

JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW [FAR 13.106-1](#)
(OVER MICRO-PURCHASE THRESHOLD(\$3.5K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements ***explaining the absence of competition*** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

1. ACQUISITION PLAN ACTION ID:
618-17-3-4008-0821

1A. PROJECT/TASK No.

1B. ESTIMATED AMOUNT:
\$41,795

2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:

Fixed price sole source purchase order for Emergency parts & labor to repair the Philips X7-2t TEE probe S/N BO928B and exchange the Philips X7-2t TEE probe S/N B16G79 in the Cardiology department.

3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:

This is an EMERGENCY order to Melling Medical, who is an SDVOSB, and is able to provide the parts and services to meet the government's need. The equipment is not functioning and patients are not able to receive the necessary procedures and treatments. TEE probes produce pictures of the heart, so that life threatening blockages can be detected and treated immediately. Repair needs to be completed as soon as possible for patient care is not affected. If the equipment is not repaired then the patient will not receive procedures and treatment. An urgent and compelling need exists, so that patient care is not affected.

4. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:

In the future if other vendors are available to provide the required parts and services and an urgent and compelling needs does not exist, we will contact them.

5. Contracting Officer's Certification: *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief. Note: COs are required to make a determination of price reasonableness IAW FAR 13.106-3. See the [Commercial Supply and Service SOP](#) for Price Reasonableness templates.*

Signature: _____

Date: 4/19/17

Name: Wendy Hoeschen

Title: Contracting Officer **NCO:** 23