

**JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW [FAR 13.106-1](#)**  
(OVER MICRO-PURCHASE THRESHOLD(\$3.5K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements ***explaining the absence of competition*** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

**1. ACQUISITION PLAN ACTION ID:**  
528-17-2-4192-0046

**1A. PROJECT/TASK No.**  
None

**1B. ESTIMATED AMOUNT:**  
\$30,860.00

**2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:**  
Upgrade and repair door operator and clutch for elevators #6 & #7 at the Buffalo VAMC.

**3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:**

The Buffalo VAMC has a service maintenance agreement with DCB Elevator Co., Inc.(VA242-16-1935) that includes all repairs to elevator cars at the facility, but not upgrades to elevator equipment. The upgrades will come with a one year warranty that will overlap with the scope of work of the DCB's elevator service agreement, if another company performed the upgrades, there will be a contractual conflict between the existing service agreement and the terms of this procurement.

**4. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:**

A search on VIP using keywords "elevator" identified ten possible SDVOSB/VOSB companies who could possibly meet the requirements of this procurement. After reviewing the vendor profiles of all ten companies, it was determined that four companies could possibly meet the requirements of this procurement (M.C. Avino Inc.[SDVOSB], Skyline Elevator works, Inc. [VOSB], Abell Elevator International Inc. [VOSB] and CBFS-USP JV LLC [SDVOSB]). All four companies were contacted by telephone on 03/31/2017 and none of the companies were able to meet the requirements of the procurement.

**5. Contracting Officer's Certification:** *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief. Note: COs are required to make a determination of price reasonableness IAW FAR 13.106-3. See the [Commercial Supply and Service SOP](#) for Price Reasonableness templates.*

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_ **NCO:** \_\_\_\_\_