

**DEPARTMENT OF VETERANS AFFAIRS
MASTER SPECIFICATIONS**

**TABLE OF CONTENTS
Section 00 01 10**

	DIVISION 00 - SPECIAL SECTIONS	DATE
00 10 10	Table of Contents	08-09
00 01 15	List of Drawing Sheets	10-07
00 30 00	Available Project Information	
	DIVISION 01 - GENERAL REQUIREMENTS	
01 00 00	General Requirements	03-09M
01 01 10	Infection Control	
01 32 16.13	Network Analysis Schedules	07-08M
01 33 23	Shop Drawings, Product Data, and Samples	11-08M
01 42 19	Reference Standards	11-08M
01 74 19	Construction Waste Management	07-08M
01 91 00	General Commissioning Requirements	05-11
	DIVISION 02 - EXISTING CONDITIONS	
02 41 00	Demolition	11-08M
02 82 11	Traditional Asbestos Abatement	09-05M
02 82 13.19	Asbestos Floor Tile and Mastic Abatement	09-05M
	DIVISION 03 - CONCRETE	
03 30 53	Cast-In-Place Concrete	11-08M
	DIVISION 04 - MASONRY	
04 20 00	Unit Masonry	
	DIVISION 05 - METALS	
05 50 00	Metal Fabrications	10-07M
	DIVISION 06 - WOOD, PLASTICS AND COMPOSITES	
06 10 00	Rough Carpentry	10-07M
06 20 00	Finish Carpentry	05-10
	DIVISION 07 - THERMAL AND MOISTURE PROTECTION	
07 84 00	Firestopping	08-08M
07 92 00	Joint Sealants	02-11
	DIVISION 08 - OPENINGS	
08 11 13	Hollow Metal Doors and Frames	02-09M
08 14 00	Interior Wood Doors	01-10
08 33 00	Coiling Doors and Grilles	10-07M
08 56 19	Pass Windows	10-07M
08 71 00	Door Hardware	02-11
08 80 00	Glazing	12-10
08 80 10	Metal Window Panels	12-08M

The "M" after the date denotes that the document is now in dual Metric/English.

	DIVISION 09 - FINISHES	
09 22 16	Non-Structural Metal Framing	07-10M
09 29 00	Gypsum Board	09-10
09 30 13	Ceramic/Porcelain Tiling	03-09M
09 51 00	Acoustical Ceilings	10-10
09 65 13	Resilient Base and Accessories	04-08M
09 65 16	Resilient Sheet Flooring	07-10
09 65 19	Resilient Tile Flooring	03-11
09 68 00	Carpeting	08-08M
09 72 16	Vinyl-Coated Fabric Wall Coverings	04-08M
09 91 00	Painting	04-09M
09 94 19	Multicolor Interior Finishing	04-10
	DIVISION 10 - SPECIALTIES	
10 14 00	Signage	06-08M
10 21 13	Toilet Compartments	11-07M
10 26 00	Wall and Door Protection	01-11
10 28 00	Toilet, Bath, and Laundry Accessories	02-08M
	DIVISION 11 - EQUIPMENT	
11 53 61	Custom Fabricated Laboratory Equipment	11-11
11 74 00	Dental Equipment	11-11
	DIVISION 12 - FURNISHINGS	
12 32 00	Manufactured Wood Casework	11-07M
12 36 00	Countertops	05-10
	DIVISION 13 - SPECIAL CONSTRUCTION	
13 49 00	Radiation Protection	09-08M
	DIVISION 21- FIRE SUPPRESSION	
21 05 11	Common Work Results for Fire Suppression	11-09
21 08 00	Commissioning of Fire Suppression Systems	07-10
21 10 00	Water-Based Fire-Suppression Systems	02-11
21 13 13	Wet-Pipe Sprinkler Systems	05-08M
	DIVISION 22 - PLUMBING	
22 05 11	Common Work Results for Plumbing	12-09
22 05 19	Meters and Gages for Plumbing Piping	02-10
22 05 23	General-Duty Valves for Plumbing Piping	12-09
22 07 11	Plumbing Insulation	05-11
22 08 00	Commissioning of Plumbing Systems	07-10
22 11 00	Facility Water Distribution	10-06M
22 13 00	Facility Sanitary Sewerage	12-09
22 14 00	Facility Storm Drainage	12-09
22 40 00	Plumbing Fixtures	03-11
22 61 13.74	Dental Compressed-Air Piping	11-04M
22 62 19.74	Dental Vacuum and Evacuation Equipment	11-04M

The "M" after the date denotes that the document is now in dual Metric/English.

	DIVISION 23 - HEATING, VENTILATING, AND AIR CONDITIONING (HVAC)	
23 05 11	Common Work Results for HVAC	05-10
23 05 41	Noise and Vibration Control for HVAC Piping and Equipment	05-10
23 05 93	Testing, Adjusting, and Balancing for HVAC	05-10
23 07 11	HVAC and Plumbing Insulation	05-10
23 08 00	Commissioning of HVAC Systems	07-10
23 09 23	Direct-Digital Control System for HVAC	05-10
23 11 23	Facility Natural-Gas Piping	05-11
23 21 13	Hydronic Piping	05-10
23 22 13	Steam and Condensate Heating Piping	03-10
23 25 00	HVAC Water Treatment	05-10
23 31 00	HVAC Ducts and Casings	05-10
23 36 00	Air Terminal Units	05-10
23 37 00	Air Outlets and Inlets	05-10
23 82 16	Air Coils	04-11
	DIVISION 26 - ELECTRICAL	
26 05 11	Requirements for Electrical Installations	09-10
26 05 21	Low-Voltage Electrical Power Conductors and Cables (600 Volts and Below)	09-10
26 05 26	Grounding and Bonding for Electrical Systems	09-10
26 05 33	Raceway and Boxes for Electrical Systems	09-10
26 08 00	Commissioning of Electrical Systems	07-10
26 09 23	Lighting Controls	09-10
26 24 16	Panelboards	09-10
26 27 26	Wiring Devices	04-09
26 29 11	Motor Starters	09-10
26 29 21	Disconnect Switches	09-10
26 51 00	Interior Lighting	04-09
	DIVISION 27 - COMMUNICATIONS	
27 05 11	Requirements for Communications Installations	11-09
27 05 26	Grounding and Bonding for Communications Systems	10-06M
27 05 33	Raceways and Boxes for Communications Systems	12-05M
27 08 00	Commissioning of Communications Systems	07-10
27 10 00	Structured Cabling	12-05M
27 31 31	Voice Communications Switching and Routing Equipment - Extension	10-06M
	DIVISION 28 - ELECTRONIC SAFETY AND SECURITY	
28 05 11	Requirements for Electronic Safety and Security Installations	11-09
28 05 13	Conductors and Cables	12-05M
28 05 26	Grounding and Bonding for Electronic Safety and Security	10-06M
28 05 33	Raceways and Boxes for Electronic Safety and Security	12-05M
28 08 00	Commissioning of Electronic Safety and Security Systems	07-10

The "M" after the date denotes that the document is now in dual Metric/English.

28 13 11	Physical Access Control System (PACS)	11-09
28 31 00	Fire Detection and Alarm	09-05M

The "M" after the date denotes that the document is now in dual Metric/English.

SECTION 00 30 00
AVAILABLE PROJECT INFORMATION

PART 1 - GENERAL

1.1 PRELIMINARY DATA

A. Certain preliminary product information for the Custom Fabricated Laboratory Equipment specified in Section 11 53 00 is available to the bidders but will not be part of the Contract Documents. This information is provided as additional information used for the basis of design for the base manufacturer's components specified, for this project. Available Project Information is as follows:

1. 00 30 00 Lab Info (PDF file), attached following this section.

B. Certain preliminary product information for the Dental Equipment specified in Section 11 74 00 is available to the bidders but will not be part of the Contract Documents. This information is provided as additional information used for the basis of design for the base manufacturer's components specified, for this project. Available Project Information is as follows:

1. 00 30 00 Dental Equip. Info (PDF file), attached following this section.

2. 00 30 00 X-ray Info (PDF file), attached following this section.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF SECTION

SECTION 01 91 00**GENERAL COMMISSIONING REQUIREMENTS****PART 1 - GENERAL****1.1 DESCRIPTION**

- A. This Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS shall form the basis of the construction phase commissioning process and procedures. The Commissioning Agent shall add, modify, and refine the commissioning procedures, as approved by the Department of Veterans Affairs (VA), to suit field conditions and actual manufacturer's equipment, incorporate test data and procedure results, and provide detailed scheduling for all commissioning tasks.
- B. Various sections of the project specifications require equipment startup, testing, and adjusting services. Requirements for startup, testing, and adjusting services specified in the Division 21, Division 22, Division 23, Division 26, Division 27 and Division 28 series sections of these specifications are intended to be provided in coordination with the commissioning services and are not intended to duplicate services. The Contractor shall coordinate the work required by individual specification sections with the commissioning services requirements specified herein.
- C. Where individual testing, adjusting, or related services are required in the project specifications and not specifically required by this commissioning requirements specification, the specified services shall be provided and copies of documentation, as required by those specifications shall be submitted to the VA and the Commissioning Agent to be indexed for future reference.
- D. Where training or educational services for VA are required and specified in other sections of the specifications, including but not limited to Division 7, Division 8, Division 21, Division 22, Division 23, Division 26, Division 27 and Division 28 series sections of the specification, these services are intended to be provided in addition to the training and educational services specified herein.
- E. Commissioning is a systematic process of verifying that the building systems perform interactively according to the construction documents and the VA's operational needs. The commissioning process shall encompass and coordinate the system documentation, equipment startup, control system calibration, testing and balancing, performance testing

and training. Commissioning during the construction and post-occupancy phases is intended to achieve the following specific objectives according to the contract documents:

1. Verify that the applicable equipment and systems are installed in accordance with the contract documents and according to the manufacturer's recommendations.
 2. Verify and document proper integrated performance of equipment and systems.
 3. Verify that Operations & Maintenance documentation is complete.
 4. Verify that all components requiring servicing can be accessed, serviced and removed without disturbing nearby components including ducts, piping, cabling or wiring.
 5. Verify that the VA's operating personnel are adequately trained to enable them to operate, monitor, adjust, maintain, and repair building systems in an effective and energy-efficient manner.
 6. Document the successful achievement of the commissioning objectives listed above.
- F. The commissioning process does not take away from or reduce the responsibility of the Contractor to provide a finished and fully functioning product.
- G. The Commissioning Agent, both the firm and individual designated as the Commissioning Agent, shall be certified by at least one of the following entities: the National Environmental Balancing Bureau (NEBB), the Associated Air Balance Council Commissioning Group (AABC), and the Building Commissioning Association (BCA). Certification(s) shall be valid and active. Proof of certification(s) shall be submitted to the Contracting Officer and the Resident Engineer three (3) calendar days after the Notice to Proceed.

1.2 CONTRACTUAL RELATIONSHIPS

- A. For this construction project, the Department of Veterans Affairs contracts with a Contractor to provide construction services. The contracts are administered by the VA Contracting Officer and the Resident Engineer as the designated representative of the Contracting Officer. On this project, the authority to modify the contract in any way is strictly limited to the authority of the Contracting Officer and the Resident Engineer.
- B. In this structure, only two contract parties are recognized and communications on contractual issues are strictly limited to VA

Resident Engineer and the Contractor. It is the practice of the VA to require that communications between other parties to the contracts (Subcontractors and Vendors) be conducted through the Resident Engineer and Contractor. It is also the practice of the VA that communications between other parties of the project (Commissioning Agent and Architect/Engineer) be conducted through the Resident Engineer.

- C. Whole Building Commissioning is a process that relies upon frequent and direct communications, as well as collaboration between all parties to the construction process. By its nature, a high level of communication and cooperation between the Commissioning Agent and all other parties (Architects, Engineers, Subcontractors, Vendors, third party testing agencies, etc) is essential to the success of the Commissioning effort.
- D. With these fundamental practices in mind, the commissioning process described herein has been developed to recognize that, in the execution of the Commissioning Process, the Commissioning Agent must develop effective methods to communicate with every member of the construction team involved in delivering commissioned systems while simultaneously respecting the exclusive contract authority of the Contracting Officer and Resident Engineer. Thus, the procedures outlined in this specification must be executed within the following limitations:
1. No communications (verbal or written) from the Commissioning Agent shall be deemed to constitute direction that modifies the terms of any contract between the Department of Veterans Affairs and the Contractor.
 2. Commissioning Issues identified by the Commissioning Agent will be delivered to the Resident Engineer and copied to the designated Commissioning Representatives for the Contractor and subcontractors on the Commissioning Team for information only in order to expedite the communication process. These issues must be understood as the professional opinion of the Commissioning Agent and as suggestions for resolution.
 3. In the event that any Commissioning Issues and suggested resolutions are deemed by the Resident Engineer to require either an official interpretation of the construction documents or require a modification of the contract documents, the Contracting Officer or Resident Engineer will issue an official directive to this effect.

4. All parties to the Commissioning Process shall be individually responsible for alerting the Resident Engineer of any issues that they deem to constitute a potential contract change prior to acting on these issues.
5. Authority for resolution or modification of design and construction issues rests solely with the Contracting Officer or Resident Engineer, with appropriate technical guidance from the Architect/Engineer and/or Commissioning Agent.

1.3 RELATED WORK

- A. Section 01 00 00 GENERAL REQUIREMENTS.
- B. Section 21 08 00 COMMISSIONING OF FIRE PROTECTION SYSTEMS.
- C. Section 22 08 00 COMMISSIONING OF PLUMBING SYSTEMS.
- D. Section 23 08 00 COMMISSIONING OF HVAC SYSTEMS.
- E. SECTION 26 08 00 COMMISSIONING OF ELECTRICAL SYSTEMS.
- F. Section 27 08 00 COMMISSIONING OF COMMUNICATION SYSTEMS.
- G. Section 28 08 00 COMMISSIONING OF ELECTRONIC SAFETY AND SECURITY SYSTEMS.

1.4 SUMMARY

- A. This Section includes general requirements that apply to implementation of commissioning without regard to systems, subsystems, and equipment being commissioned.
- B. The commissioning activities have been developed to support the VA requirements to meet guidelines for Federal Leadership in Environmental, Energy, and Economic Performance.

1.5 DEFINITIONS

- A. Engineer: Includes Architect identified in the Contract for Construction between the Department of Veterans Affairs and Contractor, plus consultant/design professionals responsible for design of architectural, fire suppression, plumbing, HVAC, controls for HVAC systems, electrical, communications, electronic safety and security, as well as other related systems.
- B. CxA: Commissioning Agent.
- C. Commissioning Plan: a document that is an overall plan that outlines the commissioning process, commissioning team responsibilities, schedule for commissioning activities, and commissioning documents.
- D. Commissioning Issue: a condition in the installation or function of a component, piece of equipment or system that affects the system operations, maintenance, and/or repair.

- E. Commissioning Observation: a condition in the installation or function of a component, piece of equipment or system that may not be in compliance with the Contract Documents, or may not be in compliance with the manufacturer's installation instruction, or may not be in compliance with generally accepted industry standards.
- F. Systems Functional Performance Test: a test, or tests, of the dynamic function and operation of equipment and systems using manual (direct observation) or monitoring methods. Systems Functional Performance Testing is the dynamic testing of systems (rather than just components) under full operation (e.g., the chiller pump is tested interactively with the chiller functions to see if the pump ramps up and down to maintain the differential pressure setpoint). Systems are tested under various modes, such as during low cooling or heating loads, high loads, component failures, unoccupied, varying outside air temperatures, fire alarm, power failure, etc. The systems are run through all the control system's sequences of operation and components are verified to be responding as the sequences state. Traditional air or water test and balancing (TAB) is not Systems Functional Performance Testing, in the commissioning sense of the word. TAB's primary work is setting up the system flows and pressures as specified, while System Functional Performance Testing is verifying that the system has already been set up properly and is functioning in accordance with the Construction Documents. The Commissioning Agent develops the Systems Functional Performance Test Procedures in a sequential written form, coordinates, witnesses, and documents the actual testing. Systems Functional Performance Testing is performed by the Contractor. Systems Functional Performance Tests are performed after startups, control systems are complete and operational, TAB functions and Pre-Functional Checklists are complete.
- G. System: A system is defined as the entire set of components, equipment, and subsystems which must be coordinated to work together during normal operation to produce results for which the system is designed. For example, air conditioning supply air is only one component of an entire system which provides comfort conditions for a building. Other related components are return air, exhaust air, steam supply, chilled water supply, refrigerant supply, hot water supply, controls and electrical service, etc. Another example of a system which involves several components of different disciplines is a boiler

installation. Efficient and acceptable boiler operation depends upon the coordination and proper operation of the fuel supply, combustion air, controls, steam, feedwater supply, condensate return and other related components.

- H. Pre-Functional Checklist: a list of items provided by the Commissioning Agent to the Contractor that require inspection and elementary component tests conducted to verify proper installation of equipment. Pre-Functional Checklists are primarily static inspections and procedures to prepare the equipment or system for initial operation (e.g., belt tension, oil levels OK, labels affixed, gages in place, sensors calibrated, etc.). However, some Pre-Functional Checklist items entail simple testing of the function of a component, a piece of equipment or system (such as measuring the voltage imbalance on a three-phase pump motor of a chiller system). The term "Pre-Functional" refers to before Systems Functional Performance Testing. Pre-Functional Checklists augment and are combined with the manufacturer's startup checklist and the Contractor's Quality Control checklists.
- I. Seasonal Functional Performance Testing: a test or tests that are deferred until the system will experience conditions closer to their design conditions.
- J. VA: Includes the Contracting Officer, Resident Engineer, or other authorized representative of the Department of Veterans Affairs.
- K. TAB: Testing, Adjusting, and Balancing.

1.6 SYSTEMS TO BE COMMISSIONED

- A. Commissioning of a system or systems specified for this project is part of the construction process. Documentation and testing of these systems, as well as training of the VA's Operation and Maintenance personnel, is required in cooperation with the VA and the Commissioning Agent.
- B. The following systems will be commissioned as part of this project:
 - 1. Plumbing (Division 22)
 - a. Medical Gas systems (Medical compressed air and air compressor, laboratory vacuum and vacuum pumps, nitrous oxide and oxygen, Medical Gas Alarm System).
 - b. Emergency Plumbing Fixtures (Showers, eye wash stations, water tempering valves, instruments and gages).

2. HVAC (Division 23)
 - a. Air Handling Systems (including terminal units and energy recovery units).
 - b. Air Handling Systems (Fans, motors, Variable Speed Drives, cooling coils and control valves, heating coils and control valves).
 - c. Dehumidification Systems (Energy recovery devices - such as enthalpy wheels, fans, motors, Variable Speed Drives, cooling coils and control valves, heating coils and control valves).
 - d. Heating Hot Water Systems (heating water pumps and motors, Variable Speed Drives).
 - e. Chilled Water Systems (Chilled water pumps and motors, Variable Speed Drives,).
 - f. Steam System (Humidifiers, controls, gages and instrumentation, safety relief valves).
 - g. Direct Digital Control System (BACnet or similar Local Area Network (LAN), Operator Work Station hardware and software, building controller hardware and software, terminal unit controller hardware and software, all sequences of operation, system accuracy and response time).
 - h. Laboratory Exhaust Systems (Fume hoods, pressure controls, system alarms, fans, motors, and Variable Speed Drives).
 - i. Laboratory Ventilation Systems (Supply air terminal units and controls, pressure controls and alarms, fans, motors, and Variable Speed Drives).
 - j. Room Pressurization Equipment (Pressure sensors, terminal units/dampers, and controls and alarms).
 - k. HVAC Water Treatment Systems (final water analysis).
3. Electrical (Division 26)
 - a. Lighting Controls (Control system hardware and software, scene settings, zone settings, occupancy sensor interface, and unoccupied cycle control).
4. Communications (Division 27)
 - a. Facility Telecommunications and Data Distribution Systems.
 - b. Nurse Call / Code Blue Systems (Local stations, system hardware and software, reset functions, response time per activation, and notification signals).

5. Electronic Safety and Security (Division 28)
 - a. Fire Detection and Alarm (Master panel and software, addressable units - i.e. pull stations, flow detectors, heat detectors, etc., controls and alarm functions, horns/bells/door releases and other output devices, and fire command center functions - stairwell communications, stairwell pressurization fan start, mechanical systems shutdowns).

1.7 COMMISSIONING TEAM

A. Members Appointed by Contractor:

1. Contractor: The designated person, company, or entity that plans, schedules and coordinates the commissioning activities for the construction team.
2. Contractor's Commissioning Representative(s): Individual(s), each having authority to act on behalf of the entity he or she represents, explicitly organized to implement the commissioning process through coordinated actions. The commissioning team shall consist of, but not be limited to, representatives of Contractor, including Project Superintendent and subcontractors, installers, suppliers, and specialists deemed appropriate by the Department of Veterans Affairs (VA) and Commissioning Agent.

B. Members Appointed by VA:

1. Commissioning Agent: The designated person, company, or entity that plans, schedules, and coordinates the commissioning team to implement the commissioning process. The VA will engage the CxA under a separate contract.
2. Representatives of the facility user and operation and maintenance personnel.
3. Architect and engineering design professionals.

1.8 VA'S COMMISSIONING RESPONSIBILITIES

- A. Appoint an individual, company or firm to act as the Commissioning Agent.
- B. Assign operation and maintenance personnel and schedule them to participate in commissioning team activities including, but not limited to, the following:
 1. Coordination meetings.
 2. Training in operation and maintenance of systems, subsystems, and equipment.
 3. Testing meetings.

4. Witness and assist in Systems Functional Performance Testing.
 5. Demonstration of operation of systems, subsystems, and equipment.
- C. Provide the Construction Documents, prepared by Architect and approved by VA, to the Commissioning Agent and for use in managing the commissioning process, developing the commissioning plan, systems manuals, and reviewing the operation and maintenance training plan.

1.9 CONTRACTOR'S COMMISSIONING RESPONSIBILITIES

- A. The Contractor shall assign a Commissioning Manager to manage commissioning activities of the Contractor, and subcontractors.
- B. The Contractor shall ensure that the commissioning responsibilities outlined in these specifications are included in all subcontracts and that subcontractors comply with the requirements of these specifications.
- C. The Contractor shall ensure that each installing subcontractor shall assign representatives with expertise and authority to act on behalf of the subcontractor and schedule them to participate in and perform commissioning team activities including, but not limited to, the following:
 1. Participate in commissioning coordination meetings.
 2. Conduct operation and maintenance training sessions in accordance with approved training plans.
 3. Verify that Work is complete and systems are operational according to the Contract Documents, including calibration of instrumentation and controls.
 4. Evaluate commissioning issues and commissioning observations identified in the Commissioning Issues Log, field reports, test reports or other commissioning documents. In collaboration with entity responsible for system and equipment installation, recommend corrective action.
 5. Review and comment on commissioning documentation.
 6. Participate in meetings to coordinate Systems Functional Performance Testing.
 7. Provide schedule for operation and maintenance data submittals, equipment startup, and testing to Commissioning Agent for incorporation into the commissioning plan.
 8. Provide information to the Commissioning Agent for developing commissioning plan.

9. Participate in training sessions for VA's operation and maintenance personnel.
10. Provide technicians who are familiar with the construction and operation of installed systems and who shall develop specific test procedures to conduct Systems Functional Performance Testing of installed systems.

1.10 COMMISSIONING AGENT'S RESPONSIBILITIES

- A. Organize and lead the commissioning team.
- B. Prepare the commissioning plan. See Paragraph 1.11-A of this specification Section for further information.
- C. Review and comment on selected submittals from the Contractor for general conformance with the Construction Documents. Review and comment on the ability to test and operate the system and/or equipment, including providing gages, controls and other components required to operate, maintain, and test the system. Review and comment on performance expectations of systems and equipment and interfaces between systems relating to the Construction Documents.
- D. At the beginning of the construction phase, conduct an initial construction phase coordination meeting for the purpose of reviewing the commissioning activities and establishing tentative schedules for operation and maintenance submittals; operation and maintenance training sessions; TAB Work; Pre-Functional Checklists, Systems Functional Performance Testing; and project completion.
- E. Convene commissioning team meetings for the purpose of coordination, communication, and conflict resolution; discuss status of the commissioning processes. Responsibilities include arranging for facilities, preparing agenda and attendance lists, and notifying participants. The Commissioning Agent shall prepare and distribute minutes to commissioning team members and attendees within five workdays of the commissioning meeting.
- F. Observe construction and report progress, observations and issues. Observe systems and equipment installation for adequate accessibility for maintenance and component replacement or repair, and for general conformance with the Construction Documents.
- G. Prepare Project specific Pre-Functional Checklists and Systems Functional Performance Test procedures.
- H. Coordinate Systems Functional Performance Testing schedule with the Contractor.

- I. Witness selected systems startups.
- J. Verify selected Pre-Functional Checklists completed and submitted by the Contractor.
- K. Witness and document Systems Functional Performance Testing.
- L. Compile test data, inspection reports, and certificates and include them in the systems manual and commissioning report.
- M. Review and comment on operation and maintenance (O&M) documentation and systems manual outline for compliance with the Contract Documents. Operation and maintenance documentation requirements are specified in Paragraph 1.25, Section 01 00 00 GENERAL REQUIREMENTS.
- N. Review operation and maintenance training program developed by the Contractor. Verify training plans provide qualified instructors to conduct operation and maintenance training.
- O. Prepare commissioning Field Observation Reports.
- P. Prepare the Final Commissioning Report.
- Q. Return to the site at 10 months into the 12 month warranty period and review with facility staff the current building operation and the condition of outstanding issues related to the original and seasonal Systems Functional Performance Testing. Also interview facility staff and identify problems or concerns they have operating the building as originally intended. Make suggestions for improvements and for recording these changes in the O&M manuals. Identify areas that may come under warranty or under the original construction contract. Assist facility staff in developing reports, documents and requests for services to remedy outstanding problems.
- R. Assemble the final commissioning documentation, including the Final Commissioning Report and Addendum to the Final Commissioning Report.

1.11 COMMISSIONING DOCUMENTATION

- A. Commissioning Agent's Certification(s): Commissioning Agent shall submit evidence of valid and current certification(s), as required in Section 1.1(G), to the Contracting Officer.
- B. Commissioning Plan: A document, prepared by Commissioning Agent, that outlines the schedule, allocation of resources, and documentation requirements of the commissioning process, and shall include, but is not limited, to the following:
 - 1. Plan for delivery and review of submittals, systems manuals, and other documents and reports. Identification of the relationship of these documents to other functions and a detailed description of

- submittals that are required to support the commissioning processes. Submittal dates shall include the latest date approved submittals must be received without adversely affecting commissioning plan.
2. Description of the organization, layout, and content of commissioning documentation (including systems manual) and a detailed description of documents to be provided along with identification of responsible parties.
 3. Identification of systems and equipment to be commissioned.
 4. Schedule of Commissioning Coordination meetings.
 5. Identification of items that must be completed before the next operation can proceed.
 6. Description of responsibilities of commissioning team members.
 7. Description of observations to be made.
 8. Description of requirements for operation and maintenance training.
 9. Schedule for commissioning activities with dates coordinated with overall construction schedule.
 10. Process and schedule for documenting changes on a continuous basis to appear in Project Record Documents.
 11. Process and schedule for completing prestart and startup checklists for systems, subsystems, and equipment to be verified and tested.
 12. Preliminary Systems Functional Performance Test procedures.
- C. Systems Functional Performance Test Procedures: The Commissioning Agent will develop Systems Functional Performance Test Procedures for each system to be commissioned, including subsystems, or equipment and interfaces or interlocks with other systems. Systems Functional Performance Test Procedures will include a separate entry, with space for comments, for each item to be tested. Preliminary Systems Functional Performance Test Procedures will be provided to the VA, Architect/Engineer, and Contractor for review and comment. The Systems Performance Test Procedure will include test procedures for each mode of operation and provide space to indicate whether the mode under test responded as required. Each System Functional Performance Test procedure, regardless of system, subsystem, or equipment being tested, shall include, but not be limited to, the following:
1. Name and identification code of tested system.
 2. Test number.
 3. Time and date of test.

4. Indication of whether the record is for a first test or retest following correction of a problem or issue.
 5. Dated signatures of the person performing test and of the witness, if applicable.
 6. Individuals present for test.
 7. Observations and Issues.
 8. Issue number, if any, generated as the result of test.
- D. Pre-Functional Checklists: The Commissioning Agent will prepare *Pre-Functional Checklists*. *Pre-Functional Checklists shall be completed* and signed by the Contractor, verifying that systems, subsystems, equipment, and associated controls are ready for testing. The Commissioning Agent will spot check *Pre-Functional Checklists* to verify accuracy and readiness for testing. Inaccurate or incomplete *Pre-Functional Checklists* shall be returned to the Contractor for correction and resubmission.
- E. Test and Inspection Reports: The Commissioning Agent will record test data, observations, and measurements on Systems Functional Performance Test Procedure. The report will also include recommendation for system acceptance or non-acceptance. Photographs, forms, and other means appropriate for the application shall be included with data. Commissioning Agent Will compile test and inspection reports and test and inspection certificates and include them in systems manual and commissioning report.
- F. Corrective Action Documents: The Commissioning Agent will document corrective action taken for systems and equipment that fail tests. The documentation will include any required modifications to systems and equipment and/or revisions to test procedures, if any. The Commissioning Agent will witness and document any retesting of systems and/or equipment requiring corrective action and document retest results.
- G. Commissioning Issues Log: The Commissioning Agent will prepare and maintain Commissioning Issues Log that describes Commissioning Issues and Commissioning Observations that are identified during the Commissioning process. These observations and issues include, but are not limited to, those that are at variance with the Contract Documents. The Commissioning Issues Log will identify and track issues as they are encountered, the party responsible for resolution, progress toward resolution, and document how the issue was resolved. The Master

Commissioning Issues Log will also track the status of unresolved issues.

1. Creating an Commissioning Issues Log Entry:

- a. Identify the issue with unique numeric or alphanumeric identifier by which the issue may be tracked.
- b. Assign a descriptive title for the issue.
- c. Identify date and time of the issue.
- d. Identify test number of test being performed at the time of the observation, if applicable, for cross reference.
- e. Identify system, subsystem, and equipment to which the issue applies.
- f. Identify location of system, subsystem, and equipment.
- g. Include information that may be helpful in diagnosing or evaluating the issue.
- h. Note recommended corrective action.
- i. Identify commissioning team member responsible for corrective action.
- j. Identify expected date of correction.
- k. Identify person that identified the issue.

2. Documenting Issue Resolution:

- a. Log date correction is completed or the issue is resolved.
- b. Describe corrective action or resolution taken. Include description of diagnostic steps taken to determine root cause of the issue, if any.
- c. Identify changes to the Contract Documents that may require action.
- d. State that correction was completed and system, subsystem, and equipment are ready for retest, if applicable.
- e. Identify person(s) who corrected or resolved the issue.
- f. Identify person(s) verifying the issue resolution.

H. Final Commissioning Report: The Commissioning Agent will document results of the commissioning process, including unresolved issues, and performance of systems, subsystems, and equipment. The Commissioning Report will indicate whether systems, subsystems, and equipment have been properly installed and are performing according to the Contract Documents. This report will be used by the Department of Veterans Affairs when determining that systems will be accepted. This report will be used to evaluate systems, subsystems, and equipment and will

serve as a future reference document during VA occupancy and operation. It shall describe components and performance that exceed requirements of the Contract Documents and those that do not meet requirements of the Contract Documents. The commissioning report will include, but is not limited to, the following:

1. Lists and explanations of substitutions; compromises; variances with the Contract Documents; record of conditions; and, if appropriate, recommendations for resolution. Design Narrative documentation maintained by the Commissioning Agent.
 2. Commissioning plan.
 3. Pre-Functional Checklists completed by the Contractor, with annotation of the Commissioning Agent review and spot check.
 4. Systems Functional Performance Test Procedures, with annotation of test results and test completion.
 5. Commissioning Issues Log.
 6. Listing of deferred and off season test(s) not performed, including the schedule for their completion.
- I. Addendum to Final Commissioning Report: The Commissioning Agent will prepare an Addendum to the Final Commissioning Report near the end of the Warranty Period. The Addendum will indicate whether systems, subsystems, and equipment are complete and continue to perform according to the Contract Documents. The Addendum to the Final Commissioning Report shall include, but is not limited to, the following:
1. Documentation of deferred and off season test(s) results.
 2. Completed Systems Functional Performance Test Procedures for off season test(s).
 3. Documentation that unresolved system performance issues have been resolved.
 4. Updated Commissioning Issues Log, including status of unresolved issues.
 5. Identification of potential Warranty Claims to be corrected by the Contractor.
- J. Systems Manual: The Commissioning Agent will gather required information and compile the Systems Manual. The Systems Manual will include, but is not limited to, the following:

1. Design Narrative, including system narratives, schematics, single-line diagrams, flow diagrams, equipment schedules, and changes made throughout the Project.
2. Reference to Final Commissioning Plan.
3. Reference to Final Commissioning Report.
4. Approved Operation and Maintenance Data as submitted by the Contractor.

1.12 SUBMITTALS

- A. Preliminary Commissioning Plan Submittal: The Commissioning Agent has prepared a Preliminary Commissioning Plan based on the final Construction Documents. The Preliminary Commissioning Plan is included as an Appendix to this specification section. The Preliminary Commissioning Plan is provided for information only. It contains preliminary information about the following commissioning activities:
1. The Commissioning Team: A list of commissioning team members by organization.
 2. Systems to be commissioned. A detailed list of systems to be commissioned for the project. This list also provides preliminary information on systems/equipment submittals to be reviewed by the Commissioning Agent; preliminary information on Pre-Functional Checklists that are to be completed; preliminary information on Systems Performance Testing, including information on testing sample size (where authorized by the VA).
 3. Commissioning Team Roles and Responsibilities: Preliminary roles and responsibilities for each Commissioning Team member.
 4. Commissioning Documents: A preliminary list of commissioning-related documents, include identification of the parties responsible for preparation, review, approval, and action on each document.
 5. Commissioning Activities Schedule: Identification of Commissioning Activities, including Systems Functional Testing, the expected duration and predecessors for the activity.
 6. Pre-Functional Checklists: Preliminary Pre-Functional Checklists for equipment, components, subsystems, and systems to be commissioned. These Preliminary Pre-Functional Checklists provide guidance on the level of detailed information the Contractor shall include on the final submission.
 7. Systems Functional Performance Test Procedures: Preliminary step-by-step System Functional Performance Test Procedures to be used

during Systems Functional Performance Testing. These Preliminary Systems Functional Performance procedures provide information on the level of testing rigor, and the level of Contractor support required during performance of system's testing.

- B. Final Commissioning Plan Submittal: Based on the Final Construction Documents and the Contractor's project team, the Commissioning Agent will prepare the Final Commissioning Plan as described in this section. The Commissioning Agent will submit three hard copies and three sets of electronic files of Final Commissioning Plan. The Contractor shall review the Commissioning Plan and provide any comments to the VA. The Commissioning Agent will incorporate review comments into the Final Commissioning Plan as directed by the VA.
- C. Systems Functional Performance Test Procedure: The Commissioning Agent will submit preliminary Systems Functional Performance Test Procedures to the Contractor, and the VA for review and comment. The Contractor shall return review comments to the VA and the Commissioning Agent. The VA will also return review comments to the Commissioning Agent. The Commissioning Agent will incorporate review comments into the Final Systems Functional Test Procedures to be used in Systems Functional Performance Testing.
- D. Pre-Functional Checklists: The Commissioning Agent will submit Pre-Functional Checklists to be completed by the Contractor.
- E. Test and Inspection Reports: The Commissioning Agent will submit test and inspection reports to the VA with copies to the Contractor and the Architect/Engineer.
- F. Corrective Action Documents: The Commissioning Agent will submit corrective action documents to the VA Resident Engineer with copies to the Contractor and Architect.
- G. Preliminary Commissioning Report Submittal: The Commissioning Agent will submit three electronic copies of the preliminary commissioning report. One electronic copy, with review comments, will be returned to the Commissioning Agent for preparation of the final submittal.
- H. Final Commissioning Report Submittal: The Commissioning Agent will submit four sets of electronically formatted information of the final commissioning report to the VA. The final submittal will incorporate comments as directed by the VA.

I. Data for Commissioning:

1. The Commissioning Agent will request in writing from the Contractor specific information needed about each piece of commissioned equipment or system to fulfill requirements of the Commissioning Plan.
2. The Commissioning Agent may request further documentation as is necessary for the commissioning process or to support other VA data collection requirements, including Construction Operations Building Information Exchange (COBIE), Building Information Modeling (BIM), etc.

1.13 COMMISSIONING PROCESS

- A. The Commissioning Agent will be responsible for the overall management of the commissioning process as well as coordinating scheduling of commissioning tasks with the VA and the Contractor. As directed by the VA, the Contractor shall incorporate Commissioning tasks, including, but not limited to, Systems Functional Performance Testing (including predecessors) with the Master Construction Schedule.
- B. Within 30 days of contract award, the Contractor shall designate a specific individual as the Commissioning Manager (CM) to manage and lead the commissioning effort on behalf of the Contractor. The Commissioning Manager shall be the single point of contact and communications for all commissioning related services by the Contractor.
- C. Within 45 days of contract award, the Contractor shall ensure that each subcontractor designates specific individuals as Commissioning Representatives (CR) to be responsible for commissioning related tasks. The Contractor shall ensure the designated Commissioning Representatives participate in the commissioning process as team members providing commissioning testing services, equipment operation, adjustments, and corrections if necessary. The Contractor shall ensure that all Commissioning Representatives shall have sufficient authority to direct their respective staff to provide the services required, and to speak on behalf of their organizations in all commissioning related contractual matters.

1.14 QUALITY ASSURANCE

- A. Instructor Qualifications: Factory authorized service representatives shall be experienced in training, operation, and maintenance procedures for installed systems, subsystems, and equipment.

- B. Test Equipment Calibration: The Contractor shall comply with test equipment manufacturer's calibration procedures and intervals. Recalibrate test instruments immediately whenever instruments have been repaired following damage or dropping. Affix calibration tags to test instruments. Instruments shall have been calibrated within six months prior to use.

1.15 COORDINATION

- A. Management: The Commissioning Agent will coordinate the commissioning activities with the VA and Contractor. The Commissioning Agent will submit commissioning documents and information to the VA. All commissioning team members shall work together to fulfill their contracted responsibilities and meet the objectives of the contract documents.
- B. Scheduling: The Contractor will work with the Commissioning Agent and the VA to incorporate the commissioning activities into the construction schedule. The Commissioning Agent will provide sufficient information on commissioning activities to allow the Contractor and the VA to schedule commissioning activities. All parties shall address scheduling issues and make necessary notifications in a timely manner in order to expedite the project and the commissioning process. The Contractor shall update the Master Construction as directed by the VA.
- C. Initial Schedule of Commissioning Events: The Commissioning Agent will provide the initial schedule of primary commissioning events in the Commissioning Plan and at the commissioning coordination meetings. The Commissioning Plan will provide a format for this schedule. As construction progresses, more detailed schedules will be developed by the Contractor with information from the Commissioning Agent.
- D. Commissioning Coordinating Meetings: The Commissioning Agent will conduct periodic Commissioning Coordination Meetings of the commissioning team to review status of commissioning activities, to discuss scheduling conflicts, and to discuss upcoming commissioning process activities.
- E. Pretesting Meetings: The Commissioning Agent will conduct pretest meetings of the commissioning team to review startup reports, Pre-Functional Checklist results, Systems Functional Performance Testing procedures, testing personnel and instrumentation requirements.
- F. Systems Functional Performance Testing Coordination: The Contractor shall coordinate testing activities to accommodate required quality

assurance and control services with a minimum of delay and to avoid necessity of removing and replacing construction to accommodate testing and inspecting. The Contractor shall coordinate the schedule times for tests, inspections, obtaining samples, and similar activities.

PART 2 - PRODUCTS

2.1 TEST EQUIPMENT

- A. The Contractor shall provide all standard and specialized testing equipment required to perform Systems Functional Performance Testing. Test equipment required for Systems Functional Performance Testing will be identified in the detailed System Functional Performance Test Procedure prepared by the Commissioning Agent.
- B. Data logging equipment and software required to test equipment shall be provided by the Contractor.
- C. All testing equipment shall be of sufficient quality and accuracy to test and/or measure system performance with the tolerances specified in the Specifications. If not otherwise noted, the following minimum requirements apply: Temperature sensors and digital thermometers shall have a certified calibration within the past year to an accuracy of 0.5 °C (1.0 °F) and a resolution of + or - 0.1 °C (0.2 °F). Pressure sensors shall have an accuracy of + or - 2.0% of the value range being measured (not full range of meter) and have been calibrated within the last year. All equipment shall be calibrated according to the manufacturer's recommended intervals and when dropped or damaged. Calibration tags shall be affixed or certificates readily available.

PART 3 - EXECUTION

3.1 STARTUP, INITIAL CHECKOUT, AND PRE-FUNCTIONAL CHECKLISTS

- A. The following procedures shall apply to all equipment and systems to be commissioned, according to Part 1, Systems to Be Commissioned.
 - 1. Pre-Functional Checklists are important to ensure that the equipment and systems are hooked up and operational. These ensure that Systems Functional Performance Testing may proceed without unnecessary delays. Each system to be commissioned shall have a full Pre-Functional Checklist completed by the Contractor prior to Systems Functional Performance Testing. No sampling strategies are used.
 - a. The Pre-Functional Checklist will identify the trades responsible for completing the checklist. The Contractor shall ensure the appropriate trades complete the checklists.

- b. The Commissioning Agent will review completed Pre-Functional Checklists and field-verify the accuracy of the completed checklist using sampling techniques.
 2. Startup and Initial Checkout Plan: The Contractor shall develop detailed startup plans for all equipment. The primary role of the Contractor in this process is to ensure that there is written documentation that each of the manufacturer recommended procedures have been completed. Parties responsible for startup shall be identified in the Startup Plan and in the checklist forms.
 - a. The Contractor shall develop the full startup plan by combining (or adding to) the checklists with the manufacturer's detailed startup and checkout procedures from the O&M manual data and the field checkout sheets normally used by the Contractor. The plan shall include checklists and procedures with specific boxes or lines for recording and documenting the checking and inspections of each procedure and a summary statement with a signature block at the end of the plan.
 - b. The full startup plan shall at a minimum consist of the following items:
 - 1) The Pre-Functional Checklists.
 - 2) The manufacturer's standard written startup procedures copied from the installation manuals with check boxes by each procedure and a signature block added by hand at the end.
 - 3) The manufacturer's normally used field checkout sheets.
 - a) The Commissioning Agent will submit the full startup plan to the VA and Contractor for review. Final approval will be by the VA.
 - b) The Contractor shall review and evaluate the procedures and the format for documenting them, noting any procedures that need to be revised or added.
3. Sensor and Actuator Calibration
 - a. All field installed temperature, relative humidity, CO₂ and pressure sensors and gages, and all actuators (dampers and valves) on all equipment shall be calibrated using the methods described in Division 21, Division 22, Division 23, Division 26, Division 27, and Division 28 specifications.
 - b. All procedures used shall be fully documented on the Pre-Functional Checklists or other suitable forms, clearly

referencing the procedures followed and written documentation of initial, intermediate and final results.

4. Execution of Equipment Startup
 - a. Four weeks prior to equipment startup, the Contractor shall schedule startup and checkout with the VA and Commissioning Agent. The performance of the startup and checkout shall be directed and executed by the Contractor.
 - b. The Commissioning Agent will observe the startup procedures for selected pieces of primary equipment.
 - c. The Contractor shall execute startup and provide the VA and Commissioning Agent with a signed and dated copy of the completed startup checklists, and contractor tests.
 - d. Only individuals that have direct knowledge and witnessed that a line item task on the Startup Checklist was actually performed shall initial or check that item off. It is not acceptable for witnessing supervisors to fill out these forms.

3.2 DEFICIENCIES, NONCONFORMANCE, AND APPROVAL IN CHECKLISTS AND STARTUP

- A. The Contractor shall clearly list any outstanding items of the initial startup and Pre-Functional Checklist procedures that were not completed successfully, at the bottom of the procedures form or on an attached sheet. The procedures form and any outstanding deficiencies shall be provided to the VA and the Commissioning Agent within two days of completion.
- B. The Commissioning Agent will review the report and submit comments to the VA. The Commissioning Agent will work with the Contractor to correct and verify deficiencies or uncompleted items. The Commissioning Agent will involve the VA and others as necessary. The Contractor shall correct all areas that are noncompliant or incomplete in the checklists in a timely manner, and shall notify the VA and Commissioning Agent as soon as outstanding items have been corrected. The Contractor shall submit an updated startup report and a Statement of Correction on the original noncompliance report. When satisfactorily completed, the Commissioning Agent will recommend approval of the checklists and startup of each system to the VA.
- C. The Contractor shall be responsible for resolution of deficiencies as directed the VA.

3.3 PHASED COMMISSIONING

- A. The project may require startup and initial checkout to be executed in phases. This phasing shall be planned and scheduled in a coordination meeting of the VA, Commissioning Agent, and the Contractor. Results will be added to the master construction schedule and the commissioning schedule.

3.4 TRENDING AND ALARMS

- A. Trending is a method of testing as a standalone method or to augment manual testing. The Contractor shall trend any and all points of the system or systems at intervals specified below.
- B. Alarms are a means to notify the system operator that abnormal conditions are present in the system. Alarms shall be structured into three tiers - Critical, Priority, and Maintenance.
 - 1. Critical alarms are intended to be alarms that require the immediate attention of and action by the Operator. These alarms shall be displayed on the Operator Workstation in a popup style window that is graphically linked to the associated unit's graphical display. The popup style window shall be displayed on top of any active window within the screen, including non DDC system software.
 - 2. Priority level alarms are to be printed to a printer which is connected to the Operator's Work Station located within the engineer's office. Additionally Priority level alarms shall be able to be monitored and viewed through an active alarm application. Priority level alarms are alarms which shall require reaction from the operator or maintenance personnel within a normal work shift, and not immediate action.
 - 3. Maintenance alarms are intended to be minor issues which would require examination by maintenance personnel within the following shift. These alarms shall be generated in a scheduled report automatically by the DDC system at the start of each shift. The generated maintenance report will be printed to a printer located within the engineer's office.
- C. The Contractor shall provide a wireless internet network in the building for use during controls programming, checkout, and commissioning. This network will allow project team members to more effectively program, view, manipulate and test control devices while being in the same room as the controlled device.

- D. The Contractor shall provide graphical trending through the DDC control system of systems being commissioned. Trending requirements are indicated below and included with the Systems Functional Performance Test Procedures. Trending shall occur before, during and after Systems Functional Performance Testing. The Contractor shall be responsible for producing graphical representations of the trended DDC points that show each system operating properly during steady state conditions as well as during the System Functional Testing. These graphical reports shall be submitted to the Resident Engineer and Commissioning Agent for review and analysis before, during dynamic operation, and after Systems Functional Performance Testing. The Contractor shall provide, but not limited to, the following trend requirements and trend submissions:
1. Pre-testing, Testing, and Post-testing - Trend reports of trend logs and graphical trend plots are required as defined by the Commissioning Agent. The trend log points, sampling rate, graphical plot configuration, and duration will be dictated by the Commissioning Agent. At any time during the Commissioning Process the Commissioning Agent may recommend changes to aspects of trending as deemed necessary for proper system analysis. The Contractor shall implement any changes as directed by the Resident Engineer. Any pre-test trend analysis comments generated by the Commissioning Team should be addressed and resolved by the Contractor, as directed by the Resident Engineer, prior to the execution of Systems Functional Performance Testing.
 2. Dynamic plotting - The Contractor shall also provide dynamic plotting during Systems Functional Performance testing at frequent intervals for points determined by the Systems Functional Performance Test Procedure. The graphical plots will be formatted and plotted at durations listed in the Systems Functional Performance Test Procedure.
 3. Graphical plotting - The graphical plots shall be provided with a dual y-axis allowing 15 or more trend points (series) plotted simultaneously on the graph with each series in distinct color. The plots will further require title, axis naming, legend etc. all described by the Systems Functional Performance Test Procedure. If this cannot be sufficiently accomplished directly in the Direct Digital Control System then it is the responsibility of the Contractor to plot these trend logs in Microsoft Excel.

4. The following tables indicate the points to be trended and alarmed by system. The Operational Trend Duration column indicates the trend duration for normal operations. The Testing Trend Duration column indicates the trend duration prior to Systems Functional Performance Testing and again after Systems Functional Performance Testing. The Type column indicates point type: AI = Analog Input, AO = Analog Output, DI = Digital Input, DO = Digital Output, Calc = Calculated Point. In the Trend Interval Column, COV = Change of Value. The Alarm Type indicates the alarm priority; C = Critical, P = Priority, and M = Maintenance. The Alarm Range column indicates when the point is considered in the alarm state. The Alarm Delay column indicates the length of time the point must remain in an alarm state before the alarm is recorded in the DDC. The intent is to allow minor, short-duration events to be corrected by the DDC system prior to recording an alarm.

Terminal Unit (VAV, CAV, etc.) Trending and Alarms							
Point	Type	Trend Interval	Operational Trend Duration	Testing Trend Duration	Alarm Type	Alarm Range	Alarm Delay
Space Temperature	AI	15 Min	12 hours	3 days	P	±5°F from SP	10 min
Air Flow	AI	15 Min	12 hours	3 days	P	±5°F from SP	10 min
SA Temperature	AI	15 Min	12 hours	3 days	P	±5°F from SP	10 min
Local Setpoint	AI	15 Min	12 hours	3 days	M	±10°F from SP	60 min
Space Humidity	AI	15 Min	12 hours	3 days	P	> 60% RH	5 min
Unoccupied Override	DI	COV	12 hours	3 days	M	N/A	12 Hours
Damper Position	AO	15 Minutes	12 hours	3 days	N/A		
Heating coil Valve Position	AO	15 Minutes	12 hours	3 days	N/A		

Hydronic Hot Water Trending and Alarms							
Point	Type	Trend Interval	Operational Trend Duration	Testing Trend Duration	Alarm Type	Alarm Range	Alarm Delay
System HWS Temperature	AI	15 min	12 hours	3 days	C	±5°F from SP	10 Min
System HWR Temperature	AI	15 min	12 hours	3 days	M	±15°F from SP	300 Min
HX-6,7,8,9 Entering Temperature	AI	15 min	12 hours	3 days	P	±5°F from SP	10 Min
HX-6,7,8,9 Leaving Temperature	AI	15 min	12 hours	3 days	P	±5°F from SP	10 Min
HW System Flows (GPM)	AI	15 min	12 hours	3 days	N/A		
HW Systems Differential Pressures	AI	15 min	12 hours	3 days	P	±10% from SP	8 Min
HW Pump 6,7,8,9 VFD Speed	AO	15 Min	12 Hours	3 days	N/A		
Steam Station #1 1/3 Control Valve Position	AO	15 Min	12 Hours	3 days	N/A		
Steam Station #1 2/3 Control Valve Position	AO	15 Min	12 Hours	3 days	N/A		
Steam Station #2 1/3 Control Valve Position	AO	15 Min	12 Hours	3 days	N/A		
Steam Station #2 2/3 Control Valve Position	AO	15 Min	12 Hours	3 days	N/A		
Steam Station Bypass Valve Position	AO	15 Min	12 Hours	3 days	N/A		
HWR #1 Valve	DO	COV	12 Hours	3 days	N/A		
HWR #2 Valve	DO	COV	12 Hours	3 days	N/A		

Chilled Water System Trending and Alarms							
Point	Type	Trend Interval	Operational Trend Duration	Testing Trend Duration	Alarm Type	Alarm Range	Alarm Delay
Chiller 1,2,3,4,5,6,7 Entering Temperature	AI	15 Minutes	12 Hours	3 days	N/A		
Chiller 1,2,3,4,5,6,7 Leaving Temperature	AI	15 Minutes	12 Hours	3 days	P	±5°F from SP	10 Min
Chiller 1,2,3,4,5,6,7 Flow	AI	15 Minutes	12 Hours	3 days	N/A		
Chiller 1,2,3,4,5,6,7 Percent Load	AI	15 Minutes	12 Hours	3 days	N/A		
Chiller 1,2,3,4,5,6,7 KW Consumption	AI	15 Minutes	12 Hours	3 days	N/A		
Chiller 1,2,3,4,5,6,7 Tonnage	AI	15 Minutes	12 Hours	3 days	N/A		
Primary Loop Decoupler Flow	AI	15 Minutes	12 Hours	3 days	N/A		
Primary Loop Flow	AI	15 Minutes	12 Hours	3 days	N/A		
Primary Loop Supply Temperature	AI	15 Minutes	12 Hours	3 days	N/A		
Primary Loop Return Temperature	AI	15 Minutes	12 Hours	3 days	N/A		
Primary Loop Tonnage	AI	15 Minutes	12 Hours	3 days	N/A		
Secondary Loop Differential Pressure	AI	15 Minutes	12 Hours	3 days	P	±5% from SP	10 Min
Secondary Loop Flow	AI	15 Minutes	12 Hours	3 days	N/A		
Secondary Loop Supply Temperature	AI	15 Minutes	12 Hours	3 days	N/A		
Secondary Loop Return Temperature	AI	15 Minutes	12 Hours	3 days	N/A		

Chilled Water System Trending and Alarms							
Point	Type	Trend Interval	Operational Trend Duration	Testing Trend Duration	Alarm Type	Alarm Range	Alarm Delay
Secondary Loop Tonnage	AI	15 Minutes	12 Hours	3 days	N/A		
Secondary Loop Pump 1 VFD Speed	AO	15 Minutes	12 Hours	3 days	N/A		
Secondary Loop Pump 2 VFD Speed	AO	15 Minutes	12 Hours	3 days	N/A		

Air Handling Unit (AHU, etc.) Trending and Alarms							
Point	Type	Trend Interval	Operational Trend Duration	Testing Trend Duration	Alarm Type	Alarm Range	Alarm Delay
Return Air Temperature	AI	15 Min	12 hours	3 days	P	±5°F from SP	10 min
Return Air Humidity	AI	15 Min	12 hours	3 days	P	> 60% RH	5 min
Return Air Flow	AI	15 Min	12 hours	3 days	P	±5°F from SP	10 min
OA Temperature	AI	15 Min	12 hours	3 days	P	±5°F from SP	10 min
OA Air Flow	AI	15 Min	12 hours	3 days	P	±5°F from SP	10 min
MA Temperature	AI	15 Min	12 hours	3 days	P	±5°F from SP	10 min
DA Temperature	AI	15 Min	12 hours	3 days	P	±5°F from SP	10 min
DA Air Humidity	AI	15 Min	12 hours	3 days	P	> 60% RH	5 min
DA Pressure	AI	15 Min	12 hours	3 days	M	±10% from SP	10 min
Cooling coil Valve Position	AO	15 Minutes	12 hours	3 days	N/A		
Heating coil Valve Position	AO	15 Minutes	12 hours	3 days	N/A		
Local Setpoint	AI	15 Min	12 hours	3 days	M	±10°F from SP	60 min

Air Handling Unit (AHU, etc.) Trending and Alarms							
Point	Type	Trend Interval	Operational Trend Duration	Testing Trend Duration	Alarm Type	Alarm Range	Alarm Delay
Unoccupied Override	DI	COV	12 hours	3 days	M	N/A	12 Hours
Damper Position	AO	15 Minutes	12 hours	3 days	N/A		

Energy Recovery Unit (ERU, etc.) Trending and Alarms							
Point	Type	Trend Interval	Operational Trend Duration	Testing Trend Duration	Alarm Type	Alarm Range	Alarm Delay
Return Air Temperature	AI	15 Min	12 hours	3 days	P	±5°F from SP	10 min
Return Air Humidity	AI	15 Min	12 hours	3 days	P	> 60% RH	5 min
Return Air Flow	AI	15 Min	12 hours	3 days	P	±5°F from SP	10 min
RA Pressure	AI	15 Min	12 hours	3 days	M	±10% from SP	10 min
Exhaust Air Temperature	AI	15 Min	12 hours	3 days	P	±5°F from SP	10 min
Exhaust Air Humidity	AI	15 Min	12 hours	3 days	P	> 60% RH	5 min
OA Temperature	AI	15 Min	12 hours	3 days	P	±5°F from SP	10 min
OA Air Humidity	AI	15 Min	12 hours	3 days	P	> 60% RH	5 min
OA Air Flow	AI	15 Min	12 hours	3 days	P	±5°F from SP	10 min
Off Wheel Air Temperature	AI	15 Min	12 hours	3 days	P	±5°F from SP	10 min
Off Wheel Air Humidity	AI	15 Min	12 hours	3 days	P	> 60% RH	5 min
DA Temperature	AI	15 Min	12 hours	3 days	P	±5°F from SP	10 min
DA Air Humidity	AI	15 Min	12 hours	3 days	P	> 60% RH	5 min
DA Pressure	AI	15 Min	12 hours	3 days	M	±10% from SP	10 min

Energy Recovery Unit (ERU, etc.) Trending and Alarms							
Point	Type	Trend Interval	Operational Trend Duration	Testing Trend Duration	Alarm Type	Alarm Range	Alarm Delay
Cooling coil Valve Position	AO	15 Minutes	12 hours	3 days	N/A		
Heating coil Valve Position	AO	15 Minutes	12 hours	3 days	N/A		
Local Setpoint	AI	15 Min	12 hours	3 days	M	±10°F from SP	60 min
Unoccupied Override	DI	COV	12 hours	3 days	M	N/A	12 Hours
Damper Position	AO	15 Minutes	12 hours	3 days	N/A		

E. The Contractor shall provide the following information prior to Systems Functional Performance Testing. Any documentation that is modified after submission shall be recorded and resubmitted to the Resident Engineer and Commissioning Agent.

1. Point-to-Point checkout documentation;
2. Sensor field calibration documentation including system name, sensor/point name, measured value, DDC value, and Correction Factor.
3. A sensor calibration table listing the referencing the location of procedures to following in the O&M manuals, and the frequency at which calibration should be performed for all sensors, separated by system, subsystem, and type. The calibration requirements shall be submitted both in the O&M manuals and separately in a standalone document containing all sensors for inclusion in the commissioning documentation. The following table is a sample that can be used as a template for submission.

SYSTEM		
Sensor	Calibration Frequency	O&M Calibration Procedure Reference
Discharge air temperature	Once a year	Volume I Section D.3.aa
Discharge static pressure	Every 6 months	Volume II Section A.1.c

4. Loop tuning documentation and constants for each loop of the building systems. The documentation shall be submitted in outline or table separated by system, control type (e.g. heating valve temperature control); proportional, integral and derivative constants, interval (and bias if used) for each loop. The following table is a sample that can be used as a template for submission.

AIR HANDLING UNIT AHU-1				
Control Reference	Proportional Constant	Integral Constant	Derivative Constant	Interval
Heating Valve Output	1000	20	10	2 sec.

3.5 SYSTEMS FUNCTIONAL PERFORMANCE TESTING

- A. This paragraph applies to Systems Functional Performance Testing of systems for all referenced specification Divisions.
- B. Objectives and Scope: The objective of Systems Functional Performance Testing is to demonstrate that each system is operating according to the Contract Documents. Systems Functional Performance Testing facilitates bringing the systems from a state of substantial completion to full dynamic operation. Additionally, during the testing process, areas of noncompliant performance are identified and corrected, thereby improving the operation and functioning of the systems. In general, each system shall be operated through all modes of operation (seasonal, occupied, unoccupied, warm-up, cool-down, part- and full-load, fire alarm and emergency power) where there is a specified system response. The Contractor shall verify each sequence in the sequences of operation. Proper responses to such modes and conditions as power failure, freeze condition, low oil pressure, no flow, equipment failure, etc. shall also be tested.
- C. Development of Systems Functional Performance Test Procedures: Before Systems Functional Performance Test procedures are written, the Contractor shall submit all requested documentation and a current list of change orders affecting equipment or systems, including an updated points list, program code, control sequences and parameters. Using the testing parameters and requirements found in the Contract Documents and approved submittals and shop drawings, the Commissioning Agent will develop specific Systems Functional Test Procedures to verify and

document proper operation of each piece of equipment and system to be commissioned. The Contractor shall assist the Commissioning Agent in developing the Systems Functional Performance Test procedures as requested by the Commissioning Agent i.e. by answering questions about equipment, operation, sequences, etc. Prior to execution, the Commissioning Agent will provide a copy of the Systems Functional Performance Test procedures to the VA, the Architect/Engineer, and the Contractor, who shall review the tests for feasibility, safety, equipment and warranty protection.

- D. Purpose of Test Procedures: The purpose of each specific Systems Functional Performance Test is to verify and document compliance with the stated criteria of acceptance given on the test form. Representative test formats and examples are found in the Commissioning Plan for this project. (The Commissioning Plan is issued as a separate document and is available for review.) The test procedure forms developed by the Commissioning Agent will include, but not be limited to, the following information:
1. System and equipment or component name(s)
 2. Equipment location and ID number
 3. Unique test ID number, and reference to unique Pre-Functional Checklists and startup documentation, and ID numbers for the piece of equipment.
 4. Date
 5. Project name
 6. Participating parties
 7. A copy of the specification section describing the test requirements
 8. A copy of the specific sequence of operations or other specified parameters being verified
 9. Formulas used in any calculations
 10. Required pretest field measurements
 11. Instructions for setting up the test.
 12. Special cautions, alarm limits, etc.
 13. Specific step-by-step procedures to execute the test, in a clear, sequential and repeatable format
 14. Acceptance criteria of proper performance with a Yes / No check box to allow for clearly marking whether or not proper performance of each part of the test was achieved.
 15. A section for comments.

16. Signatures and date block for the Commissioning Agent. A place for the Contractor to initial to signify attendance at the test.
- E. Test Methods: Systems Functional Performance Testing shall be achieved by manual testing (i.e. persons manipulate the equipment and observe performance) and/or by monitoring the performance and analyzing the results using the control system's trend log capabilities or by standalone data loggers. The Contractor and Commissioning Agent shall determine which method is most appropriate for tests that do not have a method specified.
1. Simulated Conditions: Simulating conditions (not by an overwritten value) shall be allowed, although timing the testing to experience actual conditions is encouraged wherever practical.
 2. Overwritten Values: Overwriting sensor values to simulate a condition, such as overwriting the outside air temperature reading in a control system to be something other than it really is, shall be allowed, but shall be used with caution and avoided when possible. Such testing methods often can only test a part of a system, as the interactions and responses of other systems will be erroneous or not applicable. Simulating a condition is preferable. e.g., for the above case, by heating the outside air sensor with a hair blower rather than overwriting the value or by altering the appropriate setpoint to see the desired response. Before simulating conditions or overwriting values, sensors, transducers and devices shall have been calibrated.
 3. Simulated Signals: Using a signal generator which creates a simulated signal to test and calibrate transducers and DDC constants is generally recommended over using the sensor to act as the signal generator via simulated conditions or overwritten values.
 4. Altering Setpoints: Rather than overwriting sensor values, and when simulating conditions is difficult, altering setpoints to test a sequence is acceptable. For example, to see the Air Conditioning compressor lockout initiate at an outside air temperature below 12 C (54 F), when the outside air temperature is above 12 C (54 F), temporarily change the lockout setpoint to be 2 C (4 F) above the current outside air temperature.
 5. Indirect Indicators: Relying on indirect indicators for responses or performance shall be allowed only after visually and directly verifying and documenting, over the range of the tested parameters,

that the indirect readings through the control system represent actual conditions and responses. Much of this verification shall be completed during systems startup and initial checkout.

- F. Setup: Each function and test shall be performed under conditions that simulate actual conditions as closely as is practically possible. The Contractor shall provide all necessary materials, system modifications, etc. to produce the necessary flows, pressures, temperatures, etc. necessary to execute the test according to the specified conditions. At completion of the test, the Contractor shall return all affected building equipment and systems, due to these temporary modifications, to their pretest condition.
- G. Sampling: No sampling is allowed in completing Pre-Functional Checklists. Sampling is allowed for Systems Functional Performance Test Procedures execution. The Commissioning Agent will determine the sampling rate. If at any point, frequent failures are occurring and testing is becoming more troubleshooting than verification, the Commissioning Agent may stop the testing and require the Contractor to perform and document a checkout of the remaining units, prior to continuing with Systems Functional Performance Testing of the remaining units.
- H. Cost of Retesting: The cost associated with expanded sample System Functional Performance Tests shall be solely the responsibility of the Contractor. Any required retesting by the Contractor shall not be considered a justified reason for a claim of delay or for a time extension by the Contractor.
- I. Coordination and Scheduling: The Contractor shall provide a minimum of 7 days notice to the Commissioning Agent and the VA regarding the completion schedule for the Pre-Functional Checklists and startup of all equipment and systems. The Commissioning Agent will schedule Systems Functional Performance Tests with the Contractor and VA. The Commissioning Agent will witness and document the Systems Functional Performance Testing of systems. The Contractor shall execute the tests in accordance with the Systems Functional Performance Test Procedure.
- J. Testing Prerequisites: In general, Systems Functional Performance Testing will be conducted only after Pre-Functional Checklists have been satisfactorily completed. The control system shall be sufficiently tested and approved by the Commissioning Agent and the VA before it is used to verify performance of other components or systems. The air

balancing and water balancing shall be completed before Systems Functional Performance Testing of air-related or water-related equipment or systems are scheduled. Systems Functional Performance Testing will proceed from components to subsystems to systems. When the proper performance of all interacting individual systems has been achieved, the interface or coordinated responses between systems will be checked.

- K. Problem Solving: The Commissioning Agent will recommend solutions to problems found, however the burden of responsibility to solve, correct and retest problems is with the Contractor.

3.6 DOCUMENTATION, NONCONFORMANCE AND APPROVAL OF TESTS

- A. Documentation: The Commissioning Agent will witness, and document the results of all Systems Functional Performance Tests using the specific procedural forms developed by the Commissioning Agent for that purpose. Prior to testing, the Commissioning Agent will provide these forms to the VA and the Contractor for review and approval. The Contractor shall include the filled out forms with the O&M manual data.
- B. Nonconformance: The Commissioning Agent will record the results of the Systems Functional Performance Tests on the procedure or test form. All items of nonconformance issues will be noted and reported to the VA on Commissioning Field Reports and/or the Commissioning Master Issues Log.
1. Corrections of minor items of noncompliance identified may be made during the tests. In such cases, the item of noncompliance and resolution shall be documented on the Systems Functional Test Procedure.
 2. Every effort shall be made to expedite the systems functional Performance Testing process and minimize unnecessary delays, while not compromising the integrity of the procedures. However, the Commissioning Agent shall not be pressured into overlooking noncompliant work or loosening acceptance criteria to satisfy scheduling or cost issues, unless there is an overriding reason to do so by direction from the VA.
 3. As the Systems Functional Performance Tests progresses and an item of noncompliance is identified, the Commissioning Agent shall discuss the issue with the Contractor and the VA.

4. When there is no dispute on an item of noncompliance, and the Contractor accepts responsibility to correct it:
 - a. The Commissioning Agent will document the item of noncompliance and the Contractor's response and/or intentions. The Systems Functional Performance Test then continues or proceeds to another test or sequence. After the day's work is complete, the Commissioning Agent will submit a Commissioning Field Report to the VA. The Commissioning Agent will also note items of noncompliance and the Contractor's response in the Master Commissioning Issues Log. The Contractor shall correct the item of noncompliance and report completion to the VA and the Commissioning Agent.
 - b. The need for retesting will be determined by the Commissioning Agent. If retesting is required, the Commissioning Agent and the Contractor shall reschedule the test and the test shall be repeated.
 5. If there is a dispute about item of noncompliance, regarding whether it is an item of noncompliance, or who is responsible:
 - a. The item of noncompliance shall be documented on the test form with the Contractor's response. The item of noncompliance with the Contractor's response shall also be reported on a Commissioning Field Report and on the Master Commissioning Issues Log.
 - b. Resolutions shall be made at the lowest management level possible. Other parties are brought into the discussions as needed. Final interpretive and acceptance authority is with the Department of Veterans Affairs.
 - c. The Commissioning Agent will document the resolution process.
 - d. Once the interpretation and resolution have been decided, the Contractor shall correct the item of noncompliance, report it to the Commissioning Agent. The requirement for retesting will be determined by the Commissioning Agent. If retesting is required, the Commissioning Agent and the Contractor shall reschedule the test. Retesting shall be repeated until satisfactory performance is achieved.
- C. Cost of Retesting: The cost to retest a System Functional Performance Test shall be solely the responsibility of the Contractor. Any required retesting by the Contractor shall not be considered a

justified reason for a claim of delay or for a time extension by the Contractor.

- D. Failure Due to Manufacturer Defect: If 10%, or three, whichever is greater, of identical pieces (size alone does not constitute a difference) of equipment fail to perform in compliance with the Contract Documents (mechanically or substantively) due to manufacturing defect, not allowing it to meet its submitted performance specifications, all identical units may be considered unacceptable by the VA. In such case, the Contractor shall provide the VA with the following:
1. Within one week of notification from the VA, the Contractor shall examine all other identical units making a record of the findings. The findings shall be provided to the VA within two weeks of the original notice.
 2. Within two weeks of the original notification, the Contractor shall provide a signed and dated, written explanation of the problem, cause of failures, etc. and all proposed solutions which shall include full equipment submittals. The proposed solutions shall not significantly exceed the specification requirements of the original installation.
 3. The VA shall determine whether a replacement of all identical units or a repair is acceptable.
 4. Two examples of the proposed solution shall be installed by the Contractor and the VA shall be allowed to test the installations for up to one week, upon which the VA will decide whether to accept the solution.
 5. Upon acceptance, the Contractor shall replace or repair all identical items, at their expense and extend the warranty accordingly, if the original equipment warranty had begun. The replacement/repair work shall proceed with reasonable speed beginning within one week from when parts can be obtained.
- E. Approval: The Commissioning Agent will note each satisfactorily demonstrated function on the test form. Formal approval of the Systems Functional Performance Test shall be made later after review by the Commissioning Agent and by the VA. The Commissioning Agent will evaluate each test and report to the VA using a standard form. The VA will give final approval on each test using the same form, and provide signed copies to the Commissioning Agent and the Contractor.

3.7 DEFERRED TESTING

- A. Unforeseen Deferred Systems Functional Performance Tests: If any Systems Functional Performance Test cannot be completed due to the building structure, required occupancy condition or other conditions, execution of the Systems Functional Performance Testing may be delayed upon approval of the VA. These Systems Functional Performance Tests shall be conducted in the same manner as the seasonal tests as soon as possible. Services of the Contractor to conduct these unforeseen Deferred Systems Functional Performance Tests shall be negotiated between the VA and the Contractor.
- B. Deferred Seasonal Testing: Deferred Seasonal Systems Functional Performance Tests are those that must be deferred until weather conditions are closer to the systems design parameters. The Commissioning Agent will review systems parameters and recommend which Systems Functional Performance Tests should be deferred until weather conditions more closely match systems parameters. The Contractor shall review and comment on the proposed schedule for Deferred Seasonal Testing. The VA will review and approve the schedule for Deferred Seasonal Testing. Deferred Seasonal Systems Functional Performances Tests shall be witnessed and documented by the Commissioning Agent. Deferred Seasonal Systems Functional Performance Tests shall be executed by the Contractor in accordance with these specifications.

3.8 OPERATION AND MAINTENANCE TRAINING REQUIREMENTS

- A. Training Preparation Conference: Before operation and maintenance training, the Commissioning Agent will convene a training preparation conference to include VA's Resident Engineer, VA's Operations and Maintenance personnel, and the Contractor. The purpose of this conference will be to discuss and plan for Training and Demonstration of VA Operations and Maintenance personnel.
- B. The Contractor shall provide training and demonstration as required by other Division 21, Division 22, Division 23, Division 26, Division 27, Division 28, and Division 31 sections. The Training and Demonstration shall include, but is not limited to, the following:
 - 1. Review the Contract Documents.
 - 2. Review installed systems, subsystems, and equipment.
 - 3. Review instructor qualifications.
 - 4. Review instructional methods and procedures.
 - 5. Review training module outlines and contents.

6. Review course materials (including operation and maintenance manuals).
 7. Review and discuss locations and other facilities required for instruction.
 8. Review and finalize training schedule and verify availability of educational materials, instructors, audiovisual equipment, and facilities needed to avoid delays.
 9. For instruction that must occur outside, review weather and forecasted weather conditions and procedures to follow if conditions are unfavorable.
- C. Training Module Submittals: The Contractor shall submit the following information to the VA and the Commissioning Agent:
1. Instruction Program: Submit two copies of outline of instructional program for demonstration and training, including a schedule of proposed dates, times, length of instruction time, and instructors' names for each training module. Include learning objective and outline for each training module. At completion of training, submit two complete training manuals for VA's use.
 2. Qualification Data: Submit qualifications for facilitator and/or instructor.
 3. Attendance Record: For each training module, submit list of participants and length of instruction time.
 4. Evaluations: For each participant and for each training module, submit results and documentation of performance-based test.
 5. Demonstration and Training Videotapes: Submit two copies within seven days of end of each training module.
 - a. Identification: On each copy, provide an applied label with the following information:
 - 1) Name of Project.
 - 2) Name and address of photographer
 - 3) Name of Contractor.
 - 4) Date videotape was recorded.
 - 5) Description of vantage point, indicating location, direction (by compass point), and elevation or story of construction.
 6. Transcript: Prepared on 8-1/2-by-11-inch paper, punched and bound in heavy-duty, 3-ring, vinyl-covered binders. Mark appropriate identification on front and spine of each binder. Include a cover

sheet with same label information as the corresponding videotape. Include name of Project and date of videotape on each page.

D. QUALITY ASSURANCE

1. Facilitator Qualifications: A firm or individual experienced in training or educating maintenance personnel in a training program similar in content and extent to that indicated for this Project, and whose work has resulted in training or education with a record of successful learning performance.
2. Instructor Qualifications: A factory authorized service representative, complying with requirements in Division 01 Section "Quality Requirements," experienced in operation and maintenance procedures and training.
3. Photographer Qualifications: A professional photographer who is experienced photographing construction projects.

E. COORDINATION

1. Coordinate instruction schedule with VA's operations. Adjust schedule as required to minimize disrupting VA's operations.
2. Coordinate instructors, including providing notification of dates, times, length of instruction time, and course content.
3. Coordinate content of training modules with content of approved emergency, operation, and maintenance manuals. Do not submit instruction program until operation and maintenance data has been reviewed and approved by the VA.

F. INSTRUCTION PROGRAM

1. Program Structure: Develop an instruction program that includes individual training modules for each system and equipment not part of a system, as required by individual Specification Sections, and as follows:
 - a. Fire protection systems, including fire alarm, fire pumps, and fire suppression systems.
 - b. Intrusion detection systems.
 - c. Conveying systems, including elevators, wheelchair lifts, escalators, and automated materials handling systems.
 - d. Medical equipment, including medical gas equipment and piping.
 - e. Laboratory equipment, including laboratory air and vacuum equipment and piping.

- f. Heat generation, including boilers, feedwater equipment, pumps, steam distribution piping, condensate return systems, heating hot water heat exchangers, and heating hot water distribution piping.
 - g. Refrigeration systems, including chillers, cooling towers, condensers, pumps, and distribution piping.
 - h. HVAC systems, including air handling equipment, air distribution systems, and terminal equipment and devices.
 - i. switchgear, transformers, switchboards, panelboards, uninterruptible power supplies, and motor controls.
 - j. Packaged engine generators, including synchronizing switchgear/switchboards, and transfer switches.
 - k. Lighting equipment and controls.
 - l. Communication systems, including intercommunication, surveillance, nurse call systems, public address, mass evacuation, voice and data, and entertainment television equipment.
 - m. Site utilities including lift stations, condensate pumping and return systems, and storm water pumping systems.
- G. Training Modules: Develop a learning objective and teaching outline for each module. Include a description of specific skills and knowledge that participants are expected to master. For each module, include instruction for the following:
1. Basis of System Design, Operational Requirements, and Criteria:
Include the following:
 - a. System, subsystem, and equipment descriptions.
 - b. Performance and design criteria if Contractor is delegated design responsibility.
 - c. Operating standards.
 - d. Regulatory requirements.
 - e. Equipment function.
 - f. Operating characteristics.
 - g. Limiting conditions.
 - h. Performance curves.
 2. Documentation: Review the following items in detail:
 - a. Emergency manuals.
 - b. Operations manuals.
 - c. Maintenance manuals.
 - d. Project Record Documents.

- e. Identification systems.
 - f. Warranties and bonds.
 - g. Maintenance service agreements and similar continuing commitments.
3. Emergencies: Include the following, as applicable:
- a. Instructions on meaning of warnings, trouble indications, and error messages.
 - b. Instructions on stopping.
 - c. Shutdown instructions for each type of emergency.
 - d. Operating instructions for conditions outside of normal operating limits.
 - e. Sequences for electric or electronic systems.
 - f. Special operating instructions and procedures.
4. Operations: Include the following, as applicable:
- a. Startup procedures.
 - b. Equipment or system break-in procedures.
 - c. Routine and normal operating instructions.
 - d. Regulation and control procedures.
 - e. Control sequences.
 - f. Safety procedures.
 - g. Instructions on stopping.
 - h. Normal shutdown instructions.
 - i. Operating procedures for emergencies.
 - j. Operating procedures for system, subsystem, or equipment failure.
 - k. Seasonal and weekend operating instructions.
 - l. Required sequences for electric or electronic systems.
 - m. Special operating instructions and procedures.
5. Adjustments: Include the following:
- a. Alignments.
 - b. Checking adjustments.
 - c. Noise and vibration adjustments.
 - d. Economy and efficiency adjustments.
6. Troubleshooting: Include the following:
- a. Diagnostic instructions.
 - b. Test and inspection procedures.
7. Maintenance: Include the following:
- a. Inspection procedures.
 - b. Types of cleaning agents to be used and methods of cleaning.

- c. List of cleaning agents and methods of cleaning detrimental to product.
 - d. Procedures for routine cleaning
 - e. Procedures for preventive maintenance.
 - f. Procedures for routine maintenance.
 - g. Instruction on use of special tools.
8. Repairs: Include the following:
- a. Diagnosis instructions.
 - b. Repair instructions.
 - c. Disassembly; component removal, repair, and replacement; and reassembly instructions.
 - d. Instructions for identifying parts and components.
 - e. Review of spare parts needed for operation and maintenance.
- H. Training Execution:
- 1. Preparation: Assemble educational materials necessary for instruction, including documentation and training module. Assemble training modules into a combined training manual. Set up instructional equipment at instruction location.
 - 2. Instruction:
 - a. Facilitator: Engage a qualified facilitator to prepare instruction program and training modules, to coordinate instructors, and to coordinate between Contractor and Department of Veterans Affairs for number of participants, instruction times, and location.
 - b. Instructor: Engage qualified instructors to instruct VA's personnel to adjust, operate, and maintain systems, subsystems, and equipment not part of a system.
 - 1) The Commissioning Agent will furnish an instructor to describe basis of system design, operational requirements, criteria, and regulatory requirements.
 - 2) The VA will furnish an instructor to describe VA's operational philosophy.
 - 3) The VA will furnish the Contractor with names and positions of participants.

3. Scheduling: Provide instruction at mutually agreed times. For equipment that requires seasonal operation, provide similar instruction at start of each season. Schedule training with the VA and the Commissioning Agent with at least seven days' advance notice.
4. Evaluation: At conclusion of each training module, assess and document each participant's mastery of module by use of **an oral, or a written**, performance-based test.
5. Cleanup: Collect used and leftover educational materials and remove from Project site. Remove instructional equipment. Restore systems and equipment to condition existing before initial training use.

I. Demonstration and Training Recording:

1. General: Engage a qualified commercial photographer to record demonstration and training. Record each training module separately. Include classroom instructions and demonstrations, board diagrams, and other visual aids, but not student practice. At beginning of each training module, record each chart containing learning objective and lesson outline.
2. Video Format: Provide high quality color DVD color on standard size DVD disks.
3. Recording: Mount camera on tripod before starting recording, unless otherwise necessary to show area of demonstration and training. Display continuous running time.
4. Narration: Describe scenes on videotape by audio narration by microphone while demonstration and training is recorded. Include description of items being viewed. Describe vantage point, indicating location, direction (by compass point), and elevation or story of construction.

----- END -----

SECTION 21 08 00**COMMISSIONING OF FIRE SUPPRESSION SYSTEMS****PART 1 - GENERAL****1.1 DESCRIPTION**

- A. The requirements of this Section apply to all sections of Division 21.
- B. This project will have selected building systems commissioned. The complete list of equipment and systems to be commissioned is specified in Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS. The commissioning process, which the Contractor is responsible to execute, is defined in Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS. A Commissioning Agent (CxA) appointed by the VA will manage the commissioning process.

1.2 RELATED WORK

- A. Section 01 00 00 GENERAL REQUIREMENTS.
- B. Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS.
- C. Section 01 33 23 SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES.

1.3 SUMMARY

- A. This Section includes requirements for commissioning the Fire Suppression systems, subsystems and equipment. This Section supplements the general requirements specified in Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS.
- B. The commissioning activities have been developed to support the VA requirements to meet guidelines for Federal Leadership in Environmental, Energy, and Economic Performance.
- C. Refer to Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS for more details regarding processes and procedures as well as roles and responsibilities for all Commissioning Team members.

1.4 DEFINITIONS

- A. Refer to Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS for definitions.

1.5 COMMISSIONED SYSTEMS

- A. Commissioning of a system or systems specified in this Division is part of the construction process. Documentation and testing of these systems, as well as training of the VA's Operation and Maintenance personnel, is required in cooperation with the VA and the Commissioning Agent.
- B. The following Fire Suppression systems will be commissioned:

1. Fire Protection System (Fire pump, jockey pump, fire pump automatic transfer switch/controller, Wet-pipe fire suppression, Dry-pipe fire suppression, Pre-action fire suppression, dry system air compressors and motors, and clean agent fire suppression).

1.6 SUBMITTALS

- A. The commissioning process requires review of selected Submittals. The Commissioning Agent will provide a list of submittals that will be reviewed by the Commissioning Agent. This list will be reviewed and approved by the VA prior to forwarding to the Contractor. Refer to Section 01 33 23 SHOP DRAWINGS, PRODUCT DATA, and SAMPLES for further details.
- B. The commissioning process requires Submittal review simultaneously with engineering review. Specific submittal requirements related to the commissioning process are specified in Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS.

PART 2 - PRODUCTS (NOT USED)

PART 3- EXECUTION

3.1 PRE-FUNCTIONAL CHECKLISTS

- A. The Contractor shall complete Pre-Functional Checklists to verify systems, subsystems, and equipment installation is complete and systems are ready for Systems Functional Performance Testing. The Commissioning Agent will prepare Pre-Functional Checklists to be used to document equipment installation. The Contractor shall complete the checklists. Completed checklists shall be submitted to the VA and to the Commissioning Agent for review. The Commissioning Agent may spot check a sample of completed checklists. If the Commissioning Agent determines that the information provided on the checklist is not accurate, the Commissioning Agent will return the marked-up checklist to the Contractor for correction and resubmission. If the Commissioning Agent determines that a significant number of completed checklists for similar equipment are not accurate, the Commissioning Agent will select a broader sample of checklists for review. If the Commissioning Agent determines that a significant number of the broader sample of checklists is also inaccurate, all the checklists for the type of equipment will be returned to the Contractor for correction and resubmission. Refer to SECTION 01 91 00 GENERAL COMMISSIONING REQUIREMENTS for submittal requirements for Pre-Functional Checklists, Equipment Startup Reports, and other commissioning documents.

3.2 CONTRACTORS TESTS

- A. Contractor tests as required by other sections of Division 21 shall be scheduled and documented in accordance with Section 01 00 00 GENERAL REQUIREMENTS. The Commissioning Agent will witness selected Contractor tests. Contractor tests shall be completed prior to scheduling Systems Functional Performance Testing.

3.3 SYSTEMS FUNCTIONAL PERFORMANCE TESTING:

- A. The Commissioning Process includes Systems Functional Performance Testing that is intended to test systems functional performance under steady state conditions, to test system reaction to changes in operating conditions, and system performance under emergency conditions. The Commissioning Agent will prepare detailed Systems Functional Performance Test procedures for review and approval by the Resident Engineer. The Contractor shall review and comment on the tests prior to approval. The Contractor shall provide the required labor, materials, and test equipment identified in the test procedure to perform the tests. The Commissioning Agent will witness and document the testing. The Contractor shall sign the test reports to verify tests were performed. See Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS, for additional details.

3.4 TRAINING OF VA PERSONNEL

- A. Training of the VA operation and maintenance personnel is required in cooperation with the Resident Engineer and Commissioning Agent. Provide competent, factory authorized personnel to provide instruction to operation and maintenance personnel concerning the location, operation, and troubleshooting of the installed systems. The instruction shall be scheduled in coordination with the VA Resident Engineer after submission and approval of formal training plans. Refer to Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS and Division 21 Sections for additional Contractor training requirements.

----- END -----

SECTION 22 08 00**COMMISSIONING OF PLUMBING SYSTEMS****PART 1 - GENERAL****1.1 DESCRIPTION**

- A. The requirements of this Section apply to all sections of Division 22.
- B. This project will have selected building systems commissioned. The complete list of equipment and systems to be commissioned are specified in Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS. The commissioning process, which the Contractor is responsible to execute, is defined in Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS. A Commissioning Agent (CxA) appointed by the Department of Veterans Affairs will manage the commissioning process.

1.2 RELATED WORK

- A. Section 01 00 00 GENERAL REQUIREMENTS.
- B. Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS.
- C. Section 01 33 23 SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES.

1.3 SUMMARY

- A. This Section includes requirements for commissioning plumbing systems, subsystems and equipment. This Section supplements the general requirements specified in Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS.
- B. The commissioning activities have been developed to support the VA requirements to meet guidelines for Federal Leadership in Environmental, Energy, and Economic Performance.
- C. Refer to Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS for more specifics regarding processes and procedures as well as roles and responsibilities for all Commissioning Team members.

1.4 DEFINITIONS

- A. Refer to Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS for definitions.

1.5 COMMISSIONED SYSTEMS

- A. Commissioning of a system or systems specified in this Division is part of the construction process. Documentation and testing of these systems, as well as training of the VA's Operation and Maintenance personnel, is required in cooperation with the VA and the Commissioning Agent.

- B. The following Plumbing systems will be commissioned:
1. Medical Gas Systems (Medical compressed air and air compressor, laboratory vacuum and vacuum pumps, nitrous oxide and oxygen, Medical Gas Alarm System).
 2. Emergency Plumbing Fixtures (Showers, eye wash stations, water tempering valves, instruments and gages)

1.6 SUBMITTALS

- A. The commissioning process requires review of selected Submittals. The Commissioning Agent will provide a list of submittals that will be reviewed by the Commissioning Agent. This list will be reviewed and approved by the VA prior to forwarding to the Contractor. Refer to Section 01 33 23 SHOP DRAWINGS, PRODUCT DATA, and SAMPLES for further details.
- B. The commissioning process requires Submittal review simultaneously with engineering review. Specific submittal requirements related to the commissioning process are specified in Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION

3.1 PRE-FUNCTIONAL CHECKLISTS

- A. The Contractor shall complete Pre-Functional Checklists to verify systems, subsystems, and equipment installation is complete and systems are ready for Systems Functional Performance Testing. The Commissioning Agent will prepare Pre-Functional Checklists to be used to document equipment installation. The Contractor shall complete the checklists. Completed checklists shall be submitted to the VA and to the Commissioning Agent for review. The Commissioning Agent may spot check a sample of completed checklists. If the Commissioning Agent determines that the information provided on the checklist is not accurate, the Commissioning Agent will return the marked-up checklist to the Contractor for correction and resubmission. If the Commissioning Agent determines that a significant number of completed checklists for similar equipment are not accurate, the Commissioning Agent will select a broader sample of checklists for review. If the Commissioning Agent determines that a significant number of the broader sample of checklists is also inaccurate, all the checklists for the type of equipment will be returned to the Contractor for correction and resubmission. Refer to SECTION 01 91 00 GENERAL COMMISSIONING

REQUIREMENTS for submittal requirements for Pre-Functional Checklists, Equipment Startup Reports, and other commissioning documents.

3.2 CONTRACTORS TESTS

- A. Contractor tests as required by other sections of Division 22 shall be scheduled and documented in accordance with Section 01 00 00 GENERAL REQUIREMENTS. The Commissioning Agent will witness selected Contractor tests. Contractor tests shall be completed prior to scheduling Systems Functional Performance Testing.

3.3 SYSTEMS FUNCTIONAL PERFORMANCE TESTING:

- A. The Commissioning Process includes Systems Functional Performance Testing that is intended to test systems functional performance under steady state conditions, to test system reaction to changes in operating conditions, and system performance under emergency conditions. The Commissioning Agent will prepare detailed Systems Functional Performance Test procedures for review and approval by the Resident Engineer. The Contractor shall review and comment on the tests prior to approval. The Contractor shall provide the required labor, materials, and test equipment identified in the test procedure to perform the tests. The Commissioning Agent will witness and document the testing. The Contractor shall sign the test reports to verify tests were performed. See Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS, for additional details.

3.4 TRAINING OF VA PERSONNEL

- A. Training of the VA operation and maintenance personnel is required in cooperation with the Resident Engineer and Commissioning Agent. Provide competent, factory authorized personnel to provide instruction to operation and maintenance personnel concerning the location, operation, and troubleshooting of the installed systems. The instruction shall be scheduled in coordination with the Resident Engineer after submission and approval of formal training plans. Refer to Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS and Division 22 Sections for additional Contractor training requirements.

----- END -----

SECTION 23 08 00**COMMISSIONING OF HVAC SYSTEMS****PART 1 - GENERAL****1.1 DESCRIPTION**

- A. The requirements of this Section apply to all sections of Division 23.
- B. This project will have selected building systems commissioned. The complete list of equipment and systems to be commissioned are specified in Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS. The commissioning process, which the Contractor is responsible to execute, is defined in Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS. A Commissioning Agent (CxA) appointed by the Department of Veterans Affairs will manage the commissioning process.

1.2 RELATED WORK

- A. Section 01 00 00 GENERAL REQUIREMENTS.
- B. Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS.
- C. Section 01 33 23 SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES.

1.3 SUMMARY

- A. This Section includes requirements for commissioning the HVAC systems, subsystems and equipment. This Section supplements the general requirements specified in Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS.
- B. The commissioning activities have been developed to support the VA requirements to meet guidelines for Federal Leadership in Environmental, Energy, and Economic Performance.
- C. Refer to Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS for more specifics regarding processes and procedures as well as roles and responsibilities for all Commissioning Team members.

1.4 DEFINITIONS

- A. Refer to Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS for definitions.

1.5 COMMISSIONED SYSTEMS

- A. Commissioning of a system or systems specified in this Division is part of the construction process. Documentation and testing of these systems, as well as training of the VA's Operation and Maintenance personnel, is required in cooperation with the VA and the Commissioning Agent.

B. The following HVAC systems will be commissioned:

1. Air Handling Systems (including terminal units and energy recovery units)
2. Air Handling Systems (Fans, motors, Variable Speed Drives, cooling coils and control valves, heating coils and control valves).
3. Energy Recovery Unit Systems (Fans, motors, Variable Speed Drives, cooling coils and control valves, heating coils and control valves).
4. Dehumidification Systems (Energy recovery devices - such as enthalpy wheels, fans, motors, Variable Speed Drives, cooling coils and control valves, heating coils and control valves).
5. Heating Hot Water Systems (heating water pumps and motors, Variable Speed Drives, steam to hot water converters).
6. Chilled Water Systems (Chilled water pumps and motors, Variable Speed Drives).
7. Steam System (Humidifiers, steam to hot water converters, controls, gages and instrumentation, safety relief valves).
8. Direct Digital Control System (BACnet or similar Local Area Network (LAN), Operator Work Station hardware and software, building controller hardware and software, terminal unit controller hardware and software, all sequences of operation, system accuracy and response time).
9. Laboratory Exhaust Systems (Fume hoods, pressure controls, system alarms, fans, motors, and Variable Speed Drives).
10. Laboratory Ventilation Systems (Supply air terminal units and controls, pressure controls and alarms, fans, motors, and Variable Speed Drives).
11. Room Pressurization Equipment (Pressure sensors, terminal units/dampers, and controls and alarms).
12. HVAC Water Treatment Systems (final water analysis).

1.6 SUBMITTALS

A. The commissioning process requires review of selected Submittals. The Commissioning Agent will provide a list of submittals that will be reviewed by the Commissioning Agent. This list will be reviewed and approved by the VA prior to forwarding to the Contractor. Refer to Section 01 33 23 SHOP DRAWINGS, PRODUCT DATA, and SAMPLES for further details.

- B. The commissioning process requires Submittal review simultaneously with engineering review. Specific submittal requirements related to the commissioning process are specified in Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION

3.1 PRE-FUNCTIONAL CHECKLISTS

- A. The Contractor shall complete Pre-Functional Checklists to verify systems, subsystems, and equipment installation is complete and systems are ready for Systems Functional Performance Testing. The Commissioning Agent will prepare Pre-Functional Checklists to be used to document equipment installation. The Contractor shall complete the checklists. Completed checklists shall be submitted to the VA and to the Commissioning Agent for review. The Commissioning Agent may spot check a sample of completed checklists. If the Commissioning Agent determines that the information provided on the checklist is not accurate, the Commissioning Agent will return the marked-up checklist to the Contractor for correction and resubmission. If the Commissioning Agent determines that a significant number of completed checklists for similar equipment are not accurate, the Commissioning Agent will select a broader sample of checklists for review. If the Commissioning Agent determines that a significant number of the broader sample of checklists is also inaccurate, all the checklists for the type of equipment will be returned to the Contractor for correction and resubmission. Refer to SECTION 01 91 00 GENERAL COMMISSIONING REQUIREMENTS for submittal requirements for Pre-Functional Checklists, Equipment Startup Reports, and other commissioning documents.

3.2 CONTRACTORS TESTS

- A. Contractor tests as required by other sections of Division 23 shall be scheduled and documented in accordance with Section 01 00 00 GENERAL REQUIREMENTS. The Commissioning Agent will witness selected Contractor tests. Contractor tests shall be completed prior to scheduling Systems Functional Performance Testing.

3.3 SYSTEMS FUNCTIONAL PERFORMANCE TESTING:

- A. The Commissioning Process includes Systems Functional Performance Testing that is intended to test systems functional performance under steady state conditions, to test system reaction to changes in operating conditions, and system performance under emergency

conditions. The Commissioning Agent will prepare detailed Systems Functional Performance Test procedures for review and approval by the Resident Engineer. The Contractor shall review and comment on the tests prior to approval. The Contractor shall provide the required labor, materials, and test equipment identified in the test procedure to perform the tests. The Commissioning Agent will witness and document the testing. The Contractor shall sign the test reports to verify tests were performed. See Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS, for additional details.

3.4 TRAINING OF VA PERSONNEL

- A. Training of the VA's operation and maintenance personnel is required in cooperation with the Resident Engineer and Commissioning Agent. Provide competent, factory authorized personnel to provide instruction to operation and maintenance personnel concerning the location, operation, and troubleshooting of the installed systems. The instruction shall be scheduled in coordination with the Resident Engineer after submission and approval of formal training plans. Refer to Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS and Division 23 Sections for additional Contractor training requirements.

----- END -----

SECTION 26 08 00**COMMISSIONING OF ELECTRICAL SYSTEMS****PART 1 - GENERAL****1.1 DESCRIPTION**

- A. The requirements of this Section apply to all sections of Division 26.
- B. This project will have selected building systems commissioned. The complete list of equipment and systems to be commissioned are specified in Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS. The commissioning process, which the Contractor is responsible to execute, is defined in Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS. A Commissioning Agent (CxA) appointed by the Department of Veterans Affairs will manage the commissioning process.

1.2 RELATED WORK

- A. Section 01 00 00 GENERAL REQUIREMENTS.
- B. Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS.
- C. Section 01 33 23 SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES.

1.3 SUMMARY

- A. This Section includes requirements for commissioning the electrical systems, subsystems and equipment. This Section supplements the general requirements specified in Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS.
- B. The commissioning activities have been developed to support the VA requirements to meet guidelines for Federal Leadership in Environmental, Energy, and Economic Performance.
- C. Refer to Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS for more specifics regarding processes and procedures as well as roles and responsibilities for all Commissioning Team members.

1.4 DEFINITIONS

- A. Refer to Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS for definitions.

1.5 COMMISSIONED SYSTEMS

- A. Commissioning of a system or systems specified in this Division is part of the construction process. Documentation and testing of these systems, as well as training of the VA's Operation and Maintenance personnel, is required in cooperation with the VA and the Commissioning Agent.

- B. The following Electrical systems will be commissioned:
1. Normal Power Distribution Systems (Grounding tests, coordination study review, major circuit breaker settings, meters and gages, and controls).
 2. Life Safety Power Distribution Systems (Automatic transfer on loss of normal power, grounding tests, coordination study review, major circuit breaker settings, meters and gages, and controls).
 3. Critical Power Distribution Systems (Automatic transfer on loss of normal power, grounding tests, coordination study review, major circuit breaker settings, meters and gages, and controls).
 4. Lighting Controls (Control system hardware and software, scene settings, zone settings, occupancy sensor interface, and unoccupied cycle control).

1.6 SUBMITTALS

- A. The commissioning process requires review of selected Submittals. The Commissioning Agent will provide a list of submittals that will be reviewed by the Commissioning Agent. This list will be reviewed and approved by the Resident Engineer prior to forwarding to the Contractor. Refer to Section 01 33 23 SHOP DRAWINGS, PRODUCT DATA, and SAMPLES for further details.
- B. The commissioning process requires Submittal review simultaneously with engineering review. Specific submittal requirements related to the commissioning process are specified in Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION

3.1 PRE-FUNCTIONAL CHECKLISTS

- A. The Contractor shall complete Pre-Functional Checklists to verify systems, subsystems, and equipment installation is complete and systems are ready for Systems Functional Performance Testing. The Commissioning Agent will prepare Pre-Functional Checklists to be used to document equipment installation. The Contractor shall complete the checklists. Completed checklists shall be submitted to the VA and to the Commissioning Agent for review. The Commissioning Agent may spot check a sample of completed checklists. If the Commissioning Agent determines that the information provided on the checklist is not accurate, the Commissioning Agent will return the marked-up checklist to the Contractor for correction and resubmission. If the

Commissioning Agent determines that a significant number of completed checklists for similar equipment are not accurate, the Commissioning Agent will select a broader sample of checklists for review. If the Commissioning Agent determines that a significant number of the broader sample of checklists is also inaccurate, all the checklists for the type of equipment will be returned to the Contractor for correction and resubmission. Refer to SECTION 01 91 00 GENERAL COMMISSIONING REQUIREMENTS for submittal requirements for Pre-Functional Checklists, Equipment Startup Reports, and other commissioning documents.

3.2 CONTRACTORS TESTS

- A. Contractor tests as required by other sections of Division 26 shall be scheduled and documented in accordance with Section 01 00 00 GENERAL REQUIREMENTS. The Commissioning Agent will witness selected Contractor tests. Contractor tests shall be completed prior to scheduling Systems Functional Performance Testing.

3.3 SYSTEMS FUNCTIONAL PERFORMANCE TESTING:

- A. The Commissioning Process includes Systems Functional Performance Testing that is intended to test systems functional performance under steady state conditions, to test system reaction to changes in operating conditions, and system performance under emergency conditions. The Commissioning Agent will prepare detailed Systems Functional Performance Test procedures for review and approval by the Resident Engineer. The Contractor shall review and comment on the tests prior to approval. The Contractor shall provide the required labor, materials, and test equipment identified in the test procedure to perform the tests. The Commissioning Agent will witness and document the testing. The Contractor shall sign the test reports to verify tests were performed. See Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS, for additional details.

3.4 TRAINING OF VA PERSONNEL

- A. Training of the VA's operation and maintenance personnel is required in cooperation with the Resident Engineer and Commissioning Agent. Provide competent, factory authorized personnel to provide instruction to operation and maintenance personnel concerning the location, operation, and troubleshooting of the installed systems. The instruction shall be scheduled in coordination with the Resident Engineer after submission and approval of formal training plans.

Refer to Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS and
Division 26 Sections for additional Contractor training requirements.

----- END -----

SECTION 27 08 00**COMMISSIONING OF COMMUNICATIONS SYSTEMS****PAET 1 - GENERAL****1.1 DESCRIPTION**

- A. The requirements of this Section apply to all sections of Division 27.
- B. This project will have selected building systems commissioned. The complete list of equipment and systems to be commissioned are specified in Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS. The commissioning process, which the Contractor is responsible to execute, is defined in Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS. A Commissioning Agent (CxA) appointed by the Department of Veterans Affairs will manage the commissioning process.

1.2 RELATED WORK

- A. Section 01 00 00 GENERAL REQUIREMENTS.
- B. Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS.
- C. Section 01 33 23 SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES.

1.3 SUMMARY

- A. This Section includes requirements for commissioning the communications systems, subsystems and equipment. This Section supplements the general requirements specified in Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS.
- B. The commissioning activities have been developed to support the VA requirements to meet guidelines for Federal Leadership in Environmental, Energy, and Economic Performance.
- C. Refer to Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS for more specifics regarding processes and procedures as well as roles and responsibilities for all Commissioning Team members.

1.4 DEFINITIONS

- A. Refer to Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS for definitions.

1.5 COMMISSIONED SYSTEMS

- A. Commissioning of a system or systems specified in this Division is part of the construction process. Documentation and testing of these systems, as well as training of the VA's Operation and Maintenance personnel, is required in cooperation with the VA and the Commissioning Agent.

- B. The following Communications systems will be commissioned:
1. Facility Telecommunications and Data Distribution Systems.
 2. Nurse Call / Code Blue systems (Local stations, system hardware and software, reset functions, response time per activation, and notification signals).
 3. Public Address and Mass Notification Systems (Amplifiers and head-end hardware, speaker volume, and background noise - i.e. hiss or similar interference).

1.6 SUBMITTALS

- A. The commissioning process requires review of selected Submittals. The Commissioning Agent will provide a list of submittals that will be reviewed by the Commissioning Agent. This list will be reviewed and approved by the Resident Engineer prior to forwarding to the Contractor. Refer to Section 01 33 23 SHOP DRAWINGS, PRODUCT DATA, and SAMPLES for further details.
- B. The commissioning process requires Submittal review simultaneously with engineering review. Specific submittal requirements related to the commissioning process are specified in Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION

3.1 PRE-FUNCTIONAL CHECKLISTS

- A. The Contractor shall complete Pre-Functional Checklists to verify systems, subsystems, and equipment installation is complete and systems are ready for Systems Functional Performance Testing. The Commissioning Agent will prepare Pre-Functional Checklists to be used to document equipment installation. The Contractor shall complete the checklists. Completed checklists shall be submitted to the VA and to the Commissioning Agent for review. The Commissioning Agent may spot check a sample of completed checklists. If the Commissioning Agent determines that the information provided on the checklist is not accurate, the Commissioning Agent will return the marked-up checklist to the Contractor for correction and resubmission. If the Commissioning Agent determines that a significant number of completed checklists for similar equipment are not accurate, the Commissioning Agent will select a broader sample of checklists for review. If the Commissioning Agent determines that a significant number of the broader sample of checklists is also inaccurate, all the checklists for the

type of equipment will be returned to the Contractor for correction and resubmission. Refer to SECTION 01 91 00 GENERAL COMMISSIONING REQUIREMENTS for submittal requirements for Pre-Functional Checklists, Equipment Startup Reports, and other commissioning documents.

3.2 CONTRACTORS TESTS

- A. Contractor tests as required by other sections of Division 27 shall be scheduled and documented in accordance with Section 01 00 00 GENERAL REQUIREMENTS. The Commissioning Agent will witness selected Contractor tests. Contractor tests shall be completed prior to scheduling Systems Functional Performance Testing.

3.3 SYSTEMS FUNCTIONAL PERFORMANCE TESTING:

- A. The Commissioning Process includes Systems Functional Performance Testing that is intended to test systems functional performance under steady state conditions, to test system reaction to changes in operating conditions, and system performance under emergency conditions. The Commissioning Agent will prepare detailed Systems Functional Performance Test procedures for review and approval by the Resident Engineer. The Contractor shall review and comment on the tests prior to approval. The Contractor shall provide the required labor, materials, and test equipment identified in the test procedure to perform the tests. The Commissioning Agent will witness and document the testing. The Contractor shall sign the test reports to verify tests were performed. See Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS, for additional details.

3.4 TRAINING OF VA PERSONNEL

- A. Training of the VA operation and maintenance personnel is required in cooperation with the Resident Engineer and Commissioning Agent. Provide competent, factory authorized personnel to provide instruction to operation and maintenance personnel concerning the location, operation, and troubleshooting of the installed systems. The instruction shall be scheduled in coordination with the Resident Engineer after submission and approval of formal training plans. Refer to Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS and Division 27 Sections for additional Contractor training requirements.

----- END -----

SECTION 28 08 00**COMMISSIONING OF ELECTRONIC SAFETY AND SECURITY SYSTEMS****PART 1 - GENERAL****1.1 DESCRIPTION**

- A. The requirements of this Section apply to all sections of Division 28.
- B. This project will have selected building systems commissioned. The complete list of equipment and systems to be commissioned are specified in Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS. The commissioning process, which the Contractor is responsible to execute, is defined in Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS. A Commissioning Agent (CxA) appointed by the VA will manage the commissioning process.

1.2 RELATED WORK

- A. Section 01 00 00 GENERAL REQUIREMENTS.
- B. Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS.
- C. Section 01 33 23 SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES.

1.3 SUMMARY

- A. This Section includes requirements for commissioning the electronic safety and security systems, subsystems and equipment. This Section supplements the general requirements specified in Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS.
- B. The commissioning activities have been developed to support the VA requirements to meet guidelines for Federal Leadership in Environmental, Energy, and Economic Performance.
- C. Refer to Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS for more specifics regarding processes and procedures as well as roles and responsibilities for all Commissioning Team members.

1.4 DEFINITIONS

- A. Refer to Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS for definitions.

1.5 COMMISSIONED SYSTEMS

- A. Commissioning of a system or systems specified in this Division is part of the construction process. Documentation and testing of these systems, as well as training of the VA's Operation and Maintenance personnel, is required in cooperation with the VA and the Commissioning Agent.

B. The following Electronic Safety and Security systems will be commissioned:

1. Fire Detection and Alarm (Master panel and software, addressable units - i.e. pull stations, flow detectors, heat detectors, etc., controls and alarm functions, horns/bells/door releases and other output devices, and fire command center functions - stairwell communications, stairwell pressurization fan start, mechanical systems shutdowns).

1.6 SUBMITTALS

- A. The commissioning process requires review of selected Submittals. The Commissioning Agent will provide a list of submittals that will be reviewed by the Commissioning Agent. This list will be reviewed and approved by the Resident Engineer prior to forwarding to the Contractor. Refer to Section 01 33 23 SHOP DRAWINGS, PRODUCT DATA, and SAMPLES for further details.
- B. The commissioning process requires Submittal review simultaneously with engineering review. Specific submittal requirements related to the commissioning process are specified in Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION

3.1 PRE-FUNCTIONAL CHECKLISTS

- A. The Contractor shall complete Pre-Functional Checklists to verify systems, subsystems, and equipment installation is complete and systems are ready for Systems Functional Performance Testing. The Commissioning Agent will prepare Pre-Functional Checklists to be used to document equipment installation. The Contractor shall complete the checklists. Completed checklists shall be submitted to the VA and to the Commissioning Agent for review. The Commissioning Agent may spot check a sample of completed checklists. If the Commissioning Agent determines that the information provided on the checklist is not accurate, the Commissioning Agent will return the marked-up checklist to the Contractor for correction and resubmission. If the Commissioning Agent determines that a significant number of completed checklists for similar equipment are not accurate, the Commissioning Agent will select a broader sample of checklists for review. If the Commissioning Agent determines that a significant number of the broader sample of checklists is also inaccurate, all the checklists for the

type of equipment will be returned to the Contractor for correction and resubmission. Refer to SECTION 01 91 00 GENERAL COMMISSIONING REQUIREMENTS for submittal requirements for Pre-Functional Checklists, Equipment Startup Reports, and other commissioning documents.

3.2 CONTRACTORS TESTS

- A. Contractor tests as required by other sections of Division 28 shall be scheduled and documented in accordance with Section 01 00 00 GENERAL REQUIREMENTS. The Commissioning Agent will witness selected Contractor tests. Contractor tests shall be completed prior to scheduling Systems Functional Performance Testing.

3.3 SYSTEMS FUNCTIONAL PERFORMANCE TESTING:

- A. The Commissioning Process includes Systems Functional Performance Testing that is intended to test systems functional performance under steady state conditions, to test system reaction to changes in operating conditions, and system performance under emergency conditions. The Commissioning Agent will prepare detailed Systems Functional Performance Test procedures for review and approval by the Resident Engineer. The Contractor shall review and comment on the tests prior to approval. The Contractor shall provide the required labor, materials, and test equipment identified in the test procedure to perform the tests. The Commissioning Agent will witness and document the testing. The Contractor shall sign the test reports to verify tests were performed. See Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS, for additional details.

3.4 TRAINING OF VA PERSONNEL

- A. Training of the VA's operation and maintenance personnel is required in cooperation with the Resident Engineer and Commissioning Agent. Provide competent, factory authorized personnel to provide instruction to operation and maintenance personnel concerning the location, operation, and troubleshooting of the installed systems. The instruction shall be scheduled in coordination with the Resident Engineer after submission and approval of formal training plans. Refer to Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS and Division 28 Sections for additional Contractor training requirements.

----- END -----

SECTION 28 31 00
FIRE DETECTION AND ALARM

PART 1 - GENERAL

1.1 DESCRIPTION

- A. This section of the specifications includes the furnishing, installation, and connection of the fire alarm equipment to a existing addressable system.. It shall include, but not be limited to, alarm initiating devices, alarm notification appliances, control units, fire safety control devices, power supplies, and wiring as shown on the drawings and specified.
- B. Fire Alarm work consists of partial demolition and revisions to the existing Simplex - Grinnell system. All work shall be performed by the Owner's Fire Alarm system supplier Simplex - Grinnell. Fire Alarm System work shall include the new / relocated / revised devices, wiring modifications, and reprogramming as shown on the electrical drawings and as required to accommodate the device revisions.**
- C. Fire alarm system shall comply with requirements of NFPA 72 unless variations to NFPA 72 are specifically identified within these contract documents by the following notation: "variation". The design, system layout, document submittal preparation, and supervision of installation and testing shall be provided by a technician that is certified NICET level III or a registered fire protection engineer. The NICET certified technician shall be on site for the supervision and testing of the system. Factory engineers from the equipment manufacturer, thoroughly familiar and knowledgeable with all equipment utilized, shall provide additional technical support at the site as required by the Contracting Officer or his authorized representative. Installers shall have a minimum of two years experience installing fire alarm systems.

1.2 SCOPE

- A. New fire devices shall be designed and installed in accordance with the specifications and drawings. Device location and wiring runs shown on the drawings are for reference only unless specifically dimensioned. Actual locations shall be in accordance with NFPA 72 and this specification.
- C. Existing reused equipment shall be covered as new equipment under the Warranty specified herein.
- D. Basic Performance:
 - 1. All new devices shall be installed and operate in the same manner as exiting devices.

1.3 RELATED WORK

- A. Section 01 00 00, GENERAL REQUIREMENTS: Restoration of existing surfaces.
- B. Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES: Procedures for submittals.
- C. Section 07 84 00, FIRESTOPPING: Fire proofing wall penetrations.
- D. Section 08 71 00, DOOR HARDWARE: Combination Closer-Holder.
- E. Section 09 91 00, PAINTING: Painting for equipment and existing surfaces.
- F. Section 21 13 13, WET-PIPE SPRINKLER SYSTEMS: Sprinkler systems.
- G. Section 26 05 11, REQUIREMENTS FOR ELECTRICAL INSTALLATIONS: General electrical requirements for items which are common to other Division 26 sections.
- H. Section 26 05 33, RACEWAY AND BOXES FOR ELECTRICAL SYSTEMS: Conduits and boxes for cables/wiring.
- I. Section 26 05 21, LOW-VOLTAGE ELECTRICAL POWER CONDUCTORS AND CABLES (600 VOLTS AND BELOW: Cables/wiring.

1.4 SUBMITTALS

- A. General: Submit 4 copies and 1 reproducible in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES, and Section 26 05 11, REQUIREMENTS FOR ELECTRICAL INSTALLATIONS.
- B. Drawings:
 - 1. Prepare drawings using AutoCAD Release 14 software and include all contractors' information. Layering shall be by VA criteria as provided by the Contracting Officer's Technical Representative (COTR). Bid drawing files on AutoCAD will be provided to the Contractor at the pre-construction meeting. The contractor shall be responsible for verifying all critical dimensions shown on the drawings provided by VA.
 - 2. Floor plans: Provide locations of all devices (with device number at each addressable device corresponding to control unit programming), appliances, panels, equipment, junction/terminal cabinets/boxes, risers, electrical power connections, individual circuits and raceway routing, system zoning; number, size, and type of raceways and conductors in each raceway; conduit fill calculations with cross section area percent fill for each type and size of conductor and raceway. Only those devices connected and incorporated into the final system shall be on these floor plans.
Do not show any removed devices on the floor plans. Show all interfaces for all fire safety functions.

3. Riser diagrams: Provide, for the entire system, the number, size and type of riser raceways and conductors in each riser raceway and number of each type device per floor and zone.
Show door holder interface, elevator control interface, HVAC shutdown interface, fire extinguishing system interface, and all other fire safety interfaces. Show wiring Styles on the riser diagram for all circuits. Provide diagrams both on a per building and campus wide basis.
4. Detailed wiring diagrams: Provide for control panels, modules, power supplies, electrical power connections, auxiliary relays and annunciators showing termination identifications, size and type conductors, circuit boards, LED lamps, indicators, adjustable controls, switches, ribbon connectors, wiring harnesses, terminal strips and connectors, spare zones/circuits. Diagrams shall be drawn to a scale sufficient to show spatial relationships between components, enclosures and equipment configuration.
5. Two weeks prior to final inspection, the Contractor shall deliver to the COTR one (1) set of reproducible, as-built drawings, two blue-line copies and one (1) set of the as-built drawing computer files (using AutoCAD Release 14 or later). As-built drawings (floor plans) shall show all new and existing conduit used for the fire alarm system.

C. Manuals:

1. Submit simultaneously with the shop drawings, companion copies of complete maintenance and operating manuals including technical data sheets for all items used in the system, power requirements, and device wiring diagrams, dimensions, and information for ordering replacement parts.
 - a. Wiring diagrams shall have their terminals identified to facilitate installation, operation, expansion and maintenance.
 - b. Wiring diagrams shall indicate internal wiring for each item of equipment and the interconnections between the items of equipment.
 - c. Include complete listing of all software used and installation and operation instructions including the input/output matrix chart.
 - d. Provide standby battery calculations under normal operating and alarm modes. Battery calculations shall include the magnets for holding the doors open for one minute.

2. Two weeks prior to final inspection, deliver four copies of the final updated maintenance and operating manual to the COTR.
 - a. The manual shall be updated to include any information necessitated by the maintenance and operating manual approval.
 - b. Complete "As installed" wiring and schematic diagrams shall be included that shows all items of equipment and their interconnecting wiring. Show all final terminal identifications.
 - c. Complete listing of all programming information, including all control events per device including an updated input/output matrix.
 - d. Certificate of Installation as required by NFPA 72 for each building. The certificate shall identify any variations from the National Fire Alarm Code.
 - e. Certificate from equipment manufacturer assuring compliance with all manufacturers installation requirements and satisfactory system operation.

D. Certifications:

1. Together with the shop drawing submittal, submit the technician's NICET level III fire alarm certification as well as certification from the control unit manufacturer that the proposed performer of contract maintenance is an authorized representative of the major equipment manufacturer.

Include in the certification the names and addresses of the proposed supervisor of installation and the proposed performer of contract maintenance. Also include the name and title of the manufacturer's representative who makes the certification.

2. Together with the shop drawing submittal, submit a certification from either the control unit manufacturer or the manufacturer of each component (e.g., smoke detector) that the components being furnished are compatible with the control unit.
3. Together with the shop drawing submittal, submit a certification from the major equipment manufacturer that the wiring and connection diagrams meet this specification, UL and NFPA 72 requirements.

1.5 WARRANTY

- A. All work performed and all material and equipment furnished under this contract shall be free from defects and shall remain so for a period of five (5) years from the date of acceptance of the entire installation by the Contracting Officer.

1.6 GUARANTY PERIOD SERVICES

- A. Complete inspection, testing, maintenance and repair service for the fire alarm system shall be provided by a factory trained authorized representative of the manufacturer of the major equipment for a period of five years from the date of acceptance of the entire installation by the Contracting Officer.
- B. Contractor shall provide all necessary test equipment, parts and labor to perform required inspection, testing, maintenance and repair.
- C. All inspection, testing, maintenance and permanent records required by NFPA 72, and recommended by the equipment manufacturer shall be provided by the contractor. Work shall include operation of sprinkler system alarm and supervisory devices as well as all reused existing equipment connected to the fire alarm system. It shall include all interfaced equipment including but not limited to elevators, HVAC shutdown, and extinguishing systems.
- D. Maintenance and testing shall be performed in accordance with NFPA 72. A computerized preventive maintenance schedule shall be provided and shall describe the protocol for preventive maintenance of equipment. The schedule shall include a systematic examination, adjustment and cleaning of all equipment.
- E. Non-included Work: Repair service shall not include the performance of any work due to improper use, accidents, or negligence for which the contractor is not responsible.
- F. Service and emergency personnel shall report to the Engineering Office or their authorized representative upon arrival at the hospital and again upon the completion of the required work. A copy of the work ticket containing a complete description of the work performed and parts replaced shall be provided to the VA Contracting Officer or his authorized representative.
- G. Emergency Service:
 - 1. Warranty Period Service: Service other than the preventative maintenance, inspection, and testing required by NFPA 72 shall be considered emergency call-back service and covered under the warranty of the installation during the first year of the warranty period, unless the required service is a result of abuse or misuse by the Government. Written notification shall not be required for emergency warranty period service and the contractor shall respond as outlined in the following sections on Normal and Overtime Emergency Call-Back Service. Warranty period service can be required during normal or overtime emergency call-back service time periods at the discretion of the Contracting Officer or his authorized representative.

- 2. Normal and overtime emergency call-back service shall consist of an on-site response within two hours of notification of a system trouble.
- 3. Normal emergency call-back service times are between the hours of 7:30 a.m. and 4:00 p.m., Monday through Friday, exclusive of federal holidays. Service performed during all other times shall be considered to be overtime emergency call-back service. The cost of all normal emergency call-back service for years 2 through 5 shall be included in the cost of this contract.
- 4. Overtime emergency call-back service shall be provided for the system when requested by the Government. The cost of the first 40 man hours per year of overtime call-back service during years 2 through 5 of this contract shall be provided under this contract. Payment for overtime emergency call-back service in excess of the 40 man hours per year requirement will be handled through separate purchase orders. The method of calculating overtime emergency call-back hours are based on actual time spent on site and does not include travel time.

H. The contractor shall maintain a log at each fire alarm control unit. The log shall list the date and time of all examinations and trouble calls, condition of the system, and name of the technician. Each trouble call shall be fully described, including the nature of the trouble, necessary correction performed, and parts replaced.

I. In the event that VA modifies the fire alarm system post-Acceptance but during the five year Guaranty Period Service period, Contractor shall be required to verify that the system, as newly modified or added, is consistent with the manufacturer's requirements; any verification performed will be equitably adjusted under the Changes clause. The post-Acceptance modification or addition to the fire alarm system shall not void the continuing requirements under this contract set forth in the Guarantee Period Service provision for the fire alarm system as modified or added. The contract will be equitably adjusted under the Changes clause for such additional performance.

1.7 APPLICABLE PUBLICATIONS

- A. The publications listed below (including amendments, addenda, revisions, supplements and errata) form a part of this specification to the extent referenced. The publications are referenced in text by the basic designation only.
- B. National Fire Protection Association (NFPA):
 - 70-2005.....National Electrical Code (NEC).
 - 72-2002.....National Fire Alarm Code.

90A-2002.....Installation of Air Conditioning and Ventilating Systems.

101-2003.....Life Safety Code

C. Underwriters Laboratories, Inc. (UL):

2000-2000.....Fire Protection Equipment Directory.

D. Factory Mutual Research Corp (FM): Approval Guide, 2005 Edition.

E. American National Standards Institute (ANSI):

S3.41-1996.....Audible Emergency Evacuation Signal.

F. International Code Council, International Building Code (IBC) 2003 Edition.

PART 2 - PRODUCTS

2.1 EQUIPMENT AND MATERIALS, GENERAL

- A. Existing equipment may be reused only where indicated on the drawings.
- B. Except as indicated in paragraph A above, All equipment and components shall be new and the manufacturer's current model. All equipment shall be tested and listed by Underwriters Laboratories, Inc. or Factory Mutual Research Corporation for use as part of a fire alarm system. The authorized representative of the manufacturer of the major equipment shall certify that the installation complies with all manufacturers' requirements and that satisfactory total system operation has been achieved.

2.2 CONDUIT, BOXES, AND WIRE

- A. Conduit shall be in accordance with Section 26 05 33, RACEWAY AND BOXES FOR ELECTRICAL SYSTEMS and as follows:
 - 1. All new and reused conduit shall be installed in accordance with NFPA 70.
 - 2. Conduit fill shall not exceed 40 percent of interior cross sectional area.
 - 3. All new conduit shall be 19 mm (3/4 inch) minimum.
- B. Wire:
 - 1. All existing wiring shall be removed and new wiring installed in a conduit or raceway.
 - 2. Wiring shall be in accordance with NEC article 760, Section 26 05 21, LOW-VOLTAGE ELECTRICAL POWER CONDUCTORS AND CABLES (600 VOLTS AND BELOW), and as recommended by the manufacturer of the fire alarm system. All wires shall be color coded. Number and size of conductors shall be as recommended by the fire alarm system manufacturer, but not less than 18 AWG for initiating device circuits and 14 AWG for notification device circuits.

3. Addressable circuits and wiring used for the multiplex communication loop shall be twisted and shielded unless specifically accepted by the fire alarm equipment manufacturer in writing.
- C. Terminal Boxes, Junction Boxes, and Cabinets if required:
1. Shall be galvanized steel in accordance with UL requirements.
 2. All new and reused boxes shall be sized and installed in accordance with NFPA 70.
 3. New and existing covers shall be repainted red in accordance with Section 09 91 00, PAINTING and shall be identified with white markings as "FA" for junction boxes and as "FIRE ALARM SYSTEM" for cabinets and terminal boxes. Lettering shall be a minimum of 19 mm (3/4 inch) high.
 4. Terminal boxes and cabinets shall have a volume 50 percent greater than required by the NFPA 70. Minimum sized wire shall be considered as 14 AWG for calculation purposes.
 5. Terminal boxes and cabinets shall have identified pressure type terminal strips and shall be located at the base of each riser. Terminal strips shall be labeled as specified or as approved by the COTR.

2.3 ALARM NOTIFICATION APPLIANCES

- A. Strobes:
1. Xenon flash tube type minimum 15 candela in toilet rooms and 75 candela in all other areas with a flash rate of 1 HZ. Strobes shall be synchronized where required by the National Fire Alarm Code (NFPA 72).
 2. Backplate shall be red with 13 mm (1/2 inch) permanent red letters. Lettering to read "Fire", be oriented on the wall or ceiling properly, and be visible from all viewing directions.
 3. Each strobe circuit shall have a minimum of twenty (20) percent spare capacity.
 4. Strobes may be combined with the audible notification appliances specified herein.
- B. Fire Alarm Horns:
1. Shall be electric, utilizing solid state electronic technology operating on a nominal 24 VDC.
 2. Shall be a minimum nominal rating of 80 dBA at ten feet.
 3. Mount on removable adapter plates on conduit boxes.
 4. Horns located outdoors shall be of weatherproof type with metal housing and protective grille.
 5. Each horn circuit shall have a minimum of twenty (20) percent spare capacity.

2.4 ALARM INITIATING DEVICES

A. Manual Fire Alarm Stations:

1. Shall be non-breakglass, address reporting type.
2. Station front shall be constructed of a durable material such as cast or extruded metal or high impact plastic. Stations shall be semi-flush type.
3. Stations shall be of single action pull down type with suitable operating instructions provided on front in raised or depressed letters, and clearly labeled "FIRE".
4. Operating handles shall be constructed of a durable material. On operation, the lever shall lock in alarm position and remain so until reset. A key shall be required to gain front access for resetting, or conducting tests and drills.
5. Unless otherwise specified, all exposed parts shall be red in color and have a smooth, hard, durable finish.
6. Stations identified as key operated only shall have a single standardized lock and key separate from the control equipment.

B. Smoke Detectors:

1. Smoke detectors shall be UL listed for use with the fire alarm control unit being furnished.
2. Smoke detectors shall be addressable type complying with applicable UL Standards for system type detectors. Smoke detectors shall be installed in accordance with the manufacturer's recommendations and NFPA 72.
3. Detectors shall have an indication lamp to denote an alarm condition. Provide remote indicator lamps and identification plates where detectors are concealed from view. Locate the remote indicator lamps and identification plates flush mounted on walls so they can be observed from a normal standing position.
4. All spot type and duct type detectors installed shall be of the photoelectric type.
5. Photoelectric detectors shall be factory calibrated and readily field adjustable. The sensitivity of any photoelectric detector shall be factory set at 3.0 plus or minus 0.25 percent obscuration per foot.
6. Detectors shall provide a visual trouble indication if they drift out of sensitivity range or fail internal diagnostics. Detectors shall also provide visual indication of sensitivity level upon testing. Detectors, along with the fire alarm control units shall be UL listed for testing the sensitivity of the detectors.

2.5 UTILITY LOCKS AND KEYS:

- A. All key operated test switches, control units, annunciator panels and lockable cabinets shall be provided with a single standardized utility lock and key.
- B. Key-operated manual fire alarm stations shall have a single standardized lock and key separate from the control equipment.
- C. All keys shall be delivered to the COTR.

PART 3 - EXECUTION**3.1 INSTALLATION:**

- A. Installation shall be in accordance with NFPA 70, 72, 90A, and 101 as shown on the drawings, and as recommended by the major equipment manufacturer. Fire alarm wiring shall be installed in conduit. All conduit and wire shall be installed in accordance with Section 26 05 33, RACEWAY AND BOXES FOR ELECTRICAL SYSTEMS , Section 26 05 21, LOW-VOLTAGE ELECTRICAL POWER CONDUCTORS AND CABLES (600 VOLTS AND BELOW), and all penetrations of smoke and fire barriers shall be protected as required by Section 07 84 00, FIRESTOPPING.
- B. All new conduits, junction boxes, conduit supports and hangers shall be concealed in finished areas and may be exposed in unfinished areas. All existing accessible fire alarm conduit not reused shall be removed.
- C. All new or reused exposed conduit shall be painted in accordance with Section 09 91 00, PAINTING to match surrounding finished areas and red in unfinished areas.
- D. Existing devices that are reused shall be properly mounted and installed. Where devices are installed on existing shallow backboxes, extension rings of the same material, color and texture of the new fire alarm devices shall be used. Mounting surfaces shall be cut and patched in accordance with Section 01 00 00, GENERAL REQUIREMENTS, Restoration, and be re-painted in accordance with Section 09 91 00, PAINTING as necessary to match existing.
- E. All fire detection and alarm system devices, control units and remote annunciators shall be flush mounted when located in finished areas and may be surface mounted when located in unfinished areas. Exact locations to be approved by the COTR.
- F. Strobes shall be flush wall mounted 2,000 mm (80 inches) above the floor or 150 mm (6 inches) below ceiling, whichever is lower. Locate and mount to maintain a minimum 900 mm (36 inches) clearance from side obstructions.
- G. Manual pull stations shall be installed not less than 1050 mm (42 inches) or more than 1200 mm (48 inches) from finished floor to bottom of device and within 1500 mm (60 inches) of a stairway or an exit door.

3.2 TYPICAL OPERATION

- A. During construction, all de-activated points (duct smoke detectors, etc.) shall be removed from the Fire Detection and Alarm System program. All alarm panel "troubles" which are a result of the project shall be remedied by the end of the work day.
- B. During construction, when the fire suppression system is down for a time period greater than 12 hours, temporary heat detectors shall be installed and programmed into the Fire Detection and Alarm System.

3.2 TESTS

- A. Provide the service of a NICET level III, competent, factory-trained engineer or technician authorized by the manufacturer of the fire alarm equipment to technically supervise and participate during all of the adjustments and tests for the system. Make all adjustments and tests in the presence of the COTR.
- B. When the systems have been completed and prior to the scheduling of the final inspection, furnish testing equipment and perform the following tests in the presence of the COTR. When any defects are detected, make repairs or install replacement components, and repeat the tests until such time that the complete fire alarm systems meet all contract requirements. After the system has passed the initial test and been approved by the COTR, the contractor may request a final inspection.
 - 1. Before energizing the cables and wires, check for correct connections and test for short circuits, ground faults, continuity, and insulation.
 - 2. Test the insulation on all installed cable and wiring by standard methods as recommended by the equipment manufacturer.
 - 3. Run water through all flow switches. Check time delay on water flow switches. Submit a report listing all water flow switch operations and their retard time in seconds.
 - 4. Open each alarm initiating and notification circuit to see if trouble signal actuates.
 - 5. Ground each alarm initiation and notification circuit and verify response of trouble signals.

3.3 FINAL INSPECTION AND ACCEPTANCE

- A. Prior to final acceptance a minimum 30 day "burn-in" period shall be provided. The purpose shall be to allow equipment to stabilize and potential installation and software problems and equipment malfunctions to be identified and corrected. During this diagnostic period, all system operations and malfunctions shall be recorded. Final acceptance

will be made upon successful completion of the "burn-in" period and where the last 14 days is without a system or equipment malfunction.

- B. At the final inspection a factory trained representative of the manufacturer of the major equipment shall repeat the tests in Article 3.3 TESTS and those required by NFPA 72. In addition the representative shall demonstrate that the systems function properly in every respect. The demonstration shall be made in the presence of a VA representative.

- - - END - - -