

PRE-PROPOSAL CONFERENCE OUTLINE

Introduction

- (a) Good morning, thank you for taking the time to attend this pre-bid conference for Solicitation VA255-17-Q-0150 Project 657-17-111JC Steam Line Repair for Building 1T at the John Cochran VAMC.
- (b) I'd like to first briefly go over some important contractual items, and then I will open it up for questions on contractual issues only. Then I will ask COR Jessica Bush to give a brief overview of the project, and then an opportunity to ask general project/technical questions, and finally conduct a walk through of the areas.
- (c) Before we get into any more detail, let me first introduce myself and the Government staff.

CO – Stacy Fratzel

COR – Jessica Bush

I. Contractual Issues

1. General:

- (a) Project Title: 657-17-111JC Replace Steam Piping Under Building 1T (and must be referenced on all correspondence)
- (b) Cost Range: \$25,000 to \$100,000
- (c) Completion Time: 30 days after receipt of notice to proceed.
- (d) Questions are due in writing to the Contracting Officer by 10:00AM CST on February 28, 2017. Bids are due March 9, 2017 at 2:00PM CST at my office in Leavenworth.
- (e) Faxed or electronically sent bids are NOT acceptable.
- (f) The project is 100% set aside for Service Disabled Veteran Owned Small Business. The successful prime contractor will be required to perform no less than **25 percent** of the construction labor (NAICS 238220 – Plumbing, Heating & Air Conditioning.)
- (g) Award will be made using the Lowest Priced Technically Acceptable Source selection process outlined in FAR Part 15. Please pay particular

attention to the proposal submittal instructions on pages 9-14 of the solicitation package. The Government plans to award without discussions.

2. Disclaimer Statements:

- (a) Remarks and explanations at the conference shall not qualify the terms of the solicitation. Any and all questions must be submitted in writing by email to CO stacy.fratzel@va.gov by February 28, 2017 10:00AM.
- (b) Terms of the solicitation and specifications remain unchanged unless the solicitation is amended in writing

3. Bonds:

- (a) A bid Bond is required. (20% of bid)
- (b) After award of the contract a Payment Bond and a Performance Bond in the amount of 100% of the contract value are due prior to a Notice to Proceed Letter being issued.

4. Buy American Act: The solicitation is subject to the Buy American Act, and it generally requires the use of American made products. Please keep this in mind when you are providing product submittal data.

5. Davis-Bacon Act: All labor performed under this contract is subject to the Davis-Bacon Act and related labor laws, to include the payment of at least the amounts shown in the wage determination in the solicitation.

6. Other Contracting Topics:

- (a) The purchase of material for this project is exempt from state sales tax. A Missouri Tax exempt certificate will be issues after contract award.
- (b) The contractor is expected to maintain insurance coverage during the contract period as directed in the specifications.
- (c) Progress payments will be made no later than 30 days after receipt of an acceptable invoice.
- (d) Please pay particular attention to specification section covering the submittal process. You will not be able to install materials without a submittal approval from the Government.

(e) There are 2 important submittals that we need at contract start-up. They are the Schedule of Values and a Construction Schedule.

6. Questions: Are there any contractual questions at this time? Does everyone understand the evaluation criteria and what is needed to be determined technically acceptable?

II. Technical/Project Information – The COR, Jessica Bush, will provide a brief overview of the project. Please remember any questions are to be submitted in writing to the CO by February 28, at 10:00am CST. The questions and answers will be issued via a formal amendment to the solicitation. All amendments must be acknowledged in your proposal, please do not forget. After Jessica's briefing she will continue on to the site for a walk through.