

JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW FAR 13.106-1
(OVER MICRO-PURCHASE THRESHOLD(\$3.5K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW FAR13.104, COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW FAR13.106-1(b), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW FAR13.106-3(b)(3), COs are required to include additional statements ***explaining the absence of competition*** (see 13.106-1 for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW FAR13.106-3(b)(3). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

1. ACQUISITION PLAN ACTION ID:

VA257-17-AP-3581

1A. PROJECT/TASK

No.
N/A

1B. ESTIMATED AMOUNT:

\$120,600.00

2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:

The Central Texas Veterans Health Care System (CTVHCS) has a need for emergency housing that services hard to reach homeless veterans with severe mental illness and/or substance abuse disorders who are on the streets and who are unable or unwilling to participate in a more traditional supportive environment. The target population is within the Austin, TX greater metropolitan area where currently the Austin VA Outpatient Clinic does not have a domiciliary to treat and house this population of Veterans. Therefore the CTVHCS Social Work Department, Outreach Social Work Staff under the Health Care for Homeless Veterans Program must rely on local agencies to provide such services. The CTVHCS has been identified as one of fifteen sites nationwide that will implement and maintain a Safe Haven Program in conjunction with a community provider. This requirement has grown largely due to the large number of service men and women returning for OIF or OEF and living in the Austin, TX catchment area. Additionally, Austin, TX is the fastest growing city in the United States and as such more homeless Veterans are becoming part of this community where housing is at a premium. The estimated cost is \$120,600.00 for two months.

3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:

Network Contracting Office NCO 17 has a requirement for the services mentioned above. CTVHCS has been identified as one of fifteen sites that will implement a Safe Haven Program in conjunction with a community provider. The CTVHCS VAMC was selected in part because the Austin Travis County Integral Care (ATCIC) has been identified as a community partner that meets the strict requirements to operate a Safe Haven facility in line with the VA requirements as outlined in a Statement of Work. In particular, ATCIC meets the following criteria:

- ATCIC offers a 24 hour staffed transitional residence in Austin, TX. The residence has 15 beds existing clustered exclusively for Veterans. ATCIC can accommodate both male and female Veterans by making available equivalent facility and services for the opposite gender. The ATCIC Safe Haven residence provides onsite laundry, meals, and computer access for Veterans.
- ATCIC targets chronically homeless (as defined by HUD) with serious mental illness (as defined by VHA) and substance abuse problems.
- ATCIC offers a low demand environment with a minimum set of rules designed to re-establish trust in chronically homeless Veterans and engage the Veterans in needed treatment services.
- Acceptance of treatment is not a condition of admission or continued stay. Abstinence from alcohol or drugs is not a condition of treatment or continued stay. Infractions of rules are used as opportunities to engage the Veterans in treatment opportunities.
- Outreach is already conducted by ATCIC and CTVHCS HCHV Program outreach staff in conjunction with street outreach teams in Austin, TX to optimally engage the target population.
- ATCIC has the ability to accommodate immediate admissions 24 hours per day, 7 days per week.
- ATCIC staff develops highly individualized treatment plan with each Veteran consistent with low-demand program goals.
- ATCIC encourages Veterans to work towards transitional or permanent housing within defined time frames.
- The ATCIC Safe Haven facility meets all applicable life/safety codes and other standards/compliance requirements as determined by VA, including Americans with Disabilities Act accessibility.
- ATCIC will allow VA staff to inspect the facility and/or review Veteran participant treatment protocols at any time determined necessary by VA.
- ATCIC ensures that transportation is available for Veterans to attend medical appointments, search for transitional or permanent housing and address other care needs.
- ATCIC has at least two years of direct experience as a provider of a Safe Haven Program or program demonstrating the low demand model.
- ATCIC can provide onsite office space for one full-time VA Safe Haven Coordinator.

4. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:

Market research was conducted. FPDS, FBO, SAMS, GSA and the internet were searched. Additionally RFIS were published for five other similar requirements for the program office that is exclusively charged with Health Care for Homeless Veterans. The CTVHCS is always actively seeking additional resources within the Austin, TX catchment area and frequently works with non-profit community agencies and providers of care to the homeless population.

Chapter VI: Other Than Full and Open Competition (OFOC) SOP
Attachment 4: Single Source Justification for SAP under \$150K

5. Contracting Officer's Certification: *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief. Note: COs are required to make a determination of price reasonableness IAW FAR 13.106-3. See the Commercial Supply and Service SOP for Price Reasonableness templates.*

Signature: *Sandra K Archuleta*
Name: Sandra K. Archuleta
Title: Contracting Officer NCO 17

Date: 02/01/2017