

JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW [FAR 13.106-1](#)
(OVER MICRO-PURCHASE THRESHOLD(\$3.5K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements **explaining the absence of competition** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

1. ACQUISITION PLAN ACTION ID: 629-17-2-6604-0030	1A. PROJECT/TASK No.	1B. ESTIMATED AMOUNT: \$45,897.80
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2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:
Provide Armstrong ceiling tiles which includes labor, storage and travel.

3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:
The specific ceiling tiles must be used as they are the exact match to that which is already installed. To potentially use a different manufacturer could result in the following:

- Color mismatching
- Incompatibility with the grid system that is already in place (they physically will be unable to be installed if they are not compatible with the grid system that already exists.
- Texture mismatch
- Sound attenuation and fire/smoke barrier consistency (ratings)

4. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:
2/10-2017 MR has shown 1 SDVOSB in GSA , and 9 SDVOSB contractors in VIP. Further MR on 2/15/2017 was needed to obtain a match between VIP and GSA SDVOSB.
2/21/2017 Sources Sought resulted in four SDVOSB.

5. Contracting Officer's Certification: *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief. Note: COs are required to make a determination of price reasonableness IAW FAR 13.106-3. See the [Commercial Supply and Service SOP for Price Reasonableness templates.](#)*

Signature: _____ **Date:** 3-24-2017
Name: Travis A. Sippel
Title: Branch Chief, Project Legacy Contracting **NCO:** 16