

**LIMITED SOURCES JUSTIFICATION**

**ORDER >\$150,000**

**FAR PART 8.405-6**

**Acquisition Plan Action ID: VA69D-17-AP-2053**

This acquisition is conducted under the authority of the Multiple Award Schedule Program. The material or service listed in par. 3 below is sole source, therefore, consideration of the number of contractors required by FAR Subpart 8.4 – Federal Supply Schedules, is precluded for the reasons indicated below.

**Restricted to the following source:** Provide original manufacturer's name for material or contractor's name for service. (If a sole source manufacturer distributes via dealers, ALSO provide dealer information.)

Manufacturer/Contractor: Ricoh Americas

Manufacturer/Contractor POC & phone number: Tanya Blackwell

Mfgr/Contractor Address: \_\_\_\_\_

☒ The requested material or service represents the minimum requirements of the Government.

**(1) AGENCY AND CONTRACTING ACTIVITY:**

Department of Veterans Affairs

Edward J. Hines VA Hospital

5000 S 5<sup>th</sup> Ave

Hines, IL

**VISN:**

12

**(2) NATURE AND/OR DESCRIPTION OF ACTION BEING APPROVED:**

Interim sole source requirement for the maintenance of the Multifunctional device (MFD) lease and service contract for VISN 12 hospitals, medical centers and associated CBOCs and Vet Centers during transition of the requirement to the Government Printing Office.

**(3) (a) A DESCRIPTION OF THE SUPPLIES OR SERVICES REQUIRED TO MEET THE AGENCY'S NEED:**

The VA requires the lease of multifunctional devices for use to print, scan, fax, copy to include service, maintenance, and consumables (other than paper) on an interim basis while VISN 12 facilities transition to a Government Printing Office contract for printing services.

**(b) ESTIMATED DOLLAR VALUE:** \$271712.00

**(c) REQUIRED DELIVERY DATE:** 1/1/17 to 3/31/17

**(4) IDENTIFICATION OF THE JUSTIFICATION RATIONALE (SEE FAR 8.405-6), AND IF APPLICABLE, A DEMONSTRATION OF THE PROPOSED CONTRACTOR'S UNIQUE QUALIFICATIONS TO PROVIDE THE REQUIRED SUPPLY OR SERVICE.**

Chapter VI: Other Than Full and Open Competition (OFOC) SOP  
Attachment 2: Request for Limited Sources Justification Format >\$150K

☒ Specific characteristics of the material or service that limit the availability to a sole source (unique features, function of the item, etc.). Describe in detail why only this suggested source can furnish the requirements to the exclusion of other sources.

Ricoh is the only responsible source available to maintain the current fleet that has been deployed across the VISN in the interim until transition occurs to a new contractor through GPO. Ricoh owns and maintains the fleet and this fleet cannot be maintained by another source. There is insufficient time to remove the entire fleet and deploy a new fleet by the end of the currently established VISN 12 contract that expires on 12/31/16. Loss of the capability to print, fax, scan, and copy across the VISN for any period of time would cause significant harm to VISN 12 especially in patient areas and critical areas including the operating rooms and daily function of the medical centers and associated facilities depends on maintaining continuity of service. Attempting to transition to a new contractor by 1/1/2017 would result in unacceptable delays.

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☐ A patent, copyright or proprietary data limits competition. The proprietary data is: \_\_\_\_\_  
(If FAR 8.405-6(a)(2)iii before posting. Do not include specific proprietary data. Only mention the type of equipment, procedure, etc. to show that proprietary supplies or services are being procured.)

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☐ These are "direct replacements" parts/components for existing equipment.

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☐ The material/service must be compatible in all aspects (form, fit and function) with existing systems presently installed/performing. Describe the equipment/function you have now and how the new item/service must coordinate, connect, or interface with the existing system.

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☐ The new work is a logical follow-on to an original Federal Supply Schedule order provided that the original order was placed in accordance with the applicable Federal Supply Schedule ordering procedures. The original order must not have been previously issued under sole source or limited source procedures.

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☐ An urgent and compelling need exists, and following the ordering procedures would result in unacceptable delays.

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**(5) DESCRIBE WHY YOU BELIEVE THE ORDER REPRESENTS THE BEST VALUE CONSISTENT WITH FAR 8.4 TO AID THE CONTRACTING OFFICER IN MAKING THIS BEST VALUE DETERMINATION:**

Ricoh has agreed to maintain pricing as established at the inception of this agreement 5 years ago. It is anticipated that though the equipment value would depreciate with age the cost to maintain and service the equipment would increase. Lease price per machine is reasonable in comparison to new leased machines in consideration of the differences in age of the equipment.

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**(6) DESCRIBE THE MARKET RESEARCH CONDUCTED AMONG SCHEDULE HOLDERS AND THE RESULTS OR A STATEMENT OF THE REASON MARKET RESEARCH WAS NOT CONDUCTED:**

Market research was conducted on the open market and on GSA. While there are multiple contractors that can provide service, it is pertinent that the current fleet be maintained as to not disrupt the function of the facilities.

**(7) ANY OTHER FACTS SUPPORTING THE JUSTIFICATION:**

For almost a year VISN 12 has been working with the Government Printing Office to transition the Requirement to GPO. GPO has posted the solicitation to GPO contractors and VISN 12 is currently in the process of answering the third set of questions. We will anticipate that answers from this set of questions will provide adequate information to conclude questions and begin technical evaluations in the near future. Due to where we are in the procurement process with GPO it is anticipated that we will need additional time before transitioning to a new contract.

**(8) A STATEMENT OF THE ACTIONS, IF ANY, THE AGENCY MAY TAKE TO REMOVE OR OVERCOME ANY BARRIERS THAT LED TO THE RESTRICTED CONSIDERATION BEFORE ANY SUBSEQUENT ACQUISITION FOR THE SUPPLIES OR SERVICES IS MADE:**

In accordance with FAR 8.8 and VA policy for Mandatory use of GPO, VISN 12 is transitioning to the GPO to contract on our behalf for MFD services. GPO utilizes a pool of contractors and provides for competition of the requirement to ensure competition is achieved.

**(9) APPROVALS IN ACCORDANCE WITH THE [VHAPM, Volume 6, Chapter VI: OFOC SOP](#):**

**a. CONTRACTING OFFICER'S CERTIFICATION (required):** I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.

_____ CONTRACTING OFFICER/DESIGNEE'S SIGNATURE	<u>12-30-2016</u> DATE
<u>JESSICA RASMUSSEN, CONTRACTING OFFICER</u> NAME AND TITLE	<u>GLAC</u> FACILITY

**b. Director of Contracting/DESIGNEE:** I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.

_____ SIGNATURE	_____ DATE
<u>ANDREA MORRIS</u> NAME	
NCO 12/DIVISION MANAGER	