

**Statement of Work**  
**Full Preventive Maintenance on Medrad Injectors**  
**VA Palo Alto Health Care System**

**Section 1: General Information**

1.1 General: This is a non-personal services contract to provide services for full preventive maintenance on Medrad injectors at the VA Palo Alto Health Care System. The Government shall not exercise any supervision or control over the contract service providers performing the services herein. Such contract service providers shall be accountable solely to the Contractor who, in turn is responsible to the Government.

1.2 Period of Performance: 30 Days ARO

1.3 Place of Performance: VA Palo Alto Health Care System  
3801 Miranda Ave  
Palo Alto, CA 94304

1.4 Type of Contract: The government will award a Firm Fixed Price contract.

1.5 Invoicing: All invoices from the contractor shall be submitted electronically in accordance with VAAR Clause 852.232-72 Electronic Submission of Payment Requests.

VA's Electronic Invoice Presentment and Payment System – The FSC uses a third-party contractor, Tungsten, to transition vendors from paper to electronic invoice submission. Please go to this website: <http://www.tungsten-network.com/US/en/veterans-affairs/> to begin submitting electronic invoices, free of charge.

More information on the VA Financial Services Center is available at <http://www.fsc.va.gov/einvoice.asp>.

Vendor e-Invoice Set-Up Information:

Please contact Tungsten at the phone number or email address listed below to begin submitting your electronic invoices to the VA Financial Services Center for payment processing, free of charge. If you have question about the e-invoicing program or Tungsten, please contact the FSC at the phone number or email address listed below:

- Tungsten e-Invoice Setup Information: 1-877-489-6135
- Tungsten e-Invoice email: [VA.Registration@Tungsten-Network.com](mailto:VA.Registration@Tungsten-Network.com)
- FSC e-Invoice Contact Information: 1-877-353-9791
- FSC e-invoice email: [vafscshd@va.gov](mailto:vafscshd@va.gov)

**Section 2: Definitions & Acronyms**

ARO – After Receipt of Order

### **Section 3: Government Furnished Property, Equipment, and Services**

None

### **Section 4: Contractor Furnished Items and Services**

The Contractor shall furnish all supplies, equipment, facilities and services required to perform work under this contract.

### **Section 5: Specific Tasks**

5.1 Contractor shall provide services for full preventive maintenance on Medrad injectors at the VA Palo Alto Health Care System. To include:

- a. Perform inspection to ensure proper and accurate functionality as measured by volume and time of the injector system.
- b. Correct any deficiencies of the Medrad injector system.

#### 5.2 Information Security

Contractors, contractor personnel, subcontractors, and subcontractor personnel shall be subject to the same Federal laws, regulations, standards, and VA Directives and Handbooks as VA and VA personnel regarding information and information system security as per VA Handbook 6500.6, Contract Security, and Appendix C.

### **Section 6: Applicable Publications**

6.1 VA Handbook 6500.6, Contract Security, Appendix C is available at

[http://www.ois.oit.va.gov/docs/Appendix\\_C.pdf](http://www.ois.oit.va.gov/docs/Appendix_C.pdf).