

Chapter VI: Other Than Full and Open Competition (OFOC) SOP
Attachment 4: Single Source Justification for SAP under \$150K

JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW FAR 13.106-1 (OVER MICRO-PURCHASE THRESHOLD(\$3K) BUT NOT EXCEEDING THE SAT (\$150K))		
<p>IAW FAR13.104, COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW FAR13.106-1(b), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW FAR13.106-3(b)(3), COs are required to include additional statements <i>explaining the absence of competition</i> (see 13.106-1 for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW FAR13.106-3(b)(3). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.</p>		
1. ACQUISITION PLAN ACTION ID: VA259-17-AP-2443	1A. PROJECT/TASK NUMBER 554-17-1-963-0011	1B. ESTIMATED AMOUNT: \$37,000.00
2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE: <p>The ECHCS has an emergency requirement for a responsible contractor to provide proper chemical treatment of the VA replacement facilities boiler plant and chiller plant water systems. The contractor shall supply and handle all chemicals, provide detailed reports of water chemical characteristics and advise on proper blowdowns. This service ensures proper operation of our boilers and chillers and ensures longevity of our equipment and systems. This contract will for a period of one year to allow proper time for the solicitation of the new, long term contract.</p>		
3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED: <p>DUE TO THE EMERGENT NATURE OF THE REQUIREMENT, IF WE DO NOT HAVE A CONTRACT IN PLACE ON JANUARY 1, 2016, OUR BRAND NEW BOILERS WILL RUN A HIGH RISK FOR INTERNAL CORROSION; LESSENING THE LONGEVITY OF THE THESE BOILERS SIGNIFICANTLY. THE DAMAGE DONE WILL ALSO CAUSE A DETERIORATION OF THE BOILERS TUBES AND WALLS AND CREATE A SITUATION WHERE THE SAFETY OF THE BOILERS WOULD BE IN QUESTION.</p> <p>IF WE DO NOT TREAT OUR COOLING TOWERS THE TOWERS WILL CEASE TO WORK AND CAUSE OUR TRANE CHILLERS TO BE INOPERABLE.</p>		
4. SUGGESTED SOURCE INFORMATION (Contractor Name, Address, City, State, Zip, and Telephone Number) Chem – Treat Corporate office, 4461 COX Rd. Glen Allen, Virginia 23060 804-935-2000 (LOCAL) Greg Hafeman Chemtreat, Inc. Mobile (303)815-0763 ghafeman@chemtreat.com		
5. REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE, WHICH CAN PROVIDE THE SUPPLIES OR SERVICES: All technicians that work for Chem treat are required to hold specific water treatment/chemistry degrees and extensive		

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training that allows them to provide the service that the VA required according to our SOW found on the CEOSH site.

6. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:

Due to the urgent nature of the requirement, market research was limited to contacting ChemTreat, a local business, registered in SAM, who has performed well in the past for the VA and could meet the urgent nature of the requirement.

7. REQUIREMENTS CERTIFICATIONS: I Certify That The Requirement Outlined In This Justification Is A Bona Fide Need Of The Department Of Veterans Affairs And That The Supporting Data Under My Cognizance, Which Are Included In The Justification, Are Accurate And Complete To The Best Of My Knowledge And Belief. (Signature should be program office, service chief...)

Gregory D. Lunsford 974491

Digitally signed by Gregory D. Lunsford 974491
DN: cn=Gregory D. Lunsford, o=Internal, ou=Gregory D.
974491, email=gregory.lunsford@va.gov, c=US
Date: 2017.01.05 09:08:29 -07'00'

Date: 5 Jan 2017

Gregory Lunsford
FMS Service Chief, ECHCS

8. CONTRACTING OFFICER'S CERTIFICATION: Contracting Officer's Certification: *Purchase is approved in accordance with FAR 13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.*

Note: COs are required to make a determination of price reasonableness IAW FAR 13.106-3. See the Commercial Supply and Service SOP for Price Reasonableness templates.

Signature: _____

Date: 1/5/17

Name: Ian Boettcher
Title: Contracting Officer
Facility: NCO 19

9. DOC/DDOC/DESIGNEE (Required \$3K and above, up to \$150,000): I certify the justification meets requirements for other than full and open competition.

Signature: _____

Date: 01/05/2017

Name: Pamela Barnes
Title: Branch Chief, Services 1
Facility: NCO 19