

JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW [FAR 13.106-1](#)
(OVER MICRO-PURCHASE THRESHOLD(\$3.5K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements ***explaining the absence of competition*** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

1. ACQUISITION PLAN ACTION ID: VA261-17-AP-2225	1A. PROJECT/TASK No. 662-17-1-412-0021	1B. ESTIMATED AMOUNT: \$136,517.00 \$138,090.37
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2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:
Intraoperative Monitoring Specialists (IOM) under Surgical Service to perform Intraoperative Neurophysiologic Monitoring and Evoked Potential services in the Operating Room at the San Francisco Veteran’s Affairs Medical Center.

3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:
Neuromonitoring technicians are needed to perform IOM services in specialized surgical cases, primarily under neurosurgery, ENT and ortho spine. Without the availability of services, these surgical procedures could not be performed at the SFVAMC and Veterans would not be cared for appropriately. Currently, there are scheduled patients that have surgical dates already scheduled months in advance. If these services lapse, we will have to cancel these cases, putting Veterans health at risk. Future cases will have to be sent out as fee basis to UCSF or the community, which would be very expensive for this medical center and not reflective of the appropriate level of patient care for Veterans served due to delays in patient care. The existing contract technicians have already been credentialed and therefore, the only source at this time who can provide continuity of care without negatively impacting Veteran care.

4. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:
Market research has been conducted and determined that there are several competing companies in the bay area that could perform these services. The current contract has been extended to its maximum capacity while a new long-term requirement is being prepared for solicitation. Due to various issues with regards to past procurements, our office is conducting additional research and performing due diligence to establish the appropriate evaluation criteria and address technical factors. As a result, there is insufficient time to execute the long-term contract without a lapse in services, which is not an option. The long-term contract requirement will be solicited on a competitive basis.

5. Contracting Officer's Certification: *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief. Note: COs are required to make a determination of price reasonableness IAW FAR 13.106-3. See the [Commercial Supply and Service SOP](#) for Price Reasonableness templates.*

Signature: _____

Date: _____

Name: Amanda J. Simmons

Title: Contracting Officer NCO: 21