

**JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW FAR 13.106-1  
 (OVER MICRO-PURCHASE THRESHOLD(\$3.5K) BUT NOT EXCEEDING THE SAT (\$150K))**

IAW FAR 13.104, COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW FAR 13.106-1(b), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW FAR 13.106-3(b)(3), COs are required to include additional statements *explaining the absence of competition* (see 13.106-1 for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW FAR 13.106-3(b)(3). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

<b>1. ACQUISITION PLAN ACTION ID:</b> VA246-17-AP-6543	<b>1A. PROJECT/TASK No.</b>	<b>1B. ESTIMATED AMOUNT:</b> 
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**2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:**  
 One year service contract for Olympus Endoscopes for the Willmington HCC. Service includes repair and loaners while scopes are in for repair.  
 Scopes covered under agreement:

1. CF-HQ190L – QTY 6
2. CYF-5 - QTY 6
3. GIF-H190 – QTY 1
4. GIF-HQ190 – QTY 2
5. GIF-XP190N – QTY 1
6. PCF-H190L – QTY 1

**3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:**  
 Olympus endoscopes contain many proprietary elements that make it very challenging for a third party to provide adequate service and repair in accordance with manufacturer's specifications. Using non-OEM parts when repairing these scopes causes sterilization concerns. These scopes are inserted into body cavities so it vitally important that they are properly sealed so that there is nowhere for non-sterile matter or residue to hide during the sterilization process. Access to proprietary OEM schematics and tools is critical to assessing repair needs. These schematics and tools are only available to authorized OEM repair facilities. Not utilizing OEM parts unnecessarily increases risk to the patients of the Willmington HCC.

**4. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:**  
 Market research was performed using past procurement history, VetBiz, GSA Advantage, FPDS, and the worldwide web. Results showed one SDVOSB that could provide the service agreement.  
  
 Alliant Enterprises LLC was verified on VIP as a registered SDVOSB.

Chapter VI: Other Than Full and Open Competition (OFOC) SOP  
Attachment 4: Single Source Justification for SAP under \$150K

**5. Contracting Officer's Certification:** *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief. Note: COs are required to make a determination of price reasonableness IAW FAR 13.106-3. See the Commercial Supply and Service SOP for Price Reasonableness templates.*

Signature:  Date: 3/24/2017  
Name: Lee Russell  
Title: Contract Officer NCO: 6