

Statement of work

1. Reference to Applicable Documents

- a. Equipment provided shall meet all electrical safety requirements for hospital equipment in accordance with the latest edition of National Fire Protection Association (NFPA)-99 Standard for Healthcare Facilities.

2. Key Assumptions

- a. Contractor shall have access to the facility facilities.
- b. Qualified technicians will deliver and set up equipment.
- c. Contractor accepts responsibility for damages to equipment incurred during delivery/set-up or retrieval.
- d. End users will notify staff to initiate contact to Contractor for equipment based on patient care needs. Upon delivery and on request Contractor shall provide basic instruction to end users on usage, functionality, and troubleshooting of equipment.

3. Contractor's Responsibility

- a. Provide requested equipment as outlined below.
- b. Provide personnel.
 - i. Provide supervision of its employees/technicians performing work in the facilities.
 - ii. Provide technicians necessary for the delivery, set-up and retrieval of equipment.
- c. Products:
 1. 35" standard mattress only
 2. 42" bariatric mattress only
 3. Bariatric Rehab Platform 2 (frame)
 4. 48" bariatric mattress (standard) mattress only
 5. 48" bariatric big turn mattress (higher acuity mattress) mattress only
 6. Mighty Air
 7. Bari lift & transfer
 8. Bari Mobile Bedside Recliner
 9. Bari Shower commode
 10. Bari Walker
 11. Shuttle Chair
 12. Products must be available for Rental or Purchase
 13. Continuity of Support

Contractor must offer support surfaces to accommodate Veterans who require or may require Fluid Immersion Simulation Therapy through their entire clinical need and across the care continuum. The Contractor must be able to simultaneously provide an additional surface to support changes in patient clinical conditions.

4. Scheduled Preventative Maintenance

- a. Equipment shall be routinely evaluated and maintained for performance in accordance with manufacturer's recommendation.
- b. Routine preventative maintenance schedules shall not conflict with patient care activities.

5. Unscheduled Corrective Maintenance

- a. Contractor is required to be available to provide corrective maintenance 24 hours a day, 7 days a week, 365 days a year (24/7/365).

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- b. Fix or replace within 2-4 hours of call for repair.
- c. Swap for functioning equipment if unable to repair within 4 hours. Replacement equipment shall arrive within 4 hours if unable to repair.

6. Delivery

- a. When requested by the Contracting Officer Representative, equipment shall be delivered to patient care unit and room defined during request.
- b. Equipment shall be delivered and/or retrieved 24/7/365 upon request including all federal holidays.
 - i. Deliveries (i.e. Contractor arrival to hospital) shall be made within 2-4 hours of request.
 - ii. Pick-up shall be made within 8 hours of notification equipment is no longer needed.
 - iii. During the hours of 7:00 AM to 8:00 PM the Contractor will report to the patient unit and unload the equipment ordered. A receipt of ordered equipment should be taken to the appropriate facility location to confirm staff availability.
 - iv. During the hours of 8:00 PM to 7:00 AM the technician will contact the Clinical Coordinator or the on-call personnel upon arrival at patient care unit.
 - v. Equipment shall be delivered to and retrieved from patient care unit at the facilities without the assistance of any government employee.

7. Documentation

- a. Pick-up and delivery records. All delivery and pick-up invoices must be signed by a Logistics employee at the time of the delivery/pick-up to be considered valid.
- b. All scheduled and unscheduled maintenance of all Contractor supplied equipment on the facilities.
- c. Maintenance manuals for all equipment.
- d. Operation/ User manuals for all equipment to be available upon request.
- e. Receipt of delivery
 - i. To be obtained by Contractor technician from the patient care unit charge nurse or designee where the equipment was delivered.
 - ii. Copy of receipt will be taken to the appropriate location within facility to confirm availability during the hours of 07:00 AM- 8:00 PM.

8. Acceptance Criteria

Conformance with standards and specifications as defined in Specification and documents noted in this Statement of Work.

9. Governments Responsibility

- a. Contact Contractor when patient needs meet criteria for equipment.
- b. Provide access to location where equipment is to be delivered, retrieved, repaired, or maintained.
- c. Notify Contractor promptly of malfunctioning equipment.
- d. Notify Contractor when pickup of equipment is necessary.

10. Performance Schedule – Period of Performance

This contract is effective from date of award. In addition to the base period, there will be four (4) one-year options included on the contract.

11. Service

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- a. Contractor shall maintain existing and continue to develop standardization programs at each facility.
- b. Contractor shall coordinate with clinicians to ensure surfaces are available to Veterans upon completion of surgical procedures, as required.
- c. Contractor shall set up surfaces and mattresses on empty bed frames during evening and weekend hours at the request of the facility at no charge.
- d. Contractor shall provide service 24 hours per day/7 days per week, inclusive of clinical and technical support.
- e. Contractor shall conduct weekly sweeps of the facilities to track equipment usage for the facility.
- f. Contractor shall provide delivery and set-up at no-charge.
- g. Contractor shall do weekly follow-up, when applicable, in facilities where contractor's products are used.
- h. Contractor shall provide adequate coverlets if applicable.
- i. Contractor shall provide a dedicated technician to all VA facilities, when applicable.
- j. Contractor shall provide a Clinical Consultant to insure proper product placement, pressure settings, and liaison to facilities and homes. Clinical Consultant shall be available 24/7 for support.

12. Additional Specifications

- a. Must be labeled with service contact number and information and be available for technological support 24 hours a day, 7 days a week.
- b. Education to staff on proper bed controls, operation and safety measure upon delivery
- c. Reference or operators manual to be included in bed delivery
- d. Must be able to process orders and deliver beds 24 hours a day 7 days a week.
- e. Must be able to deliver within 4 hours and remove items within 24 hours of receipt of order or call for pick-up.
- f. Must be inspected for possible entrapment areas, regardless of mattress width, length, and/or depth, alignment of the bed frame, bed side rail, and mattress should leave no gap wide enough to entrap a patient's head or body in accordance with FDA guidelines developed by HBSW, the FDA, Health Canada and the Veterans Administration Healthcare System.