

**PRE-SOLICITATION CONFERENCE & SITE VISIT - AGENDA**

**IDENTIFY SITE VISIT FOR:**

VA-249-12-R-0289  
PROJECT NO. 626-12-101  
File Room Conversion to Clinic Space  
April 9, 2012

**INTRODUCTIONS -**

CONTRACTING OFFICER - Charlene R Neal  
COTR - Katrina Norris  
DESIGN BUILD PROJECT (NO A/E PRESENT)

**GENERAL INFORMATION:**

SET ASIDE - 100 % SDVOSB IN ACCORDANCE WITH 38 U.S.C. 8127(d)  
NAICS CODE - 236220 SMALL BUSINESS SIZE STANDARD \$33.5 MILLION. MAKE SURE YOUR COMPANY IS REGISTERED IN ORCA AND CCR FOR THIS NAICS CODE.

**AMENDMENTS ISSUED -**

PROPOSAL DUE DATE - 30 April 2012, 4 PM CDT SENT TO:  
Department of Veterans Affairs, attention:  
Charlene R Neal, 1639 Medical Center,  
Murfreesboro, TN 37129

**PRICE PROPOSAL AND TECHNICAL PROPOSAL SHOULD BE IN SEPARATE SEALED ENVELOPES.**

**WEBSITE REGISTRATION: CCR, ORCA, VET BIZ**

**COST RANGE - \$500,000 - \$1,000,000.**

**QUESTIONS - April 19, 2012**

ALL MUST BE IN WRITING TO THE CONTRACTING OFFICER. NO QUESTIONS ARE TO BE ADDRESSED TODAY BY THE ENGINEERING STAFF VERBALLY. IF YOU HAVE QUESTIONS DURING THE SITE VISIT, PLEASE WRITE THEM DOWN AND ADDRESS THEM TO ME IN AN EMAIL. ANSWERS WILL BE PUT IN THE FORM OF AN AMENDMENT TO THE SOLICITATION AND ALL POTENTIAL OFFERORS WILL SEE QUESTIONS AND ANSWERS.

USE CAUTION ON JOINT VENTURES - MUST SUBMIT A JOINT VENTURE AGREEMENT ALONG WITH PROPOSAL. THE PARENT SDVOSB MUST BE VERIFIED IN CVE ALONG WITH THE JOINT VENTURE.

**DOUBLE CHECK FOR LAST MINUTE AMENDMENTS ISSUED PRIOR TO SENDING PROPOSALS.**

**SPECIAL NOTICE TO SDVOSB Contractors**

- (1) Please take notice that 15% of the LABOR force provided by the successful contractor must be provided by the SDVOSB's construction employees, that said SDVOSB administrative staff does not count toward that 15% requirement.
  - (2) SDVOSB contractors must have actual company construction employees on their payroll and the number of employees must be reflected in the CCR and on your Dun and Bradstreet report.
  - (3) The SDVOSB program was not established to be used as a "store front" or on "pass through" basis, the Service Disabled Veteran company must be running the day to day business operations and have 100% decision making authority.
  - (4) Bidders must have the proper NAICS code loaded in their CCR file as well as the company ORCA registration must reflect the proper NAICS code.
  - (5) The Contracting Officer will perform a thorough review of the SDVOSB contractor business status prior to award, should any inconsistencies or failure to have the proper certifications recorded it may result in disqualification.
  - (6) If you have any questions submit them in writing ~~10 days (JUNE 10, 2011)~~ prior to the bid opening date to the contracting officer, questions received after that date will not be considered nor responded too.
- BONDS – BID GUARANTEE OF NOT LESS THAN 20% OF BID PRICE NOT EXCEEDING \$3 MIL REQUIRED WITH YOUR PROPOSAL. 100% PERFORMANCE AND PAYMENT BONDS ARE DUE WITHIN 10 CALENDAR DAYS FOLLOWING CONTRACT AWARD.**

**SCOPE OF WORK –**

DESIGN BUILD SPECIFICATIONS - 00 11 21 REQUEST FOR PROPOSAL, TECHNICAL PROPOSAL REQUIREMENTS ARE IN THIS SECTION. THE TYPE OF INFORMATION YOUR PROPOSAL WILL BE EVALUATED ON IS LISTED: CONSTRUCTION MANAGEMENT, PAST PERFORMANCE AND SCHEDULE. PRICE AND TECHNICAL PROPOSAL SHALL BE IN SEPARATE SEALED ENVELOPES AND ARE TO BE SUBMITTED BY THE DUE DATE FOR PROPOSALS WHICH IS CURRENTLY 12 April 2012. THE DESIGN BUILD SPECIFICATIONS ARE: 01 00 00 GENERAL REQUIREMENTS; 01 32 16.17 PROJECT SCHEDULES; 01 33 23 SHOP DRAWINGS; 01 42 19 REFERENCE STANDARDS; 01 74 19 CONSTRUCTION WASTE MANAGEMENT; 02 21 00 SITE SURVEYS.

PLEASE READ ALL OF THESE SECTIONS CAREFULLY.  
AWARD CAN BE MADE WITH OR WITHOUT DISCUSSIONS. THEREFORE MAKE SURE THAT YOUR ORIGINAL PROPOSAL IS ITS BEST.

**WAGE RATES: DAVIS BACON TN120101 DATED 01/06/2012 WILL BE IN EFFECT FOR ENTIRE DURATION OF THE RESULTANT CONTRACT,**

**NEW CLAUSE – NO TEXTING WHILE DRIVING**

**TAXES: ALL FEDERAL, STATE, AND LOCAL TAXES MUST BE INCLUDED IN YOUR PRICE. VA WILL NOT ISSUE TAX EXEMPT CERTIFICATES.**

PRE-SOLICITATION CONFERENCE & SITE VISIT: Solicitation VA-249-12-R-0289; Description: File Room

Conversion to Clinic, 1310 24<sup>th</sup> Avenue South, Nashville, TN

April 9, 2012 at 10:00 a.m. Engineering Conference Room, Nashville VA Medical Center

#	NAME	COMPANY	PHONE	EMAIL
1	Charlene R Neal	VA - Cont. Specialist	6152256478	charlene.neal2@va.gov
2	Katrina Norris	Engineering	6153429557	katrina.norris@va.gov
3	MARTY MORRIS	DOUBLE R	615/952 4000	mmorris@doubleville.com
4	JEFF BROOKES	MTT+	615/636-7734	jbroykes40@mtt.com
5	Brown Lewis	NOVA VISUAL EXHIBITIONS	502-228-7908	DLewis@NOVAVISUALS.COM
6	DAVID VERNER	SSOE GROUP	615-308-4913	DVERNER@SSOE.COM
7	T. Nelson	Double R.	615-708-4469	TNelson@doubleRllc.com
8	Jerry Peured	Double R.	(615) 388-0381	jpeured@doubleRllc.com
9	RICH SHELTON	ROYCE CONSTR. SERVICES	703-996-4785	RSHELTON@ROYCECON.COM
10	MIKE BOBGETT	GTHP	615 254 8500	mbobgett@gthp.com
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PRE-SOLICITATION CONFERENCE & SITE VISIT: Solicitation VA-249-12-R-0289; Description: File Room  
 Conversion to Clinic, 1310 24<sup>th</sup> Avenue South, Nashville, TN  
 April 12, 2012 at 10:00 a.m. Engineering Conference Room, Nashville VA Medical Center

#	NAME	COMPANY	PHONE	EMAIL
1	Charlene R Neal	VA - Cont. Specialist	6152256478	charlene.neal2@va.gov
2	Katrina Norris	Engineering	6153429557	katrina.norris@va.gov
3	John Feltman	KFS/BS&S	615,594-9127	john.feltman@kfs.com
4	David Eberspacher	KCI/BS&S	919-796-1920	david.eberspacher@kci.com
5	A. Chance Donham	F&S CONS.	931-528-7473	A Donham @ F&Sconsulting.com
6	Tim Nelson	Doddk R.	615-708-4429	Tim Nelson @ doddk R LLC.COM
7	Burch Wagner	PKS	813-749-8524	burchwagner@blukaiconsulting.com
8	Terry Griffin	Hal-Be	859-431-6083	tlgriffin@halbe.com
9	MARK BUCK	LAWBE ASSOCIATES	771-9601	MARK_BUCK@LAWBEASSOCIATES.TN.NET
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