

JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW [FAR 13.106-1](#)
(OVER MICRO-PURCHASE THRESHOLD(\$3K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements **explaining the absence of competition** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

1. ACQUISITION PLAN ACTION ID:

VA250-17-AP-2198

**1A. PROJECT/TASK
No.**

**1B. ESTIMATED
AMOUNT: \$40,139.00**

2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:

Driver Rehabilitation Van

3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:

The Edward Hines, Jr. VA Hospital has the requirement for one Driver Rehabilitation Van (Training Van) for drivers who have their mobility limited to a wheelchair as well as those with limited transfer skills. The facility's current Rehabilitation Van is 20 years old. A Sources Sought was posted to the Open Market for a period of six (6) days with zero responses received. The "Rule of Two" is not met for small businesses including Veteran-Owned Small Businesses (VOSBs) and Service-Disabled Veteran-Owned Small Businesses (SDVOSBs), but there is one known small business that is able to meet the requirement of the facility.

4. REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE, WHICH CAN PROVIDE THE SUPPLIES OR SERVICES:

At this time, Superior Van & Mobility is the only known Small Business that is able to meet the requirement of the Hines VA. Superior Van & Mobility is a member of the National Mobility Equipment Dealers Association (NMEDA). It is also a member of the Quality Assurance Program (QAP). These are two external accreditation bodies that further assure the quality, safety, and electrical/mechanical integrity of the product delivered to the consumer. Superior Van & Mobility technical staff are all Automotive Service Excellence (ASE) certified mechanics in addition to being trained and certified by multiple manufacturers in the installation of driver and passenger adaptive equipment. Superior Van & Mobility also has on contract an Independent Certified Rehabilitation Engineer who is essential in integrating the multi-functional adaptive equipment for Driver Rehabilitation evaluation/training vehicles.

5. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:

GSA *Advantage!* catalog, FPDS, Sources Sought posted to the open market for a period of six (6) days.

6. Contracting Officer's Certification: *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief. Note: COs are required to make a determination of price reasonableness IAW FAR 13.106-3. See the [Commercial Supply and Service SOP](#) for Price Reasonableness templates.*

Signature: _____ **Date:** _____

Name: Alea Barnes

Title: Branch Chief - Equipment

NCO: 12