

PRE-PROPOSAL AND SITE VISIT CONFERENCE

APRIL 18, 2012
1:00 PM (4B-300)

Utilities Site Preparation for New Fisher House

NAME	COMPANY	PHONE#	E-MAIL
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PRE-PROPOSAL CONFERENCE/SITE VISIT AGENDA

**April 18, 2012
1:00 PM (4B-300)**

Utilities Site Preparation for the New Fisher House

MICHAEL E. DEBAKEY VA MEDICAL CENTER
HOUSTON, TX 77030

Solicitation No: VA-256-12-R-0762

I. Sign In (Attendance Sheet)

II. Welcome/Introduction of VA Personnel

III. Purpose

The purpose of this conference is to provide a clear understanding of the solicitation requirements as well as a site visit of the project area. Please limit questions to general solicitation requirements only. Save the complex technical questions and put them in writing to the Contracting Officer via e-mail tony.jackson@va.gov.

Formal Amendment(s) will be issued, covering pertinent questions, answers, and clarifications regarding the project scope.

All amendments must be acknowledged with your offer.

Words of Caution

Base your offers on the Solicitation and Amendments to the solicitation as issued. Nothing said at this conference can be interpreted as an amendment to this solicitation unless it is issued as a formal amendment.

IV. Scope of Work

The contractor shall provide design build services necessary for the engineering and construction of all utilities to include electric, tele/data, domestic water, fire sprinkler, sanitary sewer, and security IAW conceptual drawing, VA Master Specifications, and all other applicable documents issued with the Solicitation.

V. Anticipated Schedule

- a. Proposal due date is on or before May 2, 2012 at 2:00 PM Local Time
- b. Cutoff date for all questions will be April 27th at 2:00 PM
- c. 60 calendar day project from the Notice To Proceed Date
- d. Projected mid July 2012 completion date

VI. Additional Information

- This solicitation was issued via the FBO.gov website on April 11, 2012.
- Magnitude of construction is between \$100,000 and \$200,000.
- Total set-aside for SDVOSB's (Joint Ventures and Teaming Arrangements accepted)

- Source Selection will be based on Lowest Price Technically Acceptable with a possibility of a “Best and Final Offer” being requested.
- The contract will be a firm fixed price contract.
- You have 6 bid items on the Price/Cost Schedule.
- Reps and Certs: Offerors are required to complete the annual representations and certifications document and return it with the offer.
- Offers shall submit a copy of their VetBiz Registry showing your firm as a verified SDVOSB.
- BUY AMERICAN ACT (Bottom Line: Domestic Construction Material Preference. Unless it's Commercial off the Shelf (COTS). Pages 33 and 47 of the solicitation gives details.