GENERAL NOTES:

GENERAL PROVISIONS:

1. THE CONTENTS OF THESE GENERAL NOTES SHALL NOT DETRACT ANY REQUIREMENTS FROM THE SPECIFICATIONS AND DRAWINGS.
2. A FRESH COPY OF THESE GENERAL NOTES IS TO BE POSTED AT EACH WORK AREA.
3. LABOR RATES ARE TO BE POSTED AT EACH WORK AREA.
4. DAVIS BACON WAGE RATES SHALL BE POSTED AT EACH WORK AREA.
5. ALL NOTES ON DRAWING PERTAIN TO ALL BIDDERS AND THE CONTRACTOR.
6. THE BIDDERS ARE REQUIRED TO INSPECT THE SITE OF THE WORK AND TO EXAMINE AND BECOME FAMILIAR WITH THE FORM OF PROPOSAL, DRAWINGS, SPECIFICATIONS AND ALL OTHER CONTRACT DOCUMENTS PERTAINING TO THE PROPOSED WORK. THE SUBMISSION OF A BID SHALL BE SUFFICIENT TO ESTABLISH THE PRESUMPTION THAT THE BIDDER HAS INVESTIGATED THE SITE OF THE WORK AND IS SATISFIED AS TO ALL REASONABLE CONDITIONS TO BE ENCOUNTERED, QUANTITY AND QUALITY OF THE WORK TO BE PERFORMED, AND MATERIALS REQUIRED FOR THE COMPLETION THEREOF.
7. THE GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR ANY WORK WHICH SHALL BE NECESSARY TO ACCOMMODATE THE WORK AS DESCRIBED UNDER THIS CONTRACT. THIS SHALL INCLUDE THE REMOVAL, RELOCATION AND/OR MODIFICATION OF THE EXISTING CONSTRUCTION INCLUDING STRUCTURAL, ARCHITECTURAL, MECHANICAL, ELECTRICAL AND/OR PLUMBING COMPONENTS OR SYSTEMS. THE SCOPE OF THIS WORK AS SPECIFICALLY REQUIRED FOR THIS PURPOSE MAY NOT BE INDICATED IN THE CONTRACT DOCUMENTS, BUT SHALL BE THE RESPONSIBILITY OF THE GENERAL CONTRACTOR UNDER THIS CONTRACT.
8. FAILURE OF BIDDERS TO MAKE NECESSARY SITE VISITATIONS /INVESTIGATIONS TO INFORM THEMSELVES FULLY OF EXISTING CONDITIONS, AND TO INCLUDE IN THEIR PROPOSALS A SUM SUFFICIENT TO COVER ALL CONDITIONS, WILL NOT IN ANY WAY ENTITLE THEM TO ANY EXTRA CHARGES OVER AND ABOVE THEIR ORIGINAL PROPOSALS.
9. SITE VISITS MAY BE ARRANGED BY CONTACTING THE V.A.'S CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE (C.O.R.).
10. ALL QUESTIONS IN REFERENCE TO THIS PROJECT SHALL BE DIRECTED TO THE CONTRACTING OFFICER.
11. AN AUTHORIZED REPRESENTATIVE OF THE GENERAL CONTRACTOR MUST MAINTAIN CONTINUOUS SUPERVISION AT THE JOB SITE AND MUST HAVE AUTHORITY TO ACT FOR THE CONTRACTOR.
12. DAILY LOGS AND SAFETY CHECKLIST ARE TO BE SUBMITTED TO THE C.O.R. EVERY FRIDAY AFTERNOON.
13. THE CONTRACTOR'S WORK FORCE IS GOVERNED BY THE RULES OF THE MEDICAL CENTER REGARDING CONDUCT. DISRUPTIVE BEHAVIOR CANNOT BE TOLERATED. ALL INDIVIDUALS FAILING TO COMPLY ARE SUBJECT TO NOT BEING ALLOWED TO REMAIN AT THE MEDICAL CENTER.
14. THE CONTRACTOR AND THEIR WORKERS ARE NOT ALLOWED TO PARK ON THE V.A. MEDICAL CENTER SITE. CONTRACTOR IS RESPONSIBLE TO FIND PARKING OFF-SITE. COSTS RELATED TO PARKING ARE CONTRACTOR'S RESPONSIBILITY UNDER THIS CONTRACT.
15. SMOKING IN AREAS OTHER THAN OFFICIALLY MARKED AS "SMOKING AREAS" IS NOT PERMITTED ON V.A. PREMISES.
16. UNDER NO CIRCUMSTANCES SHALL THE CONTRACTOR INSTALL ANY WORK ON V.A. PREMISES THAT CONTAINS LEAD.
17. THE CONTRACTOR WILL BE RESPONSIBLE FOR ACQUIRING VAMC. PICTURE I.D. BADGES FOR EACH MEMBER OF HIS WORK FORCE BEFORE ANY MEMBER WILL BE ALLOWED TO PERFORM WORK ON V.A. PREMISES.
18. ABSOLUTELY NO V.A. TOOLS, MATERIALS OR EQUIPMENT WILL BE LOANED OR GIVEN BY THE V.A. TO ANY MEMBER OF THE CONTRACTOR'S WORK FORCE AT ANY TIME.
19. THE PLAYING OF ANY RADIOS OR SIMILAR AUDIOVISUAL DEVICES IS PROHIBITED IN OR AROUND PATIENT CARE AREAS OR BUILDINGS.
20. ALL CONTRACTOR DELIVERIES SHOULD BE THRU THE MEDICAL CENTER LOADING DOCK. A CONTRACTOR'S REPRESENTATIVE SHOULD BE PRESENT AT DELIVERY TIMES. V.A. PERSONNEL CANNOT SIGN FOR CONSTRUCTION MATERIALS.
21. CONTRACTOR'S ARE NOT ALLOWED TO PARK IN THE LOADING AREA.
22. NO FOOD OR BEVERAGES, EXCEPT DRINKING WATER, ARE PERMITTED AT PROJECT AREA.
23. THE USE OF GASOLINE DRIVEN TOOLS, PNEUMATIC TOOLS, AND POWER ACTIVATED TOOLS IS NOT ALLOWED WITHIN THE VA. PREMISES.
24. CRANE ACTIVITY IS ONLY ALLOWED ON WEEKENDS (SATURDAY AND SUNDAY).
25. ALL LOOSE SINGAGE PROVIDED BY V.A. UNDER SEPARATE CONTRACT.

QUALITY OF WORK:

1. CONTRACTOR SHALL PROVIDE A LOCALLY LICENSED JOURNEYMAN FOR THE PERFORMANCE OF ALL TASK LISTED IN THEIR TRADE. IF APPRENTICE ARE USED, THEY SHOULD BE UNDER THE DIRECT SUPERVISION OF A LICENSED JOURNEYMAN. ALL WORK SHALL BE UNDER THE COGNIZANCE OF A MASTER. CONTRACTOR WILL BE REQUIRED TO SHOW EVIDENCE OF MASTER/JOURNEYMAN/APPRENTICE CERTIFICATES OF ALL PERSONNEL WORKING ON THIS CONTRACT. ANY DELAYS IN WORK FOR FAILURE TO PRODUCE REQUIRED DOCUMENTS SHALL BE AT THE CONTRACTOR'S EXPENSE.
2. THE CONTRACTOR SHALL ENSURE THAT ALL ACTIVITIES ASSOCIATED WITH THE WORK ARE IN COMPLIANCE WITH REGULATIONS OF THE ENVIRONMENTAL PROTECTION AGENCY (EPA) AND THE DEPARTMENT OF ENVIRONMENTAL RESOURCES MANAGEMENT (DERM) OF MIAMI – DADE COUNTY.
3. ALL WORK MUST BE DONE IN STRICT ACCORDANCE WITH THE BEST PRACTICES OF THE CONSTRUCTION INDUSTRY, AND MUST BE PERFORMED IN A PROFESSIONAL AND WORKMANLIKE MANNER. ANY WORK COMPLETED IN A NON-PROFESSIONAL MANNER SHALL BE REJECTED AND MUST BE CORRECTED BY THE CONTRACTOR AT NO ADDITIONAL COST TO THE V.A.

SAFETY:

1. EACH WORKER WILL BE REQUIRED TO WEAR APPROPRIATE SAFETY EQUIPMENT AT ALL TIMES (I.E. SAFETY SHOES, EAR PLUGS, SAFETY GLASSES OR GOGGLES, SAFETY HELMET, ETC.) CONTRACTOR IS RESPONSIBLE TO ENSURE THAT WORKERS ARE PREVENTED FROM INJURING THEMSELVES IN ANY WORK AREA.
2. ALL TOOLS USED IN THIS PROJECT SHALL BE PROPERLY SECURED AT ALL TIMES BY THE CONTRACTOR TO PREVENT ANY OF THESE TOOLS BEING A HAZARD TO PATIENTS, VISITORS OR V.A. PERSONNEL.
3. ALL LADDERS THAT ARE USED ARE TO BE UL APPROVED AND LABELED STEP LADDERS WHEREVER POSSIBLE. ALL OTHER LADDERS THAT ARE USED SHALL ALSO BE UL APPROVED AND SHALL EXTEND AT LEAST 3' ABOVE THE TOP OF THE VERTICAL SURFACE THEY WILL REST ON. ALL LADDERS SHALL HAVE ANTI-SKID PADS.
4. ANY SMOKE DETECTORS HAVING ANY POTENTIAL FOR EXPOSURE TO CONSTRUCTION SMOKE, DUST OR DEBRIS SHALL BE SUITABLY ATTENDED TO PREVENT ACCIDENTAL ALARM. ALL SUCH ACTION MUST BE FIRST COORDINATED AND CLEARED WITH C.O.R. AND THE VA SAFETY OFFICER. ALL FIRE ALARM DEVICES SHALL BE ACTIVE WHEN CONTRACTOR'S FORCES ARE VACANT FROM ANY AREA AT ANY TIME.
5. THE CONTRACTOR IS TO PICK UP A COPY OF A BLANK HOT WORK PERMIT FROM THE C.O.R. AND MAKE APPROPRIATE COPIES TO ALLOW HOT WORK PERMITS TO BE FILLED OUT BY CONTRACTOR ON A DAILY BASIS BEFORE ANY HOT WORK IS DONE.
6. THE CONTRACTOR MUST PROVIDE WRITTEN CERTIFICATION AT THE END OF EVERY WORK DAY TO THE C.O.R. CERTIFYING THAT ALL WORK AREAS HAVE BEEN SURVEYED AND FOUND TO BE SECURE AND SAFE.
7. THE CONTRACTOR SHALL DO NOTHING TO CREATE A HAZARDOUS CONDITION THAT COMPROMISES PATIENT SAFETY OR VIOLATES APPLICABLE STANDARDS / REGULATIONS, INCLUDING THOSE OF OSHA, EPA, DERM AND NFPA, UNLESS IT IS EXPRESSLY REQUIRED BY THE SPECIFICATIONS AND THE CONTRACTOR HAS PROVIDED PRIOR NOTIFICATION TO HEALTH AND SAFETY SECTION THRU THE CONTRACTING OFFICER WITH WRITTEN ACKNOWLEDGMENT RECEIVED FROM HEALTH AND SAFETY PRIOR TO THE ACTIVITIES PRODUCING THE HAZARDOUS CONDITION(S). HAZARDOUS CONDITIONS CREATED BY THE CONTRACTOR WITHOUT PRIOR WRITTEN ACKNOWLEDGMENT SHALL BE CORRECTED IMMEDIATELY AT NO COST TO THE MEDICAL CENTER. AT THE SAFETY OFFICER'S DISCRETION, THE CONTRACTOR MAY BE REQUIRED TO CEASE ALL NON-REMEDIATION ACTIVITIES UNTIL THE HAZARDOUS CONDITION IS CORRECTED TO SAFETY OFFICER'S SATISFACTION. NO DELAY RELATED TO HAZARDOUS CONDITIONS AND THEIR REMEDIATION WILL BE CONSTRUED BY THE CONTRACTOR AS A DELAY FOR THE PURPOSE OF COST RECOVERY OR SCHEDULE EXTENSION. IF THE CONTRACTOR CAN NOT / WILL NOT CORRECT HAZARDOUS CONDITIONS IMMEDIATELY. THE MEDICAL CENTER MAY HAVE THEM CORRECTED, TO THE SAFETY OFFICER'S SATISFACTION. COST DIRECTLY RELATED TO SUCH REMEDIATION WILL BE THE CONTRACTOR'S RESPONSIBILITY.
8. SAFETY RAILS AND SAFETY LINES SHALL BE USED FOR SCAFFOLDING PER OSHA REQUIREMENTS. PROVIDE GUARD RAILS AND TOE BOARDS FOR SCAFFOLDS MORE THAN 10' FROM GROUND.
9. THE CONTRACTOR SHALL ENSURE THAT ALL LABOR ACTIVITIES AND LABOR CONDITIONS ARE IN COMPLIANCE WITH OSHA REQUIREMENTS INCLUDING BUT NOT LIMITED TO WORK AT EDGES OF ROOFS, WORK ON SCAFFOLDING, FLYING STAGES, LADDERS AND OTHER WORK PLATFORMS, WORK INVOLVING TOXIC MATERIALS, WORK INVOLVING THE REMOVAL OF BIOLOGICAL WASTES (BIRD DROPPINGS) AND LIFTING OF MATERIALS BY PERSONAL AND EQUIPMENT.

EXISTING CONDITIONS:

1. CONTRACTOR SHALL FIELD VERIFY ALL CONDITIONS PRIOR TO BEGINNING CONSTRUCTION AND SHALL NOTIFY THE CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE (C.O.R.) IMMEDIATELY IF ANY DISCREPANCIES OCCUR.
2. ALL DIMENSIONAL NOTATIONS OF EXISTING CONSTRUCTION ARE APPROXIMATE AND SHALL BE VERIFIED AT THE SITE AND APPROPRIATE ADJUSTMENTS SHALL BE DONE TO FIT FIELD CONDITIONS. FOR FURTHER INFORMATION REFER TO THE RECORD DRAWINGS OF THE EXISTING BUILDING. COPY OF THESE DOCUMENTS CAN BE MADE AVAILABLE TO THE CONTRACTOR UPON REQUEST.
3. DRAWINGS PROVIDED TO THE CONTRACTOR FOR THIS PROJECT ILLUSTRATE EXISTING CONDITIONS AS ACCURATE AS POSSIBLE PER RECORD DRAWINGS AVAILABLE. HOWEVER, IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO FIELD VERIFY THE EXACT LOCATIONS OF NEW AND EXISTING ITEMS INVOLVED IN THIS PROJECT.
4. THE CONTRACTOR SHALL PROVIDE THE SERVICES OF A SURVEYOR AND/OR A TEAMING SERVICE TO PERFORM A GROUND PENETRATING RADAR SURVEY OF THE PROJECT SITE TO DETERMINE THE EXTENT OF EXISTING UTILITIES THAT MAY EXIST BEYOND THOSE OBSERVABLE AT THE SURFACE. THE CONTRACTOR IS RESPONSIBLE TO PAY FOR THESE SERVICES.

PROTECTION:

1. ALL MATERIALS FURNISHED ON THE JOB SITE SHALL BE NEW AND STORED IN SUCH A MANNER AS TO PROTECT THEM FROM THE ELEMENTS.
2. CONTRACTOR SHALL PROTECT ALL EXISTING CONSTRUCTION TO REMAIN AND NOT PART OF THE WORK OF THIS PROJECT, INCLUDING BUT NOT LIMITED TO WALLS, FLOORS, CEILINGS, DOORS, MEDICAL SYSTEMS AND EQUIPMENT, UTILITIES, CORRIDORS/ELEVATORS/STAIRS IN ROUTE TO THE CONSTRUCTION AREAS. DAMAGE TO ANY EXISTING CONSTRUCTION, SYSTEMS OR FINISHES TO REMAIN SHALL BE RESTORED TO ITS CONDITION PRIOR TO THIS CONTRACT'S WORK AT THE CONTRACTOR'S EXPENSE. PATCH, REPAIR AND REFINISH (OR REPLACE) EXISTING SURFACES DAMAGED AS THE RESULT OF THIS WORK. UTILITIES AND SYSTEMS DAMAGED DURING CONSTRUCTION SHALL BE REPAIRED IMMEDIATELY BY THE CONTRACTOR TO MINIMIZE DISRUPTION TO THE HOSPITAL OPERATION.
3. THE CONTRACTOR SHALL PATCH ALL HOLES CAUSED BY THE REMOVAL OF EXISTING MATERIALS OR FIXTURES WITH MATERIALS MATCHING EXISTING WALL STRUCTURE, WALL MATERIAL, TEXTURES, THICKNESS AND GRADE. FINISH APPLIED TO THESE AREAS SHALL MATCH EXISTING FINISHES AND EXTEND FROM INTERSECTING WALL TO INTERSECTING WALL AND FROM FLOOR TO CEILING. COMPLETED WORK SHALL BE EQUAL TO OR BETTER THAN EXISTING WORK AND BE VISUALLY INDISCERNIBLE FROM EXISTING WORK. SPOT OR AREA REPAIR SHALL NOT BE ALLOWED. FINISH MATERIAL SAMPLES SHALL SUBMITTED TO THE C.O.R. FOR WRITTEN APPROVAL PRIOR TO ORDERING AND START OF WORK.
4. THERE MAY BE OTHER PROJECTS UNDERWAY CONCURRENT WITH THIS PROJECT. CONTRACTOR SHALL FIELD VERIFY CONDITIONS OF AREAS TO BE IMPACTED BY THIS PROJECT PRIOR TO START OF CONSTRUCTION AND SHALL TAKE ALL THE PRECAUTIONS NECESSARY TO COORDINATE WITH AND PROTECT WORK UNDER OTHER SUCH PROJECTS. CONTRACTOR FOR THIS PROJECT IS RESPONSIBLE FOR ALL NECESSARY COORDINATION WITH OTHER CONTRACTORS.

SUBMITTALS / AS-BUILTS:

1. THERE SHALL BE A SUBMITTALS FOR "EACH" MATERIAL INCLUDING MANUFACTURER'S SAFETY DATA SHEETS (MSDS) SPECIFICATIONS.
2. THE CONTRACTOR SHALL NOT PURCHASE OR INSTALL ANY MATERIALS OR EQUIPMENT UNTIL SUBMITTALS FOR SUCH HAVE BEEN APPROVED IN WRITING AND THE C.O.R. HAS CHECKED AND APPROVED EACH ITEM UPON DELIVERY AT THE JOB SITE. PROPER IDENTIFICATION SHALL BE CLEARLY VISIBLE ON EACH MATERIAL AND EQUIPMENT SHIPMENT TO MATCH APPROVED SUBMITTALS. ANY SHIPMENT WITHOUT APPROPRIATE IDENTIFICATION EXACTLY MATCHING APPROVED SUBMITTALS WILL NOT BE ACCEPTED.
3. THE CONTRACTOR SHALL MAINTAIN ONE SET OF SUBMITTALS AND TWO SETS OF AS-BUILT DRAWING ON THE JOB SITE WITH ALL CONTRACT CHANGES, MODIFICATIONS AND CLARIFICATIONS. THESE PLANS SHALL BE AVAILABLE FOR THE C.O.R.'S REVIEW AS OFTEN AS REQUIRED.

CLEANUP:

1. THE CONTRACTOR SHALL BE PREPARED TO STOP ANY WORK AND CLEAN UP THE WORK AREA IF SO ASKED IN MEDICAL SITUATIONS REQUIRING SUCH ACTION.
2. THE CONTRACTOR MUST KEEP RENOVATION AREAS CLEAN AT ALL TIMES. REFUSE MATERIALS ARE TO BE REMOVED FROM THE HOSPITAL ON A DAILY BASIS. CONTRACTOR SHALL DISPOSE OF ALL REMOVED MATERIALS OFF SITE.
3. ALL HAZARDOUS REFUSE MATERIALS SHALL BE DISPOSED OFF SITE IN ACCORD WITH REQUIREMENTS OF LOCAL DEPARTMENT OF ENVIRONMENTAL RESOURCES MANAGEMENT AND OTHER AGENCIES HAVING JURISDICTION, AND IN ACCORD WITH APPLICABLE REGULATIONS AND STANDARDS.
4. THE CONTRACTOR SHALL PROVIDE DAILY HOUSEKEEPING AT PROJECT SITE.
5. REMOVE ALL DEBRIS IN SEALED CONTAINERS TO PREVENT DUST DISSIPATION.
6. AFTER COMPLETION, ALL WORK AREAS SHALL BE LEFT CLEAN AND FREE OF ANY CONSTRUCTION DEBRIS.

CONSTRUCTION POLICY:

1. REFER TO THE PROJECT SPECIFICATION FOR A COPY OF THE MIAMI VA HEALTHCARE SYSTEM CONSTRUCTION POLICY WHICH APPLIES TO THIS PROJECT.
2. THE CONTRACTOR IS TO FULLY COMPLY WITH THE MIAMI VA HEALTH CARE SYSTEM'S CONSTRUCTION POLICY AND COOPERATE WITH VA IN THE IMPLEMENTATION AND ADHERENCE TO THE STATED POLICY AND PROCEDURES.

WORK HOURS AND RESTRICTIONS:

1. CONTRACTOR SHALL PERFORM ALL DEMOLITION AND NEW WORK BETWEEN THE HOURS OF 7:30 AM AND 4:00 P.M. MONDAY THROUGH FRIDAY EXCEPT ON FEDERAL HOLIDAYS.
2. THE BUILDING SHALL REMAIN OCCUPIED THROUGHOUT THE PROJECT. WORK SHALL BE ARRANGED TO ALLOW AS LITTLE INTERRUPTION AND INCONVENIENCE AS POSSIBLE.
3. CONTRACTOR SHALL ALWAYS COORDINATE WORK WITH THE C.O.R. RESPONSIBLE FOR THIS PROJECT AT THE MIAMI VA MEDICAL CENTER OR PLANNING AND ANALYSIS SUPERVISOR (305) 324-4455 EXT. 3957.
4. THE CONTRACTOR IS TO SUBMIT A WRITTEN SCHEDULE TO THE CO FOR APPROVAL WHICH DETAILS CONSTRUCTION START AND CONSTRUCTION COMPLETION FOR EACH AREA. SCHEDULE OF WORK SHALL BE SUBMITTED AND APPROVED BY THE CO PRIOR TO STARTING ANY WORK ACTIVITIES. THE CONTRACTOR IS TO PERFORM WORK IN SUCH A MANNER AS WOULD GIVE STAFF, PATIENTS AND OTHERS ACCESS TO ALL AREAS WITH THE EXCEPTION OF SMALL WORK SPACES ADJOINING EACH WORK AREA, WHEN POSSIBLE. THE CONTRACTOR IS TO ALLOW HIMSELF ONLY ENOUGH SPACE TO MINIMALLY ALLOW CONSTRUCTION UNLESS OTHERWISE AUTHORIZED BY THE CO.
5. CONTRACTOR SHALL MAINTAIN ALL REQUIRED MEANS OF EGRESS CLEAR OF HAZARDS & OBSTRUCTIONS AT ALL TIMES.
6. WORK UNDER THIS CONTRACT AFFECTING WEATHER PROTECTION OF THE PREMISES, SUCH AS REMOVAL OF WINDOWS AND DOORS, SHALL NOT BE PERFORMED UNDER RAINY AND HIGH WIND WEATHER CONDITIONS.

FINAL SUBMITTAL

⚠ CHANGES FOR AMENDMENT	2/07/2017
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Revisions:	Date

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Drawing Title: GENERAL NOTES, WORK HOURS AND RESTRICTIONS

Approved: Project Director

Project Title: REPURPOSE EXISTING SPACE TO EXPAND WOMEN'S CLINIC FIRST FLOOR BLDG 1

Location: 1201 NW 16th ST, MIAMI, FL.

Date: JUNE 28, 2016 | Checked: JS, KS | Drawn: GC

Project Number: 546-15-105

Building Number: 1

Drawing Number: G-003

Dwg. 3 of -

Office of Construction and Facilities Management

Department of Veterans Affairs

VA FORM 08-6231