. System and equipment or component name(s)
 2. Equipment location and ID number
 3. Unique test ID number, and reference to unique Pre-Functional Checklists and startup documentation, and ID numbers for the piece of equipment.
 4. Date
 5. Project name
 6. Participating parties
 7. A copy of the specification section describing the test requirements
 8. A copy of the specific sequence of operations or other specified parameters being verified
 9. Formulas used in any calculations
 10. Required pretest field measurements
 11. Instructions for setting up the test.
 12. Special cautions, alarm limits, etc.
 13. Specific step-by-step procedures to execute the test, in a clear, sequential and repeatable format
 14. Acceptance criteria of proper performance with a Yes / No check box to allow for clearly marking whether or not proper performance of each part of the test was achieved.
 15. A section for comments.
 16. Signatures and date block for the Commissioning Agent. A place for the Contractor to initial to signify attendance at the test.
- E. Test Methods: Systems Functional Performance Testing shall be achieved by manual testing (i.e. persons manipulate the equipment and observe performance) and/or by monitoring the performance and analyzing the results using the control system's trend log capabilities or by standalone data loggers. The Contractor and Commissioning Agent shall

GENERAL COMMISSIONING REQUIREMENTS

determine which method is most appropriate for tests that do not have a method specified.

1. Simulated Conditions: Simulating conditions (not by an overwritten value) shall be allowed, although timing the testing to experience actual conditions is encouraged wherever practical.
2. Overwritten Values: Overwriting sensor values to simulate a condition, shall be allowed, but shall be used with caution and avoided when possible. Such testing methods often can only test a part of a system, as the interactions and responses of other systems will be erroneous or not applicable. Simulating a condition is preferable.
3. Indirect Indicators: Relying on indirect indicators for responses or performance shall be allowed only after visually and directly verifying and documenting, over the range of the tested parameters, that the indirect readings through the control system represent actual conditions and responses. Much of this verification shall be completed during systems startup and initial checkout.

F. Setup: Each function and test shall be performed under conditions that simulate actual conditions as closely as is practically possible. The Contractor shall provide all necessary materials and system modifications to execute the test according to the specified conditions. At completion of the test, the Contractor shall return all affected building equipment and systems, due to these temporary modifications, to their pretest condition.

G. Sampling: No sampling is allowed in completing Pre-Functional Checklists. Sampling is allowed for Systems Functional Performance Test Procedures execution. The Commissioning Agent will determine the sampling rate. If at any point, frequent failures are occurring and testing is becoming more troubleshooting than verification, the Commissioning Agent may stop the testing and require the Contractor to perform and document a checkout of the remaining units, prior to continuing with Systems Functional Performance Testing of the remaining units.

H. Cost of Retesting: The cost associated with expanded sample System Functional Performance Tests shall be solely the responsibility of the Contractor. Any required retesting by the Contractor shall not be considered a justified reason for a claim of delay or for a time extension by the Contractor.

GENERAL COMMISSIONING REQUIREMENTS

- I. Coordination and Scheduling: The Contractor shall provide a minimum of 7 days notice to the Commissioning Agent and the VA regarding the completion schedule for the Pre-Functional Checklists and startup of all equipment and systems. The Commissioning Agent will schedule Systems Functional Performance Tests with the Contractor and VA. The Commissioning Agent will witness and document the Systems Functional Performance Testing of systems. The Contractor shall execute the tests in accordance with the Systems Functional Performance Test Procedure.
- J. Testing Prerequisites: In general, Systems Functional Performance Testing will be conducted only after Pre-Functional Checklists have been satisfactorily completed. The control system shall be sufficiently tested and approved by the Commissioning Agent and the VA before it is used to verify performance of other components or systems. Systems Functional Performance Testing will proceed from components to subsystems to systems. When the proper performance of all interacting individual systems has been achieved, the interface or coordinated responses between systems will be checked.
- K. Problem Solving: The Commissioning Agent will recommend solutions to problems found, however the burden of responsibility to solve, correct and retest problems is with the Contractor.

3.6 DOCUMENTATION, NONCONFORMANCE AND APPROVAL OF TESTS

- A. Documentation: The Commissioning Agent will witness, and document the results of all Systems Functional Performance Tests using the specific procedural forms developed by the Commissioning Agent for that purpose. Prior to testing, the Commissioning Agent will provide these forms to the VA and the Contractor for review and approval. The Contractor shall include the filled out forms with the O&M manual data.
- B. Nonconformance: The Commissioning Agent will record the results of the Systems Functional Performance Tests on the procedure or test form. All items of nonconformance issues will be noted and reported to the VA on Commissioning Field Reports and/or the Commissioning Master Issues Log.
 - 1. Corrections of minor items of noncompliance identified may be made during the tests. In such cases, the item of noncompliance and resolution shall be documented on the Systems Functional Test Procedure.
 - 2. Every effort shall be made to expedite the systems functional Performance Testing process and minimize unnecessary delays, while not compromising the integrity of the procedures. However, the

GENERAL COMMISSIONING REQUIREMENTS

- Commissioning Agent shall not be pressured into overlooking noncompliant work or loosening acceptance criteria to satisfy scheduling or cost issues, unless there is an overriding reason to do so by direction from the VA.
3. As the Systems Functional Performance Tests progresses and an item of noncompliance is identified, the Commissioning Agent shall discuss the issue with the Contractor and the VA.
 4. When there is no dispute on an item of noncompliance, and the Contractor accepts responsibility to correct it:
 - a. The Commissioning Agent will document the item of noncompliance and the Contractor's response and/or intentions. The Systems Functional Performance Test then continues or proceeds to another test or sequence. After the day's work is complete, the Commissioning Agent will submit a Commissioning Field Report to the VA. The Commissioning Agent will also note items of noncompliance and the Contractor's response in the Master Commissioning Issues Log. The Contractor shall correct the item of noncompliance and report completion to the VA and the Commissioning Agent.
 - b. The need for retesting will be determined by the Commissioning Agent. If retesting is required, the Commissioning Agent and the Contractor shall reschedule the test and the test shall be repeated.
 5. If there is a dispute about item of noncompliance, regarding whether it is an item of noncompliance, or who is responsible:
 - a. The item of noncompliance shall be documented on the test form with the Contractor's response. The item of noncompliance with the Contractor's response shall also be reported on a Commissioning Field Report and on the Master Commissioning Issues Log.
 - b. Resolutions shall be made at the lowest management level possible. Other parties are brought into the discussions as needed. Final interpretive and acceptance authority is with the Department of Veterans Affairs.
 - c. The Commissioning Agent will document the resolution process.
 - d. Once the interpretation and resolution have been decided, the Contractor shall correct the item of noncompliance, report it to the Commissioning Agent. The requirement for retesting will be

GENERAL COMMISSIONING REQUIREMENTS

determined by the Commissioning Agent. If retesting is required, the Commissioning Agent and the Contractor shall reschedule the test. Retesting shall be repeated until satisfactory performance is achieved.

- C. Cost of Retesting: The cost to retest a System Functional Performance Test shall be solely the responsibility of the Contractor. Any required retesting by the Contractor shall not be considered a justified reason for a claim of delay or for a time extension by the Contractor.
- D. Failure Due to Manufacturer Defect: If 10%, or three, whichever is greater, of identical pieces (size alone does not constitute a difference) of equipment fail to perform in compliance with the Contract Documents (mechanically or substantively) due to manufacturing defect, not allowing it to meet its submitted performance specifications, all identical units may be considered unacceptable by the VA. In such case, the Contractor shall provide the VA with the following:
1. Within one week of notification from the VA, the Contractor shall examine all other identical units making a record of the findings. The findings shall be provided to the VA within two weeks of the original notice.
 2. Within two weeks of the original notification, the Contractor shall provide a signed and dated, written explanation of the problem, cause of failures, etc. and all proposed solutions which shall include full equipment submittals. The proposed solutions shall not significantly exceed the specification requirements of the original installation.
 3. The VA shall determine whether a replacement of all identical units or a repair is acceptable.
 3. Two examples of the proposed solution shall be installed by the Contractor and the VA shall be allowed to test the installations for up to one week, upon which the VA will decide whether to accept the solution.
 4. Upon acceptance, the Contractor shall replace or repair all identical items, at their expense and extend the warranty accordingly, if the original equipment warranty had begun. The replacement/repair work shall proceed with reasonable speed beginning within one week from when parts can be obtained.

GENERAL COMMISSIONING REQUIREMENTS

- E. Approval: The Commissioning Agent will note each satisfactorily demonstrated function on the test form. Formal approval of the Systems Functional Performance Test shall be made later after review by the Commissioning Agent and by the VA. The Commissioning Agent will evaluate each test and report to the VA using a standard form. The VA will give final approval on each test using the same form, and provide signed copies to the Commissioning Agent and the Contractor.

3.7 DEFERRED TESTING

- A. Unforeseen Deferred Systems Functional Performance Tests: If any Systems Functional Performance Test cannot be completed due to the building structure, required occupancy condition or other conditions, execution of the Systems Functional Performance Testing may be delayed upon approval of the VA. These Systems Functional Performance Tests shall be conducted in the same manner as the seasonal tests as soon as possible. Services of the Contractor to conduct these unforeseen Deferred Systems Functional Performance Tests shall be negotiated between the VA and the Contractor.

3.8 OPERATION AND MAINTENANCE TRAINING REQUIREMENTS

- A. Training Preparation Conference: Before operation and maintenance training, the Commissioning Agent will convene a training preparation conference to include VA's COTR, VA's Operations and Maintenance personnel, and the Contractor. The purpose of this conference will be to discuss and plan for Training and Demonstration of VA Operations and Maintenance personnel.
- B. The Contractor shall provide training and demonstration as required by other Division 28 sections. The Training and Demonstration shall include, but is not limited to, the following:
1. Review the Contract Documents.
 2. Review installed systems, subsystems, and equipment.
 3. Review instructor qualifications.
 4. Review instructional methods and procedures.
 5. Review training module outlines and contents.
 6. Review course materials (including operation and maintenance manuals).
 7. Review and discuss locations and other facilities required for instruction.

GENERAL COMMISSIONING REQUIREMENTS

8. Review and finalize training schedule and verify availability of educational materials, instructors, audiovisual equipment, and facilities needed to avoid delays.
 9. For instruction that must occur outside, review weather and forecasted weather conditions and procedures to follow if conditions are unfavorable.
- C. Training Module Submittals: The Contractor shall submit the following information to the VA and the Commissioning Agent:
1. Instruction Program: Submit two copies of outline of instructional program for demonstration and training, including a schedule of proposed dates, times, length of instruction time, and instructors' names for each training module. Include learning objective and outline for each training module. At completion of training, submit two complete training manuals for VA's use.
 2. Qualification Data: Submit qualifications for facilitator and/or instructor.
 3. Attendance Record: For each training module, submit list of participants and length of instruction time.
 4. Evaluations: For each participant and for each training module, submit results and documentation of performance-based test.
 5. Demonstration and Training Videotapes: Submit two copies within seven days of end of each training module.
 - a. Identification: On each copy, provide an applied label with the following information:
 - 1) Name of Project.
 - 2) Name and address of photographer
 - 3) Name of Contractor.
 - 4) Date videotape was recorded.
 - 5) Description of vantage point, indicating location, direction (by compass point), and elevation or story of construction.
 6. Transcript: Prepared on 8-1/2-by-11-inch paper, punched and bound in heavy-duty, 3-ring, vinyl-covered binders. Mark appropriate identification on front and spine of each binder. Include a cover sheet with same label information as the corresponding videotape. Include name of Project and date of videotape on each page.
- D. QUALITY ASSURANCE
1. Facilitator Qualifications: A firm or individual experienced in training or educating maintenance personnel in a training program

GENERAL COMMISSIONING REQUIREMENTS

similar in content and extent to that indicated for this Project, and whose work has resulted in training or education with a record of successful learning performance.

2. Instructor Qualifications: A factory authorized service representative, complying with requirements in Division 01 Section "Quality Requirements," experienced in operation and maintenance procedures and training.
3. Photographer Qualifications: A professional photographer who is experienced photographing construction projects.

E. COORDINATION

1. Coordinate instruction schedule with VA's operations. Adjust schedule as required to minimize disrupting VA's operations.
2. Coordinate instructors, including providing notification of dates, times, length of instruction time, and course content.
3. Coordinate content of training modules with content of approved emergency, operation, and maintenance manuals. Do not submit instruction program until operation and maintenance data has been reviewed and approved by the VA.

F. Training Modules: Develop a learning objective and teaching outline for each module. Include a description of specific skills and knowledge that participants are expected to master. For each module, include instruction for the following:

1. Basis of System Design, Operational Requirements, and Criteria:
Include the following:
 - a. System, subsystem, and equipment descriptions.
 - b. Performance and design criteria if Contractor is delegated design responsibility.
 - c. Operating standards.
 - d. Regulatory requirements.
 - e. Equipment function.
 - f. Operating characteristics.
 - g. Limiting conditions.
 - h. Performance curves.
2. Documentation: Review the following items in detail:
 - a. Emergency manuals.
 - b. Operations manuals.
 - c. Maintenance manuals.
 - d. Project Record Documents.

GENERAL COMMISSIONING REQUIREMENTS

- e. Identification systems.
 - f. Warranties and bonds.
 - g. Maintenance service agreements and similar continuing commitments.
3. Emergencies: Include the following, as applicable:
- a. Instructions on meaning of warnings, trouble indications, and error messages.
 - b. Instructions on stopping.
 - c. Shutdown instructions for each type of emergency.
 - d. Operating instructions for conditions outside of normal operating limits.
 - e. Sequences for electric or electronic systems.
 - f. Special operating instructions and procedures.
4. Operations: Include the following, as applicable:
- a. Startup procedures.
 - b. Equipment or system break-in procedures.
 - c. Routine and normal operating instructions.
 - d. Regulation and control procedures.
 - e. Control sequences.
 - f. Safety procedures.
 - g. Instructions on stopping.
 - h. Normal shutdown instructions.
 - i. Operating procedures for emergencies.
 - j. Operating procedures for system, subsystem, or equipment failure.
 - k. Seasonal and weekend operating instructions.
 - l. Required sequences for electric or electronic systems.
 - m. Special operating instructions and procedures.
5. Adjustments: Include the following:
- a. Alignments.
 - b. Checking adjustments.
 - c. Noise and vibration adjustments.
 - d. Economy and efficiency adjustments.
6. Troubleshooting: Include the following:
- a. Diagnostic instructions.
 - b. Test and inspection procedures.
7. Maintenance: Include the following:
- a. Inspection procedures.
 - b. Types of cleaning agents to be used and methods of cleaning.

GENERAL COMMISSIONING REQUIREMENTS

- c. List of cleaning agents and methods of cleaning detrimental to product.
 - d. Procedures for routine cleaning
 - e. Procedures for preventive maintenance.
 - f. Procedures for routine maintenance.
 - g. Instruction on use of special tools.
8. Repairs: Include the following:
- a. Diagnosis instructions.
 - b. Repair instructions.
 - c. Disassembly; component removal, repair, and replacement; and reassembly instructions.
 - d. Instructions for identifying parts and components.
 - e. Review of spare parts needed for operation and maintenance.
- G. Training Execution:
- 1. Preparation: Assemble educational materials necessary for instruction, including documentation and training module. Assemble training modules into a combined training manual. Set up instructional equipment at instruction location.
 - 2. Instruction:
 - a. Facilitator: Engage a qualified facilitator to prepare instruction program and training modules, to coordinate instructors, and to coordinate between Contractor and Department of Veterans Affairs for number of participants, instruction times, and location.
 - b. Instructor: Engage qualified instructors to instruct VA's personnel to adjust, operate, and maintain systems, subsystems, and equipment not part of a system.
 - 1) The Commissioning Agent will furnish an instructor to describe basis of system design, operational requirements, criteria, and regulatory requirements.
 - 2) The VA will furnish an instructor to describe VA's operational philosophy.
 - 3) The VA will furnish the Contractor with names and positions of participants.
 - 3. Scheduling: Provide instruction at mutually agreed times. For equipment that requires seasonal operation, provide similar instruction at start of each season. Schedule training with the VA

GENERAL COMMISSIONING REQUIREMENTS

and the Commissioning Agent with at least seven days' advance notice.

4. Evaluation: At conclusion of each training module, assess and document each participant's mastery of module by use of **an oral, or a written**, performance-based test.
5. Cleanup: Collect used and leftover educational materials and remove from Project site. Remove instructional equipment. Restore systems and equipment to condition existing before initial training use.

I. Demonstration and Training Recording:

1. General: Engage a qualified commercial photographer to record demonstration and training. Record each training module separately. Include classroom instructions and demonstrations, board diagrams, and other visual aids, but not student practice. At beginning of each training module, record each chart containing learning objective and lesson outline.
2. Video Format: Provide high quality color DVD color on standard size DVD disks.
3. Recording: Mount camera on tripod before starting recording, unless otherwise necessary to show area of demonstration and training. Display continuous running time.
4. Narration: Describe scenes on videotape by audio narration by microphone while demonstration and training is recorded. Include description of items being viewed. Describe vantage point, indicating location, direction (by compass point), and elevation or story of construction.

----- END -----

SECTION 02 41 00
DEMOLITION

PART 1 - GENERAL

1.1 DESCRIPTION:

This section specifies demolition and removal of buildings, portions of buildings, utilities, other structures and debris from trash dumps shown.

1.2 RELATED WORK:

- A. Disconnecting utility services prior to demolition: Section 01 00 00, GENERAL REQUIREMENTS.
- B. Reserved items that are to remain the property of the Government: Section 01 00 00, GENERAL REQUIREMENTS.

1.3 PROTECTION:

- A. Perform demolition in such manner as to eliminate hazards to persons and property; to minimize interference with use of adjacent areas, utilities and structures or interruption of use of such utilities; and to provide free passage to and from such adjacent areas of structures.
- B. Provide safeguards, including warning signs, barricades, temporary fences, warning lights, and other similar items that are required for protection of all personnel during demolition and removal operations. Comply with requirements of Section 01 00 00, GENERAL REQUIREMENTS, Article PROTECTION OF EXISTING VEGETATION, STRUCTURES, EQUIPMENT, UTILITIES AND IMPROVEMENTS.
- C. Maintain fences, barricades, lights, and other similar items around exposed excavations until such excavations have been completely filled.
- D. Provide enclosed dust chutes with control gates from each floor to carry debris to truck beds and govern flow of material into truck. Provide overhead bridges of tight board or prefabricated metal construction at dust chutes to protect persons and property from falling debris.
- E. Prevent spread of flying particles and dust. Sprinkle rubbish and debris with water to keep dust to a minimum. Do not use water if it results in hazardous or objectionable condition such as, but not limited to; ice, flooding, or pollution. Vacuum and dust the work area daily.
- F. In addition to previously listed fire and safety rules to be observed in performance of work, include following:
 - 1. No wall or part of wall shall be permitted to fall outwardly from structures.
 - 2. Wherever a cutting torch or other equipment that might cause a fire is used, provide and maintain fire extinguishers nearby ready for

immediate use. Instruct all possible users in use of fire extinguishers.

3. Keep hydrants clear and accessible at all times. Prohibit debris from accumulating within a radius of 4500 mm (15 feet) of fire hydrants.
- G. Before beginning any demolition work, the Contractor shall survey the site and examine the drawings and specifications to determine the extent of the work. The contractor shall take necessary precautions to avoid damages to existing items to remain in place, to be reused, or to remain the property of the Medical Center; any damaged items shall be repaired or replaced as approved by the COTR. The Contractor shall coordinate the work of this section with all other work and shall construct and maintain shoring, bracing, and supports as required. The Contractor shall ensure that structural elements are not overloaded and shall be responsible for increasing structural supports or adding new supports as may be required as a result of any cutting, removal, or demolition work performed under this contract. Do not overload structural elements. Provide new supports and reinforcement for existing construction weakened by demolition or removal works. Repairs, reinforcement, or structural replacement must have COTR's approval.
- H. The work shall comply with the requirements of Section 01 00 00, GENERAL REQUIREMENTS, Article INFECTION PREVENTION MEASURES.

1.4 UTILITY SERVICES:

- A. Demolish and remove outside utility service lines shown to be removed.
- B. Remove abandoned outside utility lines that would interfere with installation of new utility lines and new construction.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION

3.1 DEMOLITION:

- A. Remove and legally dispose of all materials, other than earth to remain as part of project work, from any trash dumps shown. Materials removed shall become property of contractor and shall be disposed of in compliance with applicable federal, state or local permits, rules and/or regulations. All materials in the indicated trash dump areas, including above surrounding grade and extending to a depth of 1500mm (5feet) below surrounding grade, shall be included as part of the lump sum compensation for the work of this section. Materials that are located beneath the surface of the surrounding ground more than 1500 mm (5 feet), or materials that are discovered to be hazardous, shall be handled as unforeseen. The removal of hazardous material shall be referred to Hazardous Materials specifications.

B. Remove existing utilities as indicated or uncovered by work and terminate in a manner conforming to the nationally recognized code covering the specific utility and approved by the COTR. When Utility lines are encountered that are not indicated on the drawings, the COTR shall be notified prior to further work in that area.

3.2 CLEAN-UP:

On completion of work of this section and after removal of all debris, leave site in clean condition satisfactory to the COTR. Clean-up shall include off the Medical Center disposal of all items and materials not required to remain property of the Government as well as all debris and rubbish resulting from demolition operations.

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SECTION 07 84 00
FIRESTOPPING

PART 1 GENERAL

1.1 DESCRIPTION

- A. Closures of openings in walls, floors, and roof decks against penetration of flame, heat, and smoke or gases in fire resistant rated construction.
- B. Closure of openings in walls against penetration of gases or smoke in smoke partitions.

1.2 RELATED WORK

- A. Sealants and application: Section 07 92 00, JOINT SEALANTS.

1.3 SUBMITTALS

- A. Submit in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES.
- B. Manufacturers literature, data, and installation instructions for types of firestopping and smoke stopping used.
- C. List of FM, UL, or WH classification number of systems installed.
- D. Certified laboratory test reports for ASTM E814 tests for systems not listed by FM, UL, or WH proposed for use.

1.4 DELIVERY AND STORAGE

- A. Deliver materials in their original unopened containers with manufacturer's name and product identification.
- B. Store in a location providing protection from damage and exposure to the elements.

1.5 QUALITY ASSURANCE

FM, UL, or WH or other approved laboratory tested products will be acceptable.

1.6 APPLICABLE PUBLICATIONS

- A. Publications listed below form a part of this specification to the extent referenced. Publications are referenced in the text by the basic designation only.
- B. American Society for Testing and Materials (ASTM):
 - E84-07.....Surface Burning Characteristics of Building Materials
 - E814-06.....Fire Tests of Through-Penetration Fire Stops
- C. Factory Mutual Engineering and Research Corporation (FM):
 - Annual Issue Approval Guide Building Materials

- D. Underwriters Laboratories, Inc. (UL):
 - Annual Issue Building Materials Directory
 - Annual Issue Fire Resistance Directory
 - 1479-03.....Fire Tests of Through-Penetration Firestops
- E. Warnock Hersey (WH):
 - Annual Issue Certification Listings

PART 2 - PRODUCTS

2.1 FIRESTOP SYSTEMS

- A. Use either factory built (Firestop Devices) or field erected (through-Penetration Firestop Systems) to form a specific building system maintaining required integrity of the fire barrier and stop the passage of gases or smoke.
- B. Through-penetration firestop systems and firestop devices tested in accordance with ASTM E814 or UL 1479 using the "F" or "T" rating to maintain the same rating and integrity as the fire barrier being sealed. "T" ratings are not required for penetrations smaller than or equal to 100 mm (4 in) nominal pipe or 0.01 m² (16 sq. in.) in overall cross sectional area.
- C. Products requiring heat activation to seal an opening by its intumescence shall exhibit a demonstrated ability to function as designed to maintain the fire barrier.
- D. Firestop sealants used for firestopping or smoke sealing shall have following properties:
 - 1. Contain no flammable or toxic solvents.
 - 2. Have no dangerous or flammable out gassing during the drying or curing of products.
 - 3. Water-resistant after drying or curing and unaffected by high humidity, condensation or transient water exposure.
 - 4. When used in exposed areas, shall be capable of being sanded and finished with similar surface treatments as used on the surrounding wall or floor surface.
- E. Firestopping system or devices used for penetrations by glass pipe, plastic pipe or conduits, unenclosed cables, or other non-metallic materials shall have following properties:
 - 1. Classified for use with the particular type of penetrating material used.

2. Penetrations containing loose electrical cables, computer data cables, and communications cables protected using firestopping systems that allow unrestricted cable changes without damage to the seal.
 3. Intumescent products which would expand to seal the opening and act as fire, smoke, toxic fumes, and, water sealant.
- F. Maximum flame spread of 25 and smoke development of 50 when tested in accordance with ASTM E84.
- G. FM, UL, or WH rated or tested by an approved laboratory in accordance with ASTM E814.
- H. Materials to be asbestos free.

2.2 SMOKE STOPPING IN SMOKE PARTITIONS

- A. Use silicone sealant in smoke partitions as specified in section 07 92 00, JOINT SEALANTS.
- B. Use mineral fiber filler and bond breaker behind sealant.
- C. Sealants shall have a maximum flame spread of 25 and smoke developed of 50 when tested in accordance with E84.
- D. When used in exposed areas capable of being sanded and finished with similar surface treatments as used on the surrounding wall or floor surface.

PART 3 - EXECUTION

3.1 EXAMINATION

Submit product data and installation instructions, as required by article, submittals, after an on site examination of areas to receive firestopping.

3.2 PREPARATION

- A. Remove dirt, grease, oil, loose materials, or other substances that prevent adherence and bonding or application of the firestopping or smoke stopping materials.
- B. Remove insulation on insulated pipe for a distance of 150 mm (six inches) on either side of the fire rated assembly prior to applying the firestopping materials unless the firestopping materials are tested and approved for use on insulated pipes.

3.3 INSTALLATION

- A. Do not begin work until the specified material data and installation instructions of the proposed firestopping systems have been submitted and approved.

- B. Install firestopping systems with smoke stopping in accordance with FM, UL, WH, or other approved system details and installation instructions.
- C. Install smoke stopping seals in smoke partitions.

3.4 CLEAN-UP AND ACCEPTANCE OF WORK

- A. As work on each floor is completed, remove materials, litter, and debris.
- B. Do not move materials and equipment to the next-scheduled work area until completed work is inspected and accepted by the COTR.
- C. Clean up spills of liquid type materials.

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SECTION 07 92 00
JOINT SEALANTS

PART 1 - GENERAL

1.1 DESCRIPTION:

Section covers all sealant and caulking materials and their application, wherever required for complete installation of building materials or systems.

1.2 QUALITY CONTROL:

- A. Installer Qualifications: An experienced installer who has specialized in installing joint sealants similar in material, design, and extent to those indicated for this Project and whose work has resulted in joint-sealant installations with a record of successful in-service performance.
- B. Source Limitations: Obtain each type of joint sealant through one source from a single manufacturer.
- C. Product Testing: Obtain test results from a qualified testing agency based on testing current sealant formulations within a 12-month period.
 - 1. Testing Agency Qualifications: An independent testing agency qualified according to ASTM C1021.
 - 2. Test elastomeric joint sealants according to SWRI's Sealant Validation Program for compliance with requirements specified by reference to ASTM C920 for adhesion and cohesion under cyclic movement, adhesion-in peel, and indentation hardness.
 - 3. Test other joint sealants for compliance with requirements indicated by referencing standard specifications and test methods.
- D. Preconstruction Field-Adhesion Testing: Before installing elastomeric sealants, field test their adhesion to joint substrates in accordance with sealant manufacturer's recommendations:
 - 1. Locate test joints where indicated or, if not indicated, as directed by Contracting Officer.
 - 2. Conduct field tests for each application indicated below:
 - a. Each type of elastomeric sealant and joint substrate indicated.
 - b. Each type of non-elastomeric sealant and joint substrate indicated.
 - 3. Notify the COTR seven days in advance of dates and times when test joints will be erected.
 - 4. Arrange for tests to take place with joint sealant manufacturer's technical representative present.

- E. VOC: Silicone sealants shall have less than 50g/l VOC content.
- F. Mockups: Before installing joint sealants, apply elastomeric sealants as follows to verify selections made under sample Submittals and to demonstrate aesthetic effects and qualities of materials and execution:
 - 1. Joints in mockups of assemblies specified in other Sections that are indicated to receive elastomeric joint sealants, which are specified by reference to this section.

1.3 SUBMITTALS:

- A. Submit in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES.
- B. Manufacturer's installation instructions for each product used.
- C. Cured samples of exposed sealants for each color where required to match adjacent material.
- D. Manufacturer's Literature and Data:
 - 1. Caulking compound
 - 2. Primers
 - 3. Sealing compound, each type, including compatibility when different sealants are in contact with each other.

1.4 PROJECT CONDITIONS:

- A. Environmental Limitations:
 - 1. Do not proceed with installation of joint sealants under following conditions:
 - a. When ambient and substrate temperature conditions are outside limits permitted by joint sealant manufacturer or are below 4.4 °C (40 °F).
 - b. When joint substrates are wet.
- B. Joint-Width Conditions:
 - 1. Do not proceed with installation of joint sealants where joint widths are less than those allowed by joint sealant manufacturer for applications indicated.
- C. Joint-Substrate Conditions:
 - 1. Do not proceed with installation of joint sealants until contaminants capable of interfering with adhesion are removed from joint substrates.

1.5 DELIVERY, HANDLING, AND STORAGE:

- A. Deliver materials in manufacturers' original unopened containers, with brand names, date of manufacture, shelf life, and material designation clearly marked thereon.

- B. Carefully handle and store to prevent inclusion of foreign materials.
- C. Do not subject to sustained temperatures exceeding 5° C (40° F) or less than 32° C (90° F).

1.6 DEFINITIONS:

- A. Definitions of terms in accordance with ASTM C717 and as specified.
- B. Back-up Rod: A type of sealant backing.
- C. Bond Breakers: A type of sealant backing.
- D. Filler: A sealant backing used behind a back-up rod.

1.7 APPLICABLE PUBLICATIONS:

- A. Publications listed below form a part of this specification to extent referenced. Publications are referenced in text by basic designation only.
- B. American Society for Testing and Materials (ASTM):
 - C509-06.....Elastomeric Cellular Preformed Gasket and Sealing Material.
 - C612-04.....Mineral Fiber Block and Board Thermal Insulation.
 - C717-07.....Standard Terminology of Building Seals and Sealants.
 - C834-05.....Latex Sealants.
 - C919-02.....Use of Sealants in Acoustical Applications.
 - C920-05.....Elastomeric Joint Sealants.
 - C1021-08.....Laboratories Engaged in Testing of Building Sealants.
 - C1193-05.....Standard Guide for Use of Joint Sealants.
 - C1330-02 (R2007).....Cylindrical Sealant Backing for Use with Cold Liquid Applied Sealants.
 - D1056-07.....Specification for Flexible Cellular Materials—Sponge or Expanded Rubber.
 - E84-08.....Surface Burning Characteristics of Building Materials.
- C. Sealant, Waterproofing and Restoration Institute (SWRI).
The Professionals' Guide

PART 2 - PRODUCTS

2.1 SEALANTS:

- A. S-1:
 - 1. ASTM C920, silicone, neutral cure.

2. Type S.
3. Class: Joint movement range of plus 100 percent to minus 50 percent.
4. Grade NS.
5. Shore A hardness of 15-20.
6. Minimum elongation of 1200 percent.

2.2 COLOR:

- A. Sealants used with exposed masonry shall match color of mortar joints.
- B. Sealants used with unpainted concrete shall match color of adjacent concrete.
- C. Color of sealants for other locations shall be light gray or aluminum, unless specified otherwise.

2.3 JOINT SEALANT BACKING:

- A. General: Provide sealant backings of material and type that are nonstaining; are compatible with joint substrates, sealants, primers, and other joint fillers; and are approved for applications indicated by sealant manufacturer based on field experience and laboratory testing.
- B. Cylindrical Sealant Backings: ASTM C1330, of type indicated below and of size and density to control sealant depth and otherwise contribute to producing optimum sealant performance:
 1. Type C: Closed-cell material with a surface skin.
- C. Elastomeric Tubing Sealant Backings: Neoprene, butyl, EPDM, or silicone tubing complying with ASTM D1056, nonabsorbent to water and gas, and capable of remaining resilient at temperatures down to minus 32° C (minus 26° F). Provide products with low compression set and of size and shape to provide a secondary seal, to control sealant depth, and otherwise contribute to optimum sealant performance.
- D. Bond-Breaker Tape: Polyethylene tape or other plastic tape recommended by sealant manufacturer for preventing sealant from adhering to rigid, inflexible joint-filler materials or joint surfaces at back of joint where such adhesion would result in sealant failure. Provide self-adhesive tape where applicable.

2.4 FILLER:

- A. Mineral fiber board: ASTM C612, Class 1.
- B. Thickness same as joint width.
- C. Depth to fill void completely behind back-up rod.

2.5 PRIMER:

- A. As recommended by manufacturer of caulking or sealant material.
- B. Stain free type.

2.6 CLEANERS-NON POUROUS SURFACES:

Chemical cleaners acceptable to manufacturer of sealants and sealant backing material, free of oily residues and other substances capable of staining or harming joint substrates and adjacent non-porous surfaces and formulated to promote adhesion of sealant and substrates.

PART 3 - EXECUTION

3.1 INSPECTION:

- A. Inspect substrate surface for bond breaker contamination and unsound materials at adherent faces of sealant.
- B. Coordinate for repair and resolution of unsound substrate materials.
- C. Inspect for uniform joint widths and that dimensions are within tolerance established by sealant manufacturer.

3.2 PREPARATIONS:

- A. Prepare joints in accordance with manufacturer's instructions and SWRI.
- B. Clean surfaces of joint to receive caulking or sealants leaving joint dry to the touch, free from frost, moisture, grease, oil, wax, lacquer paint, or other foreign matter that would tend to destroy or impair adhesion.
 - 1. Clean porous joint substrate surfaces by brushing, grinding, blast cleaning, mechanical abrading, or a combination of these methods to produce a clean, sound substrate capable of developing optimum bond with joint sealants.
 - 2. Remove loose particles remaining from above cleaning operations by vacuuming or blowing out joints with oil-free compressed air. Porous joint surfaces include the following:
 - a. Concrete.
 - b. Masonry.
 - c. Unglazed surfaces of ceramic tile.
 - 3. Remove laitance and form-release agents from concrete.
 - 4. Clean nonporous surfaces with chemical cleaners or other means that do not stain, harm substrates, or leave residues capable of interfering with adhesion of joint sealants.
 - a. Metal.
 - b. Glass.
 - c. Porcelain enamel.
 - d. Glazed surfaces of ceramic tile.
- C. Do not cut or damage joint edges.

- D. Apply masking tape to face of surfaces adjacent to joints before applying primers, caulking, or sealing compounds.
 - 1. Do not leave gaps between ends of sealant backings.
 - 2. Do not stretch, twist, puncture, or tear sealant backings.
 - 3. Remove absorbent sealant backings that have become wet before sealant application and replace them with dry materials.
- E. Apply primer to sides of joints wherever required by compound manufacturer's printed instructions.
 - 1. Apply primer prior to installation of back-up rod or bond breaker tape.
 - 2. Use brush or other approved means that will reach all parts of joints.
- F. Take all necessary steps to prevent three sided adhesion of sealants.

3.3 BACKING INSTALLATION:

- A. Install back-up material, to form joints enclosed on three sides as required for specified depth of sealant.
- B. Where deep joints occur, install filler to fill space behind the back-up rod and position the rod at proper depth.
- C. Cut fillers installed by others to proper depth for installation of back-up rod and sealants.
- D. Install back-up rod, without puncturing the material, to a uniform depth, within plus or minus 3 mm (1/8 inch) for sealant depths specified.
- E. Where space for back-up rod does not exist, install bond breaker tape strip at bottom (or back) of joint so sealant bonds only to two opposing surfaces.
- F. Take all necessary steps to prevent three sided adhesion of sealants.

3.4 SEALANT DEPTHS AND GEOMETRY:

- A. At widths up to 6 mm (1/4 inch), sealant depth equal to width.
- B. At widths over 6 mm (1/4 inch), sealant depth 1/2 of width up to 13 mm (1/2 inch) maximum depth at center of joint with sealant thickness at center of joint approximately 1/2 of depth at adhesion surface.

3.5 INSTALLATION:

- A. General:
 - 1. Apply sealants and caulking only when ambient temperature is between 5° C and 38° C (40° and 100° F).

2. Do not use polysulfide base sealants where sealant may be exposed to fumes from bituminous materials, or where water vapor in continuous contact with cementitious materials may be present.
 3. Do not use sealant type listed by manufacture as not suitable for use in locations specified.
 4. Apply caulking and sealing compound in accordance with manufacturer's printed instructions.
 5. Avoid dropping or smearing compound on adjacent surfaces.
 6. Fill joints solidly with compound and finish compound smooth.
 7. Tool joints to concave surface unless shown or specified otherwise.
 8. Finish paving or floor joints flush unless joint is otherwise detailed.
 9. Apply compounds with nozzle size to fit joint width.
 10. Test sealants for compatibility with each other and substrate. Use only compatible sealant.
- B. For application of sealants, follow requirements of ASTM C1193 unless specified otherwise.
- C. Where gypsum board partitions are of sound rated, fire rated, or smoke barrier construction, follow requirements of ASTM C919 only to seal all cut-outs and intersections with the adjoining construction unless specified otherwise.
1. Apply a 6 mm (1/4 inch) minimum bead of sealant each side of runners (tracks), including those used at partition intersections with dissimilar wall construction.
 2. Coordinate with application of gypsum board to install sealant immediately prior to application of gypsum board.
 3. Partition intersections: Seal edges of face layer of gypsum board abutting intersecting partitions, before taping and finishing or application of veneer plaster-joint reinforcing.
 4. Openings: Apply a 6 mm (1/4 inch) bead of sealant around all cut-outs to seal openings of electrical boxes, ducts, pipes and similar penetrations. To seal electrical boxes, seal sides and backs.
 5. Control Joints: Before control joints are installed, apply sealant in back of control joint to reduce flanking path for sound through control joint.

3.6 FIELD QUALITY CONTROL:

- A. Field-Adhesion Testing: Field-test joint-sealant adhesion to joint substrates as recommended by sealant manufacturer:

1. Extent of Testing: Test completed elastomeric sealant joints as follows:
 - a. Perform 10 tests for first 300 m (1000 feet) of joint length for each type of elastomeric sealant and joint substrate.
 - b. Perform one test for each 300 m (1000 feet) of joint length thereafter or one test per each floor per elevation.
- B. Inspect joints for complete fill, for absence of voids, and for joint configuration complying with specified requirements. Record results in a field adhesion test log.
- C. Inspect tested joints and report on following:
 1. Whether sealants in joints connected to pulled-out portion failed to adhere to joint substrates or tore cohesively. Include data on pull distance used to test each type of product and joint substrate.
 2. Compare these results to determine if adhesion passes sealant manufacturer's field-adhesion hand-pull test criteria.
 3. Whether sealants filled joint cavities and are free from voids.
 4. Whether sealant dimensions and configurations comply with specified requirements.
- D. Record test results in a field adhesion test log. Include dates when sealants were installed, names of persons who installed sealants, test dates, test locations, whether joints were primed, adhesion results and percent elongations, sealant fill, sealant configuration, and sealant dimensions.
- E. Repair sealants pulled from test area by applying new sealants following same procedures used to originally seal joints. Ensure that original sealant surfaces are clean and new sealant contacts original sealant.
- F. Evaluation of Field-Test Results: Sealants not evidencing adhesive failure from testing or noncompliance with other indicated requirements, will be considered satisfactory. Remove sealants that fail to adhere to joint substrates during testing or to comply with other requirements. Retest failed applications until test results prove sealants comply with indicated requirements.

3.7 CLEANING:

- A. Fresh compound accidentally smeared on adjoining surfaces: Scrape off immediately and rub clean with a solvent as recommended by the caulking or sealant manufacturer.
- B. After filling and finishing joints, remove masking tape.

C. Leave adjacent surfaces in a clean and unstained condition.

3.8 LOCATIONS:

A. Exterior Building Joints, Horizontal and Vertical:

1. Metal to Metal: Type S-1
2. Metal to Masonry: Type S-1
3. Masonry to Masonry: Type S-1
4. Masonry Expansion and Control Joints: Type S-1

B. Metal Reglets and Flashings:

1. Flashings to Wall: Type S-1
2. Metal to Metal: Type S-1

- - - E N D - - -

SECTION 28 05 00
COMMON WORK RESULTS FOR ELECTRONIC SAFETY AND SECURITY

PART 1 - GENERAL

1.1 DESCRIPTION

- A. This Section, Common Work Results for Electronic Safety and Security (ESS), applies to all sections of Division 28.
- B. Furnish and install fully functional electronic safety and security cabling system(s), equipment and approved accessories in accordance with the specification section(s), drawing(s), and referenced publications. Capacities and ratings of cable and other items and arrangements for the specified items are shown on each system's required Bill of Materials (BOM) and verified on the approved system drawing(s). If there is a conflict between contract's specification(s) and drawings(s), the contract's specification requirements shall prevail.
- C. The Contractor shall provide a fully functional and operating ESS, programmed, configured, documented, and tested as required herein and the respective Safety and Security System Specification(s). The Contractor shall provide calculations and analysis to support design and engineering decisions as specified in submittals. The Contractor shall provide and pay all labor, materials, and equipment, sales and gross receipts and other taxes. The Contractor shall secure and pay for plan check fees, permits, other fees, and licenses necessary for the execution of work as applicable for the project. Give required notices; the Contractor will comply with codes, ordinances, regulations, and other legal requirements of public authorities, which bear on the performance of work.
- D. The Contractor shall provide an ESS, installed, programmed, configured, documented, and tested. The security system shall include but not be limited to: physical access control, intrusion detection, duress alarms, video assessment and surveillance, video recording and storage, personal protection system, intercommunication system, fire alarm interface, equipment cabinetry, report printer, and uninterruptible power supplies (UPS) interface. Operator training shall be required as part of the Security Contractors scope. The Security Contractor shall be required to provide necessary maintenance and troubleshooting manuals as well as submittals as identified herein and in the related specification sections. The work shall include the procurement and installation of electrical wire and cables, the installation and testing of all system components. Inspection, testing, demonstration, and acceptance of equipment, software, materials, installation, documentation, and

workmanship, shall be as specified herein. The Contractor shall provide all associated installation support, including the provision of primary electrical input power circuits.

- E. Repair Service Replacement Parts On-site service during the warranty period shall be provided as specified under "Emergency Service". The Contractor shall guarantee all parts and labor for a term of one (1) year, unless dictated otherwise in this specification from the acceptance date of the system as described in Part 5 of this Specification. The Contractor shall be responsible for all equipment, software, shipping, transportation charges, and expenses associated with the service of the system for one (1) year. The Contractor shall provide 24-hour telephone support for the software program at no additional charge to the owner. Software support shall include all software updates that occur during the warranty period.

F. Section Includes:

1. Description of Work for Electronic Security Systems,
2. Electronic security equipment coordination with relating Divisions,
3. Submittal Requirements for Electronic Security,
4. Miscellaneous Supporting equipment and materials for Electronic Security,
5. Electronic security installation requirements.

1.2 RELATED WORK

- A. Section 01 00 00 - GENERAL REQUIREMENTS. For General Requirements.
- B. Section 07 84 00 - FIRESTOPPING. Requirements for firestopping application and use.
- D. Section 28 05 13 - CONDUCTORS AND CABLES FOR ELECTRONIC SAFETY AND SECURITY. Requirements for conductors and cables.
- E. Section 28 05 26 - GROUNDING AND BONDING FOR ELECTRONIC SAFETY AND SECURITY. Requirements for grounding of equipment.
- F. Section 28 05 28.33 - CONDUITS AND BOXES FOR ELECTRONIC SAFETY AND SECURITY. Requirements for infrastructure.
- G. Section 28 08 00 - COMMISSIONING OF ELECTRONIC SAFETY AND SECURITY SYSTEMS. Requirements for Commissioning.
- H. Section 28 13 00 - INTRUSION DETECTION AND ACCESS CONTROL. For physical access control and intrusion detection systems and integration.
- I. Section 28 24 00 - IP BASED CLOSED CIRCUIT TELEVISION SYSTEM. Requirements for security camera systems.

1.3 DEFINITIONS

- A. AGC: Automatic Gain Control.

- B. Basket Cable Tray: A fabricated structure consisting of wire mesh bottom and side rails.
- C. BICSI: Building Industry Consulting Service International.
- D. CCD: Charge-coupled device.
- E. Central Station: A PC with software designated as the main controlling PC of the security access system. Where this term is presented with initial capital letters, this definition applies.
- F. Channel Cable Tray: A fabricated structure consisting of a one-piece, ventilated-bottom or solid-bottom channel section.
- G. Controller: An intelligent peripheral control unit that uses a computer for controlling its operation. Where this term is presented with an initial capital letter, this definition applies.
- H. CPU: Central processing unit.
- I. Credential: Data assigned to an entity and used to identify that entity.
- J. DGP: Data Gathering Panel - component of the Physical Access Control System capable to communicate, store and process information received from readers, reader modules, input modules, output modules, and Security Management System.
- K. DTS: Digital Termination Service: A microwave-based, line-of-sight communications provided directly to the end user.
- L. EMI: Electromagnetic interference.
- M. EMT: Electric Metallic Tubing.
- N. ESS: Electronic Security System.
- O. File Server: A PC in a network that stores the programs and data files shared by users.
- P. GFI: Ground fault interrupter.
- Q. IDC: Insulation displacement connector.
- R. Identifier: A credential card, keypad personal identification number or code, biometric characteristic, or other unique identification entered as data into the entry-control database for the purpose of identifying an individual. Where this term is presented with an initial capital letter, this definition applies.
- S. I/O: Input/Output.
- T. Intrusion Zone: A space or area for which an intrusion must be detected and uniquely identified, the sensor or group of sensors assigned to perform the detection, and any interface equipment between sensors and communication link to central-station control unit.
- U. Ladder Cable Tray: A fabricated structure consisting of two longitudinal side rails connected by individual transverse members (rungs).

- V. LAN: Local area network.
- W. LCD: Liquid-crystal display.
- X. LED: Light-emitting diode.
- Y. Location: A Location on the network having a PC-to-Controller communications link, with additional Controllers at the Location connected to the PC-to-Controller link with RS-485 communications loop.
Where this term is presented with an initial capital letter, this definition applies.
- Z. Low Voltage: As defined in NFPA 70 for circuits and equipment operating at less than 50 V or for remote-control and signaling power-limited circuits.
- AA. M-JPEG: Motion - Joint Photographic Experts Group.
- BB. MPEG: Moving picture experts group.
- CC. NEC: National Electric Code
- DD. NEMA: National Electrical Manufacturers Association
- EE. NFPA: National Fire Protection Association
- FF. NTSC: National Television System Committee.
- GG. NRTL: Nationally Recognized Testing Laboratory.
- HH. Open Cabling: Passing telecommunications cabling through open space (e.g., between the studs of a wall cavity).
- II. PACS: Physical Access Control System; A system comprised of cards, readers, door controllers, servers and software to control the physical ingress and egress of people within a given space
- JJ. PC: Personal computer. This acronym applies to the Central Station, workstations, and file servers.
- KK. PCI Bus: Peripheral component interconnect; a peripheral bus providing a high-speed data path between the CPU and peripheral devices (such as monitor, disk drive, or network).
- LL. PDF: (Portable Document Format.) The file format used by the Acrobat document exchange system software from Adobe.
- MM. RCDD: Registered Communications Distribution Designer.
- NN. RFI: Radio-frequency interference.
- OO. RIGID: Rigid conduit is galvanized steel tubing, with a tubing wall that is thick enough to allow it to be threaded.
- PP. RS-232: An TIA/EIA standard for asynchronous serial data communications between terminal devices. This standard defines a 25-pin connector and certain signal characteristics for interfacing computer equipment.
- QQ. RS-485: An TIA/EIA standard for multipoint communications.
- RR. Solid-Bottom or Non-ventilated Cable Tray: A fabricated structure consisting of integral or separate longitudinal side rails, and a bottom without ventilation openings.

- SS. SMS: Security Management System - A SMS is software that incorporates multiple security subsystems (e.g., physical access control, intrusion detection, closed circuit television, intercom) into a single platform and graphical user interface.
- TT. TCP/IP: Transport control protocol/Internet protocol incorporated into Microsoft Windows.
- UU. Trough or Ventilated Cable Tray: A fabricated structure consisting of integral or separate longitudinal rails and a bottom having openings sufficient for the passage of air and using 75 percent or less of the plan area of the surface to support cables.
- VV. UPS: Uninterruptible Power Supply
- XX. UTP: Unshielded Twisted Pair
- YY. Workstation: A PC with software that is configured for specific limited security system functions.

1.4 QUALITY ASSURANCE

- A. Manufacturers Qualifications: The manufacturer shall regularly and presently produce, as one of the manufacturer's principal products, the equipment and material specified for this project, and shall have manufactured the item for at least three years.
- B. Product Qualification:
1. Manufacturer's product shall have been in satisfactory operation, on three installations of similar size and type as this project, for approximately three years.
 2. The Government reserves the right to require the Contractor to submit a list of installations where the products have been in operation before approval.
- C. Contractor Qualification:
1. The Contractor or security sub-contractor shall be a licensed security Contractor with a minimum of five (5) years experience installing and servicing systems of similar scope and complexity. The Contractor shall be an authorized regional representative of the Security Management System's (PACS) manufacturer. The Contractor shall provide four (4) current references from clients with systems of similar scope and complexity which became operational in the past three (3) years. At least three (3) of the references shall be utilizing the same system components, in a similar configuration as the proposed system. The references must include a current point of contact, company or agency name, address, telephone number, complete system description, date of completion, and approximate cost of the project. The owner reserves the option to visit the reference sites, with the site owner's permission and representative, to verify the

quality of installation and the references' level of satisfaction with the system. The Contractor shall provide copies of system manufacturer certification for all technicians. The Contractor shall only utilize factory-trained technicians to install, program, and service the PACS. The Contractor shall only utilize factory-trained technicians to install, terminate, and service control panels, system devices, and field devices. The technicians shall have a minimum of five (5) continuous years of technical experience in electronic security systems. The Contractor shall have a local service facility. The facility shall be located within [100] miles of the project site. The local facility shall include sufficient spare parts inventory to support the service requirements associated with this contract. The facility shall also include appropriate diagnostic equipment to perform diagnostic procedures. The COTR reserves the option of surveying the company's facility to verify the service inventory and presence of a local service organization.

- D. Service Qualifications: The installing contractor or direct sub-contractor shall be the service organization required to provide warranty service for the installed system and components. Service times shall be within eight (8) hours of receipt of notification that service is needed. Submit name and address of service organization.

1.5 GENERAL ARRANGEMENT OF CONTRACT DOCUMENTS

- A. The Contract Documents supplement to this specification indicates approximate locations of equipment. The installation and/or locations of the equipment and devices shall be governed by the intent of the design; specification and Contract Documents, with due regard to actual site conditions, recommendations, ambient factors affecting the equipment and operations in the vicinity. The Contract Documents are diagrammatic and do not reveal all offsets, bends, elbows, components, materials, and other specific elements that may be required for proper installation. If any departure from the contract documents is deemed necessary, or in the event of conflicts, the Contractor shall submit details of such departures or conflicts in writing to the owner or owner's representative for his or her comment and/or approval before initiating work.
- B. Anything called for by one of the Contract Documents and not called for by the others shall be of like effect as if required or called by all, except if a provision clearly designed to negate or alter a provision contained in one or more of the other Contract Documents shall have the intended effect. In the event of conflicts among the Contract Documents, the Contract Documents shall take precedence in the following order: the

Form of Agreement; the Supplemental General Conditions; the Special Conditions; the Specifications with attachments; and the drawings.

1.6 SUBMITTALS

- A. Submit in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES.
- B. The Government's approval shall be obtained for all equipment and material before delivery to the job site. Delivery, storage or installation of equipment or material which has not had prior approval will not be permitted at the job site.
- C. Submittals for individual systems and equipment assemblies which consist of more than one item or component shall be made for the system or assembly as a whole. Partial submittals will not be considered for approval.
 - 1. Mark the submittals, "SUBMITTED UNDER SECTION_____".
 - 2. Submittals shall be marked to show specification reference including the section and paragraph numbers.
 - 3. Submit each section separately.
- D. The submittals shall include the following:
 - 1. Information that confirms compliance with contract requirements. Include the manufacturer's name, model or catalog numbers, catalog information, technical data sheets, shop drawings, pictures, nameplate data and test reports as required.
 - 2. Submittals are required for all equipment anchors and supports. Submittals shall include weights, dimensions, center of gravity, standard connections, manufacturer's recommendations and behavior problems (e.g., vibration, thermal expansion,) associated with equipment or piping so that the proposed installation can be properly reviewed.
 - 3. Parts list which shall include those replacement parts recommended by the equipment manufacturer, quantity of parts, current price and availability of each part.
- E. Submittals shall be in full compliance of the Contract Documents. All submittals shall be provided in accordance with this section. Submittals lacking the breadth or depth these requirements will be considered incomplete and rejected. Submissions are considered multidisciplinary and shall require coordination with applicable divisions to provide a complete and comprehensive submission package. All submittals shall include adequate descriptive literature, catalog cuts, shop drawings and other data necessary for the Government to ascertain that the proposed equipment and materials comply with specification requirements. Catalog cuts submitted for approval shall

be legible and clearly identify equipment being submitted. Additional general provisions are as follows:

1. The Contractor shall schedule submittals in order to maintain the project schedule.
2. The Contractor shall identify variations from requirements of Contract Documents and state product and system limitations, which may be detrimental to successful performance of the completed work or system.
3. Each package shall be submitted at one (1) time for each review and include components from applicable disciplines (e.g., electrical work, architectural finishes, door hardware, etc.) which are required to produce an accurate and detailed depiction of the project.
4. Manufacturer's information used for submittal shall have pages with items for approval tagged, items on pages shall be identified, and capacities and performance parameters for review shall be clearly marked through use of an arrow or highlighting. Provide space for COTR and Contractor review stamps.
5. Technical Data Drawings shall be in the latest version of AutoCAD®, drawn accurately, and in accordance with VA CAD Standards CAD Standard Application Guide, and VA BIM Guide. FREEHAND SKETCHES OR COPIED VERSIONS OF THE CONSTRUCTION DOCUMENTS WILL NOT BE ACCEPTED. The Contractor shall not reproduce Contract Documents or copy standard information as the basis of the Technical Data Drawings. If departures from the technical data drawings are subsequently deemed necessary by the Contractor, details of such departures and the reasons thereof shall be submitted in writing to the COTR for approval before the initiation of work.
6. Packaging: The Contractor shall organize the submissions according to the following packaging requirements.
 - a. Binders: For each manual, provide heavy duty, commercial quality, durable three (3) ring vinyl covered loose leaf binders, sized to receive 8.5 x 11 in paper, and appropriate capacity to accommodate the contents. Provide a clear plastic sleeve on the spine to hold labels describing the contents. Provide pockets in the covers to receive folded sheets.
 - 1) Where two (2) or more binders are necessary to accommodate data; correlate data in each binder into related groupings according to the Project Manual table of contents. Cross-referencing other binders where necessary to provide essential information for communication of proper operation and/or maintenance of the component or system.

- 2) Identify each binder on the front and spine with printed binder title, Project title or name, and subject matter covered.
Indicate the volume number if applicable.
- b. Dividers: Provide heavy paper dividers with celluloid tabs for each Section. Mark each tab to indicate contents.
- c. Protective Plastic Jackets: Provide protective transparent plastic jackets designed to enclose diagnostic software for computerized electronic equipment.
- d. Text Material: Where written material is required as part of the manual use the manufacturer's standard printed material, or if not available, specially prepared data, neatly typewritten on 8.5 inches by 11 inches 20 pound white bond paper.
- e. Drawings: Where drawings and/or diagrams are required as part of the manual, provide reinforced punched binder tabs on the drawings and bind them with the text.
 - 1) Where oversized drawings are necessary, fold the drawings to the same size as the text pages and use as a foldout.
 - 2) If drawings are too large to be used practically as a foldout, place the drawing, neatly folded, in the front or rear pocket of the binder. Insert a type written page indicating the drawing title, description of contents and drawing location at the appropriate location of the manual.
 - 3) Drawings shall be sized to ensure details and text is of legible size. Text shall be no less than 1/16" tall.
- f. Manual Content: Submit in accordance with Section 01 00 00, GENERAL REQUIREMENTS.
 - 1) Maintenance and Operation Manuals: Submit as required for systems and equipment specified in the technical sections. Furnish four copies, bound in hardback binders, (manufacturer's standard binders) or an approved equivalent. Furnish one complete manual as specified in the technical section but in no case later than prior to performance of systems or equipment test, and furnish the remaining manuals prior to contract completion.
 - 2) Inscribe the following identification on the cover: the words "MAINTENANCE AND OPERATION MANUAL," the name and location of the system, equipment, building, name of Contractor, and contract number. Include in the manual the names, addresses, and telephone numbers of each subcontractor installing the system or equipment and the local representatives for the system or equipment.

- 3) The manuals shall include:
- a) Internal and interconnecting wiring and control diagrams with data to explain detailed operation and control of the equipment.
 - b) A control sequence describing start-up, operation, and shutdown.
 - c) Description of the function of each principal item of equipment.
 - d) Installation and maintenance instructions.
 - e) Safety precautions.
 - f) Diagrams and illustrations.
 - g) Testing methods.
 - h) Performance data.
 - i) Pictorial "exploded" parts list with part numbers. Emphasis shall be placed on the use of special tools and instruments. The list shall indicate sources of supply, recommended spare parts, and name of servicing organization.
 - j) Appendix; list qualified permanent servicing organizations for support of the equipment, including addresses and certified qualifications.
- g. Binder Organization: Organize each manual into separate sections for each piece of related equipment. At a minimum, each manual shall contain a title page, table of contents, copies of Product Data supplemented by drawings and written text, and copies of each warranty, bond, certifications, and service Contract issued. Refer to Group I through V Technical Data Package Submittal requirements for required section content.
- h. Title Page: Provide a title page as the first sheet of each manual to include the following information; project name and address, subject matter covered by the manual, name and address of the Project, date of the submittal, name, address, and telephone number of the Contractor, and cross references to related systems in other operating and/or maintenance manuals.
- i. Table of Contents: After the title page, include a type written table of contents for each volume, arranged systematically according to the Project Manual format. Provide a list of each product included, identified by product name or other appropriate identifying symbols and indexed to the content of the volume. Where more than one (1) volume is required to hold data for a particular system, provide a comprehensive table of contents for all volumes in each volume of the set.

- j. General Information Section: Provide a general information section immediately following the table of contents, listing each product included in the manual, identified by product name. Under each product, list the name, address, and telephone number of the installer and maintenance Contractor. In addition, list a local source for replacement parts and equipment.
 - k. Drawings: Provide specially prepared drawings where necessary to supplement the manufacturers printed data to illustrate the relationship between components of equipment or systems, or provide control or flow diagrams. Coordinate these drawings with information contained in Project Record Drawings to assure correct illustration of the completed installation.
 - l. Manufacturer's Data: Where manufacturer's standard printed data is included in the manuals, include only those sheets that are pertinent to the part or product installed. Mark each sheet to identify each part or product included in the installation. Where more than one (1) item in tabular format is included, identify each item, using appropriate references from the Contract Documents. Identify data that is applicable to the installation and delete references to information which is not applicable.
 - m. Where manufacturer's standard printed data is not available and the information is necessary for proper operation and maintenance of equipment or systems, or it is necessary to provide additional information to supplement the data included in the manual, prepare written text to provide the necessary information. Organize the text in a consistent format under a separate heading for different procedures. Where necessary, provide a logical sequence of instruction for each operating or maintenance procedure. Where similar or more than one product is listed on the submittal the Contractor shall differentiate by highlighting the specific product to be utilized.
 - n. Calculations: Provide a section for circuit and panel calculations.
 - o. Loading Sheets: Provide a section for DGP Loading Sheets.
 - p. Certifications: Provide section for Contractor's manufacturer certifications.
7. Contractor Review: Review submittals prior to transmittal. Determine and verify field measurements and field construction criteria. Verify manufacturer's catalog numbers and conformance of submittal with requirements of contract documents. Return non-conforming or incomplete submittals with requirements of the work and

contract documents. Apply Contractor's stamp with signature certifying the review and verification of products occurred, and the field dimensions, adjacent construction, and coordination of information is in accordance with the requirements of the contract documents.

8. Resubmission: Revise and resubmit submittals as required within 15 calendar days of return of submittal. Make resubmissions under procedures specified for initial submittals. Identify all changes made since previous submittal.
9. Product Data: Within 15 calendar days after execution of the contract, the Contractor shall submit for approval a complete list of all of major products proposed for use. The data shall include name of manufacturer, trade name, model number, the associated contract document section number, paragraph number, and the referenced standards for each listed product.

F. Group 1 Technical Data Package: Group I Technical Data Package shall be one submittal consisting of the following content and organization. Refer to VA Special Conditions Document for drawing format and content requirements. The data package shall include the following:

1. Section I - Drawings:
 - a. General - Drawings shall conform to VA CAD Standards Guide. All text associated with security details shall be 1/8" tall and meet VA text standard for AutoCAD™ drawings.
 - b. Cover Sheet - Cover sheet shall consist of Project Title and Address, Project Number, Area and Vicinity Maps.
 - c. General Information Sheets - General Information Sheets shall consist of General Notes, Abbreviations, Symbols, Wire and Cable Schedule, Project Phasing, and Sheet Index.
 - d. Floor Plans - Floor plans shall be produced from the Architectural backgrounds issued in the Construction Documents. The contractor shall receive floor plans from the prime A/E to develop these drawing sets. Security devices shall be placed on drawings in scale. All text associated with security details shall be 1/8" tall and meet VA text standard for AutoCAD™ drawings. Floor plans shall identify the following:
 - 1) Security devices by symbol,
 - 2) The associated device point number (derived from the loading sheets),
 - 3) Wire & cable types and counts
 - 4) Conduit sizing and routing
 - 5) Conduit riser systems

- 6) Device and area detail call outs
- e. Riser Diagrams - Contractor shall provide a riser diagram indicating riser architecture and distribution of the SMS throughout the facility (or area in scope).
- f. Block Diagrams - Contractor shall provide a block diagram for the entire system architecture and interconnections with SMS subsystems. Block diagram shall identify SMS subsystem (e.g., electronic entry control, intrusion detection, closed circuit television, intercom, and other associated subsystems) integration; and data transmission and media conversion methodologies.
- g. Interconnection Diagrams - Contractor shall provide interconnection diagram for each sensor, and device component. Interconnection diagram shall identify termination locations, standard wire detail to include termination schedule. Diagram shall also identify interfaces to any other associated systems such as elevator control, fire alarm systems, and security management systems.
- h. Security Details:
 - 1) Panel Assembly Detail - For each panel assembly, a panel assembly details shall be provided identifying individual panel component size and content.
 - 2) Panel Details - Provide security panel details identify general arrangement of the security system components, backboard size, wire through size and location, and power circuit requirements.
 - 3) Device Mounting Details - Provide mounting detailed drawing for each security device (physical access control system, intrusion detection, video surveillance and assessment, and intercom systems) for each type of wall and ceiling configuration in project. Device details shall include device, mounting detail, wiring and conduit routing.
 - 4) Details of connections to power supplies and grounding
 - 5) Details of surge protection device installation
 - 6) Sensor detection patterns - Each system sensor shall have associated detection patterns.
 - 7) Equipment Rack Detail - For each equipment rack, provide a scaled detail of the equipment rack location and rack space utilization. Use of BISC wire management standards shall be employed to identify wire management methodology. Transitions between equipment racks shall be shown to include use vertical and horizontal latter rack system.

- 8) Security Control Room - The contractor shall provide a layout plan for the Security Control Room. The layout plan shall identify all equipment and details associated with the installation.
 - 9) Operator Console - The contractor shall provide a layout plan for the Operator Console. The layout plan shall identify all equipment and details associated with the installation.
Equipment room - the contractor shall provide a layout plan for the equipment room. The layout plan shall identify all equipment and details associated with the installation.
 - 10) Equipment Room - Equipment room details shall provide architectural, electrical, mechanical, plumbing, IT/Data and associated equipment and device placements both vertical and horizontally.
2. Section II - Data Gathering Panel Documentation Package
- a. Contractor shall provide Data Gathering Panel (DGP) input and output documentation packages for review at the Shop Drawing submittal stage and also with the as-built documentation package.
The documentation packages shall be provided in both printed and magnetic form at both review stages.
 - b. The Contractor shall provide loading sheet documentation package for the associated DGP, including input and output boards for all field panels associated with the project. Documentation shall be provided in current version Microsoft Excel spreadsheets following the format currently utilized by VA. A separate spreadsheet file shall be generated for each DGP and associated field panels.
 - c. The spreadsheet names shall follow a sequence that shall display the spreadsheets in numerical order according to the DGP system number. The spreadsheet shall include the prefix in the file name that uniquely identifies the project site. The spreadsheet shall detail all connected items such as card readers, alarm inputs, and relay output connections. The spreadsheet shall include an individual section (row) for each panel input, output and card reader. The spreadsheet shall automatically calculate the system numbers for card readers, inputs, and outputs based upon data entered in initialization fields.
 - d. All entries must be verified against the field devices. Copies of the floor plans shall be forwarded under separate cover.
 - e. The DGP spreadsheet shall include an entry section for the following information:
 - 1) DGP number

- 2) First Reader Number
 - 3) First Monitor Point Number
 - 4) First Relay Number
 - 5) DGP, input or output Location
 - 6) DGP Chain Number
 - 7) DGP Cabinet Tamper Input Number
 - 8) DGP Power Fail Input Number
 - 9) Number of Monitor Points Reserved For Expansion Boards
 - 10) Number of Control Points (Relays) Reserved For Expansion Boards
- f. The DGP, input module and output module spreadsheets shall automatically calculate the following information based upon the associated entries in the above fields:
- 1) System Numbers for Card Readers
 - 2) System Numbers for Monitor Point Inputs
 - 3) System Numbers for Control Points (Relays)
 - 4) Next DGP or input module First Monitor Point Number
 - 5) Next DGP or output module First Control Point Number
- g. The DGP spreadsheet shall provide the following information for each card reader:
- 1) DGP Reader Number
 - 2) System Reader Number
 - 3) Cable ID Number
 - 4) Description Field (Room Number)
 - 5) Description Field (Device Type i.e.: In Reader, Out Reader, etc.)
 - 6) Description Field
 - 7) DGP Input Location
 - 8) Date Test
 - 9) Date Passed
 - 10) Cable Type
 - 11) Camera Numbers (of cameras viewing the reader location)
- h. The DGP and input module spreadsheet shall provide the following information for each monitor point (alarm input).
- 1) DGP Monitor Point Input Number
 - 2) System Monitor Point Number
 - 3) Cable ID Number
 - 4) Description Field (Room Number)
 - 5) Description Field (Device Type i.e.: Door Contact, Motion Detector, etc.)
 - 7) DGP or input module Input Location
 - 8) Date Test

- 9) Date Passed
- 10) Cable Type
- 11) Camera Numbers (of associated alarm event preset call-ups)
- i. The DGP and output module spreadsheet shall provide the following information for each control point (output relay).
 - 1) DGP Control Point (Relay) Number
 - 2) System (Control Point) Number
 - 3) Cable ID Number
 - 4) Description Field (Room Number)
 - 5) Description Field (Device: Lock Control, Local Sounder, etc.)
 - 6) Description Field
 - 7) DGP or OUTPUT MODULE Output Location
 - 8) Date Test
 - 9) Date Passed Cable Type
 - 10) Camera Number (of associated alarm event preset call-ups)
- j. The DGP, input module and output module spreadsheet shall include the following information or directions in the header and footer:
 - 1) Header
 - a) DGP Input and Output Worksheet
 - b) Enter Beginning Reader, Input, and Output Starting Numbers and Sheet Will Automatically Calculate the Remaining System Numbers.
 - 2) Footer
 - a) File Name
 - b) Date Printed
 - c) Page Number
- 4. Section III - Manufacturers' Data: The data package shall include manufacturers' data for all materials and equipment, including sensors, local processors and console equipment provided under this specification.
- 5. Section IV - System Description and Analysis: The data package shall include system descriptions, analysis, and calculations used in sizing equipment required by these specifications. Descriptions and calculations shall show how the equipment will operate as a system to meet the performance requirements of this specification. The data package shall include the following:
 - a. Central processor memory size; communication speed and protocol description; rigid disk system size and configuration; flexible disk system size and configuration; back-up media size and configuration; alarm response time calculations; command response time calculations; start-up operations; expansion capability and

method of implementation; sample copy of each report specified;
and color photographs representative of typical graphics.

- b. Software Data: The data package shall consist of descriptions of the operation and capability of the system, and application software as specified.
 - c. Overall System Reliability Calculations: The data package shall include all manufacturers' reliability data and calculations required to show compliance with the specified reliability.
6. Section V - Certifications & References: All specified manufacturer's certifications shall be included with the data package. Contractor shall provide Project references as outlined in Paragraph 1.4 "Quality Assurance".

G. Group IV Technical Data Package

1. Performance Verification Test

- a. Based on the successful completion of the pre-delivery test, the Contractor shall finalize the test procedures and report forms for the performance verification test (PVT) and the endurance test. The PVT shall follow the format, layout and content of the pre-delivery test. The Contractor shall deliver the PVT and endurance test procedures to the COTR for approval. The Contractor may schedule the PVT after receiving written approval of the test procedures. The Contractor shall deliver the final PVT and endurance test reports within 14 calendar days from completion of the tests. Refer to Part 3 of this section for System Testing and Acceptance requirements.

2. Training Documentation

- a. New Facilities and Major Renovations: Familiarization training shall be provided for new equipment or systems. Training can include site familiarization training for VA technicians and administrative personnel. Training shall include general information on new system layout including closet locations, turnover of the completed system including all documentation, including manuals, software, key systems, and full system administration rights. Lesson plans and training manuals training shall be oriented to type of training to be provided.
- b. New Unit Control Room:
 - 1) Provide the security personnel with training in the use, operation, and maintenance of the entire system. The training documentation must include the operation and maintenance. The first of the training sessions shall take place prior to system turnover and the second immediately after turnover. Coordinate

the training sessions with the Owner. Completed classroom sessions will be witnessed and documented by the Architect/Engineer, and approved by the COTR. Instruction is not to begin until the system is operational as designed.

- 2) The training documents will cover the operation and the maintenance manuals and the control console operators' manuals and service manuals in detail, stressing all important operational and service diagnostic information necessary for the maintenance and operations personnel to efficiently use and maintain all systems.
 - 3) Provide an illustrated control console operator's manual and service manual. The operator's manual shall be written in laymen's language and printed so as to become a permanent reference document for the operators, describing all control panel switch operations, graphic symbol definitions and all indicating functions and a complete explanation of all software.
 - 4) The service manual shall be written in laymen's language and printed so as to become a permanent reference document for maintenance personnel, describing how to run internal self diagnostic software programs, troubleshoot head end hardware and field devices with a complete scenario simulation of all possible system malfunctions and the appropriate corrective measures.
 - 5) Provide a professional color DVD instructional recording of all the operational procedures described in the operator's manual. All charts used in the training session shall be clearly presented on the video. Any DVD found to be inferior in recording or material content shall be reproduced at no cost until an acceptable DVD is submitted. Provide four copies of the training DVD, one to the architect/engineer and three to the owner.
3. System Configuration and Data Entry:
- a. The contractor is responsible for providing all system configuration and data entry for the SMS and subsystems (e.g., video matrix switch, intercom, digital video recorders, network video recorders). All data entry shall be performed per VA standards & guidelines. The Contractor is responsible for participating in all meetings with the client to compile the information needed for data entry. These meetings shall be established at the beginning of the project and incorporated in to

the project schedule as a milestone task. The contractor shall be responsible for all data collection, data entry, and system configuration. The contractor shall collect, enter, & program and/or configure the following components:

- 1) Physical Access control system components,
 - 2) Video surveillance, control and recording systems,
- b. The Contractor is responsible for compiling the card access database for the VA employees, including programming reader configurations, access shifts, schedules, exceptions, card classes and card enrollment databases.
- c. Refer to Part 3 for system programming requirements and planning guidelines.
4. Graphics: Based on CAD as-built drawings developed for the construction project, create all map sets showing locations of all alarms and field devices. Graphical maps of all alarm points installed under this contract including perimeter and exterior alarm points shall be delivered with the system. The Contractor shall create and install all graphics needed to make the system operational. The Contractor shall utilize data from the contract documents, Contractor's field surveys, and all other pertinent information in the Contractor's possession to complete the graphics. The Contractor shall identify and request from the COTR, any additional data needed to provide a complete graphics package. Graphics shall have sufficient level of detail for the system operator to assess the alarm. The Contractor shall supply hard copy, color examples at least 203.2 x 254 mm (8 x 10 in) of each type of graphic to be used for the completed Security system. The graphics examples shall be delivered to the COTR for review and approval at least 90 calendar days prior to the scheduled date the Contractor requires them.
- H. Group V Technical Data Package: Final copies of the manuals shall be delivered to the COTR as part of the acceptance test. The draft copy used during site testing shall be updated with any changes required prior to final delivery of the manuals. Each manual's contents shall be identified on the cover. The manual shall include names, addresses, and telephone numbers of each sub-contractor installing equipment or systems, as well as the nearest service representatives for each item of equipment for each system. The manuals shall include a table of contents and tab sheets. Tab sheets shall be placed at the beginning of each chapter or section and at the beginning of each appendix. The final copies delivered after completion of the endurance test shall

include all modifications made during installation, checkout, and acceptance. Six (6) hard-copies and one (1) soft copy on CD of each item listed below shall be delivered as a part of final systems acceptance.

1. Functional Design Manual: The functional design manual shall identify the operational requirements for the entire system and explain the theory of operation, design philosophy, and specific functions. A description of hardware and software functions, interfaces, and requirements shall be included for all system operating modes. Manufacturer developed literature may be used; however, shall be produced to match the project requirements.
2. Equipment Manual: A manual describing all equipment furnished including:
 - a. General description and specifications; installation and checkout procedures; equipment electrical schematics and layout drawings; system schematics and layout drawings; alignment and calibration procedures; manufacturer's repair list indicating sources of supply; and interface definition.
3. Software Manual: The software manual shall describe the functions of all software and include all other information necessary to enable proper loading, testing, and operation. The manual shall include:
 - a. Definition of terms and functions; use of system and applications software; procedures for system initialization, start-up, and shutdown; alarm reports; reports generation, database format and data entry requirements; directory of all disk files; and description of all communications protocols including data formats, command characters, and a sample of each type of data transfer.
4. Operator's Manual: The operator's manual shall fully explain all procedures and instructions for the operation of the system, including:
 - a. Computers and peripherals; system start-up and shutdown procedures; use of system, command, and applications software; recovery and restart procedures; graphic alarm presentation; use of report generator and generation of reports; data entry; operator commands' alarm messages, and printing formats; and system access requirements.
5. Maintenance Manual: The maintenance manual shall include descriptions of maintenance for all equipment including inspection, recommend schedules, periodic preventive maintenance, fault diagnosis, and repair or replacement of defective components.

6. Spare Parts & Components Data: At the conclusion of the Contractor's work, the Contractor shall submit to the COTR a complete list of the manufacturer's recommended spare parts and components required to satisfactorily maintain and service the systems, as well as unit pricing for those parts and components.
7. Operation, Maintenance & Service Manuals: The Contractor shall provide two (2) complete sets of operating and maintenance manuals in the form of an instructional manual for use by the VA Security Guard Force personnel. The manuals shall be organized into suitable sets of manageable size. Where possible, assemble instructions for similar equipment into a single binder. If multiple volumes are required, each volume shall be fully indexed and coordinated.
8. Equipment and Systems Maintenance Manual: The Contractor shall provide the following descriptive information for each piece of equipment, operating system, and electronic system:
 - a. Equipment and/or system function.
 - b. Operating characteristics.
 - c. Limiting conditions.
 - d. Performance curves.
 - e. Engineering data and test.
 - f. Complete nomenclature and number of replacement parts.
 - g. Provide operating and maintenance instructions including assembly drawings and diagrams required for maintenance and a list of items recommended to stock as spare parts.
 - h. Provide information detailing essential maintenance procedures including the following: routine operations, trouble shooting guide, disassembly, repair and re-assembly, alignment, adjusting, and checking.
 - i. Provide information on equipment and system operating procedures, including the following; start-up procedures, routine and normal operating instructions, regulation and control procedures, instructions on stopping, shut-down and emergency instructions, required sequences for electric and electronic systems, and special operating instructions.
 - j. Manufacturer equipment and systems maintenance manuals are permissible.
9. Project Redlines: During construction, the Contractor shall maintain an up-to-date set of construction redlines detailing current location and configuration of the project components. The redline documents shall be marked with the words 'Master Redlines' on the cover sheet and be maintained by the Contractor in the project office. The

- Contractor will provide access to redline documents anytime during the project for review and inspection by the COTR or authorized Office of Protection Services representative. Master redlines shall be neatly maintained throughout the project and secured under lock and key in the contractor's onsite project office. Any project component or assembly that is not installed in strict accordance with the drawings shall be so noted on the drawings. Prior to producing Record Construction Documents, the contractor will submit the Master Redline document to the COTR for review and approval of all changes or modifications to the documents. Each sheet shall have COTR initials indicating authorization to produce "As Built" documents. Field drawings shall be used for data gathering & field changes. These changes shall be made to the master redline documents daily. Field drawings shall not be considered "master redlines".
10. Record Specifications: The Contractor shall maintain one (1) copy of the Project Specifications, including addenda and modifications issued, for Project Record Documents. The Contractor shall mark the Specifications to indicate the actual installation where the installation varies substantially from that indicated in the Contract Specifications and modifications issued. (Note related Project Record Drawing information where applicable). The Contractor shall pay particular attention to substitutions, selection of product options, and information on concealed installations that would be difficult to identify or measure and record later. Upon completion of the mark ups, the Contractor shall submit record Specifications to the COTR. As with master relines, Contractor shall maintain record specifications for COTR review and inspection at anytime.
11. Record Product Data: The Contractor shall maintain one (1) copy of each Product Data submittal for Project Record Document purposes. The Data shall be marked to indicate the actual product installed where the installation varies substantially from that indicated in the Product Data submitted. Significant changes in the product delivered to the site and changes in manufacturer's instructions and recommendations for installation shall be included. Particular attention will be given to information on concealed products and installations that cannot be readily identified or recorded later. Note related Change Orders and mark up of Record Construction Documents, where applicable. Upon completion of mark up, submit a complete set of Record Product Data to the COTR.
12. Miscellaneous Records: The Contractor shall maintain one (1) copy of miscellaneous records for Project Record Document purposes. Refer to

other Specifications for miscellaneous record-keeping requirements and submittals concerning various construction activities. Before substantial completion, complete miscellaneous records and place in good order, properly identified and bound or filed, ready for use and reference. Categories of requirements resulting in miscellaneous records include a minimum of the following:

- a. Certificates received instead of labels on bulk products.
- b. Testing and qualification of tradesmen. ("Contractor's Qualifications")
- c. Documented qualification of installation firms.
- d. Load and performance testing.
- e. Inspections and certifications.
- f. Final inspection and correction procedures.
- g. Project schedule

13. Record Construction Documents (Record As-Built)

- a. Upon project completion, the contractor shall submit the project master redlines to the COTR prior to development of Record construction documents. The COTR shall be given a minimum of a thirty (30) day review period to determine the adequacy of the master redlines. If the master redlines are found suitable by the COTR, the COTR will initial and date each sheet and turn redlines over to the contractor for as built development.
- b. The Contractor shall provide the COTR a complete set of "as-built" drawings and original master redlined marked "as-built" blue-line in the latest version of AutoCAD drawings unlocked on CD or DVD. The as-built drawing shall include security device number, security closet connection location, data gathering panel number, and input or output number as applicable. All corrective notations made by the Contractor shall be legible when submitted to the COTR. If, in the opinion of the COTR, any redlined notation is not legible, it shall be returned to the Contractor for re-submission at no extra cost to the Owner. The Contractor shall organize the Record Drawing sheets into manageable sets bound with durable paper cover sheets with suitable titles, dates, and other identifications printed on the cover. The submitted as built shall be in editable formats and the ownership of the drawings shall be fully relinquished to the owner.
- c. Where feasible, the individual or entity that obtained record data, whether the individual or entity is the installer, sub-contractor, or similar entity, is required to prepare the mark up on Record Drawings. Accurately record the information in a

comprehensive drawing technique. Record the data when possible after it has been obtained. For concealed installations, record and check the mark up before concealment. At the time of substantial completion, submit the Record Construction Documents to the COTR. The Contractor shall organize into bound and labeled sets for the COTR's continued usage. Provide device, conduit, and cable lengths on the conduit drawings. Exact in-field conduit placement/routings shall be shown. All conduits shall be illustrated in their entire length from termination in security closets; no arrowed conduit runs shall be shown. Pull box and junction box sizes are to be shown if larger than 100mm (4 inch).

- I. Approvals will be based on complete submission of manuals together with shop drawings.
- J. After approval and prior to installation, furnish the COTR with one sample of each of the following:
 - 1. A 300 mm (12 inch) length of each type and size of wire and cable along with the tag from the coils of reels from which the samples were taken.
 - 2. Each type of conduit and pathway coupling, bushing and termination fitting.
 - 3. Conduit hangers, clamps and supports.
- K. Completed System Readiness Checklists provided by the Commissioning Agent and completed by the contractor, signed by a qualified technician and dated on the date of completion, in accordance with the requirements of Section 28 08 00 COMMISSIONING OF ELECTRONIC SAFETY AND SECURITY SYSTEMS.

1.7 APPLICABLE PUBLICATIONS

- A. The publications listed below (including amendments, addenda, revisions, supplement, and errata) form a part of this specification to the extent referenced. The publications are referenced in the text by the basic designation only.
- B. American National Standards Institute (ANSI)/ International Code Council (ICC):
 - All17.1.....Standard on Accessible and Usable Buildings and Facilities
- C. American National Standards Institute (ANSI)/ Security Industry Association (SIA):
 - AC-03.....Access Control: Access Control Guideline Dye Sublimation Printing Practices for PVC Access Control Cards

- CP-01-00.....Control Panel Standard-Features for False Alarm
Reduction
- PIR-01-00.....Passive Infrared Motion Detector Standard -
Features for Enhancing False Alarm Immunity
- TVAC-01.....CCTV to Access Control Standard - Message Set
for System Integration
- D. American National Standards Institute (ANSI)/Electronic Industries
Alliance (EIA):
- 330-09.....Electrical Performance Standards for CCTV
Cameras
- 375A-76.....Electrical Performance Standards for CCTV
Monitors
- E. American National Standards Institute (ANSI):
- ANSI S3.2-99.....Method for measuring the Intelligibility of
Speech over Communications Systems
- F. American Society for Testing and Materials (ASTM)
- B1-07.....Standard Specification for Hard-Drawn Copper
Wire
- B3-07.....Standard Specification for Soft or Annealed
Copper Wire
- B8-04.....Standard Specification for Concentric-Lay-
Stranded Copper Conductors, Hard, Medium-Hard,
or Soft
- C1238-97 (R03).....Standard Guide for Installation of Walk-Through
Metal Detectors
- D2301-04.....Standard Specification for Vinyl Chloride
Plastic Pressure Sensitive Electrical Insulating
Tape
- G. Architectural Barriers Act (ABA), 1968
- H. Department of Justice: American Disability Act (ADA)
28 CFR Part 36-2010 ADA Standards for Accessible Design
- I. Department of Veterans Affairs:
- VHA National CAD Standard Application Guide, 2006
- VA BIM Guide, V1.0 10
- J. Federal Communications Commission (FCC):
- (47 CFR 15) Part 15 Limitations on the Use of Wireless
Equipment/Systems
- K. Federal Information Processing Standards (FIPS):
- FIPS-201-1.....Personal Identity Verification (PIV) of Federal
Employees and Contractors
- L. Federal Specifications (Fed. Spec.):

- A-A-59544-08.....Cable and Wire, Electrical (Power, Fixed
Installation)
- M. Government Accountability Office (GAO):
GAO-03-8-02.....Security Responsibilities for Federally Owned
and Leased Facilities
- N. Homeland Security Presidential Directive (HSPD):
HSPD-12.....Policy for a Common Identification Standard for
Federal Employees and Contractors
- O. Institute of Electrical and Electronics Engineers (IEEE):
81-1983.....IEEE Guide for Measuring Earth Resistivity,
Ground Impedance, and Earth Surface Potentials
of a Ground System
- 802.3af-08.....Power over Ethernet Standard
- 802.3at-09Power over Ethernet (PoE) Plus Standard
- C2-07.....National Electrical Safety Code
- C62.41-02.....IEEE Recommended Practice on Surge Voltages in
Low-Voltage AC Power Circuits
- C95.1-05.....Standards for Safety Levels with Respect to
Human Exposure in Radio Frequency
Electromagnetic Fields
- P. International Organization for Standardization (ISO):
7810.....Identification cards - Physical characteristics
- 7811.....Physical Characteristics for Magnetic Stripe
Cards
- 7816-1.....Identification cards - Integrated circuit(s)
cards with contacts - Part 1: Physical
characteristics
- 7816-2.....Identification cards - Integrated circuit cards
- Part 2: Cards with contacts -Dimensions and
location of the contacts
- 7816-3.....Identification cards - Integrated circuit cards
- Part 3: Cards with contacts - Electrical
interface and transmission protocols
- 7816-4.....Identification cards - Integrated circuit cards
- Part 11: Personal verification through
biometric methods
- 7816-10.....Identification cards - Integrated circuit cards
- Part 4: Organization, security and commands
for interchange
- 14443.....Identification cards - Contactless integrated
circuit cards; Contactless Proximity Cards

Operating at 13.56 MHz in up to 5 inches
distance

15693.....Identification cards -- Contactless integrated
circuit cards - Vicinity cards; Contactless
Vicinity Cards Operating at 13.56 MHz in up to
50 inches distance

19794.....Information technology - Biometric data
interchange formats

Q. National Electrical Contractors Association

303-2005.....Installing Closed Circuit Television (CCTV)
Systems

R. National Electrical Manufacturers Association (NEMA):

250-08.....Enclosures for Electrical Equipment (1000 Volts
Maximum)

TC-3-04.....PVC Fittings for Use with Rigid PVC Conduit and
Tubing

FB1-07.....Fittings, Cast Metal Boxes and Conduit Bodies
for Conduit, Electrical Metallic Tubing and
Cable

S. National Fire Protection Association (NFPA):

70-11..... National Electrical Code (NEC)

731-08.....Standards for the Installation of Electric
Premises Security Systems

99-2005.....Health Care Facilities

T. National Institute of Justice (NIJ)

0601.02-03.....Standards for Walk-Through Metal Detectors for
use in Weapons Detection

0602.02-03.....Hand-Held Metal Detectors for Use in Concealed
Weapon and Contraband Detection

U. National Institute of Standards and Technology (NIST):

IR 6887 V2.1.....Government Smart Card Interoperability
Specification (GSC-IS)

Special Pub 800-37.....Guide for Applying the Risk Management Framework
to Federal Information Systems

Special Pub 800-63.....Electronic Authentication Guideline

Special Pub 800-73-3....Interfaces for Personal Identity Verification (4
Parts)

.....Pt. 1- End Point PIV Card Application Namespace,
Data Model & Representation

.....Pt. 2- PIV Card Application Card Command
Interface

-Pt. 3- PIV Client Application Programming
Interface
-Pt. 4- The PIV Transitional Interfaces & Data
Model Specification
- Special Pub 800-76-1....Biometric Data Specification for Personal
Identity Verification
- Special Pub 800-78-2....Cryptographic Algorithms and Key Sizes for
Personal Identity Verification
- Special Pub 800-79-1....Guidelines for the Accreditation of Personal
Identity Verification Card Issuers
- Special Pub 800-85B-1...DRAFTPIV Data Model Test Guidelines
- Special Pub 800-85A-2...PIV Card Application and Middleware Interface
Test Guidelines (SP 800-73-3 compliance)
- Special Pub 800-96.....PIV Card Reader Interoperability Guidelines
- Special Pub 800-104A....Scheme for PIV Visual Card Topography
- V. Occupational and Safety Health Administration (OSHA):
 - 29 CFR 1910.97.....Nonionizing radiation
- W. Section 508 of the Rehabilitation Act of 1973
- X. Security Industry Association (SIA):
 - AG-01Security CAD Symbols Standards
- Y. Underwriters Laboratories, Inc. (UL):
 - 1-05.....Flexible Metal Conduit
 - 5-04.....Surface Metal Raceway and Fittings
 - 6-07.....Rigid Metal Conduit
 - 44-05.....Thermoset-Insulated Wires and Cables
 - 50-07.....Enclosures for Electrical Equipment
 - 83-08.....Thermoplastic-Insulated Wires and Cables
 - 294-99.....The Standard of Safety for Access Control System
Units
 - 305-08.....Standard for Panic Hardware
 - 360-09.....Liquid-Tight Flexible Steel Conduit
 - 444-08.....Safety Communications Cables
 - 464-09.....Audible Signal Appliances
 - 467-07.....Electrical Grounding and Bonding Equipment
 - 486A-03.....Wire Connectors and Soldering Lugs for Use with
Copper Conductors
 - 486C-04.....Splicing Wire Connectors
 - 486D-05.....Insulated Wire Connector Systems for Underground
Use or in Damp or Wet Locations
 - 486E-00.....Equipment Wiring Terminals for Use with Aluminum
and/or Copper Conductors

- 493-07.....Thermoplastic-Insulated Underground Feeder and
Branch Circuit Cable
- 514A-04.....Metallic Outlet Boxes
- 514B-04.....Fittings for Cable and Conduit
- 51-05.....Schedule 40 and 80 Rigid PVC Conduit
- 609-96.....Local Burglar Alarm Units and Systems
- 634-07.....Standards for Connectors with Burglar-Alarm
Systems
- 636-01.....Standard for Holdup Alarm Units and Systems
- 639-97.....Standard for Intrusion-Detection Units
- 651-05.....Schedule 40 and 80 Rigid PVC Conduit
- 651A-07.....Type EB and A Rigid PVC Conduit and HDPE Conduit
- 752-05.....Standard for Bullet-Resisting Equipment
- 797-07.....Electrical Metallic Tubing
- 827-08.....Central Station Alarm Services
- 1037-09.....Standard for Anti-theft Alarms and Devices
- 1635-10.....Digital Alarm Communicator System Units
- 1076-95.....Standards for Proprietary Burglar Alarm Units
and Systems
- 1242-06.....Intermediate Metal Conduit
- 1479-03.....Fire Tests of Through-Penetration Fire Stops
- 1981-03.....Central Station Automation System
- 2058-05.....High Security Electronic Locks
- 60950.....Safety of Information Technology Equipment
- 60950-1.....Information Technology Equipment - Safety - Part
1: General Requirements
- Z. Uniform Federal Accessibility Standards (UFAS) 1984
- AA. United States Department of Commerce:
 - Special Pub 500-101Care and Handling of Computer Magnetic Storage
Media

1.8 COORDINATION

- A. Coordinate arrangement, mounting, and support of electronic safety and security equipment:
 - 1. To allow maximum possible headroom unless specific mounting heights that reduce headroom are indicated.
 - 2. To provide for ease of disconnecting the equipment with minimum interference to other installations.
 - 3. So connecting raceways, cables, and wireways will be clear of obstructions and of the working and access space of other equipment.

- B. Coordinate installation of required supporting devices and set sleeves in cast-in-place concrete, masonry walls, and other structural components as they are constructed.
- C. Coordinate location of access panels and doors for electronic safety and security items that are behind finished surfaces or otherwise concealed.

1.9 MAINTENANCE & SERVICE

A. General Requirements

- 1. The Contractor shall provide all services required and equipment necessary to maintain the entire integrated electronic security system in an operational state as specified for a period of one (1) year after formal written acceptance of the system. The Contractor shall provide all necessary material required for performing scheduled adjustments or other non-scheduled work. Impacts on facility operations shall be minimized when performing scheduled adjustments or other non-scheduled work. See also General Project Requirements.

B. Description of Work

- 1. The adjustment and repair of the security system includes all software updates, panel firmware, and the following new items computers equipment, communications transmission equipment and data transmission media (DTM), local processors, security system sensors, physical access control equipment, facility interface, signal transmission equipment, and video equipment.

C. Personnel

- 1. Service personnel shall be certified in the maintenance and repair of the selected type of equipment and qualified to accomplish all work promptly and satisfactorily. The COTR shall be advised in writing of the name of the designated service representative, and of any change in personnel. The COTR shall be provided copies of system manufacturer certification for the designated service representative.

D. Schedule of Work

- 1. The work shall be performed during regular working hours, Monday through Friday, excluding federal holidays.

E. System Inspections

- 1. These inspections shall include:
 - a. The Contractor shall perform two (2) minor inspections at six (6) month intervals or more if required by the manufacturer, and two (2) major inspections offset equally between the minor inspections to effect quarterly inspection of alternating magnitude.
 - 1) Minor Inspections shall include visual checks and operational tests of all console equipment, peripheral equipment, local

processors, sensors, electrical and mechanical controls, and adjustments on printers.

- 2) Major Inspections shall include all work described for Minor Inspections and the following: clean all system equipment and local processors including interior and exterior surfaces; perform diagnostics on all equipment; operational tests of the CPU, switcher, peripheral equipment, recording devices, monitors, picture quality from each camera; check, walk test, and calibrate each sensor; run all system software diagnostics and correct all problems; and resolve any previous outstanding problems.

F. Emergency Service

1. The owner shall initiate service calls whenever the system is not functioning properly. The Contractor shall provide the Owner with an emergency service center telephone number. The emergency service center shall be staffed 24 hours a day 365 days a year. The Owner shall have sole authority for determining catastrophic and non-catastrophic system failures within parameters stated in General Project Requirements.
 - a. For catastrophic system failures, the Contractor shall provide same day four (4) hour service response with a defect correction time not to exceed eight (8) hours from [notification] [arrival on site]. Catastrophic system failures are defined as any system failure that the Owner determines will place the facility(s) at increased risk.
 - b. For non-catastrophic failures, the Contractor within eight (8) hours with a defect correction time not to exceed 24 hours from notification.

G. Operation

1. Performance of scheduled adjustments and repair shall verify operation of the system as demonstrated by the applicable portions of the performance verification test.

H. Records & Logs

1. The Contractor shall maintain records and logs of each task and organize cumulative records for each component and for the complete system chronologically. A continuous log shall be submitted for all devices. The log shall contain all initial settings, calibration, repair, and programming data. Complete logs shall be maintained and available for inspection on site, demonstrating planned and systematic adjustments and repairs have been accomplished for the system.

I. Work Request

1. The Contractor shall separately record each service call request, as received. The record shall include the serial number identifying the component involved, its location, date and time the call was received, specific nature of trouble, names of service personnel assigned to the task, instructions describing the action taken, the amount and nature of the materials used, and the date and time of commencement and completion. The Contractor shall deliver a record of the work performed within five (5) working days after the work was completed.

J. System Modifications

1. The Contractor shall make any recommendations for system modification in writing to the COTR. No system modifications, including operating parameters and control settings, shall be made without prior written approval from the COTR. Any modifications made to the system shall be incorporated into the operation and maintenance manuals and other documentation affected.

K. Software

1. The Contractor shall provide all software updates when approved by the Owner from the manufacturer during the installation and 12-month warranty period and verify operation of the system. These updates shall be accomplished in a timely manner, fully coordinated with the system operators, and incorporated into the operations and maintenance manuals and software documentation. There shall be at least one (1) scheduled update near the end of the first year's warranty period, at which time the Contractor shall install and validate the latest released version of the Manufacturer's software. All software changes shall be recorded in a log maintained in the unit control room. An electronic copy of the software update shall be maintained within the log. At a minimum, the contractor shall provide a description of the modification, when the modification occurred, and name and contact information of the individual performing the modification. The log shall be maintained in a white 3 ring binder and the cover marked "SOFTWARE CHANGE LOG".

1.10 MINIMUM REQUIREMENTS

- A. References to industry and trade association standards and codes are minimum installation requirement standards.
- B. Drawings and other specification sections shall govern in those instances where requirements are greater than those specified in the above standards.

1.11 DELIVERY, STORAGE, & HANDLING

- A. Equipment and materials shall be protected during shipment and storage against physical damage, dirt, moisture, cold and rain:
 - 1. During installation, enclosures, equipment, controls, controllers, circuit protective devices, and other like items, shall be protected against entry of foreign matter; and be vacuum cleaned both inside and outside before testing and operating and repainting if required.
 - 2. Damaged equipment shall be, as determined by the COTR, placed in first class operating condition or be returned to the source of supply for repair or replacement.
 - 3. Painted surfaces shall be protected with factory installed removable heavy craft paper, sheet vinyl or equal.
 - 4. Damaged paint on equipment and materials shall be refinished with the same quality of paint and workmanship as used by the manufacturer so repaired areas are not obvious.
- B. Central Station, Workstations, and Controllers:
 - 1. Store in temperature and humidity controlled environment in original manufacturer's sealed containers. Maintain ambient temperature between 10 to 30 deg C (50 to 85 deg F), and not more than 80 percent relative humidity, non-condensing.
 - 2. Open each container; verify contents against packing list, and file copy of packing list, complete with container identification for inclusion in operation and maintenance data.
 - 3. Mark packing list with designations which have been assigned to materials and equipment for recording in the system labeling schedules generated by cable and asset management system.
 - 4. Save original manufacturer's containers and packing materials and deliver as directed under provisions covering extra materials.

1.12 PROJECT CONDITIONS

- A. Environmental Conditions: System shall be capable of withstanding the following environmental conditions without mechanical or electrical damage or degradation of operating capability:
 - 1. Interior, Controlled Environment: System components, except central-station control unit, installed in temperature-controlled interior environments shall be rated for continuous operation in ambient conditions of 2 to 50 deg C (36 to 122 deg F) dry bulb and 20 to 90 percent relative humidity, non-condensing. NEMA 250, Type 1 enclosure.
 - 2. Interior, Uncontrolled Environment: System components installed in non-temperature-controlled interior environments shall be rated for continuous operation in ambient conditions of -18 to 50 deg C (0 to

122 deg F) dry bulb and 20 to 90 percent relative humidity, non-condensing. NEMA 250, Type 4X enclosures.

3. Exterior Environment: System components installed in locations exposed to weather shall be rated for continuous operation in ambient conditions of -34 to 50 deg C (-30 to 122 deg F) dry bulb and 20 to 90 percent relative humidity, condensing. Rate for continuous operation where exposed to rain as specified in NEMA 250, winds up to 137 km/h (85 mph) and snow cover up to 610 mm (24 in) thick. NEMA 250, Type 4X enclosures.

B. Security Environment: Use vandal resistant enclosures in high-risk areas where equipment may be subject to damage.

C. Console: All console equipment shall, unless noted otherwise, be rated for continuous operation under ambient environmental conditions of 15.6 to 29.4 deg C (60 to 85 deg F) and a relative humidity of 20 to 80 percent.

1.13 EQUIPMENT AND MATERIALS

A. Materials and equipment furnished shall be of current production by manufacturers regularly engaged in the manufacture of such items, for which replacement parts shall be available.

B. When more than one unit of the same class of equipment is required, such units shall be the product of a single manufacturer.

C. Equipment Assemblies and Components:

1. Components of an assembled unit need not be products of the same manufacturer.

2. Manufacturers of equipment assemblies, which include components made by others, shall assume complete responsibility for the final assembled unit.

3. Components shall be compatible with each other and with the total assembly for the intended service.

4. Constituent parts which are similar shall be the product of a single manufacturer.

D. Factory wiring shall be identified on the equipment being furnished and on all wiring diagrams.

E. When Factory Testing Is Specified:

1. The Government shall have the option of witnessing factory tests. The contractor shall notify the VA through the COTR a minimum of 15 working days prior to the manufacturers making the factory tests.

2. Four copies of certified test reports containing all test data shall be furnished to the COTR prior to final inspection and not more than 90 days after completion of the tests.

3. When equipment fails to meet factory test and re-inspection is required, the contractor shall be liable for all additional expenses, including expenses of the Government.

1.14 TRANSIENT VOLTAGE SUPPRESSION, POWER SURGE SUPPLESION, & GROUNDING

- A. Transient Voltage Surge Suppression: All cables and conductors extending beyond building façade, except fiber optic cables, which serve as communication, control, or signal lines shall be protected against Transient Voltage surges and have Transient Voltage Surge Suppression (TVSS) protection. The TVSS device shall be UL listed in accordance with Standard TIA 497B installed at each end. Lighting and surge suppression shall be a multi-strike variety and include a fault indicator. Protection shall be furnished at the equipment and additional triple solid state surge protectors rated for the application on each wire line circuit shall be installed within 914.4 mm (3 ft) of the building cable entrance. Fuses shall not be used for surge protection. The inputs and outputs shall be tested in both normal mode and common mode to verify there is no interference.
 1. A 10-microsecond rise time by 1000 microsecond pulse width waveform with a peak voltage of 1500 volts and a peak current of 60 amperes.
 2. An 8-microsecond rise time by 20-microsecond pulse width waveform with a peak voltage of 1000 volts and a peak current of 500 amperes.
 3. Maximum series current: 2 AMPS. Provide units manufactured by Advanced Protection Technologies, model # TE/FA 10B or TE/FA 20B.
 4. Operating Temperature and Humidity: -40 to 85 deg C (-40 to 185 deg F), 0 to 95 percent relative humidity.
- B. Grounding and Surge Suppression
 1. The Security Contractor shall provide grounding and surge suppression to stabilize the voltage under normal operating conditions. To ensure the operation of over current devices, such as fuses, circuit breakers, and relays, under ground-fault conditions.
 2. Security Contractor shall engineer and provide proper grounding and surge suppression as required by local jurisdiction and prevailing codes and standards referenced in this document.
 3. Principal grounding components and features. Include main grounding buses and grounding and bonding connections to service equipment.
 4. Details of interconnection with other grounding systems. The lightning protection system shall be provided by the Security Contractor.
 5. Locations and sizes of grounding conductors and grounding buses in electrical, data, and communication equipment rooms and closets.
 6. AC power receptacles are not to be used as a ground reference point.

7. Any cable that is shielded shall require a ground in accordance with the best practices of the trade and manufactures installation instructions.
8. Protection should be provided at both ends of cabling.

1.15 COMPONENT ENCLOSURES

A. Construction of Enclosures

1. Consoles, power supply enclosures, detector control and terminal cabinets, control units, wiring gutters, and other component housings, collectively referred to as enclosures, shall be so formed and assembled as to be sturdy and rigid.
2. Thickness of metal in-cast and sheet metal enclosures of all types shall not be less than those in Tables I and II, UL 611. Sheet steel used in fabrication of enclosures shall be not less than 14 gauge. Consoles shall be 16-gauge.
3. Doors and covers shall be flanged. Enclosures shall not have pre-punched knockouts. Where doors are mounted on hinges with exposed pins, the hinges shall be of the tight pin type or the ends of hinge pins shall be tack welded to prevent removal. Doors having a latch edge length of less than 609.6 mm (24 in) shall be provided with a single construction core. Where the latch edge of a hinged door is more than 609.6 mm (24 in) or more in length, the door shall be provided with a three-point latching device with construction core; or alternatively with two, one located near each end.
4. Any ventilator openings in enclosures and cabinets shall conform to the requirements of UL 611. Unless otherwise indicated, sheet metal enclosures shall be designed for wall mounting with tip holes slotted. Mounting holes shall be in positions that remain accessible when all major operating components are in place and the door is open, but shall be in accessible when the door is closed.
5. Covers of pull and junction boxes provided to facilitate initial installation of the system shall be held in place by tamper proof Torx Center post security screws. Stenciled or painted labels shall be affixed to such boxes indicating they contain no connections. These labels shall not indicate the box is part of the Electronic Security System (ESS).

B. Consoles & Equipment Racks: All consoles and vertical equipment racks shall include a forced air-cooling system to be provided by others.

1. Vertical Equipment Racks:

- a. The forced air blowers shall be installed in the vented top of each cabinet and shall not reduce usable rack space.

- b. The forced air fan shall consist of one fan rated at 105 CFM per rack bay and noise level shall not exceed 55 decibels.
 - c. Vertical equipment racks are to be provided with full sized clear plastic locking doors and vented top panels as shown on contract drawings.
2. Console racks:
- a. Forced air fans shall be installed in the top rear of each console bay. The forced air fan shall consist of one fan rated at 105 CFM mounted to a 133mm vented blank panel the noise level of each fan shall not exceed 55 decibels. The fans shall be installed so air is pulled from the bottom of the rack or cabinet and exhausted out the top.
 - b. Console racks are to be provided with flush mounted hinged rear doors with recessed locking latch on the bottom and middle sections of the consoles. Provide code access to support wiring for devices located on the work surfaces.

1.16 ELECTRONIC COMPONENTS

- A. All electronic components of the system shall be of a printed circuit board configuration conforming to UL 796. Boards shall be plug-in, quick-disconnect type. Circuitry shall not be so densely placed as to impede maintenance. All power-dissipating components shall incorporate safety margins of not less than 25 percent with respect to dissipation ratings, maximum voltages, and current-carrying capacity.

1.17 SUBSTITUTE MATERIALS & EQUIPMENT

- A. Where variations from the contract requirements are requested in accordance with the GENERAL CONDITIONS and Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES, the connecting work and related components shall include, but not be limited to additions or changes to branch circuits, circuit protective devices, conduits, wire, feeders, controls, panels and installation methods.
- B. In addition to this Section the Security Contractor shall also reference Section II, Products and associated divisions. The COTR shall have final authority on the authorization or refusal of substitutions. If there are no proposed substitutions, a statement in writing from the Contractor shall be submitted to the COTR stating same. In the preparation of a list of substitutions, the following information shall be included, as a minimum:
 - 1. Identity of the material or devices specified for which there is a proposed substitution.
 - 2. Description of the segment of the specification where the material or devices are referenced.

3. Identity of the proposed substitute by manufacturer, brand name, catalog or model number and the manufacturer's product name.
 4. A technical statement of all operational characteristic expressing equivalence to items to be substituted and comparison, feature-by-feature, between specification requirements and the material or devices called for in the specification; and Price differential.
- C. Materials Not Listed: Furnish all necessary hardware, software, programming materials, and supporting equipment required to place the specified major subsystems in full operation. Note that some supporting equipment, materials, and hardware may not be described herein. Depending on the manufacturers selected by the COTR, some equipment, materials and hardware may not be contained in either the Contract Documents or these written specifications, but are required by the manufacturer for complete operation according to the intent of the design and these specifications. In such cases, the COTR shall be given the opportunity to approve the additional equipment, hardware and materials that shall be fully identified in the bid and in the equipment list submittal. The COTR shall be consulted in the event there is any question about which supporting equipment, materials, or hardware is intended to be included.
- D. Response to Specification: The Contractor shall submit a point-by-point statement of compliance with each paragraph of the security specification. The statement of compliance shall list each paragraph by number and indicate "COMPLY" opposite the number for each paragraph where the Contractor fully complies with the specification. Where the proposed system cannot meet the requirements of the paragraph, and does not offer an equivalent solution, the offers shall indicate "DOES NOT COMPLY" opposite the paragraph number. Where the proposed system does not comply with the paragraph as written, but the bidder feels it will accomplish the intent of the paragraph in a manner different from that described, the offers shall indicate "COMPARABLE". The offers shall include a statement fully describing the "comparable" method of satisfying the requirement. Where a full and concise description is not provided, the offered system shall be considered as not complying with the specification. Any submission that does not include a point-by-point statement of compliance, as described above, shall be disqualified. Submittals for products shall be in precise order with the product section of the specification. Submittals not in proper sequence will be rejected.

1.18 LIKE ITEMS

- A. Where two or more items of equipment performing the same function are required, they shall be exact duplicates produced by one manufacturer. All equipment provided shall be complete, new, and free of any defects.

1.19 WARRANTY

- A. The Contractor shall, as a condition precedent to the final payment, execute a written guarantee (warranty) to the COTR certifying all contract requirements have been completed according to the final specifications. Contract drawings and the warranty of all materials and equipment furnished under this contract are to remain in satisfactory operating condition (ordinary wear and tear, abuse and causes beyond his control for this work accepted) for one (1) year from the date the Contractor received written notification of final acceptance from the COTR. Demonstration and training shall be performed prior to system acceptance. All defects or damages due to faulty materials or workmanship shall be repaired or replaced without delay, to the COTR's satisfaction, and at the Contractor's expense. The Contractor shall provide quarterly inspections during the warranty period. The contractor shall provide written documentation to the COTR on conditions and findings of the system and device(s). In addition, the contractor shall provide written documentation of test results and stating what was done to correct any deficiencies. When equipment and labor covered by the Contractor's warranty, or by a manufacturer's warranty, have been replaced or restored because of it's failure during the warranty period, the warranty period for the replaced or repaired equipment or restored work shall be reinstated for a period equal to the original warranty period, and commencing with the date of completion of the replacement or restoration work. In the event any manufacturer customarily provides a warranty period greater than one (1) year, the Contractor's warranty shall be for the same duration for that component.

1.20 SINGULAR NUMBER

Where any device or part of equipment is referred to in these specifications in the singular number (e.g., "the switch"), this reference shall be deemed to apply to as many such devices as are required to complete the installation as shown on the drawings.

PART 2 - PRODUCTS

2.1 EQUIPMENT AND MATERIALS

- A. All equipment associated within the Security Control Room, Security Console and Security Equipment Room shall be UL 827, UL 1981, and UL

60950 compliant and rated for continuous operation. Environmental conditions (i.e. temperature, humidity, wind, and seismic activity) shall be taken under consideration at each facility and site location prior to installation of the equipment.

- B. All equipment shall operate on a 120 or 240 volts alternating current (VAC); 50 Hz or 60 Hz AC power system unless documented otherwise in subsequent sections listed within this specification. All equipment shall have a back-up source of power that will provide a minimum of 8 hours of run time in the event of a loss of primary power to the facility.
- C. The system shall be designed, installed, and programmed in a manner that will allow for ease of operation, programming, servicing, maintenance, testing, and upgrading of the system.
- D. All equipment and materials for the system will be compatible to ensure correct operation.

2.2 EQUIPMENT ITEMS

- A. The Security Management System shall provide full interface with all components of the security subsystem as follows:
 - 1. Shall allow for communication between the Physical Access Control System and Database Management and all subordinate work and monitoring stations, enrollment centers for badging and biometric devices as part of the PACS, local annunciation centers, the electronic Security Management System (SMS), and all other VA redundant or backup command center or other workstations locations.
 - 2. Shall provide automatic continuous communication with all systems that are monitored by the SMS, and shall automatically annunciate any communication failures or system alarms to the SMS operator providing identification of the system, nature of the alarm, and location of the alarm.
 - 3. Controlling devices shall be utilized to interface the SMS with all field devices.
 - 4. The Security control room and security console will be supported by an uninterrupted power supply (UPS) or dedicated backup generator power circuit.
 - 5. The Police Dispatch room contains existing equipment cabinets, operator consoles, monitors, etc., and they shall remain fully operational during the lifecycle of this project.

3.1 COMMON REQUIREMENTS FOR ELECTRONIC SAFETY AND SECURITY INSTALLATION

- A. Comply with NECA 1.
- B. Measure indicated mounting heights to bottom of unit for suspended items and to center of unit for wall-mounting items.

- C. Headroom Maintenance: If mounting heights or other location criteria are not indicated, arrange and install components and equipment to provide maximum possible headroom consistent with these requirements.
- D. Equipment: Install to facilitate service, maintenance, and repair or replacement of components of both electronic safety and security equipment and other nearby installations. Connect in such a way as to facilitate future disconnecting with minimum interference with other items in the vicinity.
- E. Right of Way: Give to piping systems installed at a required slope.
- F. Equipment location shall be as close as practical to locations shown on the drawings.
- G. Inaccessible Equipment:
 - 1. Where the Government determines that the Contractor has installed equipment not conveniently accessible for operation and maintenance, the equipment shall be removed and reinstalled as directed at no additional cost to the Government.
 - 2. "Conveniently accessible" is defined as being capable of being reached without the use of ladders, or without climbing or crawling under or over obstacles such as, but not limited to, motors, pumps, belt guards, transformers, piping, ductwork, conduit and raceways.

3.2 FIRESTOPPING

- A. Apply firestopping to penetrations of fire-rated floor and wall assemblies for electronic safety and security installations to restore original fire-resistance rating of assembly. Firestopping materials and installation requirements are specified in Division 07 Section 07 84 00 "Firestopping."

3.3 COMMISSIONING

- A. Provide commissioning documentation in accordance with the requirements of Section 28 08 00 - COMMISSIONING OF ELECTRONIC SAFETY AND SECURITY SYSTEMS for all inspection, start up, and contractor testing required above and required by the System Readiness Checklist provided by the Commissioning Agent.
- B. Components provided under this section of the specification will be tested as part of a larger system. Refer to section 28 08 00 - COMMISSIONING OF ELECTRONIC SAFETY AND SECURITY SYSTEMS and related sections for contractor responsibilities for system commissioning.

3.4 DEMONSTRATION AND TRAINING

- A. Training shall be provided for the particular equipment or system as required in each associated specification.
- B. A training schedule shall be developed and submitted by the contractor and approved by the COTR at least 30 days prior to the planned training.

- C. Provide services of manufacturer's technical representative for 4 hours to instruct VA personnel in operation and maintenance of units.
- D. Submit training plans and instructor qualifications in accordance with the requirements of Section 28 08 00 - COMMISSIONING OF ELECTRONIC SAFETY AND SECURITY SYSTEMS.

3.5 WORK PERFORMANCE

- A. Job site safety and worker safety is the responsibility of the contractor.
- B. For work on existing stations, arrange, phase and perform work to assure electronic safety and security service for other buildings at all times. Refer to Article OPERATIONS AND STORAGE AREAS under Section 01 00 00, GENERAL REQUIREMENTS.
- C. New work shall be installed and connected to existing work neatly and carefully. Disturbed or damaged work shall be replaced or repaired to its prior conditions, as required by Section 01 00 00, GENERAL REQUIREMENTS.
- D. Coordinate location of equipment and conduit with other trades to minimize interferences. See the GENERAL CONDITIONS.

3.6 SYSTEM PROGRAMMING

- A. General Programming Requirements
 - 1. This following section shall be used by the contractor to identify the anticipated level of effort (LOE) required setup, program, and configure the Electronic Security System (ESS). The contractor shall be responsible for providing all setup, configuration, and programming to include data entry for the Security Management System (SMS) and subsystems [(e.g., video matrix switch, intercoms, digital video recorders, intrusion devices, including integration of subsystems to the SMS (e.g., camera call up, time synchronization, intercoms)]. System programming for existing or new SMS servers MUST be conducted on site.
- B. Level of Effort for Programming
 - 1. The Contractor shall perform and complete all system programming (including all data entry) onsite. Once system programming has been completed, the Contractor shall provide a complete system back-up on an approved electronic medium. Any completed forms utilized for the system programming shall be delivered to the COTR for review and approval at least 90 calendar days prior to the scheduled date the Contractor requires it. The Contractor is responsible for backing up the system prior to uploading new programming data. Additional programming requirements are provided as follows:

- a. Programming for New SMS Server: The contractor shall provide all other system related programming. The contractor will be responsible for uploading personnel information (e.g., ID Cards backgrounds, names, access privileges, personnel photos, access schedules, personnel groupings) along with coordinating with COTR for device configurations, standards, and groupings. VA shall provide database information to support Contractor's data entry tasks. The contractor shall anticipate a weekly coordination meeting and working with COTR to ensure data uploading is performed without incident of loss of function or data loss.
2. The Contractor shall identify and request from the COTR, any additional data needed to provide a complete and operational system as described in the contract documents.
3. Contractor and COTR coordination on programming requires a high level of coordination to ensure programming is performed in accordance with VA requirements and programming uploads do not disrupt existing systems functionality. The contractor shall anticipate a minimum a weekly coordination meeting. Contractor shall ensure data uploading is performed without incident of loss of function or data loss. The following Level of Effort Chart is provided to communicate the expected level of effort required by contractors on VA ESS projects. Calculations to determine actual levels of effort shall be confirmed by the contractor before project award.

| Description of Systems | Description of Tasks | | | | | | |
|---------------------------|---|--|--|--|---|--|--|
| | Develop System Loading Sheets | Coordination | Initial Set-up Configuration | Graphic Maps | System Programming | Final Checks | Level of Effort (Typical Tasks) |
| SMS Setup & Configuration | e.g., program monitoring stations, programming networks, interconnections between CCTV, intercoms, time synchronization | e.g., retrieve IP addresses, naming conventions, standard event descriptions, programming templates, coordinate special system needs | e.g., Load system Operating System and Application software, general system configurations | e.g., develop naming conventions, develop file folders, confirm accuracy of AutoCAD Floor Plans, convert file into jpeg file | e.g., program monitoring stations, programming networks, interconnections between CCTV, intercoms, time synchronization | e.g., check all system diagnostics (e.g., clients, panels) | Load and set-up 4-6 CDs and configure servers (to configure Loading and Configuring software Administrative account, audit log, Keystrokes, mouse clicks, multi-screen configuration |

280500 - VAMC DAYTON PROJECT 552-12-103
COMMON WORK RESULTS FOR ELECTRONIC SAFETY
AND SECURITY

| | | | | | | | |
|----------------------------------|---|--|--|--|---|---|---|
| Electronic Entry Control Systems | e.g., setup of device, door groups & schedules, REX, Locks, link graphics | e.g., confirming device configurations, naming conventions, event description and narratives | e.g., enter data from loading sheets; configure components, link events, cameras, and graphics | | e.g., setup of device, door groups & schedules, REX, Locks, link graphics | e.g., performing testing to confirm correct setup and configuration | e.g., creating a door, door configuration, adding request to exit, door monitors and relays, door timers, door related events (e.g., access, access denied, forced open, held open), linkages, controlled areas, advanced door monitoring, time zones, sequence of operations |
|----------------------------------|---|--|--|--|---|---|---|

280500 - VAMC DAYTON PROJECT 552-12-103
COMMON WORK RESULTS FOR ELECTRONIC SAFETY
AND SECURITY

| | | | | | | | |
|---|---|--|---|--|--|---|---|
| Intru sion Dete ction Syste ms | e.g., enter door groups & schedule s, link devices - REX, lock, & graphics | e.g., confirmi ng device configur ations, naming conventi ons, event descript ion and narrativ es | e.g., enter data from loading sheets; configur e componen ts, link events, cameras, and graphics | | e.g., , ente r door grou ps & sche dule s, link devi ces - REX, lock , & grap hics | e.g., walk test, device positi on, and maskin g | e.g., setting up monitoring and control points (e.g., motion sensors, glassbreaks, vibration sensor, strobes, sounders) creating intrusion zones, creating arm/disarm panel, timed sequences, time zones, icon placements on graphic maps, clearance levels, events (e.g., armed, disarmed, zone violation, device alarm activations), LCD reader messages, |
|---|---|--|---|--|--|---|---|

| | | | | | | | |
|--|--------------------------------------|--|---|-----------------|--------------------------------------|---|--|
| CCTV Systems | e.g., programming call-ups recording | e.g., confirming device configurations, naming conventions | e.g., enter data from loading sheets; camera naming convention, sequence, configure components) | | e.g., programming call-ups recording | e.g., confirm area of coverage, call-up per event generated and recording rates | e.g., setting up cameras points, recording ratios (e.g., normal, alarm event) timed recording, linkages, maps placements, call-ups |
| Intercoms Systems | e.g., programming events & call-ups | e.g., confirming device configurations, naming conventions, event description and narratives | e.g., enter data from loading sheets; configure components, link events, cameras, and graphics | | e.g., programming events & call-ups | e.g., confirm operation, SMS event generation and camera call-up | e.g., setup linkages, events for activations, device troubles, land devices on graphic maps |
| Console Monitoring Components | N/A | per monitor | per monitor | per graphic map | N/A | per monitor | N/A |
| Note: Programming tasks are supported through the contractor's development of the Technical Data Package Submittals. | | | | | | | |

Table 1 Contractor Level of Effort

3.7 TESTING AND ACCEPTANCE

A. Performance Requirements

1. General:

- a. The Contractor shall perform contract field, performance verification, and endurance testing and make adjustments of the completed security system when permitted. The Contractor shall provide all personnel, equipment, instrumentation, and supplies necessary to perform all testing. Written notification of planned testing shall be given to the COTR at least 60 calendar days prior to the test and after the Contractor has received written approval of the specific test procedures.
- b. The COTR shall witness all testing and system adjustments during testing. Written permission shall be obtained from the COTR before proceeding with the next phase of testing. Original copies of all data produced during performance verification and endurance testing shall be turned over to the COTR at the conclusion of each phase of testing and prior to COTR approval of the test.

2. Test Procedures and Reports: The test procedures shall explain in detail, step-by-step actions and expected results demonstrating compliance with the requirements of the specification. The test reports shall be used to document results of the tests. The reports shall be delivered to the COTR within seven (7) calendar days after completion of each test.

- #### B. The inspection and test will be conducted by a factory-certified contractor representative and witnessed by a Government Representative. The results of the inspection will be officially recorded by a designated Government Representative and maintained on file by the COTR (PE), until completion of the entire project. The results will be compared to the Acceptance Test results.

C. Contractor's Field Testing (CFT)

1. The Contractor shall calibrate and test all equipment, verify DTM operation, place the integrated system in service, and test the integrated system. Ground rods installed by this Contractor within the base of camera poles shall be tested as specified in IEEE STD 142. The Contractor shall test all security systems and equipment, and provide written proof of a 100% operational system before a date is established for the system acceptance test. Documentation package for CFT shall include completed (fully annotated details of test details) for each device and system tested, and annotated loading sheets documenting complete testing to COTR approval. CFT test

documentation package shall conform to submittal requirements outlined in this Section. The Contractor's field testing procedures shall be identical to the COTR's acceptance testing procedures. The Contractor shall provide the COTR with a written listing of all equipment and software indicating all equipment and components have been tested and passed. The Contractor shall deliver a written report to the COTR stating the installed complete system has been calibrated, tested, and is ready to begin performance verification testing; describing the results of the functional tests, diagnostics, and calibrations; and the report shall also include a copy of the approved acceptance test procedure. Performance verification testing shall not take place until written notice by contractor is received certifying that a contractors field test was successful.

E. Performance Verification Test (PVT)

1. Test team:

a. After the system has been pretested and the Contractor has submitted the pretest results and certification to the COTR, then the Contractor shall schedule an acceptance test to date and give the COTR written, notice as described herein, prior to the date the acceptance test is expected to begin. The system shall be tested in the presence of a Government Representative, an OEM certified representative, representative of the Contractor and other approved by the COTR. The system shall be tested utilizing the approved test equipment to certify proof of performance, FCC, UL and Emergency Service compliance. The test shall verify that the total system meets all the requirements of this specification. The notification of the acceptance test shall include the expected length (in time) of the test.

2. The Contractor shall demonstrate the completed Physical Access Control System PACS complies with the contract requirements. In addition, the Contractor shall provide written certification that the system is 100% operational prior to establishing a date for starting PVT. Using approved test procedures, all physical and functional requirements of the project shall be demonstrated and shown. The PVT will be stopped and aborted as soon as 10 technical deficiencies are found requiring correction. The Contractor shall be responsible for all travel and lodging expenses incurred for out-of-town personnel required to be present for resumption of the PVT. If the acceptance test is aborted, the re-test will commence from the beginning with a retest of components previously tested and accepted.

3. The PVT, as specified, shall not begin until receipt of written certification that the Contractors Field Testing was successful. This shall include certification of successful completion of testing as specified in paragraph "Contractor's Field Testing", and upon successful completion of testing at any time when the system fails to perform as specified. Upon termination of testing by the COTR or Contractor, the Contractor shall commence an assessment period as described for Endurance Testing Phase II.
4. Upon successful completion of the acceptance test, the Contractor shall deliver test reports and other documentation, as specified, to the COTR prior to commencing the endurance test.
5. Additional Components of the PVT shall include:
 - a. System Inventory
 - 1) All Device equipment
 - 2) All Software
 - 3) All Logon and Passwords
 - 4) All Cabling System Matrices
 - 5) All Cable Testing Documents
 - 6) All System and Cabinet Keys
 - b. Inspection
 - 1) Contractor shall record an inspection punch list noting all system deficiencies. The contractor shall prepare an inspection punch list format for COTRs approval.
 - 2) As a minimum the punch list shall include a listing of punch list items, punch list item location, description of item problem, date noted, date corrected, and details of how item was corrected.
6. Partial PVT - At the discretion of COTR, the Performance Verification Test may be performed in part should a 100% compliant CFT be performed. In the event that a partial PVT will be performed instead of a complete PVT; the partial PVT shall be performed by testing 10% of the system. The contractor shall perform a test of each procedure on select devices or equipment.

F. Endurance Test

1. The Contractor shall demonstrate the specified probability of detection and false alarm rate requirements of the completed system. The endurance test shall be conducted in phases as specified below. The endurance test shall not be started until the COTR notifies the Contractor, in writing, that the performance verification test is satisfactorily completed, training as specified has been completed, and correction of all outstanding deficiencies has been

- satisfactorily completed. VA shall operate the system 24 hours per day, including weekends and holidays, during Phase I and Phase III endurance testing. VA will maintain a log of all system deficiencies. The COTR may terminate testing at any time the system fails to perform as specified. Upon termination of testing, the Contractor shall commence an assessment period as described for Phase II. During the last day of the test, the Contractor shall verify the appropriate operation of the system. Upon successful completion of the endurance test, the Contractor shall deliver test reports and other documentation as specified to the COTR prior to acceptance of the system.
2. Phase I (Testing): The test shall be conducted 24 hours per day for 15 consecutive calendar days, including holidays, and the system shall operate as specified. The Contractor shall make no repairs during this phase of testing unless authorized in writing by the COTR. If the system experiences no failures, the Contractor may proceed directly to Phase III testing after receiving written permission from the COTR.
 3. Phase II (Assessment):
 - a. After the conclusion of Phase I, the Contractor shall identify all failures, determine causes of all failures, repair all failures, and deliver a written report to the COTR. The report shall explain in detail the nature of each failure, corrective action taken, results of tests performed, and recommend the point at which testing should be resumed.
 - b. After delivering the written report, the Contractor shall convene a test review meeting at the job site to present the results and recommendations to the COTR. The meeting shall not be scheduled earlier than five (5) business days after the COTR receives the report. As part of this test review meeting, the Contractor shall demonstrate all failures have been corrected by performing appropriate portions of the performance verification test. Based on the Contractor's report and the test review meeting, the COTR will provide a written determine of either the restart date or require Phase I be repeated.
 4. Phase III (Testing): The test shall be conducted 24 hours per day for 15 consecutive calendar days, including holidays, and the system shall operate as specified. The Contractor shall make no repairs during this phase of testing unless authorized in writing by the COTR.
 5. Phase IV (Assessment):

1. After the conclusion of Phase III, the Contractor shall identify all failures, determine causes of all failures, repair all failures, and deliver a written report to the COTR. The report shall explain in detail the nature of each failure, corrective action taken, results of tests performed, and recommend the point at which testing should be resumed.
2. After delivering the written report, the Contractor shall convene a test review meeting at the job site to present the results and recommendations to the COTR. The meeting shall not be scheduled earlier than five (5) business days after receipt of the report by the COTR. As a part of this test review meeting, the Contractor shall demonstrate that all failures have been corrected by repeating appropriate portions for the performance verification test. Based on the review meeting the test should not be scheduled earlier than five (5) business days after the COTR receives the report. As a part of this test review meeting, the Contractor shall demonstrate all failures have been corrected by repeating appropriate portions of the performance verification test. Based on the Contractor's report and the test review meeting, the COTR will provide a written determine of either the restart date or require Phase III be repeated. After the conclusion of any re-testing which the COTR may require, the Phase IV assessment shall be repeated as if Phase III had just been completed.

G. Exclusions

1. The Contractor will not be held responsible for failures in system performance resulting from the following:
 - a. An outage of the main power in excess of the capability of any backup power source provided the automatic initiation of all backup sources was accomplished and that automatic shutdown and restart of the PACS performed as specified.
 - b. Failure of an Owner furnished equipment or communications link, provided the failure was not due to Contractor furnished equipment, installation, or software.
 - c. Failure of existing Owner owned equipment, provided the failure was not due to Contractor furnished equipment, installation, or software.

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SECTION 28 05 13
CONDUCTORS AND CABLES FOR ELECTRONIC SAFETY AND SECURITY

PART 1 - GENERAL

1.1 DESCRIPTION

- A. This section specifies the finishing, installation, connection, testing and certification of the conductors and cables required for a fully functional electronic safety and security (ESS) system.

1.2 RELATED WORK

- A. Section 01 00 00 - GENERAL REQUIREMENTS. For General Requirements.
- B. Section 07 84 00 - FIRESTOPPING. Requirements for firestopping application and use.
- C. Section 28 05 00 - COMMON WORK RESULTS FOR ELECTRONIC SAFETY AND SECURITY. Requirements for general requirements that are common to more than one section in Division 28.
- D. Section 28 05 26 - GROUNDING AND BONDING FOR ELECTRONIC SAFETY AND SECURITY. Requirements for personnel safety and to provide a low impedance path for possible ground fault currents.
- E. Section 28 05 28.33 - CONDUITS AND BOXES FOR ELECTRONIC SECURITY AND SAFETY. Requirements for infrastructure.
- F. Section 28 08 00 - COMMISSIONING OF ELECTRONIC SAFETY AND SECURITY SYSTEMS. Requirements for commissioning.

1.3 DEFINITIONS

- A. BICSI: Building Industry Consulting Service International.
- B. EMI: Electromagnetic interference.
- C. IDC: Insulation displacement connector.
- D. Ladder Cable Tray: A fabricated structure consisting of two longitudinal side rails connected by individual transverse members (rungs).
- E. Low Voltage: As defined in NFPA 70 for circuits and equipment operating at less than 50 V or for remote-control and signaling power-limited circuits.
- F. Open Cabling: Passing telecommunications cabling through open space (e.g., between the studs of a wall cavity).
- G. RCDD: Registered Communications Distribution Designer.
- H. Solid-Bottom or Non-ventilated Cable Tray: A fabricated structure consisting of integral or separate longitudinal side rails, and a bottom without ventilation openings.
- I. Trough or Ventilated Cable Tray: A fabricated structure consisting of integral or separate longitudinal rails and a bottom having openings

sufficient for the passage of air and using 75 percent or less of the plan area of the surface to support cables.

J. UTP: Unshielded twisted pair.

1.4 QUALITY ASSURANCE

A. See section 28 05 00, Paragraph 1.4.

1.5 SUBMITTALS

A. In accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES, furnish the following:

1. Manufacturer's Literature and Data: Showing each cable type and rating.
2. Certificates: Two weeks prior to final inspection, deliver to the COTR four copies of the certification that the material is in accordance with the drawings and specifications and diagrams for cable management system.
3. Shop Drawings: Cable tray layout, showing cable tray route to scale, with relationship between the tray and adjacent structural, electrical, and mechanical elements. Include the following:
 - a. Vertical and horizontal offsets and transitions.
 - b. Clearances for access above and to side of cable trays.
 - c. Vertical elevation of cable trays above the floor or bottom of ceiling structure.
 - d. Load calculations to show dead and live loads as not exceeding manufacturer's rating for tray and its support elements.
 - e. System labeling schedules, including electronic copy of labeling schedules that are part of the cable and asset identification system of the software specified in Parts 2 and 3.
4. Wiring Diagrams. Show typical wiring schematics including the following:
 - a. Workstation outlets, jacks, and jack assemblies.
 - b. Patch cords.
 - c. Patch panels.
5. Cable Administration Drawings: As specified in Part 3 "Identification" Article.
6. Project planning documents as specified in Part 3.
7. Maintenance Data: For wire and cable to include in maintenance manuals.

1.6 APPLICABLE PUBLICATIONS

A. Publications listed below (including amendments, addenda, revisions, supplements and errata) form a part of this specification to the extent referenced. Publications are reference in the text by the basic designation only.

B. American Society of Testing Material (ASTM):

D2301-04.....Standard Specification for Vinyl Chloride
Plastic Pressure Sensitive Electrical Insulating
Tape

C. Federal Specifications (Fed. Spec.):

A-A-59544-08.....Cable and Wire, Electrical (Power, Fixed
Installation)

D. National Fire Protection Association (NFPA):

70-11.....National Electrical Code (NEC)

E. Underwriters Laboratories, Inc. (UL):

44-05.....Thermoset-Insulated Wires and Cables

83-08.....Thermoplastic-Insulated Wires and Cables

467-07.....Electrical Grounding and Bonding Equipment

486A-03.....Wire Connectors and Soldering Lugs for Use with
Copper Conductors

486C-04.....Splicing Wire Connectors

486D-05.....Insulated Wire Connector Systems for Underground
Use or in Damp or Wet Locations

486E-00.....Equipment Wiring Terminals for Use with Aluminum
and/or Copper Conductors

493-07.....Thermoplastic-Insulated Underground Feeder and
Branch Circuit Cable

514B-04.....Fittings for Cable and Conduit

1479-03.....Fire Tests of Through-Penetration Fire Stops

1.7 PROJECT CONDITIONS

- A. Environmental Limitations: Do not deliver or install UTP, optical fiber, and coaxial cables and connecting materials until wet work in spaces is complete and dry, and temporary HVAC system is operating and maintaining ambient temperature and humidity conditions at occupancy levels during the remainder of the construction period.

PART 2 - PRODUCTS

2.1 GENERAL

- A. Support of Open Cabling: NRTL labeled for support of Category 5e cabling, designed to prevent degradation of cable performance and pinch points that could damage cable.
1. Support brackets with cable tie slots for fastening cable ties to brackets.
 2. Lacing bars, spools, J-hooks, and D-rings.
 3. Straps and other devices.

- B. Conduit and Boxes: Comply with requirements in Division 28 Section "Conduits and Backboxes for Electrical Systems."

1. Outlet boxes shall be no smaller than 2 inches (50 mm) wide, 3 inches (75 mm) high, and 2-1/2 inches (64 mm) deep.

2.2 IDENTIFICATION PRODUCTS

- A. Comply with UL 969 for a system of labeling materials, including label stocks, laminating adhesives, and inks used by label printers.

2.3 SOURCE QUALITY CONTROL

- A. Test UTP and optical fiber cables on reels according to TIA/EIA-568-B.1.
B. Test UTP cables according to TIA/EIA-568-B.2.
C. Test multimode optical fiber cables according to TIA/EIA-526-14-A and TIA/EIA-568-B.3.
D. Sweep test coaxial cables at frequencies from 5 MHz to 1 GHz. Sweep test shall test the frequency response, or attenuation over frequency, of a cable by generating a voltage whose frequency is varied through the specified frequency range and graphing the results.
E. Cable will be considered defective if it does not pass tests and inspections.
F. Prepare test and inspection reports.

2.4 WIRE LUBRICATING COMPOUND

- A. Suitable for the wire insulation and conduit it is used with, and shall not harden or become adhesive.
B. Shall not be used on wire for isolated type electrical power systems.

2.5 FIREPROOFING TAPE

- A. The tape shall consist of a flexible, conformable fabric of organic composition coated one side with flame-retardant elastomer.
B. The tape shall be self-extinguishing and shall not support combustion. It shall be arc-proof and fireproof.
C. The tape shall not deteriorate when subjected to water, gases, salt water, sewage, or fungus and be resistant to sunlight and ultraviolet light.
D. The finished application shall withstand a 200-ampere arc for not less than 30 seconds.
E. Securing tape: Glass cloth electrical tape not less than 0.18 mm (7 mils) thick, and 19 mm (3/4 inch) wide.

PART 3 - EXECUTION

3.1 INSTALLATION OF CONDUCTORS AND CABLES

- A. Comply with NECA 1.
B. General Requirements for Cabling:

1. Comply with TIA/EIA-568-B.1.
2. Comply with BICSI ITSIM, Ch. 6, "Cable Termination Practices."
3. Install 110-style IDC termination hardware unless otherwise indicated.
4. Terminate all conductors; no cable shall contain un-terminated elements. Make terminations only at indicated outlets, terminals, and cross-connect and patch panels.
5. Cables may not be spliced. Secure and support cables at intervals not exceeding 30 inches (760 mm) and not more than 6 inches (150 mm) from cabinets, boxes, fittings, outlets, racks, frames, and terminals.
6. Bundle, lace, and train conductors to terminal points without exceeding manufacturer's limitations on bending radii, but not less than radii specified in BICSI ITSIM, "Cabling Termination Practices" Chapter. Install lacing bars and distribution spools.
7. Do not install bruised, kinked, scored, deformed, or abraded cable. Do not splice cable between termination, tap, or junction points. Remove and discard cable if damaged during installation and replace it with new cable.
8. Cold-Weather Installation: Bring cable to room temperature before de-reeling. Heat lamps shall not be used for heating.
9. Pulling Cable:
 - a. Comply with BICSI ITSIM, Ch. 4, "Pulling Cable." Monitor cable pull tensions.
 - b. Provide installation equipment that will prevent the cutting or abrasion of insulation during pulling of cables.
 - c. Use ropes made of nonmetallic material for pulling feeders.
 - d. Attach pulling lines for feeders by means of either woven basket grips or pulling eyes attached directly to the conductors, as approved by the COTR.
 - e. Pull in multiple cables together in a single conduit.
- C. Splice cables and wires where necessary only in outlet boxes, junction boxes, or pull boxes.
 1. Splices and terminations shall be mechanically and electrically secure.
 2. Where the Government determines that unsatisfactory splices or terminations have been installed, remove the devices and install approved devices at no additional cost to the Government.
- D. Seal cable and wire entering a building from underground, between the wire and conduit where the cable exits the conduit, with a non-hardening approved compound.

- E. Unless otherwise specified in other sections install wiring and connect to equipment/devices to perform the required functions as shown and specified.
- F. Except where otherwise required, install a separate power supply circuit for each system so that malfunctions in any system will not affect other systems.
- G. Where separate power supply circuits are not shown, connect the systems to the nearest panel boards of suitable voltages, which are intended to supply such systems and have suitable spare circuit breakers or space for installation.
- H. Install a red warning indicator on the handle of the branch circuit breaker for the power supply circuit for each system to prevent accidental de-energizing of the systems.
- I. System voltages shall be 120 volts or lower where shown on the drawings or as required by the NEC.
- J. UTP Cable Installation:
 - 1. Comply with TIA/EIA-568-B.2.
 - 2. Do not untwist UTP cables more than 1/2 inch (12 mm) from the point of termination to maintain cable geometry.
- K. Optical Fiber Cable Installation:
 - 1. Comply with TIA/EIA-568-B.3.
 - 2. Cable shall be terminated on connecting hardware that is rack or cabinet mounted.
- L. Open-Cable Installation:
 - 1. Install cabling with horizontal and vertical cable guides in telecommunications spaces with terminating hardware and interconnection equipment.
 - 2. Suspend copper cable not in a wireway or pathway a minimum of 8 inches (200 mm) above ceilings by cable supports not more than 60 inches (1525 mm) apart.
 - 3. Cable shall not be run through structural members or in contact with pipes, ducts, or other potentially damaging items.
- M. Outdoor Coaxial Cable Installation:
 - 1. Install outdoor connections in enclosures complying with NEMA 250, Type 4X. Install corrosion-resistant connectors with properly designed O-rings to keep out moisture.
 - 2. Attach antenna lead-in cable to support structure at intervals not exceeding 36 inches (915 mm).
- N. Separation from EMI Sources:
 - 1. Comply with BICSI TDMM and TIA/EIA-569-A recommendations for separating unshielded copper voice and data communication cable from

- potential EMI sources, including electrical power lines and equipment.
2. Separation between open communications cables or cables in nonmetallic raceways and unshielded power conductors and electrical equipment shall be as follows:
 - a. Electrical Equipment Rating Less Than 2 kVA: A minimum of 5 inches (127 mm).
 - b. Electrical Equipment Rating between 2 and 5 kVA: A minimum of 12 inches (300 mm).
 - c. Electrical Equipment Rating More Than 5 kVA: A minimum of 24 inches (600 mm).
 3. Separation between communications cables in grounded metallic raceways and unshielded power lines or electrical equipment shall be as follows:
 - a. Electrical Equipment Rating Less Than 2 kVA: A minimum of 2-1/2 inches (64 mm).
 - b. Electrical Equipment Rating between 2 and 5 kVA: A minimum of 6 inches (150 mm).
 - c. Electrical Equipment Rating More Than 5 kVA: A minimum of 12 inches (300 mm).
 4. Separation between communications cables in grounded metallic raceways and power lines and electrical equipment located in grounded metallic conduits or enclosures shall be as follows:
 - a. Electrical Equipment Rating Less Than 2 kVA: No requirement.
 - b. Electrical Equipment Rating between 2 and 5 kVA: A minimum of 3 inches (75 mm).
 - c. Electrical Equipment Rating More Than 5 kVA: A minimum of 6 inches (150 mm).
 5. Separation between Cables and Electrical Motors and Transformers, 5 kVA or HP and Larger: A minimum of 48 inches (1200 mm).
 6. Separation between Cables and Fluorescent Fixtures: A minimum of 5 inches (127 mm).

3.2 CONTROL CIRCUIT CONDUCTORS

A. Minimum Conductor Sizes:

1. Class 1 remote-control and signal circuits, No. 14 AWG.
2. Class 2 low-energy, remote-control and signal circuits, No. 16 AWG.
3. Class 3 low-energy, remote-control, alarm and signal circuits, No. 12 AWG.

3.3 CONNECTIONS

- A. Comply with requirements in Section 28 13 00, "INTRUSION DETECTION AND ACCESS CONTROL" for connecting, terminating, and identifying wires and cables.
- B. Comply with requirements in Section 28 24 00 "IP BASED CLOSE CIRCUIT TELEVISION SYSTEM" for connecting, terminating, and identifying wires and cables.

3.4 FIRESTOPPING

- A. Comply with requirements in Division 07 84 00 Section "PENETRATION FIRESTOPPING."
- B. Comply with TIA/EIA-569-A, "Firestopping" Annex A.
- C. Comply with BICSI TDMM, "Firestopping Systems" Article.

3.5 GROUNDING

- A. For communications wiring, comply with ANSI-J-STD-607-A and with BICSI TDMM, "Grounding, Bonding, and Electrical Protection" Chapter.
- B. For low-voltage wiring and cabling, comply with requirements in Division 28 Section "GROUNDING AND BONDING FOR ELECTRONIC SAFETY AND SECURITY SYSTEMS."

3.6 IDENTIFICATION

- A. Identify system components, wiring, and cabling complying with TIA/EIA-606-A.
- B. Install a machine generated permanent wire marker on each wire at each termination.
- C. Identifying numbers and letters on the wire markers shall correspond to those on the wiring diagrams used for installing the systems.
- D. Wire markers shall retain their markings after cleaning.
- E. In each handhole, install embossed brass tags to identify the system served and function.

3.7 FIELD QUALITY CONTROL

- A. Testing Agency: Engage a qualified testing agency to perform tests and inspections.
- B. Perform tests and inspections.
- C. Tests and Inspections:
 - 1. Visually inspect UTP and optical fiber cable jacket materials for UL or third-party certification markings. Inspect cabling terminations to confirm color-coding for pin assignments, and inspect cabling connections to confirm compliance with TIA/EIA-568-B.1.
 - 2. Visually inspect cable placement, cable termination, grounding and bonding, equipment and patch cords, and labeling of all components.
 - 3. Test UTP cabling for DC loop resistance, shorts, opens, intermittent faults, and polarity between conductors. Test operation of shorting

- bars in connection blocks. Test cables after termination but not cross connection.
- a. Test instruments shall meet or exceed applicable requirements in TIA/EIA-568-B.2. Perform tests with a tester that complies with performance requirements in "Test Instruments (Normative)" Annex, complying with measurement accuracy specified in "Measurement Accuracy (Informative)" Annex. Use only test cords and adapters that are qualified by test equipment manufacturer for channel or link test configuration.
4. Optical Fiber Cable Tests:
- a. Test instruments shall meet or exceed applicable requirements in TIA/EIA-568-B.1. Use only test cords and adapters that are qualified by test equipment manufacturer for channel or link test configuration.
 - b. Link End-to-End Attenuation Tests:
 - 1) Multimode Link Measurements: Test at 850 or 1300 nm in 1 direction according to TIA/EIA-526-14-A, Method B, One Reference Jumper.
 - 2) Attenuation test results for links shall be less than 2.0 dB. Attenuation test results shall be less than that calculated according to equation in TIA/EIA-568-B.1.
- D. Document data for each measurement. Print data for submittals in a summary report that is formatted using Table 10.1 in BICSI TDMM as a guide, or transfer the data from the instrument to the computer, save as text files, print, and submit.
- E. End-to-end cabling will be considered defective if it does not pass tests and inspections.
- F. Prepare test and inspection reports.

3.8 EXISTING WIRING

- A. Unless specifically indicated on the plans, existing wiring shall not be reused for the new installation. Only wiring that conforms to the specifications and applicable codes may be reused. If existing wiring does not meet these requirements, existing wiring may not be reused and new wires shall be installed.

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SECTION 28 05 26
GROUNDING AND BONDING FOR ELECTRONIC SAFETY AND SECURITY

PART 1 - GENERAL

1.1 DESCRIPTION

- A. This section specifies the finishing, installation, connection, testing and certification of the grounding and bonding required for a fully functional Electronic Safety and Security (ESS) system.
- B. "Grounding electrode system" refers to all electrodes required by NEC, as well as including made, supplementary, grounding electrodes.
- C. The terms "connect" and "bond" are used interchangeably in this specification and have the same meaning.

1.2 RELATED WORK

- A. Section 01 00 00 - GENERAL REQUIREMENTS. For General Requirements.
- B. Section 28 05 00 - COMMON WORK RESULTS FOR ELECTRONIC SAFETY AND SECURITY. For general electrical requirements, quality assurance, coordination, and project conditions that are common to more than one section in Division 28.
- C. Section 28 05 13 - CONDUCTORS AND CABLES FOR ELECTRONIC SAFETY AND SECURITY SYSTEMS. Requirements for low voltage power and lighting wiring.
- D. Section 28 08 00 - COMMISSIONING OF ELECTRONIC SAFETY AND SECURITY SYSTEMS. Requirements for commissioning.

1.3 SUBMITTALS

- A. Submit in accordance with Section 28 05 00, COMMON WORK RESULTS FOR ELECTRONIC SAFETY AND SECURITY.
- B. Shop Drawings:
 - 1. Clearly present enough information to determine compliance with drawings and specifications.
 - 2. Include the location of system grounding electrode connections and the routing of aboveground and underground grounding electrode conductors.
- C. Test Reports: Provide certified test reports of ground resistance.
- D. Certifications: Two weeks prior to final inspection, submit four copies of the following to the Project Engineer:
 - 1. Certification that the materials and installation are in accordance with the drawings and specifications.

2. Certification by the contractor that the complete installation has been properly installed and tested.

1.4 APPLICABLE PUBLICATIONS

- A. Publications listed below (including amendments, addenda, revisions, supplements, and errata) form a part of this specification to the extent referenced. Publications are referenced in the text by designation only.
- B. American Society for Testing and Materials (ASTM):
- B1-07.....Standard Specification for Hard-Drawn Copper Wire
- B3-07.....Standard Specification for Soft or Annealed Copper Wire
- B8-04.....Standard Specification for Concentric-Lay-Stranded Copper Conductors, Hard, Medium-Hard, or Soft
- C. Institute of Electrical and Electronics Engineers, Inc. (IEEE):
- 81-1983.....IEEE Guide for Measuring Earth Resistivity, Ground Impedance, and Earth Surface Potentials of a Ground System
- C2-07.....National Electrical Safety Code
- D. National Fire Protection Association (NFPA):
- 70-11.....National Electrical Code (NEC)
- 99-2005.....Health Care Facilities
- E. Underwriters Laboratories, Inc. (UL):
- 44-05Thermoset-Insulated Wires and Cables
- 83-08Thermoplastic-Insulated Wires and Cables
- 467-07Grounding and Bonding Equipment
- 486A-486B-03Wire Connectors

PART 2 - PRODUCTS

2.1 GROUNDING AND BONDING CONDUCTORS

- A. Equipment grounding conductors shall be UL 83 insulated stranded copper, except that sizes 6 mm² (10 AWG) and smaller shall be solid copper. Insulation color shall be continuous green for all equipment grounding conductors, except that wire sizes 25 mm² (4 AWG) and larger shall be permitted to be identified per NEC.

- B. Bonding conductors shall be ASTM B8 bare stranded copper, except that sizes 6 mm² (10 AWG) and smaller shall be ASTM B1 solid bare copper wire.

2.2 SPLICES AND TERMINATION COMPONENTS

- A. Components shall meet or exceed UL 467 and be clearly marked with the manufacturer, catalog number, and permitted conductor size(s).2.4 ground connections
- B. Listed and labeled by an NRTL acceptable to authorities having jurisdiction for applications in which used and for specific types, sizes, and combinations of conductors and other items connected.
- C. Below Grade: Exothermic-welded type connectors.
- D. Above Grade:
 - 1. Bonding Jumpers: Compression-type connectors, using zinc-plated fasteners and external tooth lockwashers.
 - 2. Connection to Building Steel: Exothermic-welded type connectors.
 - 3. Ground Busbars: Two-hole compression type lugs, using tin-plated copper or copper alloy bolts and nuts.
 - 4. Rack and Cabinet Ground Bars: One-hole compression-type lugs, using zinc-plated or copper alloy fasteners.
 - 5. Bolted Connectors for Conductors and Pipes: Copper or copper alloy, pressure type with at least two bolts.
 - a) Pipe Connectors: Clamp type, sized for pipe.
 - 6. Welded Connectors: Exothermic-welding kits of types recommended by kit manufacturer for materials being joined and installation conditions.

2.3 EQUIPMENT RACK AND CABINET GROUND BARS

- A. Provide solid copper ground bars designed for mounting on the framework of open or cabinet-enclosed equipment racks with minimum dimensions of 4 mm thick by 19 mm wide (3/8 inch x ¾ inch).

2.4 GROUND TERMINAL BLOCKS

- A. At any equipment mounting location (e.g., backboards and hinged cover enclosures) where rack-type ground bars cannot be mounted, provide screw lug-type terminal blocks.

2.5 SPLICE CASE GROUND ACCESSORIES

- A. Splice case grounding and bonding accessories shall be supplied by the splice case manufacturer when available. Otherwise, use 16 mm² (6 AWG) insulated ground wire with shield bonding connectors.

2.6 SECURITY CONTROL ROOM GROUND

- A. Provide 50mm² (1/0 AWG) stranded copper grounding conductor(s) color coded with a green jacket, bolted at the Room's Communications System Grounding Electrode Cooper Plate and circulate to each equipment rack ground buss bar through the wire management system. Connect each equipment rack, wire management system's cable tray, ladder, etc. to the circulating ground wire with a minimum 25mm² (4AWG) stranded Cooper Wire, color coded with a green jacket.
 - 1. Connect each equipment rack ground buss bar to the circulating ground wire as indicated in 2.9.A, and
 - 2. Connect each additional room item to the circulating ground wire as indicated in 2.9.A.

PART 3 - EXECUTION

3.1 GENERAL

- A. Ground in accordance with the NEC, as shown on drawings, and as specified herein.
- B. System Grounding:
 - 1. Secondary service neutrals: Ground at the supply side of the secondary disconnecting means and at the related transformers.
 - 2. Separately derived systems (transformers downstream from the service entrance): Ground the secondary neutral.
- C. Equipment Grounding: Metallic structures, including ductwork and building steel, enclosures, raceways, junction boxes, outlet boxes, cabinets, machine frames, and other conductive items in close proximity with electrical circuits, shall be bonded and grounded.

3.2 INACCESSIBLE GROUNDING CONNECTIONS

- A. Make grounding connections, which are buried or otherwise normally inaccessible (except connections for which periodic testing access is required) by exothermic weld.

3.3 CORROSION INHIBITORS

- A. When making ground and ground bonding connections, apply a corrosion inhibitor to all contact surfaces. Use corrosion inhibitor appropriate for protecting a connection between the metals used.

3.4 CONDUCTIVE PIPING

- A. Bond all conductive piping systems, interior and exterior, to the building to the grounding electrode system. Bonding connections shall be made as close as practical to the equipment ground bus.

3.5 COMPUTER ROOM/SECURITY EQUIPMENT ROOM GROUNDING

A. Conduit: Ground and bond metallic conduit systems as follows:

1. Ground metallic service conduit and any pipes entering or being routed within the computer room at each end using 16 mm² (6AWG) bonding jumpers.
2. Bond at all intermediate metallic enclosures and across all joints using 16 mm² (6 AWG) bonding jumpers.

3.6 WIREWAY GROUNDING

A. Ground and Bond Metallic Wireway Systems as follows:

1. Bond the metallic structures of wireway to provide 100 percent electrical continuity throughout the wireway system by connecting a 16 mm² (6 AWG) bonding jumper at all intermediate metallic enclosures and across all section junctions.
2. Install insulated 16 mm² (6 AWG) bonding jumpers between the wireway system bonded as required in paragraph 1 above, and the closest building ground at each end and approximately every 16 meters (50 feet).
3. Use insulated 16 mm² (6 AWG) bonding jumpers to ground or bond metallic wireway at each end at all intermediate metallic enclosures and cross all section junctions.
4. Use insulated 16 mm² (6 AWG) bonding jumpers to ground cable tray to column-mounted building ground plates (pads) at each end and approximately every 15 meters.

3.7 GROUND RESISTANCE

- A. Grounding system resistance to ground shall not exceed 5 ohms. Make any modifications or additions to the grounding electrode system necessary for compliance without additional cost to the Government. Final tests shall ensure that this requirement is met.
- B. Resistance of the grounding electrode system shall be measured using a four-terminal fall-of-potential method as defined in IEEE 81. Ground resistance measurements shall be made before the electrical distribution system is energized and shall be made in normally dry conditions not fewer than 48 hours after the last rainfall. Resistance measurements of separate grounding electrode systems shall be made before the systems are bonded together below grade. The combined resistance of separate systems may be used to meet the required

resistance, but the specified number of electrodes must still be provided.

- C. Services at power company interface points shall comply with the power company ground resistance requirements.
- D. Below-grade connections shall be visually inspected by the Project Engineer prior to backfilling. The contractor shall notify the Project Engineer 24 hours before the connections are ready for inspection.

3.8 LABELING

- A. Install labels at the telecommunications bonding conductor and grounding equalizer.
 - 1. Label Text: "If this connector or cable is loose or if it must be removed for any reason, notify the facility manager."

3.9 FIELD QUALITY CONTROL

- A. Perform tests and inspections.
- B. Tests and Inspections:
 - 1. After installing grounding system but before permanent electrical circuits have been energized, test for compliance with requirements.
 - 2. Inspect physical and mechanical condition. Verify tightness of accessible, bolted, electrical connections with a calibrated torque wrench according to manufacturer's written instructions.
 - 3. Test completed grounding system at each location where a maximum ground-resistance level is specified, at service disconnect enclosure grounding terminal at individual ground rods. Make tests at ground rods before any conductors are connected.
 - a. Measure ground resistance no fewer than two full days after last trace of precipitation and without soil being moistened by any means other than natural drainage or seepage and without chemical treatment or other artificial means of reducing natural ground resistance.
 - b. Perform tests by fall-of-potential method according to IEEE 81.
- C. Grounding system will be considered defective if it does not pass tests and inspections.
- D. Prepare test and inspection reports.
- E. Report measured ground resistances that exceed the following values:
 - 1. Power Distribution Units or Panel boards Serving Electronic Equipment: 3 ohm(s).

280526 - VAMC DAYTON PROJECT 552-12-103
GROUNDING & BONDING FOR ELECTRONIC SAFETY AND SECURITY

F. Excessive Ground Resistance: If resistance to ground exceeds specified values, notify Architect promptly and include recommendations to reduce ground resistance.

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SECTION 28 05 28.33
CONDUITS AND BACKBOXES FOR ELECTRONIC SAFETY AND SECURITY

PART 1 - GENERAL

1.1 DESCRIPTION

- A. This section specifies the finishing, installation, connection, testing certification of the conduit, fittings, and boxes to form a complete, coordinated, raceway system(s). Conduits and when approved separate UL Certified and Listed partitioned telecommunications raceways are required for a fully functional Electronic Safety and Security (ESS) system. Raceways are required for all electronic safety and security cabling unless shown or specified otherwise.
- B. Definitions: The term conduit, as used in this specification, shall mean any or all of the raceway types specified.

1.2 RELATED WORK

- A. Section 01 00 00 - GENERAL REQUIREMENTS. For General Requirements.
- B. Section 07 84 00 - FIRESTOPPING. Requirements for sealing around penetrations to maintain the integrity of fire rated construction.
- C. Section 07 92 00 - JOINT SEALANTS. Requirements for sealing around conduit penetrations through the building envelope to prevent moisture migration into the building.
- D. Section 28 05 00 - COMMON WORK RESULTS FOR ELECTRONIC SAFETY AND SECURITY. For general electrical requirements, general arrangement of the contract documents, coordination, quality assurance, project conditions, equipment and materials, and items that is common to more than one section of Division 28.
- E. Section 28 05 26 - GROUNDING AND BONDING FOR ELECTRONIC SAFETY AND SECURITY. Requirements for personnel safety and to provide a low impedance path for possible ground fault currents.
- F. Section 28 08 00 - COMMISSIONING OF ELECTRONIC SAFETY AND SECURITY SYSTEMS. Requirements for commissioning - systems readiness checklists, and training.

1.3 DEFINITIONS

- A. EMT: Electrical metallic tubing.
- B. ENT: Electrical nonmetallic tubing.
- C. EPDM: Ethylene-propylene-diene terpolymer rubber.
- D. FMC: Flexible metal conduit.
- E. IMC: Intermediate metal conduit.
- F. LFMC: Liquidtight flexible metal conduit.
- G. LFNC: Liquidtight flexible nonmetallic conduit.
- H. NBR: Acrylonitrile-butadiene rubber.

I. RNC: Rigid nonmetallic conduit.

1.4 QUALITY ASSURANCE

A. Refer to Paragraph 1.4 Quality Assurance, in Section 28 05 00, COMMON WORK RESULTS FOR ELECTRONIC SAFETY AND SECURITY.

1.5 SUBMITTALS

A. Submit in accordance with Section 28 05 00, COMMON WORK RESULTS FOR ELECTRONIC SAFETY AND SECURITY and Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES. Furnish the following:

B. Shop Drawings:

1. Size and location of main feeders;
2. Size and location of panels and pull boxes
3. Layout of required conduit penetrations through structural elements.
4. The specific item proposed and its area of application shall be identified on the catalog cuts.

C. Certification: Prior to final inspection, deliver to the COTR four copies of the certification that the material is in accordance with the drawings and specifications and has been properly installed.

D. Completed System Readiness Checklists provided by the Commissioning Agent and completed by the contractor, signed by a qualified technician and dated on the date of completion, in accordance with the requirements of Section 28 08 00 COMMISSIONING OF ELECTRONIC SAFETY AND SECURITY SYSTEMS.

E. Product Data: For surface raceways, wireways and fittings, floor boxes, hinged-cover enclosures, and cabinets.

F. Shop Drawings: For the following raceway components. Include plans, elevations, sections, details, and attachments to other work.

G. Coordination Drawings: Conduit routing plans, drawn to scale, on which the following items are shown and coordinated with each other, based on input from installers of the items involved:

1. Structural members in the paths of conduit groups with common supports.
2. HVAC and plumbing items and architectural features in the paths of conduit groups with common supports.
3. Detailed description of equipment anchorage devices on which the certification is based and their installation requirements.

H. Source quality-control test reports.

1.6 APPLICABLE PUBLICATIONS

A. Publications listed below (including amendments, addenda, revisions, supplements and errata) form a part of this specification to the extent

referenced. Publications are referenced in the text by the basic designation only.

B. National Electrical Manufacturers Association (NEMA):

TC-3-04.....PVC Fittings for Use with Rigid PVC Conduit and
Tubing

FB1-07.....Fittings, Cast Metal Boxes and Conduit Bodies
for Conduit, Electrical Metallic Tubing and
Cable

C. National Fire Protection Association (NFPA):

70-11.....National Electrical Code (NEC)

D. Underwriters Laboratories, Inc. (UL):

1-05.....Flexible Metal Conduit

5-04.....Surface Metal Raceway and Fittings

6-07.....Rigid Metal Conduit

50-07.....Enclosures for Electrical Equipment

360-09.....Liquid-Tight Flexible Steel Conduit

467-07.....Grounding and Bonding Equipment

514A-04.....Metallic Outlet Boxes

514B-04.....Fittings for Cable and Conduit

514C-02.....Nonmetallic Outlet Boxes, Flush-Device Boxes and
Covers

651-05.....Schedule 40 and 80 Rigid PVC Conduit

651A-07.....Type EB and A Rigid PVC Conduit and HDPE Conduit

797-07.....Electrical Metallic Tubing

1242-06.....Intermediate Metal Conduit

PART 2 - PRODUCTS

2.1 GENERAL

- A. Conduit Size: In accordance with the NEC, but not less than 20 mm (3/4 inch) unless otherwise shown.

2.2.CONDUIT

- A. Rigid galvanized steel: Shall Conform to UL 6, ANSI C80.1.
- B. Rigid aluminum: Shall Conform to UL 6A, ANSI C80.5.
- C. Rigid intermediate steel conduit (IMC): Shall Conform to UL 1242, ANSI C80.6.
- D. Electrical metallic tubing (EMT): Shall Conform to UL 797, ANSI C80.3.
Maximum size not to exceed 105 mm (4 inches) and shall be permitted only with cable rated 600 volts or less.
- E. Flexible galvanized steel conduit: Shall Conform to UL 1.
- F. Liquid-tight flexible metal conduit: Shall Conform to UL 360.

- G. Direct burial plastic conduit: Shall conform to UL 651 and UL 651A, heavy wall PVC or high density polyethylene (PE).

2.3.WIREWAYS AND RACEWAYS

- A. Surface metal raceway: Shall Conform to UL 5.

2.4.CONDUIT FITTINGS

- A. Rigid steel and IMC conduit fittings:

1. Fittings shall meet the requirements of UL 514B and ANSI/ NEMA FB1.
2. Standard threaded couplings, locknuts, bushings, and elbows: Only steel or malleable iron materials are acceptable. Integral retractable type IMC couplings are also acceptable.
3. Locknuts: Bonding type with sharp edges for digging into the metal wall of an enclosure.
4. Bushings: Metallic insulating type, consisting of an insulating insert molded or locked into the metallic body of the fitting. Bushings made entirely of metal or nonmetallic material are not permitted.
5. Erickson (union-type) and set screw type couplings: Approved for use in concrete are permitted for use to complete a conduit run where conduit is installed in concrete. Use set screws of case hardened steel with hex head and cup point to firmly seat in conduit wall for positive ground. Tightening of set screws with pliers is prohibited.
6. Sealing fittings: Threaded cast iron type. Use continuous drain type sealing fittings to prevent passage of water vapor. In concealed work, install fittings in flush steel boxes with blank cover plates having the same finishes as that of other electrical plates in the room.

- B. Rigid aluminum conduit fittings:

1. Standard threaded couplings, locknuts, bushings, and elbows: Malleable iron, steel or aluminum alloy materials; Zinc or cadmium plate iron or steel fittings. Aluminum fittings containing more than 0.4 percent copper are prohibited.
2. Locknuts and bushings: As specified for rigid steel and IMC conduit.
3. Set screw fittings: Not permitted for use with aluminum conduit.

- C. Electrical metallic tubing fittings:

1. Fittings shall meet the requirements of UL 514B and ANSI/ NEMA FB1.
2. Only steel or malleable iron materials are acceptable.
3. Couplings and connectors: Concrete tight and rain tight, with connectors having insulated throats. Use gland and ring compression type couplings and connectors for conduit sizes 50 mm (2 inches) and smaller. Use set screw type couplings with four set screws each for

conduit sizes over 50 mm (2 inches). Use set screws of case-hardened steel with hex head and cup point to firmly seat in wall of conduit for positive grounding.

4. Indent type connectors or couplings are prohibited.
5. Die-cast or pressure-cast zinc-alloy fittings or fittings made of "pot metal" are prohibited.

D. Flexible steel conduit fittings:

1. Conform to UL 514B. Only steel or malleable iron materials are acceptable.
2. Clamp type, with insulated throat.

E. Liquid-tight flexible metal conduit fittings:

1. Fittings shall meet the requirements of UL 514B and ANSI/ NEMA FB1.
2. Only steel or malleable iron materials are acceptable.
3. Fittings must incorporate a threaded grounding cone, a steel or plastic compression ring, and a gland for tightening. Connectors shall have insulated throats.

F. Direct burial plastic conduit fittings:

1. Fittings shall meet the requirements of UL 514C and NEMA TC3.
2. As recommended by the conduit manufacturer.

G. Surface metal raceway fittings: As recommended by the raceway manufacturer.

H. Expansion and deflection couplings:

1. Conform to UL 467 and UL 514B.
2. Accommodate, 19 mm (0.75 inch) deflection, expansion, or contraction in any direction, and allow 30 degree angular deflections.
3. Include internal flexible metal braid sized to guarantee conduit ground continuity and fault currents in accordance with UL 467, and the NEC code tables for ground conductors.
4. Jacket: Flexible, corrosion-resistant, watertight, moisture and heat resistant molded rubber material with stainless steel jacket clamps.

2.5 CONDUIT SUPPORTS

- A. Parts and hardware: Zinc-coat or provide equivalent corrosion protection.
- B. Individual Conduit Hangers: Designed for the purpose, having a pre-assembled closure bolt and nut, and provisions for receiving a hanger rod.
- C. Multiple conduit (trapeze) hangers: Not less than 38 mm by 38 mm (1-1/2 by 1-1/2 inch), 12 gage steel, cold formed, lipped channels; with not less than 9 mm (3/8 inch) diameter steel hanger rods.

- D. Solid Masonry and Concrete Anchors: Self-drilling expansion shields, or machine bolt expansion.

2.6 OUTLET, JUNCTION, AND PULL BOXES

- A. UL-50 and UL-514A.
- B. Cast metal where required by the NEC or shown, and equipped with rustproof boxes.
- C. Nonmetallic Outlet and Device Boxes: NEMA OS 2.
- D. Metal Floor Boxes: Cast or sheet metal, semi-adjustable, rectangular.
- E. Sheet metal boxes: Galvanized steel, except where otherwise shown.
- F. Flush mounted wall or ceiling boxes shall be installed with raised covers so that front face of raised cover is flush with the wall. Surface mounted wall or ceiling boxes shall be installed with surface style flat or raised covers.

2.7 CABINETS

- A. NEMA 250, Type 1, galvanized-steel box with removable interior panel and removable front, finished inside and out with manufacturer's standard enamel.
- B. Hinged door in front cover with flush latch and concealed hinge.
- C. Key latch to match panelboards.
- D. Metal barriers to separate wiring of different systems and voltage.
- E. Accessory feet where required for freestanding equipment.

2.8 WIREWAYS

- A. Equip with hinged covers, except where removable covers are shown.

2.9 WARNING TAPE

- A. Standard, 4-Mil polyethylene 76 mm (3 inches) wide tape non-detectable type, red with black letters, and imprinted with "CAUTION BURIED ELECTRONIC SAFETY AND SECURITY CABLE BELOW".

2.10 SLEEVES FOR RACEWAYS

- A. Steel Pipe Sleeves: ASTM A 53/A 53M, Type E, Grade B, Schedule 40, galvanized steel, plain ends.
- B. Cast-Iron Pipe Sleeves: Cast or fabricated "wall pipe," equivalent to ductile-iron pressure pipe, with plain ends and integral waterstop, unless otherwise indicated.
- C. Sleeves for Rectangular Openings: Galvanized sheet steel with minimum 0.052- or 0.138-inch (1.3- or 3.5-mm) thickness as indicated and of length to suit application.
- D. Coordinate sleeve selection and application with selection and application of firestopping specified in Division 07 84 00 "FIRESTOPPING."

2.11 SLEEVE SEALS

- A. Description: Modular sealing device, designed for field assembly, to fill annular space between sleeve and cable.
1. Sealing Elements: EPDM interlocking links shaped to fit surface of cable or conduit. Include type and number required for material and size of raceway or cable.
 2. Pressure Plates: Carbon steel. Include two for each sealing element.
 3. Connecting Bolts and Nuts: Carbon steel with corrosion-resistant coating of length required to secure pressure plates to sealing elements. Include one for each sealing element.

2.12 GROUT

- A. Nonmetallic, Shrinkage-Resistant Grout: ASTM C 1107, factory-packaged, nonmetallic aggregate grout, noncorrosive, nonstaining, mixed with water to consistency suitable for application and a 30-minute working time.

PART 3 - EXECUTION

3.1 PENETRATIONS

- A. Cutting or Holes:
1. Locate holes in advance where they are proposed in the structural sections such as ribs or beams. Obtain the approval of the Project Engineer prior to drilling through structural sections.
 2. Cut holes through concrete and masonry in new and existing structures with a diamond core drill or concrete saw. Pneumatic hammer, impact electric, hand or manual hammer type drills are not allowed, except where permitted by the Project Engineer as required by limited working space.
- B. Fire Stop: Where conduits, wireways, and other electronic safety and security raceways pass through fire partitions, fire walls, smoke partitions, or floors, install a fire stop that provides an effective barrier against the spread of fire, smoke and gases as specified in Section 07 84 00, FIRESTOPPING, with rock wool fiber or silicone foam sealant only. Completely fill and seal clearances between raceways and openings with the fire stop material.
- C. Waterproofing: At floor, exterior wall, and roof conduit penetrations, completely seal clearances around the conduit and make watertight as specified in Section 07 92 00, "JOINT SEALANTS".

3.2 INSTALLATION, GENERAL

- A. Install conduit as follows:
1. In complete runs before pulling in cables or wires.

2. Flattened, dented, or deformed conduit is not permitted. Remove and replace the damaged conduits with new undamaged material.
 3. Assure conduit installation does not encroach into the ceiling height head room, walkways, or doorways.
 4. Cut square with a hacksaw, ream, remove burrs, and draw up tight.
 5. Mechanically continuous.
 6. Independently support conduit at 2.4 m (8 foot) on center. Do not use other supports i.e., (suspended ceilings, suspended ceiling supporting members, lighting fixtures, conduits, mechanical piping, or mechanical ducts).
 7. Support within 300 mm (12 inches) of changes of direction, and within 300 mm (12 inches) of each enclosure to which connected.
 8. Close ends of empty conduit with plugs or caps at the rough-in stage to prevent entry of debris, until wires are pulled in.
 9. Conduit installations under fume and vent hoods are prohibited.
 10. Secure conduits to cabinets, junction boxes, pull boxes and outlet boxes with bonding type locknuts. For rigid and IMC conduit installations, provide a locknut on the inside of the enclosure, made up wrench tight. Do not make conduit connections to junction box covers.
 11. Do not use aluminum conduits in wet locations.
 12. Unless otherwise indicated on the drawings or specified herein, all conduits shall be installed concealed within finished walls, floors and ceilings.
- B. Conduit Bends:
1. Make bends with standard conduit bending machines.
 2. Conduit hickey may be used for slight offsets, and for straightening stubbed out conduits.
 3. Bending of conduits with a pipe tee or vise is prohibited.
- C. Layout and Homeruns:
1. Install conduit with wiring, including homeruns, as shown.
 2. Deviations: Make only where necessary to avoid interferences and only after drawings showing the proposed deviations have been submitted approved by the COTR.

3.3 CONCEALED WORK INSTALLATION

A. Furred or Suspended Ceilings and in Walls:

1. Conduit for conductors above 600 volts:
 - a. Rigid steel or rigid aluminum.
 - b. Aluminum conduit mixed indiscriminately with other types in the same system is prohibited.

2. Conduit for conductors 600 volts and below:
 - a. Rigid steel, IMC, rigid aluminum, or EMT. Different type conduits mixed indiscriminately in the same system is prohibited.
3. Align and run conduit parallel or perpendicular to the building lines.
4. Connect recessed lighting fixtures to conduit runs with maximum 1800 mm (6 feet) of flexible metal conduit extending from a junction box to the fixture.
5. Tightening set screws with pliers is prohibited.

3.4 EXPOSED WORK INSTALLATION

- A. Unless otherwise indicated on the drawings, exposed conduit is only permitted in mechanical and electrical rooms.
- B. Conduit for Conductors 600 volts and below:
 1. Rigid steel, IMC, rigid aluminum, or EMT. Different type of conduits mixed indiscriminately in the system is prohibited.
- C. Align and run conduit parallel or perpendicular to the building lines.
- D. Install horizontal runs close to the ceiling or beams and secure with conduit straps.
- E. Support horizontal or vertical runs at not over 2400 mm (eight foot) intervals.
- F. Surface metal raceways: Use only where shown.

3.5 EXPANSION JOINTS

- A. Conduits 75 mm (3 inches) and larger, that are secured to the building structure on opposite sides of a building expansion joint, require expansion and deflection couplings. Install the couplings in accordance with the manufacturer's recommendations.
- B. Provide conduits smaller than 75 mm (3 inches) with junction boxes on both sides of the expansion joint. Connect conduits to junction boxes with sufficient slack of flexible conduit to produce 125 mm (5 inch) vertical drop midway between the ends. Flexible conduit shall have a copper green ground bonding jumper installed. In lieu of this flexible conduit, expansion and deflection couplings as specified above for 375 mm (15 inches) and larger conduits are acceptable.
- C. Install expansion and deflection couplings where shown.

3.6 CONDUIT SUPPORTS, INSTALLATION

- A. Safe working load shall not exceed 1/4 of proof test load of fastening devices.
- B. Use pipe straps or individual conduit hangers for supporting individual conduits. Maximum distance between supports is 2.5 m (8 foot) on center.

- C. Support multiple conduit runs with trapeze hangers. Use trapeze hangers that are designed to support a load equal to or greater than the sum of the weights of the conduits, wires, hanger itself, and 90 kg (200 pounds). Attach each conduit with U-bolts or other approved fasteners.
- D. Support conduit independently of junction boxes, pull boxes, fixtures, suspended ceiling T-bars, angle supports, and similar items.
- E. Fasteners and Supports in Solid Masonry and Concrete:
 - 1. New Construction: Use steel or malleable iron concrete inserts set in place prior to placing the concrete.
 - 2. Existing Construction:
 - a. Steel expansion anchors not less than 6 mm (1/4 inch) bolt size and not less than 28 mm (1-1/8 inch) embedment.
 - b. Power set fasteners not less than 6 mm (1/4 inch) diameter with depth of penetration not less than 75 mm (3 inches).
 - c. Use vibration and shock resistant anchors and fasteners for attaching to concrete ceilings.
- F. Hollow Masonry: Toggle bolts are permitted.
- G. Bolts supported only by plaster or gypsum wallboard are not acceptable.
- H. Metal Structures: Use machine screw fasteners or other devices specifically designed and approved for the application.
- I. Attachment by wood plugs, rawl plug, plastic, lead or soft metal anchors, or wood blocking and bolts supported only by plaster is prohibited.
- J. Chain, wire, or perforated strap shall not be used to support or fasten conduit.
- K. Spring steel type supports or fasteners are prohibited for all uses except: Horizontal and vertical supports/fasteners within walls.
- L. Vertical Supports: Vertical conduit runs shall have riser clamps and supports in accordance with the NEC and as shown. Provide supports for cable and wire with fittings that include internal wedges and retaining collars.

3.7 BOX INSTALLATION

- A. Boxes for Concealed Conduits:
 - 1. Flush mounted.
 - 2. Provide raised covers for boxes to suit the wall or ceiling, construction and finish.
- B. In addition to boxes shown, install additional boxes where needed to prevent damage to cables and wires during pulling in operations.

- C. Remove only knockouts as required and plug unused openings. Use threaded plugs for cast metal boxes and snap-in metal covers for sheet metal boxes.
- D. Outlet boxes in the same wall mounted back-to-back are prohibited. A minimum 600 mm (24 inch), center-to-center lateral spacing shall be maintained between boxes).
- E. Minimum size of outlet boxes for ground fault interrupter (GFI) receptacles is 100 mm (4 inches) square by 55 mm (2-1/8 inches) deep, with device covers for the wall material and thickness involved.
- F. Stencil or install phenolic nameplates on covers of the boxes identified on riser diagrams; for example "SIG-FA JB No. 1".
- G. On all Branch Circuit junction box covers, identify the circuits with black marker.

3.8 ELECTRONIC SAFETY AND SECURITY CONDUIT

- A. Install the electronic safety and security raceway system as shown on drawings.
- B. Minimum conduit size of 19 mm (3/4 inch), but not less than the size shown on the drawings.
- C. All conduit ends shall be equipped with insulated bushings.
- D. All 100 mm (four inch) conduits within buildings shall include pull boxes after every two 90 degree bends. Size boxes per the NEC.
- E. Vertical conduits/sleeves through closets floors shall terminate not less than 75 mm (3 inches) below the floor and not less than 75 mm (3 inches) below the ceiling of the floor below.
- F. Terminate conduit runs to/from a backboard in a closet or interstitial space at the top or bottom of the backboard. Conduits shall enter communication closets next to the wall and be flush with the backboard.
- G. Where drilling is necessary for vertical conduits, locate holes so as not to affect structural sections such as ribs or beams.
- H. All empty conduits located in communications closets or on backboards shall be sealed with a standard non-hardening duct seal compound to prevent the entrance of moisture and gases and to meet fire resistance requirements.
- I. Conduit runs shall contain no more than four quarter turns (90 degree bends) between pull boxes/backboards. Minimum radius of communication conduit bends shall be as follows (special long radius):

| Sizes of Conduit Trade Size | Radius of Conduit Bends mm, Inches |
|--------------------------------|---------------------------------------|
| $\frac{3}{4}$ | 150 (6) |
| 1 | 230 (9) |
| 1-1/4 | 350 (14) |
| 1-1/2 | 430 (17) |
| 2 | 525 (21) |
| 2-1/2 | 635 (25) |
| 3 | 775 (31) |
| 3-1/2 | 900 (36) |
| 4 | 1125 (45) |

J. Furnish and install 19 mm (3/4 inch) thick fire retardant plywood specified in on the wall of communication closets where shown on drawings . Mount the plywood with the bottom edge 300 mm (one foot) above the finished floor.

K. Furnish and pull wire in all empty conduits. (Sleeves through floor are exceptions).

3.9 COMMISSIONING

- A. Provide commissioning documentation in accordance with the requirements of Section 28 08 00 - "COMMISSIONING OF ELECTRONIC SAFETY AND SECURITY SYSTEMS" for all inspection, start up, and contractor testing required above and required by the System Readiness Checklist provided by the Commissioning Agent.
- B. Components provided under this section of the specification will be tested as part of a larger system. Refer to Section 28 08 00, "COMMISSIONING OF ELECTRONIC SAFETY AND SECURITY SYSTEMS" and related sections for contractor responsibilities for system commissioning.

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SECTION 28 08 00
COMMISSIONING OF ELECTRONIC SAFETY AND SECURITY SYSTEMS

PART 1 - GENERAL

1.1 DESCRIPTION

- A. The requirements of this Section apply to all sections of Division 28.
- B. This project will have selected building systems commissioned. The complete list of equipment and systems to be commissioned are specified in Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS. The commissioning process, which the Contractor is responsible to execute, is defined in Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS. A Commissioning Agent (CxA) will manage the commissioning process.

1.2 RELATED WORK

- A. Section 01 00 00 GENERAL REQUIREMENTS.
- B. Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS.
- C. Section 01 33 23 SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES.

1.3 SUMMARY

- A. This Section includes requirements for commissioning the electronic safety and security systems, subsystems and equipment. This Section supplements the general requirements specified in Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS.
- B. The commissioning activities have been developed to support the VA requirements to meet guidelines for Federal Leadership in Environmental, Energy, and Economic Performance.
- C. Refer to Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS for more specifics regarding processes and procedures as well as roles and responsibilities for all Commissioning Team members.

1.4 DEFINITIONS

- A. Refer to Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS for definitions.

1.5 COMMISSIONED SYSTEMS

- A. Commissioning of a system or systems specified in this Division is part of the construction process. Documentation and testing of these systems, as well as training of the VA's Operation and Maintenance personnel, is required in cooperation with the VA and the Commissioning Agent.
- B. The following Electronic Safety and Security systems will be commissioned:

1. CCTV and access control(Head end, servers, fiber optics, door operation, etc..

1.6 SUBMITTALS

- A. The commissioning process requires review of selected Submittals. The Commissioning Agent will provide a list of submittals that will be reviewed by the Commissioning Agent. This list will be reviewed and approved by the COTR prior to forwarding to the Contractor. Refer to Section 01 33 23 SHOP DRAWINGS, PRODUCT DATA, and SAMPLES for further details.
- B. The commissioning process requires Submittal review simultaneously with engineering review. Specific submittal requirements related to the commissioning process are specified in Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION

3.1 PRE-FUNCTIONAL CHECKLISTS

- A. The Contractor shall complete Pre-Functional Checklists to verify systems, subsystems, and equipment installation is complete and systems are ready for Systems Functional Performance Testing. The Commissioning Agent will prepare Pre-Functional Checklists to be used to document equipment installation. The Contractor shall complete the checklists. Completed checklists shall be submitted to the VA and to the Commissioning Agent for review. The Commissioning Agent may spot check a sample of completed checklists. If the Commissioning Agent determines that the information provided on the checklist is not accurate, the Commissioning Agent will return the marked-up checklist to the Contractor for correction and resubmission. If the Commissioning Agent determines that a significant number of completed checklists for similar equipment are not accurate, the Commissioning Agent will select a broader sample of checklists for review. If the Commissioning Agent determines that a significant number of the broader sample of checklists is also inaccurate, all the checklists for the type of equipment will be returned to the Contractor for correction and resubmission. Refer to SECTION 01 91 00 GENERAL COMMISSIONING REQUIREMENTS for submittal requirements for Pre-Functional Checklists, Equipment Startup Reports, and other commissioning documents.

3.2 CONTRACTORS TESTS

- A. Contractor tests as required by other sections of Division 28 shall be scheduled and documented in accordance with Section 01 00 00 GENERAL REQUIREMENTS. The Commissioning Agent will witness selected Contractor tests. Contractor tests shall be completed prior to scheduling Systems Functional Performance Testing.

3.3 SYSTEMS FUNCTIONAL PERFORMANCE TESTING:

- A. The Commissioning Process includes Systems Functional Performance Testing that is intended to test systems functional performance under steady state conditions, to test system reaction to changes in operating conditions, and system performance under emergency conditions. The Commissioning Agent will prepare detailed Systems Functional Performance Test procedures for review and approval by the COTR. The Contractor shall review and comment on the tests prior to approval. The Contractor shall provide the required labor, materials, and test equipment identified in the test procedure to perform the tests. The Commissioning Agent will witness and document the testing. The Contractor shall sign the test reports to verify tests were performed. See Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS, for additional details.

3.4 TRAINING OF VA PERSONNEL

- A. Training of the VA's operation and maintenance personnel is required in cooperation with the COTR and Commissioning Agent. Provide competent, factory authorized personnel to provide instruction to operation and maintenance personnel concerning the location, operation, and troubleshooting of the installed systems. The instruction shall be scheduled in coordination with the COTR after submission and approval of formal training plans. Refer to Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS and Division 28 Sections for additional Contractor training requirements.

----- END -----

SECTION 28 13 00

INTRUSION DETECTION AND ACCESS CONTROL

PART 1 - GENERAL

1.1 GENERAL

- A. Furnish and install all materials, labor, equipment, programming, permits, etc., to provide completely operational systems as described herein and illustrated on the drawings. The project drawings and specification sections are considered complementary to each other, and are both to be considered as describing the design intent of the security system.
- B. All work associated with this project shall be done in accordance with the following publications: FIPS 201-1, HSPD-12, VA Directive 0735, PIV PAC Business Requirements, and PIV PACS Recommendation Document. The 281300 contractor shall become familiar with and follow the above mentioned publications as the information, directives, and requirements notated in them is required to be followed for this project.
- C. All materials, unless otherwise specified, shall be new, free from any defects, and of the best quality of their respective kinds. All like materials used shall be of the same manufacturer, model, and quality, unless otherwise specified.
- D. All manufactured articles, material, and equipment shall be applied, installed connected, erected, used, cleaned, adjusted, and conditioned as recommended by the manufacturers, or as indicated in their published literature, unless specifically herein specified otherwise.
- E. All work shall be performed by competent workmen and executed in a neat and workmanlike manner providing a thorough and complete installation. Work shall be properly protected during construction, including the shielding of soft or fragile materials. At completion, the installation shall be thoroughly cleaned and all tools, equipment, obstructions, or debris present as a result of this portion of work shall be removed from the premises.
- F. The Contractor must demonstrate to the Owner and Engineer that the system is complete and complies with all operational requirements set forth in the plans and specifications. The Contractor shall provide all miscellaneous

items and accessories required to make the system operational whether or not such items are specifically mentioned in the plans and specifications. It is the Contractor's responsibility to review all drawings as well as the specifications, for any details that may impact the installation or provisioning of the system. Any discrepancies discovered shall be brought to the attention of the Engineer.

- G. This specification is to have the 281300 contractor provide and install complete systems.

1.2 SUBMITTALS

- A. Product Data: Submit manufacturer's data sheets on all system components. Data sheets shall be neatly bound with title page, index/bill of materials, and tab dividers for each major section. If multiple products or configurations are shown on the same product document, the product and/or configuration to be supplied and installed on this project shall be highlighted.
- B. Specification sheets shall be submitted on all items including cable types.
- C. Submit as a separate section in the submittal book, a valid certificate from the equipment manufacturer verifying completion of Installation and Service Training by at least one (1) technician that will be working on this project consistently, and a valid proof of Authorized Dealer Status including ability to offer a full warranty for the system being supplied.
- D. Submit as a separate section of the submittal book, resumes of the key staff assigned to this project, listing their experience and qualifications, and a statement of the contractor's qualifications and abilities. Provide detailed information showing how the contractor will provide engineering, CADD support, fabrication and testing of equipment prior to delivery to job site, and service after installation is complete.
- E. The format and details for the submittals shall include the following:
 - 1. A complete Bill of Materials listing the following:
 - a. Applicable section/paragraph number from the project specification.
 - b. Manufacturer's name.
 - c. Manufacturer's model number. (shall match spec sheet)
 - d. Product description.

2. Specification sheets for all equipment used on project - including cable and connectors. Pages printed or copied from a web page or instruction manuals will not be accepted.
- F. Shop drawings: Submit AutoCAD layout drawings, including point to point wiring diagrams on 1/8" = 1' scale floor plans, all components, and accessories on 30" by 42" (standard "E" size) blue line prints.
- G. Drawings shall show all interconnections between the building cabling infrastructure, overall system connections, cable and connector types, cable labeling schemes, back board layouts including cable pathways, all dimensions between termination blocks and equipment mounted to the backboard, and connections between major hardware components. Submit wiring diagrams showing typical connections for all equipment.
- H. Shop drawings are to be submitted together with product submittals as one complete submittal. Only complete submittals will be accepted for review and approval. Any partial submittals will be rejected.

1.3 **SUBSTITUTIONS**

- A. Proposed substitutions to be considered shall be manufactured of equivalent materials that meet or exceed specified requirements of this Section.
- B. Proposed substitutions shall be requested not less than 10 days prior to bid date and submitted in writing to the COTR. If substitutions are approved, notification of approval will be communicated through addendum.

1.4 **QUALITY ASSURANCE**

- A. The intent of this specification is to describe and provide for a complete system of professional quality suitable for constant use in an institutional setting.
- B. The supplier of these systems must be a single firm whose primary business is the supply and installation of systems described herein.
- C. The supplier must show a successful record of installations of similar size and complexity over the past five years that were installed and commissioned by their own employees.
- D. All major equipment for this specification shall be supplied by an authorized dealer of said equipment, who maintains a facility with adequate space for fabrication, assembly and testing of racks, clusters, and ancillary equipment, who owns all test equipment required for installation

of systems, and has the facilities and staff to produce shop drawings, submittals, owner's manuals including final as-built drawings, and training documents required by these specifications.

- E. This Contractor will be responsible for ensuring that their suppliers meet the above requirements, and are authorized dealers for the equipment supplied with full warranty privileges and adequate service stock to meet the requirements of this specification.
- F. All work under this specification will be performed under the supervision of an individual who is experienced with the requirements for installation of a system as described herein, and documented successful experience testing, adjusting, balancing, equalizing, and operating said systems. Provide resume of project leader with submittals showing conformance to above requirements.
- G. All termination of wires and cables to electronic equipment, terminals, outlets, or any other system connection, will be performed by technicians who are experienced in the installation of these systems and their interconnections.
- H. This Contractor is responsible for coordinating all rough-in locations with actual equipment furnished, and verification of dimensions and conditions at the job site, which might affect the systems installation.

1.5 DELIVERY, STORAGE AND HANDLING

- A. Deliver all system components properly packaged in factory-fabricated type containers.
- B. Store components in original cartons and in a clean dry space; protect from weather and construction traffic.
- C. Handle equipment and components carefully to avoid breakage, impacts, denting, scratching, or scoring of finishes. Do not install any damaged equipment; replace and return damaged units to equipment manufacturer.

1.6 SEQUENCING AND SCHEDULING

- A. Coordinate with other work and trades including electrical wiring work, as necessary to synchronize installation with the work of other trades.
- B. Sequence installation work with other work and trades to minimize possibility of damage and soiling system during remainder of the construction period.

1.7 **SCOPE**

- A. The Intrusion Detection and Access Control Systems shall be integrated together to work as one Electronic Safety and Security System (ESS). The ESS shall be an electronically operated system capable of monitoring and managing multiple remote sites containing either an Intrusion Detection System, Access Control System, or both. It shall be an expandable and scalable system. The ESS includes but is not limited to: PC Workstations, Control Panels, Door Contacts, Motion Detectors, Card Readers, Access Cards, Electronic Locks, Keypads, Panic Buttons, Door Release Buttons, Power Supplies, Batteries, Transformers, Phone Line Dialer, Audible/Visual Devices, Supervised Wiring, Labor, Programming, and all other items required for a fully functional system. Addressable loops and/or devices shall not be utilized for this project. The Security Contractor shall install the ESS so that it operates as one integrated system and is a single seamless platform for the user. The Security Contractor shall provide and install any PC(s) or Server(s) required to provide the features specified herein.
- B. The 281300 contractor must demonstrate to the Owner and Engineer that the system is complete and complies with all operational requirements set forth in the drawings and specifications. The 281300 contractor shall provide all miscellaneous items and accessories required to make the system operational whether or not such items are specifically mentioned in the plans and specifications. It is the responsibility of the 281300 contractor to review the architectural, structural, mechanical, and electrical drawings, as well as the specifications, for any details that may impact the accuracy of their bid and/or the installation of the ESS system. Any discrepancies discovered shall be brought to the attention of the Engineer.
- C. The 281300 contractor is responsible for all final connections to the ESS including integration with automatic door operators. Provide relays, timers, or any other necessary hardware and programming for integration with each door that contains an electronic door operator. Wire relay(s)/timers etc. so that an exterior door operator button is disabled when in secure mode and active when door is in accessible mode. Door operator buttons that are located on the secure or "egress" side of a doorway shall always be operational.
- D. As identified on the drawings, the 281300 contractor shall provide ESS Workstations for staff use with the ESS System. The workstations shall

provide alarm notification including graphic map useage and CCTV coverage of areas associated with any alarm event. Coordinate with the owner for the specific programming requirements for the ESS Workstations and floor plan graphics. See drawings for more information.

- E. The 281300 contractor shall provide full integration of the ESS System to the Closed Circuit Television System (CCTV System). It shall be the responsibility of the 281300 contractor to perform all programming necessary for the ESS/CCTV integration. The ESS/CCTV integration shall include but not be limmited to:
1. Access to live video viewing.
 2. Access to recorded video viewing.
 3. Report camera on-line.
 4. Report camera off-line.
 5. Video loss detection.
 6. Integrated camera telemetry functions in all displays.
 7. One click access to historical video through a video browser.
 8. All camera viewing shall be an integrated part of monitoring and event management.
 9. The screen setup including camera views shall be completely customizable per user.
 10. Assigning applicable cameras per alarm or event condition for video pop-up and event tagging.
- F. The 281300 contractor shall provide graphic floor plan displays and all associated programming as part of the ESS System. This feature shall include the linking of multiple maps to each other in a logical fashion providing the means to intuitively move through-out the campus facilities in a manner that is reflective of the actual campus configuration. Links shall provide one-click access to other floor plans and other buildings. Coordinate the details of the floor plan graphic displays with the owner's designated personnel. The graphic maps shall include device icons that depict the security systems device infrastructure including but not limmited to the following:
1. Door contact status.
 2. Motion detector status.

3. Panic button status.
 4. Locked/un-locked status of access controlled doors.
 5. Access controlled door icons shall provide lock/unlock functionality.
 6. Misc. alarm input device notification.
- G. The ESS System shall be of a truly open architecture. It shall be a system that has been engineered and designed for integration with multiple security system manufacturers/platforms. It shall have multiple integration partners with integration programming that has already been written with intentionality to integrate with the other manufacturer's platforms. The integration programming must have an existing proven track record of successful integrations with other manufacturer's Intrusion Detection and CCTV platforms. All integration programming shall be through intentional arrangements between manufacturers. Any type of Back-Net and/or ASCII code programming will not be accepted.

1.8 CODES AND STANDARDS

- A. Electrical Code Compliance: Comply with applicable local code requirements of the authority having jurisdiction and NEC.
- B. FCC Compliance: Comply with Subpart J of PART 15, FCC Rules pertaining to computing devices including Class A, Class B, personal and peripheral types. Provide equipment which complies with technical standards for both radiated and power line conducted interference.
- C. The system shall be listed as a Power Limited Device and be listed under the following standards:
 - UL 1610 Central Station Burglar Alarm Units
 - 1. UL 1635 Digital Burglar Alarm Communicator System Units
 - 2. UL 609 Local Burglar UL 365 Police Connect Burglar
 - 3. UL 365 Police Connect Burglar
 - 4. UL 294 Access Control System Units
 - 5. NFPA 72 Central Station
 - 6. NFPA 72 Local Protective Signaling
 - 7. NFPA 72 Remote Station Protective Signaling
 - 8. NFPA 72 Proprietary Protective Signaling
 - 9. UL 1076 Proprietary Burglar

10. California State Fire Marshal
11. New York City MEA
12. Factory Mutual

PART 2 - PRODUCTS

2.1 CONTROL UNIT

- A. Control unit(s) shall be provided with all the components necessary to ensure an ESS that will supply complete notification, administration, control, testing and indicating capabilities for the entire Intrusion Detection and Access Control Systems (ESS). The ESS shall provide all features and operation as described throughout this specification and shown on the plans. Battery back-up shall provide for eight (8) hour coverage minimum. The Intrusion Detection Panel shall be provided with full reporting of all Intrusion Detection partitions and devices along with all Access Control System alarm conditions to the Campus Police Department Control Room. Addressable loops and/or devices shall not be utilized. Each device location shall be individually alphanumerically identifiable, and report its own unique zone information to those monitoring and administering the ESS System.
- B. The design intent of this specification is for the complete integration of specification section 281300 Intrusion Detection and Access Control with specification section 282400 Closed Circuit Television System. Various manufacturers require specific accessories and/or software options to provide for these integration capabilities. The contractor shall provide all items and accessories necessary to provide for the full integration of the Intrusion Detection, Access Control, and Closed Circuit Television Systems whether or not such items are specifically mentioned in the plans and specifications.
- C. Provide backup batteries and battery charging as required to provide eight (8) hour (minimum) operation of the security system in the event of a power failure.
- D. Provide all additional relays or other hardware necessary to integrate the ESS with any automatic door operators that may exist on ESS controlled doors. See security system schematic detail drawing for further details.

- E. The system shall be provided with the spare capacity for the reporting of each panic button independently with its own unique zone and description. The actual transition to independent panic button reporting is not associated with this scope of work but the capacity for the transition to independent reporting of each button shall be provided in this scope of work.
- F. In addition to the capacity for the future transition to separate panic button reporting, the panels in the following locations need to be provided with the capacity for fifty (50) additional zones: 330 security/dispatch, building 302, building 408, and building 409.
- G. In addition to the capacity for the future transition to separate panic button reporting, the panels in the following locations need to be provided with the capacity for seventy-five (75) additional zones: building 330 7th floor.
- H. In addition to the capacity for the future transition to separate panic button reporting, the panels in the following locations need to be provided with the capacity for one hundred (100) additional zones: building 310.
- I. The existing wireless panic buttons in the following areas are not currently integrated with the existing system but shall be integrated into the new system: building 330 - 7 north, building 330 - 7 south, and building 330 1st floor directors suite. After integration with new system, remove applicable existing keypads from the security/dispatch office.

2.2 DOOR CONTACTS

- A. Provide recessed doorframe mounted 2-piece $\frac{3}{4}$ " diameter magnetic door contacts, 2" wide surface mounted magnetic door contacts, and overhead door contacts as required.
- B. Door contacts shall be provided in a color to match the door frame.
- C. Surface mounted magnetic door contacts shall only be used in limited, extreme circumstances, and only after owner approval.
- D. For doors manufactured with open channels at the top of the door, utilize a door contact with a rare earth magnet that is specifically designed by the manufacturer for that application. Rare earth magnets shall be installed utilizing adhesive to ensure a properly secured device. Utilize a rare earth magnet commensurate with the supplied door contact manufacturer.

- E. For overhead doors, provide appropriate door contact commensurate with door style.
- F. All wiring and wiring terminations for all door contact styles shall be concealed.

2.3 **KEYPAD**

- A. Provide keypads at locations as indicated on the plans.
- B. Keypads shall provide a 32-character LCD display, built-in diagnostics, ability to view system events through display and a silence feature to allow alarm muting while remaining in an armed mode. Provide keypad commensurate with System manufacturer.

2.4 **MOTION DETECTORS**

- A. Provide either wall mounted motion detectors, or 360 degree ceiling mounted motion detectors at locations as indicated on the plans. Each motion detector shall be adjusted for appropriate pulse count and microwave sensitivity. All holes shall be sealed to prevent insects or any other outside materials from entering the motion detector housing and compromising detector reliability and/or performance.
- B. Ceiling mounted 360 degree motion detectors shall be a dual technology detector, containing a tamper switch, provide appropriate coverage at 8' to 12' mounting heights, and provide a 30' diameter minimum coverage pattern. Mount detector in a way that prevents false alarms from vibration or air movement from HVAC systems.
- C. Wall mount motion detectors shall be a dual technology type with multiple coverage patterns available and have a minimum coverage pattern of 60'. Provide proper coverage pattern for each application as shown on the drawings. Mount detector in a way that prevents false alarms from vibration or air movement from HVAC systems. Utilize corridor lenses where required to mitigate false alarm potential.

2.5 **ALARM SIRENS**

- A. Provide alarm sirens at locations as indicated on the plans.
- B. Alarm sirens shall be 12 VDC and provide a minimum output of 105dB.

2.6 DOOR RELEASE

- A. Door release buttons shall provide the remote release of electronic locks at predetermined locations throughout the building.
- B. The door release buttons shall be constructed of stainless steel faceplates with momentary push buttons provided for each door scheduled for remote release.
- C. Each momentary pushbutton shall be labeled on the stainless steel faceplate with white epoxy filled 1/8" engraving. Contractor shall coordinate with the owner for the specific nomenclature that shall be utilized on each button/faceplate.
- D. Door release buttons shall be wired as Request-To-Exit inputs, and be part of the ESS System.

2.7 CARD READERS

- A. Provide single gang surface mounted access card readers or double gang access card readers with built-in keypads at each location as indicated on the plans.
- B. Each card reader shall be able to read both proximity and smart card technologies. The card readers shall meet all guidelines and requirements of FIPS 201-1, HSPD-12, VA Directive 0735, PIV PAC Business Requirements, PIV PACS Recommendation Document, and be completely compatible for use with the provided system.
- C. An enrollment card reader shall be located in the area of the ESS workstation in building 127 for use in entering cards into the system. Coordinate final location of reader with owner.
- D. Provide two hundred (200) access cards commensurate with the system manufacturer and suitable for use with the installed system. Access cards shall be consecutively numbered and programmed into the system's database by the Security Contractor for use by the owner. Access cards shall match existing PIV cards that are currently in use. Coordinate with owner for specific existing PIV access card information.
- E. Access cards shall meet all guidelines and requirements of FIPS 201-1, HSPD-12, VA Directive 0735, PIV PAC Business Requirements, PIV PACS Recommendation Document, and be completely compatible for use with the provided system.

2.8 ACCESS CONTROL DOOR CONTROLLER

- A. The Access Control System shall be able to make access control decisions, define a variety of access levels, time specifications and threat levels, write system activity into a log file, maintain a personnel enrollment database, receive signals from input devices such as door contacts, motion detectors, and card readers, energize output devices such as door locks and annunciators via output relays, and provide on-screen monitoring features. Provide complete integration with the Intrusion Detection System and the Closed Circuit Television System to provide for graphical display of all security hardware devices including cameras, and their current state on the graphical floor plan display. Addressable loops and/or devices shall not be utilized. Each device location shall be individually alphanumerically identifiable, and report its own unique zone information to those monitoring and administering the ESS System.
- B. The system shall provide for the performance of system administration tasks from any network-connected computer with a web browser and an administrator with access/password privileges. These administrative tasks shall include but not be limited to the following:
 - 1. Database back-ups
 - 2. Software updates
 - 3. File clean-up
 - 4. Configuring network resources
- C. The Access Control Door Controller(s) shall be provided with all the components necessary to ensure complete integration of the Access Control, Intrusion Detection, and Closed Circuit Television Systems, to operate as one integrated system - as single seamless platform for the user.
- D. **Approved Access Control Door Controller Manufacturers:** Hirsch, Software House, AMAG, Lenel, or GE/CASI.

2.9 ESS SYSTEM SOFTWARE

- A. The ESS System shall consist of control panels with network based communication architecture.
- B. The system shall be scalable to support the growth of the ESS System as future needs may require.

- C. The system shall be capable of being monitored, administered, and configured through any computer connected to the network and operated by a user with proper password priveleges.
- D. The user licensing shall be valid in perpetuity and the contractor shall include one year of software updates in their base bid.
- E. The ESS System shall include configurable and resettable threat levels. A threat level or change in threat level shall be capable of effecting a change in the behavior of the ESS System.
- F. The ESS System shall be able to monitor, priortize, and acknowledge alarms. It shall be possible to associate specific actions with each alarm event. These actions shall include but not be limmited to:
 - 1. Send e-mails
 - 2. Energizing outputs
 - 3. Change the ESS System threat level
 - 4. Switching to an appropriate video monitor
 - 5. Display ID photos
 - 6. Display flashing device icons on a graphic floor plan
 - 7. Recording CCTV video
- G. The software shall be supplied with all items necessary to provide full integration with specification section 282400 - Closed Circuit Television System.

2.10 ACCESS CONTROL FUNCTIONS

- A. The systems primary function shall be to regulate access through specific doors to secured areas, monitor motion, monitor exterior door position and provide alarm monitoring and annunciation. Complete ESS System management including all aspects of system programming shall be accomplished on-line through system programming or laptop computer without hardware changes.
- B. The ESS must be able to monitor field hardware devices including but not limmited to: Control Panels, Door Contacts, Motion Detectors, Card Readers, Access Cards, Electronic Door Locks, Keypads, Power Supplies, Batteries, Transformers, Phone Line dialer, Audible/Visual Devices, Supervised Wiring, and all other items required for a fully functional system. Administrative tasks such as assigning areas, schedules, report generation etc. shall be provided from any workstation on the network. All the data must reside on

a single database server and must be instantly accessible to every Workstation connected to the network.

- C. System interface modules shall include a module to allow LAN/WAN communication.
- D. The System shall support both manual and automatic responses to alarms entering the system. Each alarm shall be capable of initiating a number of different actions, such as camera sequencing, activation of remote devices, audio switching, door control, and card or PIN validation.
- E. Access Control functions shall include, validation based on time of day and day of week, special day/holiday scheduling with card validation override, with access validation based on positive verification of card. Corresponding doors shall be controlled via magnetic hold devices that may be programmed to be "open" at designated time periods only.
- F. Utilizing assigned passwords, it shall be possible to define the functions and features that are available to each individual ESS operator, ranging from basic monitoring to full control of the system including programming.
- G. The system programming shall be user friendly, and capable of being accomplished by personnel with no prior computer experience. The programming shall be menu-driven, with "wizards" to assist with system software configuration, and shall include on-line 'Help' information.
- H. The system shall be capable of arming or disarming alarm points both manually and automatically by time of day, day of week or by operator command. This shall be accomplished by keypads at designated entry locations for preprogrammed zones of each building as well.
- I. Time Schedules shall be provided. These time schedules shall determine the day(s) and times that access will be granted or a scheduled event shall occur. Any and all of the time schedules shall be available for defining access privileges and scheduled events. Each user-defined time schedule shall have the option of reacting or not reacting to user-defined special days.
- J. Special Days shall be provided. These days shall be used for configuring exceptions to the normal operating rules. Typically this would be used for specifying holiday operating rules.
- K. There shall be a software-configurable, user defined adjustment for Daylight Savings Time. The controller shall not need to be connected to a PC in order for the adjustment to occur.

- L. There shall be a minimum of a 1,200-event log buffer per controller. The log buffer shall be used to record and hold access and alarm activity information until the Personal Computer is connected and receives and records the information. There shall be a software-configurable warning notification of log buffer filling for controllers configured with modem capabilities.
- M. Scheduled Events: Any access controlled point shall be capable of scheduled unlock periods to allow for card-free access. The access controlled point shall also be capable of requiring one valid access event before beginning a scheduled unlock period. Additionally, any access control point shall be capable of requiring a valid card on a scheduled basis for high security areas. Any designated alarm input shall be able to be scheduled Armed and Disarmed. Any relay output shall be capable of scheduled On and Off periods to allow for automatic I/O system control.
- N. Up to 10,000 individual users may be given access cards or codes and have their access and egress controlled and recorded. 99 user profiles shall be available.
- O. Active/Expire Dates: Any card/user may be configured with activation and expiration dates. The card can be assigned to any valid access group and will be activated and expired according to the specified dates.
- P. Maximum Use Settings: Any card/user may be configured with maximum number of uses for that card. The card can be assigned to any valid access group and will be expired according to the specified number of card uses.
- Q. Door Outputs: Each access control point shall have two dedicated relay outputs. Both relays shall provide Normally Open and Normally Closed contacts. The first relay shall be used for electric lock control. The second shall be software configurable to activate for door forced open, door left open too long, duress, pass-back violations, invalid access attempts and valid unlock conditions. Both relays shall be separately programmable for energize times from 1 second to 10 minutes and 45 seconds. Relay 2 shall also allow a delay time to be specified, causing its activation to be delayed after the activating condition occurs.
- R. Provide door control relays/hardware for interface with ADA automatic operators.
- S. Alarm Monitoring Modules: Each Alarm Monitoring Module shall support up to 16 input devices as well as an enclosure tamper, auxiliary ac failure and

communication failure conditions. Removable two-part connectors shall be used for easy installation and maintenance.

- T. Output relay modules shall be provided. Each relay shall provide both normally open and normally closed contacts. Communication failure, AC Failure and tamper conditions shall be monitored as alarm conditions for each Output Relay Module.
- U. Multiple Sites: The systems shall have the capability of simultaneously connecting and communicating with the multiple sites of controllers with TCP/IP connections between the server PC and the sites. The events of those sites shall be viewable as separate loops or as a combined list of all events.

2.11 **ELECTRONIC LOCKS**

- A. Provide and install electronic locks as designated on the drawings.
- B. Provide any additional lock spacers or custom hardware as necessary to provide for proper fit and functionality of electronic door locks and doors/frames.
- C. The 282400 contractor shall determine the best electronic lock type/configuration based on the door type, frame type, condition of existing hardware, and how the protected space is utilized.
- D. Acceptable electronic lock types are electronic mortise, electronic door strike, and magnetic locks. Where magnetic locks are utilized, integration with the fire system for lock release, and two means of egress signaling (REX motion and release button with timer) are required.

2.12 **REQUEST-TO-EXIT (REX) DEVICES**

- A. Provide and install request-to-exit motion detectors as designated on the drawings.
- B. Install the REX motions on the ceiling and centered on the door opening as close to the door as possible taking into consideration other devices that may be located in the same area.
- C. Each REX motion shall be wired as a request-to-exit input on the door controllers.
- D. Adjust each detectors field of view so that it prevents a "door forced open" condition without being activated by movement that is not in close

proximity to the door. The REX motion inputs shall be programmed to not unlock the door unless the associated door utilizes magnetic door locks.

- E. Each REX motion shall provide two (2) relay outputs with adjustable latching time.
- F. Where magnetic locks are utilized, a release button with integral timer (30 second minimum) shall be utilized.
- G. The release button shall be single gang with a stainless steel faceplate.
- H. The release button shall have two sets of contacts. The first contact shall be used to directly break lock power to the magnetic lock in the field, and the second contact shall be utilized to send a request-to-exit signal to the system.

2.13 CABLES

- A. Provide as required per manufacturer's specification, the plenum rated cables as described below. Ensure that cabling is sized to compensate for voltage drop at all locations. The 281300 contractor shall install permanent machine generated labels on each cable identifying the field location of each cable/device.
 - 1. RS-232: Plenum, 2 pairs, 22 AWG stranded, with foil shield
 - 2. RS-485: Plenum, 2 pairs, 22 AWG stranded
 - 3. Proximity Card Readers: Plenum, 6 conductors, 22 AWG stranded, with foil shield
 - 4. Electronic Lock: Plenum, 2 conductors, 14 to 18 AWG stranded
 - 5. Motion Detectors: Plenum, 4 conductors, 22 AWG stranded
 - 6. Request-To-Exit Motion Detectors: Plenum, 4 conductors, 22 AWG stranded
 - 7. Door Contacts: Plenum, 2 conductors, 22 AWG stranded
 - 8. Panic Alarms: Plenum, 2 conductors, 22 AWG stranded
 - 9. Miscellaneous Alarm Inputs: Plenum, 2 conductors, 22 AWG stranded

2.14 POWER SUPPLIES

- A. Provide all power supplies required to power all equipment necessary for a complete operational system. Ensure that all power supplies are sized according to complete load served including electronic locking hardware.

Provide batteries and battery charging as required to provide eight (8) hours of operation for all system devices and controls in the event of a power failure.

- B. Each power supply that is used for electronic locks shall be manufactured specifically for the purpose of access control operation and functionality.
- C. Each power supply that is used for electronic locks shall contain no less than four (4) and no more than eight (8) individually fused outputs.
- D. Each power supply that is used for electronic locks shall receive an individual input signal from its corresponding access control door control relay, and that signal shall energize the appropriate corresponding power supply output relay.
- E. Each power supply that is used for electronic locks shall have a fire alarm trip input that causes selectable locks to release upon fire trip. This fire trip input relay shall be an integrated manufacturer component of the power supply circuitry for that purpose, not a separate supplemental relay.
- F. Coordinate with others for fire alarm trips and integration required.

2.15 **ESS SYSTEM SERVERS**

- A. The 281300 contractor shall provide and install the ESS System with a main/primary server and a back-up/redundant server as shown on the plans. Both servers shall maintain real-time communication and updates of system activity and all database information.
- B. Each server shall be provided with the same performance capabilities.
- C. Each server shall be able to act as the primary server if the other is offline for any reason.
- D. Each server shall be brought on-line with the existing dedicated security network. Data cabling requirements shall be followed as specified in specification 282400.
- E. Each server shall be provided with the specific performance capabilities as specified by the system manufacturer, however, the minimum server requirements for each server are as follows:
 - 1. Operating System - Windows Server 2008 with applicable service packs - include 5 calcs.
 - 2. Processor - Dual Intel dual Core 3GHz minimum.
 - 3. Memory - 4GB minimum.

4. Total Storage - 500GB minimum.
5. 10/100/1000 NIC.
6. 24X DVD/RW.
7. Keyboard.
8. Mouse.
9. 1 Serial Port.
10. 1 Parallel Port.
11. 6 USB 2.0 Ports
12. Redundant power supplies with dual cords.
13. 22" LCD monitor.

2.16 **ESS WORKSTATIONS**

- A. The 281300 contractor shall provide and install ESS System workstations as shown on the plans.
- B. Each server shall be provided with the same performance capabilities.
- C. Each workstation shall be brought on-line with the existing dedicated security network. Data cabling requirements shall be followed as specified in specification 282400.
- D. Each workstation shall support four (4) display screens per workstation. The workstation in building 330 adjacent to the location of the main server shall be provided with two (2) 22" LCD monitors. The workstation in building 127 adjacent to the back-up/redundant server shall be provided with two (2) 22" LCD monitors. The workstation in building 410 shall be provided with one (1) 22" LCD monitor.
- E. Each workstation shall be provided with the specific performance capabilities as specified by the system manufacturer. The minimum workstation requirements for each workstation are as follows:
 1. Operating System - Windows 7 Professional.
 2. Processor - Dual Core 3 GHz minimum.
 3. Memory - 4GB minimum.
 4. Total Storage - 500GB minimum.
 5. 10/100/1000 NIC.
 6. 24X DVD/RW.

7. Keyboard.
8. Mouse.
9. 1 Serial Port.
10. 1 Parallel Port.
11. 6 USB 2.0 Ports.
12. Speakers.
13. 22" LCD monitors shall match workstation manufacturer.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. The 281300 contractor shall ensure that throughout the lifecycle of this project all doors, alarms, existing equipment, systems, sub-systems, etc. are not rendered off-line or unserviceable. All existing systems and sub-systems must remain operational until such time as the new system and equipment is fully operational including all applicable programming. If any area(s) become unprotected due to any work associated with this scope of work, the 281300 contractor shall be liable for all costs for equipment, manpower, or both, to cover the off-line condition(s). Each door and/or secured area shall not be transitioned over to the new ESS System until such a time as its corresponding new control panel(s) for that applicable area is brought on-line and fully programmed and communicating with the new ESS System and Servers. Each panel shall be transitioned from the existing system to the new system individually as each area is ready and only after coordination with the owner. Panels/buildings shall not be transitioned from the old system to the new system at the same time.
- B. The 281300 contractor shall produce detailed final as-built drawings at the completion of the project and include them in the O&M information that shall be turned in for approval and owner acceptance. The final as-built drawings shall include all floor plans, show each field deployed device, and include a detailed riser diagram including panel configuration, field device connectivity per panel, and the communication topology of the panels and overall system.
- C. The 281300 contractor shall initiate meetings with the owner within two (2) weeks of contract award to define and build the card holder database. Provide blank card holder templates and instruct owner in their use in

collecting card holder information. Also, gather information regarding programming requirements for system including partitions and ensure complete system programming is included in base bid.

- D. Examine areas and conditions under which security systems are to be installed, and notify Engineer in writing of conditions detrimental to proper completion of the work. Do not proceed with the work until unsatisfactory conditions have been corrected in a manner acceptable to the Architect.
- E. Install security systems and components, in accordance with equipment manufacturer's written instructions, in compliance with National Electrical Code, and with recognized industry practices, to ensure that security system complies with requirements and serves intended purposes. Coordinate initial programming of system with owner. Provide software to owner for control, monitoring, and administration of system from additional owner designated PC's.
- F. Use extreme care in handling, fishing and pulling-in electronic cable to avoid damage to cable and shielding. Avoid excessive and sharp bends. Ensure manufacturer's recommended pulling tensions are not exceeded.
- G. Tighten connectors and terminals including screws and bolts, in accordance with equipment manufacturer's published torque requirements. Where these are not indicated, tighten connectors and terminals to comply with tightening torques specified in UL Standards 486A and B, and the National Electrical Code.
- H. Pull conductors simultaneously where more than one is being installed in same raceway.
- I. Splices in cable runs shall not be accepted.
- J. Provide one year monitoring of security system via a UL approved monitoring station or owner directed security station.
- K. Provide all necessary operating power to equipment specified in this section. Connect control panels to emergency power circuits.
- L. Provide all cabling required for installation of complete system. All cable shall be plenum rated.

3.2 **RACEWAYS**

- A. All low voltage wires and cables concealed in walls shall be run in EMT conduit from the flush outlet box to above accessible ceiling.

- B. Provide conduit sleeves where cables penetrate firewalls above ceilings.
- C. All cables shall be plenum rated.
- D. All cabling shall be grouped and bundled in a neat fashion and secured to J-hooks with tie-wraps (Thomas & Betts "Ty-Rap" or equals by Ideal or Panduit) every four (4) feet.
- E. All cabling shall be concealed. Only at the locations near field devices (door contacts, electronic locks, card readers, keypads, motion detectors etc.) where concealed cable pathways are not possible, all cabling shall be enclosed in metallic wire-mold, conduit, or other suitable ruggedized raceway. Plastic raceway shall not be utilized. Exposed wire or connections at the field device locations shall not be permitted.
- F. Provide adequate separation between conductors of different signal levels to prevent cross talk. Where cables must cross, cross at 90-degree angles.
- G. Bridal ring type hangers are not acceptable. Only hangers that provide adequate bend radius protection will be accepted.
- H. No raceway or open cabling shall be located in proximity of hot water lines or excessive heat.

3.3 **FIRE-STOPPING**

- A. Provide shop drawings detailing the firestop system to be used for each rated wall penetration, and provide 1/8" = 1' floor plan drawings showing all penetrations with unique label for each rated wall penetration. Firestop system shop drawings shall list all rated wall penetration ID's that the submitted firestop system drawings will be used for.
- B. Document each completed and approved fire-stop system installation and include as part of the as-built documentation and owner's manuals. Identify each fire-stop with the unique label as assigned in the shop drawing process.

3.4 **GROUNDING AND BONDING**

- A. All equipment shall be bonded in accordance to the latest ratified edition of ANSI/EIA/TIA-607.
- B. Refer to specification sections for additional information on Telecommunications Grounding and Bonding.

- C. All bonding and grounding required by the individual systems being installed to the backbone is the responsibility of the contractor providing said systems.

3.5 **TRAINING**

- A. The 281300 contractor shall provide training to the owner and owner designated personnel in the operation and maintenance of the ESS System. The training shall be performed directly by employees of the system manufacturer or approved manufacturer representative firm. The training program shall provide a comprehensive understanding and basic level of competence with the ESS System. It shall be sufficiently detailed to allow the operation and administration of the ESS System independently without the need for outside assistance.
- B. The training program shall include detailed session outlines and related reference materials. Those in attendance shall be able to utilize these materials for the subsequent training of co-workers.
- C. Training time shall not be less than a total of thirty-two (32) hours. The 281300 contractor shall show the owner all main connection points for the ESS System, and explain the function of each major component. Contractor shall instruct the owner regarding any maintenance requirements.
- D. The training shall include teaching how to perform various general user and administrative tasks including but not limited to the following:
 - 1. Establishing a connection to a Control Panel.
 - 2. Set-up card readers.
 - 3. Set-up door locks.
 - 4. Define doors.
 - 5. Define credentials.
 - 6. Add a card holder.
 - 7. Assign a card.
 - 8. Create and assign access levels.
 - 9. Create/define/update personal information fields.
 - 10. Create/define operator passwords and privileges.
 - 11. How to perform database back-ups.
 - 12. How to send the back-ups to various storage locations.

13. Create misc. alarm inputs.
 14. How to create inputs for door contacts, request to exit motion detectors, and panic buttons.
 15. Create/define operator responses to system events.
 16. Create time specs.
 17. How to create and utilize holidays.
 18. Create time groups.
 19. How to utilize the threat level management options.
 20. Build and utilize scheduling for various events including auto-lock/unlock times.
 21. How to administer the system from a remote location.
 22. Shutdown and reboot of the system.
 23. How to create/define event actions and responses.
 24. How to utilize the floor plan graphic diagrams.
 25. How to run various reports.
 26. How to create individual user log-ins with customizable screens per user.
 27. Manually lock/un-lock doors.
 28. Set-up of e-mail notification.
- E. Provide information on ESS System test results in the O&M Manual.
- F. The training shall be video-recorded and two (2) copies in DVD format shall be turned over to the owner with the close-out documents.
- G. In addition to the on-site training described above, the 281300 contractor shall include as part of their base bid, off-site training by manufacturer trainers for two (2) owner designated personnel at a designated factory training location.
- H. The 281300 contractor shall obtain a sign-off from the owner that they have received adequate training for the ESS System. The training sign-off form shall be included with the as-built information and O&M Manuals.

END OF SECTION 28 13 00

SECTION 28 24 00

IP BASED CLOSED CIRCUIT TELEVISION SYSTEM

PART 1 - GENERAL

1.1 GENERAL

- A. Furnish and install all materials, labor, equipment, programming, permits, etc., to provide completely operational systems as described herein and illustrated on the drawings. The project drawings and specification sections are considered complementary to each other, and are both to be considered as describing the design intent of the security system.
- B. The following publications are primarily associated with access control systems, however, the 282400 contractor shall become familiar with and follow the below mentioned publications as the information, directives, and requirements notated in them is required to be followed for this project: FIPS 201-1, HSPD-12, VA Directive 0735, PIV PAC Business Requirements, and PIV PACS Recommendation Document.
- B. All materials, unless otherwise specified, shall be new, free from any defects, and of the best quality of their respective kinds. All like materials used shall be of the same manufacturer, model, and quality, unless otherwise specified.
- C. All manufactured articles, material, and equipment shall be applied, installed connected, erected, used, cleaned, adjusted, and conditioned as recommended by the manufacturers, or as indicated in their published literature, unless specifically herein specified to the contrary.
- D. All work shall be performed by competent workmen and executed in a neat and workmanlike manner providing a thorough and complete installation. Work shall be properly protected during construction, including the shielding of soft or fragile materials. At completion, the installation shall be thoroughly cleaned and all tools, equipment, obstructions, or debris present as a result of this portion of work shall be removed from the premises.
- E. The Contractor must demonstrate to the Owner and Engineer that the system is complete and complies with all operational requirements set forth in the plans and specifications. The Contractor shall provide all miscellaneous items and accessories required to make the system operational whether or

not such items are specifically mentioned in the plans and specifications. It is the Contractor's responsibility to review the architectural, structural, mechanical, and electrical drawings, as well as the specifications, for any details that may impact the installation or provisioning of the system. Any discrepancies discovered shall be brought to the attention of the Engineer.

- F. This specification is to have the 282400 contractor provide and install complete systems.

1.2 SUBMITTALS

- A. Product Data: Submit manufacturer's data sheets on all system components. Data sheets shall be neatly bound with title page, index/bill of materials, and tab dividers for each major section. If multiple products or configurations are shown on the same product document, the product and/or configuration to be supplied and installed on this project shall be highlighted.
- B. Specification sheets shall be submitted on all items including cable types.
- C. Submit as separate section in the submittal book, a valid certificate from the equipment manufacturer verifying completion of Installation and Service Training by at least one (1) technician that will be working on this project consistently, and a valid proof of Authorized Dealer Status including ability to offer a full warranty for the system being supplied.
- D. Submit as a separate section of the submittal book, resumes of the key staff assigned to this project, listing their experience and qualifications, and a statement of the contractor's qualifications and abilities. Provide detailed information showing how the contractor will provide engineering, CADD support, fabrication and testing of equipment prior to delivery to job site, and service after installation is complete.
- E. The format and details for the submittals shall include the following:
 - 1. A complete Bill of Materials listing the following:
 - a. Applicable section/paragraph number from the project specification.
 - b. Manufacturer's name.
 - c. Manufacturer's model number. (shall match spec sheet)
 - d. Product description.

2. Specification sheets for all equipment used on project - including cable and connectors. Pages printed or copied from a web page or instruction manuals will not be accepted.

- F. Shop drawings: Submit AutoCAD layout drawings, including point to point wiring diagrams on 1/8" = 1' scale floor plans, all components, and accessories on 30" by 42" (standard "E" size) blue line prints.
- G. Drawings shall show all interconnections between the building cabling infrastructure, overall system connections, cable and connector types, cable labeling schemes, back board layouts including cable pathways, all dimensions between termination blocks and equipment mounted to the back board, and connections between major hardware components. Submit wiring diagrams showing typical connections for all equipment.
- H. Shop drawings are to be submitted together with product submittals as one complete submittal. Only complete submittals will be accepted for review and approval. Any partial submittals will be rejected.

1.3 SUBSTITUTIONS

- A. Proposed substitutions, to be considered, shall be manufactured of equivalent materials that meet or exceed specified requirements of this Section.
- B. Proposed substitutions shall be requested not less than 10 days prior to bid date and submitted in writing to the Construction Manager. If substitutions are approved, notification of approval will be communicated through addendum.

1.4 QUALITY ASSURANCE

- A. The intent of this specification is to describe and provide for a complete system of professional quality suitable for constant use in an institutional setting.
- B. The supplier of these systems must be a single firm whose primary business is the supply and installation of systems described herein.
- C. The supplier must show a successful record of installations of similar size and complexity over the past five years that were installed and commissioned by their own employees.

- D. All major equipment for this specification shall be supplied by an authorized dealer of said equipment, who maintains a facility with adequate space for fabrication, assembly and testing of racks, clusters, and ancillary equipment, who owns all test equipment required for installation of systems, and has the facilities and staff to produce shop drawings, submittals, owner's manuals including final as-built drawings, and training documents required by these specifications.
- E. This Contractor will be responsible for ensuring that their suppliers meet the above requirements, and are authorized dealers for the equipment supplied with full warranty privileges and adequate service stock to meet the requirements of this specification.
- F. All work under this specification will be performed under the supervision of an individual who is experienced with the requirements for installation of a system as described herein, and documented successful experience testing, adjusting, balancing, equalizing, and operating said systems. Provide resume of project leader with submittals showing conformance to above requirements.
- G. All termination of wires and cables to electronic equipment, terminals, outlets, or any other system connection, will be performed by technicians who are experienced in the installation of these systems and their interconnections.
- H. This Contractor is responsible for coordinating all rough-in locations with actual equipment furnished, and verification of dimensions and conditions at the job site, which might affect the systems installation.

1.5 DELIVERY, STORAGE AND HANDLING

- A. Deliver all system components properly packaged in factory-fabricated type containers.
- B. Store components in original cartons and in a clean dry space; protect from weather and construction traffic.
- C. Handle equipment and components carefully to avoid breakage, impacts, denting scratching, or scoring finishes. Do not install any damaged equipment; replace and return damaged units to equipment manufacturer.

1.6 SEQUENCING AND SCHEDULING

- A. Coordinate with other work, including electrical wiring work, as necessary to interface installation with other work.
- B. Sequence installation work with other work to minimize possibility of damage and soiling system during remainder of the construction period.

1.7 SCOPE

- A. This specification is for the expansion of an existing Panasonic Closed Circuit Television System. The existing Closed Circuit Television System (CCTV System) is a hybrid system that includes but is not limited to: analog cameras, encoders, IP cameras, recorders/servers, monitors, power supplies, cabling, and other associated equipment.
- B. The 282400 contractor must demonstrate to the Owner and Engineer that the system is complete and complies with all operational requirements set forth in the drawings and specifications. The 282400 contractor shall provide all miscellaneous items and accessories required to make the system operational whether or not such items are specifically mentioned in the drawings and specifications. It is the responsibility of the 282400 contractor to review the architectural, structural, mechanical, and electrical drawings, as well as the specifications, for any details that may impact the accuracy of their bid and/or the installation of the CCTV System. Any discrepancies discovered shall be brought to the attention of the Engineer.
- C. Any new camera that will be added to the existing system shall be IP based.
- D. The Cat5e data cables and jacks for each new camera shall be installed, terminated, and tested by the 282400 contractor. The 282400 contractor shall also be responsible for all patching between cameras, data jacks, patch panels, network switches, and CCTV Recorders/Servers. The 282400 contractor is required to coordinate with others as required.
- D. All network switches added for this scope of work shall be provided by the 282400 contractor.
- E. The 282400 contractor shall coordinate with the owner and designated IT staff to obtain any and all information necessary for the formation of the CCTV System network infrastructure. It is the responsibility of the 282400 contractor to begin and sustain the IT coordination through-out the lifecycle of this project.

- F. The 282400 contractor shall be responsible for all CCTV System set-up and programming until the CCTV System has been turned over after owner acceptance.
- G. The CCTV System shall be integrated with the ESS System (281300). The 281300 contractor is responsible for the programming required for the ESS/CCTV integration. The 282400 contractor shall coordinate with the 281300 contractor as required.

1.8 **CODES AND STANDARDS**

- A. Electrical Code Compliance: Comply with applicable local code requirements of the authority having jurisdiction and NEC.
- B. FCC Compliance: Comply with Subpart J of PART 15, FCC Rules pertaining to computing devices including Class A, Class B, personal and peripheral types. Provide equipment which complies with technical standards for both radiated and power line conducted interference.
- C. The system shall be listed as a Power Limited Device and be listed under the following standards:
 - 1. UL 1610 Central Station Burglar Alarm Units
 - 2. UL 1635 Digital Burglar Alarm Communicator System Units
 - 3. UL 609 Local Burglar UL 365 Police Connect Burglar
 - 4. UL 365 Police Connect Burglar
 - 5. UL 294 Access Control System Units
 - 6. NFPA 72 Central Station
 - 7. NFPA 72 Local Protective Signaling
 - 8. NFPA 72 Remote Station Protective Signaling
 - 9. NFPA 72 Proprietary Protective Signaling
 - 10. UL 1076 Proprietary Burglar
 - 11. California State Fire Marshal
 - 12. New York City MEA
 - 13. Factory Mutual

PART 2 - PRODUCTS

2.1 CAMERAS

- A. CCTV cameras shall be UL listed and shall be the standard product of one manufacturer complying with not less than the specifications contained herein. Installation of each camera shall include mounting brackets and/or camera housings fully compatible with the camera provided. *Any type of "goose neck" or wall mount arm for the fixed dome cameras shall not be used on this project.*
- B. All camera installations shall be securely attached to mounting surface. Use lead shields on solid masonry, toggle bolts for hollow masonry, and machine bolts for steel. All anchoring devices shall be rated to support not less than five times the total equipment weight.
- C. Cameras shall have automatic iris control and shall be for interior or exterior use under normal and low light conditions of illumination. Cameras shall be mounted as indicated on plans and shall include electronic components for automatic adjustment of iris to varying levels of illumination. All exterior cameras and cameras in areas of low light shall be back-focused to provide optimal picture quality in low light conditions.
- D. Cameras shall be CCD digital type with auto iris, vari-focal lens. Cameras shall operate under various light conditions including incandescent, infrared, and high intensity discharge light sources. Cameras shall have line-lock to avoid roll during switching operations.
- E. The interior and exterior cameras shall be of a mini dome form factor and designed for the intended purpose and environment; and all shall have the following minimum specifications:
 - 1. CCD Imager Format
 - 2. S/N Ratio: 51 dB
 - 3. 1/60 - 1/100,000 second Electronic Iris
 - 4. Backlight Compensation
 - 5. 24 VAC, 12 VDC, POE (for IP cameras)
 - 6. Weather sealed (exterior)
 - 7. 480 TV Lines (minimum) analog based, 1.2 Megapixel minimum (for IP cameras)
 - 8. Operating Temperature range: -13 to 122 degrees F
 - 9. Light Sensitivity: 0.8 lux @F1.0

10. Vari-focal Lens
 11. Analog cameras shall have BNC connections
 12. IP cameras shall have 10/100 Base connections (RJ-45)
 13. IP cameras shall have JPEG, MPEG-4, and H.264 compression on-board and provide multiple streams simultaneously.
- F. All camera housings shall be an integral part of the dome camera and be securely attached to mounting surfaces. Ceiling mounted cameras shall be installed in a recessed fashion and be provided with additional hardware/accessory support to ensure that they are not supported by the ceiling tile only. Wall mounted units shall be rated for support of not less than 150 lbs.
- G. Weatherproof-tamperproof housings shall be constructed of aluminum and finished with a weatherproof, heat reflecting paint. Housing shall be internally insulated. Cover shall be secured in place with tamperproof fasteners.
- H. Exterior PTZ cameras shall be installed utilizing mounting hardware appropriate for the locations depicted on the plans. Ensure corner mount hardware is included where applicable. Provide device power supply if POE power is not sufficient to power PTZ camera and heater/blower etc.
- I. Interior PTZ cameras shall be ONVIF compliant, provided with continuous 360 degree rotation, recessed dome housing with dome bubble cover, mechanical IR cut filter, auto-focus 26x optical zoom lens, 30FPS JPEG/MPEG-4, 10FPS H.264 at VGA, 256 preset positions, and 5 tours.
- J. Exterior PTZ cameras shall be ONVIF compliant, provided with continuous 360 degree rotation, recessed dome housing with dome bubble cover, mechanical IR cut filter, auto-focus 26x optical zoom lens, 30FPS JPEG/MPEG-4, 10FPS H.264 at VGA, 256 preset positions, and 5 tours.
- K. Exterior fixed cameras shall be provided in a ruggedized configuration as produced by the manufacturer of the camera. Additional hardware and/or housings shall not be utilized to meet the ruggedized configuration requirement.
- L. Each new camera shall be provided with any licensing required to bring the device on-line with the system.

2.2 CCTV SYSTEM RECORDERS/SERVERS

- A. The existing CCTV System is manufactured by Panasonic and utilizes Panasonic Recorders/Servers.
- B. The 282400 contractor shall utilize existing Recorder/Server capacity for new cameras added in this scope of work.
- C. The design intent of this specification is for the complete integration of specification section 281300 Intrusion Detection and Access Control with 282400 Closed Circuit Television System. Various manufacturers require specific accessories and/or software options to provide for these integration capabilities. The 282400 contractor shall provide coordination with the 281300 contractor for all issues required for the integration.

2.3 PATCH PANELS

- A. Where required to add additional connectivity to the existing dedicated security network, provide and install patch panels.
- B. Each patch panel shall be terminated with TIA/568B wiring configuration.
- C. Each patch panel shall contain cable management and wiring labels.

2.4 DATA SWITCHES

- A. The 282400 contractor shall replace all existing data switches that are currently used within the existing dedicated security network. The new data switches shall be 24 port POE data switches to provide power and data transmission for the new IP CCTV cameras.
- B. The 282400 contractor shall be responsible for the following patching and patch cables:
 - 1. At each camera to the associated category cable/jack.
 - 2. From each camera's patch panel jack to the POE data switch.
- D. For each new exterior camera provide surge protection at the camera location. Each surge suppressor shall be properly installed and grounded. Install surge protection units utilizing the following standards:
 - 1. ANSI/IEEE C62.41-1991
 - 2. UL-1283 Standard for Safety-Electromagnetic Interference Filters.
 - 3. UL-1449, 2nd Edition Revised Feb 07, Standard for Safety-Surge Protection Devices
 - 4. NFPA 70 National Electric Code

5. NFPA 75 Standard for the Protection of Electronic Computer Systems
6. NFPA 780 Standard for the Installation of Lightning Protection Systems
7. NEMA LS1-1992 Guidelines - Low Voltage Surge Protection Devices

2.5 CCTV DATA, ESS SERVER, AND ESS WORKSTATION DATA CABLING:

- A. All Cat-5e horizontal cabling shall be Category-5e UTP, 4 Pair, 23/24 AWG, solid conductor cable.
- B. The 4 pair UTP cable shall be UL and c(UL) Listed Type CMP (plenum).
- C. The 4 pair UTP cable shall be yellow in color.
- D. Each 4 pair UTP cable shall be labeled utilizing machine generated permanent wrap-around labels. Labeling scheme shall be included in shop drawings.
- E. Each cable shall pass the following tests:
 - i. Wire Map.
 - ii. Length (physical vs. electrical, and length requirements).
 - iii. Insertion loss.
 - iv. Near-end crosstalk (NEXT) loss.
 - v. Power sum near-end cross talk (PSNEXT) loss.
 - vi. Equal-level far-end cross talk (ELFEXT).
 - vii. Power sum equal-level far-end crosstalk (PSELFEXT).
 - viii. Return loss.
 - ix. Propagation delay.
 - x. Delay skew.

Document the data for each measurement. Data for submittals shall be printed in a summary report that is transferred from the instrument to the computer, saved as text files, and printed and submitted. End to end cabling will be considered defective if it does not pass tests and inspections. Final test results shall be included in the O & M Manual.

2.6 CAT-5e OUTLETS:

- A. All Category-5e UTP cables shall terminate at the station end in an 8-pin RJ45 outlet with TIA-568B wiring configuration. Jacks at station end shall be modular jacks with appropriate faceplate containing labeling slot.
- B. All Category-5e outlets shall meet or exceed Category-5e transmission requirements for connecting hardware, as specified in ANSI/TIA/EIA-568

Commercial Building Telecommunications Cabling Standard, Horizontal Cable Section, and be part of the UL LAN Certification and Follow-up Program.

- C. The Cat-5e modular outlets shall be yellow in color.
- D. The Cat-5e cables shall be terminated on single gang surface mount boxes at the camera locations. Provide 10ft. of Cat5e cable coiled at each camera location.

2.6 **CCTV SYSTEM PLATFORM:**

- A. A hybrid Panasonic CCTV system is currently in place. The 282400 contractor shall coordinate with owner for any and all programming access and privileges necessary to complete this scope of work including all programming necessary to provide a fully operable system. The 282400 contractor shall be responsible for all programming including but not limited to compression type, frame rate, motion detection fields, and camera titles. Coordinate with owner for specific programming parameters and camera titles.
- B. Each new camera shall be configured/programmed to utilize MPEG4 compression and record at 1 FPS with an increase to 5 frames per second during times of motion detection.
- B. **Existing CCTV System Platform: Panasonic PMPU 1000**

PART 3 - EXECUTION

3.1 **INSTALLATION**

- A. The 282400 contractor shall ensure that throughout the lifecycle of this project all cameras, recorders, storage devices, monitors, controllers, etc. are not rendered off-line or unserviceable. All existing systems and sub-systems must remain operational. If any area(s) become unprotected due to any work associated with this scope of work, the 282400 contractor shall be liable for all costs for equipment, manpower, or both, to cover the off-line condition(s).
- B. The 282400 contractor shall produce detailed final as-built drawings at the completion of the project and include them in the O&M information that shall be turned in for approval and owner acceptance. The final as-built drawings shall include all floor plans, show each field deployed device, and include a detailed riser diagram including head end configuration,

field device connectivity, and the communication topology of the recorders and overall system.

- C. Examine areas and conditions under which security systems are to be installed, and notify Engineer in writing of conditions detrimental to proper completion of the work. Do not proceed with the work until unsatisfactory conditions have been corrected in a manner acceptable to the Architect.
- D. Install security systems and components, in accordance with equipment manufacturer's written instructions, in compliance with National Electrical Code, and with recognized industry practices, to ensure that security system complies with requirements and serves intended purposes. Coordinate initial programming of system with owner. Provide software to owner for control, monitoring, and administration of system from additional owner designated PC's.
- E. Use extreme care in handling, fishing and pulling-in electronic cable to avoid damage to cable and shielding. Avoid excessive and sharp bends. Ensure manufacturer's recommended pulling tensions are not exceeded.
- F. Tighten connectors and terminals, including screws and bolts, in accordance with equipment manufacturer's published torque requirements are not indicated, tighten connectors and terminals to comply with tightening torques specified in UL Standards 486A and B, and the National Electrical Code.
- G. Pull conductors simultaneously where more than one is being installed in same raceway.
- H. Splices in cable runs will not be accepted.
- I. Provide all necessary operating power to equipment specified in this section. Connect servers and power supplies to emergency power circuits.
- J. Provide all cabling required for installation of complete system. All cable shall be plenum rated.

3.2 RACEWAYS

- A. All low voltage wires and cables concealed in walls shall be run in EMT conduit from the flush outlet box to above accessible ceiling.
- B. Provide conduit sleeves where cables penetrate firewalls above ceilings.
- C. All cables shall be plenum rated.

- D. All cabling shall be grouped and bundled in a neat fashion and secured to J-hooks with tie-wraps (Thomas & Betts "Ty-Rap" or equals by Ideal or Panduit) every four (4) feet.
- E. All cabling shall be concealed. Only at the locations near field devices (door contacts, electronic locks, card readers, keypads, motion detectors etc.) where concealed cable pathways are not possible, all cabling shall be enclosed in metallic wire-mold, conduit, or other suitable ruggedized raceway. Plastic raceway shall not be utilized. Exposed wire or connections at the field device locations shall not be permitted.
- F. Provide adequate separation between conductors of different signal levels to prevent cross talk. Where cables must cross, cross at 90-degree angles.
- G. Bridal ring type hangers are not acceptable. Only hangers that provide adequate bend radius protection will be accepted.
- H. No raceway or open cabling shall be located in proximity of hot water lines or excessive heat.

3.3 FIRE-STOPPING

- A. Provide shop drawings detailing the firestop system to be used for each rated wall penetration, and provide 1/8" = 1' floor plan drawings showing all penetrations with unique label for each rated wall penetration. Firestop system shop drawings shall list all rated wall penetration ID's that the submitted firestop system drawings will be used for.
- B. Document each completed and approved fire-stop system installation and include as part of the as-built documentation and owner's manuals. Identify each fire-stop with the unique label as assigned in the shop drawing process.

3.4 GROUNDING AND BONDING

- A. All equipment shall be bonded in accordance to the latest ratified edition of ANSI/EIA/TIA-607.
- B. Refer to specification sections for additional information on Telecommunications Grounding and Bonding.
- C. All bonding and grounding required by the individual systems being installed to the backbone is the responsibility of the contractor providing said systems.

3.5 **TRAINING**

- A. The 282400 contractor shall provide training to the owner and owner designated personnel in the operation and maintenance of the CCTV System. The training shall be performed directly by employees of the system manufacturer or approved manufacturer representative firm. The training program shall provide a comprehensive understanding and basic level of competence with the CCTV System. It shall be sufficiently detailed to allow the operation and administration of the CCTV System independantly without the need for outside assistance.
- B. The training program shall include detailed session outlines and related reference materials. Those in attendance shall be able to utilize these materials for the subsequent training of co-workers.
- C. Training time shall not be less than a total of thirty-two (32) hours. The 282400 contractor shall show the owner all main connection points for the CCTV System, and explain the function of each major component. Contractor shall instruct the owner regarding any maintenance requirements.
- D. The training shall include teaching how to perform various general user and administrative tasks including but not limmited to the following:
 - 1. Live/Playback on monitoring screen.
 - 2. Investigative Browser.
 - 3. Exporting of Video.
 - 4. Bookmarking feature.
 - 5. Digital Zoom.
 - 6. Camera assignment and forced video to client.
 - 7. Screen displays.
 - 8. Video Searching.
 - 9. Screen layout/camera configurations.
- E. Provide information on CCTV System test results, including a sheet listing camera numbers with their associated MAC address', in the O&M Manual.
- F. Provide information on CCTV data cable test results in the O & M Manual.
- G. The training shall be video taped and two (2) copies in DVD format shall be turned over to the owner with the close-out documants.
- H. The 282400 contractor shall obtain a sign-off from the owner that they have received adequate training for the CCTV System. The training sign-off form shall be included with the as-built information and O&M Manuals.

END OF SECTION 28 24 00