

PRE-PROPOSAL CONFERENCE OUTLINE
SOLICITATION NO. VA255-17-R-0242

For

PROJECT 657-15-200JC

REPLACE MECHANICAL CONTROLS AND UPGRADE CABS MAIN ELEVATORS, B1
ST. LOUIS VA HEALTH CARE SYSTEM

915 N. GRAND BLVD., ST. LOUIS, MO 63106

HELD ON 3/28/2017 AT 9:30 A.M. IN BLDG.16, 2ND FLOOR, ENGINEERING
CONFERENCE ROOM A208, 3710 ENRIGHT AVENUE, ST. LOUIS, MO 63108

Introduction

- (a) Good morning, thank you for taking the time to attend this pre-proposal conference/ site visit.
- (b) I am Pauline (Pat) Czajkowski, Contracting Officer for Network 15 Contracting Office. Bill Smothers is the Contracting Officer's Representative.

Today we will first discuss contractual issues, than we will discuss technical issues, entertain questions, and finally conduct a walk through of the project areas.

I. Contractual Issues

1. General:

- (a) Project Title: Replace Mechanical Controls and Upgrade Cabs Main Elevators, Building 1
Project No. 657-15-200
- (b) Cost Range: \$5 - \$10 Million
- (c) Completion Time: 480 CALENDER days after receipt of notice to proceed
- (d) **Proposals DUE: April 13, 2017 @ 2:00 PM LOCAL CENTRAL TIME**
- (e) Proposals and all required documentation are to be addressed to:

Pauline D. Czajkowski (90AA JB)
Department of Veterans Affairs
VA St. Louis Health Care System
#1 Jefferson Barracks Drive
Building 100T, Room 101
St. Louis, MO 63125-4199

(f) The project is 100% set aside for Service Disabled Veteran Owned Small Business, NAICS Code 238290, Other Building Equipment Contractors, Size Standard of \$15,000,000. The successful contractor will be required to perform no less than **25** percent of the construction labor.

(g) Award will be made based upon **lowest price, technically acceptable source selection process.**

(h) We will **review:**

- Bid Item #1
- Bid Item #2
- Bid Item #3
- Bid Item #4
- Bid Item #5

and

Proposal submittal instructions for lowest price technically acceptable competition

and

the NON-PRICE Evaluation Factors that will be used as the basis for determine Technical Acceptability:

1. Relevant Past Performance
2. Technical Construction Experience of Prime Contractor
3. Technical Qualifications of P
4. Technical Construction Experience of Proposed Elevator Manufacturer, Suppliers, Installers or Related Subcontractors

NOTE: ALL QUESTIONS SHALL BE SUBMITTED TO THE CONTRACTING OFFICER IN WRITING BY APRIL 3, 2017 VIA EMAIL: PAULINE.CZAJKOWSKI@VA.GOV

2. Disclaimer Statements:

- (a) Remarks and explanations at the conference shall not qualify the terms of the solicitation

- (b) Terms of the solicitation and specifications remain unchanged unless the solicitation is amended in writing
- (c) All terms and conditions of the basic contract apply, except as identified on the RFP.

3. Bonds:

- (a) A bid Bond **is** required.
- (b) After award of the contract, Bonding is required per solicitation.

4. Buy American Act: The solicitation is subject to the Buy American Act, and it generally requires the use of American made products. Please keep this in mind when you are providing product submittal data.

5. Davis-Bacon Act: All labor performed under this contract is subject to the Davis-Bacon Act and related labor laws, to include the payment of at least the amounts shown in the wage determination in the solicitation
Or
Service Contract Act for Elevator Repairer.

6. Other Contracting Topics:

- (a) The purchase of material for this project is exempt from state sales tax. A Missouri Tax exempt certificate will be issued after contract award.
- (b) The contractor is required to maintain insurance coverage during the contract period as directed in the specifications.
- (c) Progress payments will be made no later than 14 days after receipt of an acceptable invoice or within 30 days for the final invoice.
- (d) Please pay particular attention to specification section 01 33 23 covering the submittal process. You will not be able to install materials without a submittal approval from the Government.
- (e) There are 2 important submittals that we need at contract start-up. They are the Schedule of Values, and a Construction Schedule.

II. Technical Issues – The Project Engineer will provide a brief overview of the project. After this, a walk through of the site will be held.

NOTE: The cut off for all questions is April 3, 2017.

All questions shall be submitted to the Contracting Officer in writing via e-mail to pauline.czajkowski@va.gov by 4-3-2017. Questions will be responded to via amendment.

All attendees of this pre-proposal conference will be posted to this solicitation for information via amendment.