

AMENDMENT A00008

II. **REVISED** PROPOSAL PREPARATION AND EVALUATION INFORMATION

This part describes the precise mechanism for evaluating and selecting offers for this bid build procurement for **Project No. 546-CSI-113, Site Prep for Pet/CT Installation.**

1. Proposal Preparation Instruction: To assure timely and equitable evaluation of proposals, offeror must follow the instructions contained herein. Proposals must be complete, self-sufficient, and respond directly to the requirement of this solicitation. **Offerors proposals shall consist of both a technical and price proposal, as described below, and will be submitted by email to the attention of: john.petersen1@va.gov.**

A. TECHNICAL PROPOSAL - Technical Proposal shall be submitted separately from the price proposal of the solicitation requirements identified below: The following format shall be used:

TAB A. General Information

- Cover Page with Solicitation Number, Project Title,
- Table of Contents
- Company Particulars to include DUNS Number, Cage Code, Tax ID number, principle points of contact, address, phone numbers, etc.

TAB B: Technical Evaluation Factors: (2)

- **Factor 1 - Relevant Past Experience – See attachment 2**
- **Factor 2 - Bonding Capacity**

B. PRICE PROPOSAL – Note: Submit under Separate Cover from Technical

TAB A: General Information, Cover Sheet

- Page with Solicitation Number, Project Title,
- Table of Contents
- SF 1442 Signed offer/Amendments – Complete Blocks 17-20C
- Vet Biz Certification
- Offer Guarantee Bond
- Acknowledgement of Amendments
- Certifications
- General Contractor License
- Available CPARS Reports
- EMR - See attachment 1

TAB B: Price Offer Schedule

2. LPTA TECHNICAL FACTORS:

- **Technical Factor 1: Relevant Past Experience – (Revised) – See attachment 2**

To be Technically Acceptable, offerors shall present documentation that their firm, or a proposed subcontractor, has successfully performed at least one (1) project similar in size and scope to this project, within the past 7 years.

- Vendor to provide examples of similar site prep work for High Tech/High Cost equipment used in a health care setting for diagnostic and therapeutic procedures that normally require radiation shielding. Examples are but not restricted to, the following:
 - Computer Tomography (CT)
 - Positron Emission Tomography (PET)
 - Angiography
 - Nuclear med
 - Hybrid OR
 - Linear Accelerator
- Provide the following information regarding the project:
 - Project name and number
 - Customer and location where work was performed
 - Customer name and contact information, telephone and email
 - Total project value
 - Note: Information provided MUST be verifiable by the contact information provided
 - It is the offeror's responsibility to ensure the Government will be able to contact the POCs using the contact information provided

- **Technical Evaluation Criterion**

Factor - Relevant Past Experience

Acceptable	Offeror factor response validates that the offeror or offeror team has performed on a project similar in scope and has received a satisfactory rating.
Unacceptable	Offeror factor response fails to validate that the offeror or offeror team has performed on a project similar in scope and received a satisfactory rating.

- Note: Submitted documents WILL NOT be subjectively reviewed and analyzed for content; rather, acceptability WILL BE determined by validating that the submitted documents are complete and accurate.

- **Technical Factor 2: Bonding Capacity**

To be Technically Acceptable, offerors shall present documentation from an approved registered surety company demonstrating a surety line of credit equivalent to 100% or greater of the proposed offer for a single project. The surety letter shall also outline the Offeror's total (aggregate) bonding capacity.

- **Technical Evaluation Criterion**

Factor – Bonding Capacity

Acceptable	Offeror factor response validates that the offeror or offeror team has presented documentation from an approved registered surety company demonstrating a surety line of credit equivalent to 100% or greater of the proposed offer for a single project
Unacceptable	Offeror factor response fails to validate the necessary documentation from an approved registered surety company as outlined above.

- Note: For all factors, submitted documents WILL NOT be subjectively reviewed and analyzed for content; rather, acceptability WILL BE determined by validating that the submitted documents are complete and accurate.

3. Basis for Contract Award.

- A. **Source Selection Using Lowest Price Technically Acceptable Process (LPTA):** This is a competitive Request for Proposal (RFP) that represents the best value to the Government conducted under FAR Part 15, Lowest Price Technically Acceptable (LPTA) source selection process. Award will be made on the basis of the lowest evaluated price of proposals meeting or exceeding the acceptability standards for non-cost factors.
- B. **Evaluation Overview:** Proposals will be evaluated and ranked according to price, from lowest to highest. The Government reserves the right to evaluate only the technical proposal of the lowest price offeror. Other technical proposals may not be evaluated unless the Government determines the lowest price offeror to be unacceptable or non-responsive. In the event the Government determines the lowest price offeror to be unacceptable, the technical proposal of the next lowest price offeror will be evaluated. This process will continue until a technical proposal is determined to be acceptable. This is a firm-fixed price award. It is the Offeror's responsibility to ensure the submitted cost proposal includes all costs for total project requirements and completion in accordance with the specifications and drawings herein. The Offeror assumes all risk for omissions in subcontractor proposals.

- C. SDVOSB Verification-** The Government will review VetBiz (<https://www.vip.vetbiz.gov/>) to confirm Service Disabled Veteran-owned Small Business (SDVOSB) status verification for the submitted proposals. Evaluations will be performed on proposals submitted by verified SDVOSBs only. Subsequent confirmation of SDVOSB verification status will be performed for the apparent award.
- D. Technical Evaluation:** Technical acceptability is an assessment of each offeror's ability to successfully accomplish the technical requirements. The technical acceptability factors shall be rated as acceptable or unacceptable based on the information submitted by the offeror in response to the criteria of the evaluation factor. Note: All factors must be rated acceptable in order to be considered technically acceptable. If one factor is rated unacceptable, then the government will move onto the next proposal. The Government expects a qualified team to provide project management oversight, quality assurance, and monitor safety compliance for timely completion of all tasks.
- E. Proposal Instructions:** Contractor must provide all requested information for each sub-factor. **Proposals must separately address each element of the sub-factors as applicable to be considered responsive to this RFP.** Sub-factors headings must be highlighted in yellow or typed in bold text for identification. Recommend each titled sub-factor heading in the submitted proposal be stated in the chronological order shown below. This format establishes a direct correlation between the information provided and the sub-factor for evaluation. It is the contractor's responsibility to ensure the submitted proposal is in the proper format, the provided information is clearly understood and free of ambiguities.
- F. Technical Evaluation:** For purposes of this solicitation, technical acceptability is determined by validating that the factor response is complete, accurate, and meets the criterion indicated above.
- G. EMR Rating:** The offeror must provide documentation to substantiate a current EMR rating of 1.0 or less. Failure to do so will result in the overall proposal being considered non-responsive. See attachment 1.
- H. Discussions:** The Government intends to evaluate proposals and award a contract without discussions. Communication between the Government and offerors will be limited to exchanges for clarification as described in FAR 15.306(a). The Government reserves the right to enter into discussions if necessary. Thus, an offeror's proposal should contain the offeror's best terms from a price and technical standpoint. Communication conducted to resolve minor or clerical errors would not constitute discussions and the Contracting Officer reserves the right to award a contract without the opportunity for proposals revisions or discussions.
- I. Contract Type:** Any resultant contract awarded in response to this solicitation will be firm-fixed price. It is the offeror's responsibility to ensure the submitted cost proposal includes all costs for total project requirements and completion in accordance with the specifications and drawings herein. The offeror assumes all risk for omissions in subcontractor proposals.
- J. Responsibility Determination:** A Determination of Responsibility will be accomplished for the apparent awardee prior to processing the award. The above information, along with other information obtained from Government and commercial systems, such as EXPERIAN, will be used to make the Determination of Responsibility. Any information received by the Government that would be cause for a negative Determination of Responsibility will make the offeror ineligible for award.
- K. Public Announcement of Contract Award:** Offerors submitting price proposals in response to this solicitation do so with the complete and full understanding that the Government reserves the right to publically announce the total contract award amount.