

Hello Valued Supplier,

You will need to register with the [www.ob10.com/veteransaffairs](http://www.ob10.com/veteransaffairs) website in order to send an electronic invoice. The Federal Government has mandated e-Invoicing.

You will need the following information:

**Step 1:** The system will ask you for a registration key- you do not have one so please leave it blank.

**Step 5:** Please insert your TIN# where the system asks for the "VAT".

**Step 7:** On the first line please insert D-U-N-S: if you do not know your D-U-N-S number please review <http://fedgov.dnb.com/webform> or refer to the D-U-N-S number entered into your SAM Registration.

**Step 8:** AAA544240062 is the VA's OB10 Number which you will need at the end of the registration.

PLEASE USE THIS LINK TO REGISTER FOR AN OB10 Account:

<https://portal.ob10.com/dmz/registration.aspx>

Attached is a quick reference guide on how to create a VA Invoice. Please be advised you'll need to include your TIN\* (Tax Payer ID) and Remittance Address details when setting up your account. The Support Videos are accessible within the Portal once you have finalized registration and the VA confirms your TIN.

Tungsten's US Support phone number can be located at:  
<http://ob10.com/us/en/contact-us/support/>  
(1-877-489-6135)

Important Reference Links:

OB10 Information: <http://www.ob10.com/veteransaffairs>

VA FSC Information: <http://www.fsc.va.gov/einvoice.asp>

Payment queries for invoices submitted: <https://www.vis.fsc.va.gov/>

\*TIN verification within VA FSC may take up to 5 business days. You will not be able to use the OB10 account until the VA has confirmed your TIN information with OB10. You will receive a Ready to Transact (RTT) email letting you know when registration has been completed.

Thank you,  
Tungsten, Inc.