

JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW [FAR 13.106-1](#)
(OVER MICRO-PURCHASE THRESHOLD(\$3.5K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements **explaining the absence of competition** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

1. ACQUISITION PLAN ACTION ID: VA69D-17-AP-2605	1A. PROJECT/TASK No. 695-17-106	1B. ESTIMATED AMOUNT: \$7,500
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2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:
HILTI Firestop Systems are an integration of materials, assemblies, and components to provide firestopping. Firestopping is used to seal openings and joints in fire-resistance rated walls and floor and ceiling assemblies throughout the medical center.

3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:
Firestopping is achieved through assemblies (not just materials), and it is imperative that approved assemblies are used. It is also important that the assemblies are the same throughout the hospital. This uniformity helps during inspections for adequate compliance. These include, but are not limited to, The Joint Commission and VA inspections for accreditation of the hospital and the safety of patients and staff. All systems are UL approved.

4. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:
HILTI has been established as the standard of the medical center. Other Firestop systems on the market are not compatible with HILTI. The products cannot be mixed together in a penetration because this voids the UL rating required for the assembly. If the medical center switched systems it would not be able to maintain the existing firestopping in the hospital and instead would be forced to remove and replace entire systems (assemblies).

5. Contracting Officer's Certification: *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief. Note: COs are required to make a determination of price reasonableness IAW FAR 13.106-3. See the [Commercial Supply and Service SOP for Price Reasonableness templates](#).*

Signature: _____ **Date:** _____

Name: _____

Title: _____ **NCO:** _____