

THIS REQUEST AND PROCUREMENT IS 100% RESTRICTED TO SERVICE-DISABLED, VETERAN-OWNED SMALL BUSINESSES (SDVOSB).

THIS IS NOT A REQUEST FOR PROPOSAL. THIS IS A REQUEST FOR SF 330'S ARCHITECT/ENGINEER QUALIFICATION PACKAGES ONLY.

ALL INFORMATION NEEDED TO SUBMIT SF 330 DOCUMENTS IS CONTAINED HEREIN. NO SOLICITATION PACKAGE, TECHNICAL INFORMATION, OR BIDDER/PLAN HOLDER LIST WILL BE ISSUED.

THERE WILL BE NO SITE VISITS ARRANGED DURING THIS PHASE OF THE REQUIREMENT.

THIS PROJECT IS SUBJECT TO AVAILABILITY OF FUNDS. The Government will not pay, nor reimburse, any costs associated with responding to this request. The Government is under no obligation to award a contract as a result of this announcement.

Federal Acquisitions Regulations (FAR) 36.6 (Brooks Act) selection procedures apply. Firms that design or prepare specifications in conjunction with this contract are prohibited from participating on any future contracts based on those documents.

1. GENERAL INFORMATION

The Department of Veterans Affairs, Miami VA Healthcare System in Miami, FL is seeking sources and intends to award a firm fixed-price contract for Architect/Engineering (A/E) services for the development of complete construction documents, which include working drawings, specifications, reports, and construction period services, for Project No. 546-17-602, "Design Corrections to Electrical Infrastructure" located at the Miami VA Healthcare System in Miami, Florida.

The A/E Services listed herein are being procured in accordance with the Brooks Act (Public Law 92-582) and in accordance with Federal Acquisition Regulation (FAR) 36.6 and VAAR 836.6. All submissions will be evaluated in accordance with the evaluation selection criteria as specified herein.

The Miami VA Healthcare System is a working facility and phasing plans for minimizing downtime, and provisions for continuation of service during outages is critical to this project.

Point of Contact: Jose Delgado, Contracting Officer Email: Jose.Delgado3@va.gov.

2. PROJECT INFORMATION

The NAICS Code for this procurement is 541330 Engineering Services and the annual small business size standard is \$15M. The projected award date for the anticipated A/E contract is on or before September 28, 2017.

Work will be completed, excluding construction period services, within 165 calendar days after receipt of the Notice to Proceed.

The NAICS code for the anticipated Construction project is projected to be 236220 and magnitude of construction is predicted to be between \$1,000,000 and \$2,000,000.

An Architect & Engineer (A/E) contract will be negotiated for the development of complete construction documents which include working drawings, specifications, reports, and construction period services. The

A/E will be given written information; participate in project planning meetings, pre-bid meeting, and pre-construction meeting as required; communicate with VA personnel via telephone, email or letter; and is expected to coordinate so that the final documents include all requirements in accordance with industry standard practices, VA standards, VA design manuals, and review comments. The selected A/E firm will be responsible for being responsive to the VA Medical Center and provide basic A/E services during the Construction Period Services phase of this project and shall service the government in an advisory and consultant capacity.

This project will provide all engineering services necessary for design of a project described here called "Design Corrections to Electrical Infrastructure." This project will address the electrical deficiencies found on a report of the complete electrical system of the Miami VA Healthcare System. The study will be all inclusive of all existing buildings on campus.

The design of this project will address, but will not be limited to the following items:

- 1) Perform a detailed site investigation of the facility existing electrical system.
- 2) Perform a detailed site investigation of all electrical rooms and closets and determine the existing electrical systems status as per Wiley Wilson Electrical Consultant Final Report "Electrical Conditions Assessment Volumes 1 to 4" EC 250
- 3) Verified all recommendations done on previous Reports mentioned on Item 2.
- 4) Perform a detailed site investigation of the following items mentioned on the Report:
 - a. Short Circuit Analysis
 - b. Protective Devices Coordination Study
 - c. Voltage Drop
 - d. Arc Flash Analysis
 - e. Ground Resistance Test Report
 - f. Provide a biddable option of the final "Electrical Condition Assessment Report"
- 5) The design shall include correction for all deficiencies found in "Electrical Condition Assessment Report."
- 6) Provide a detailed construction estimate for all work by a third party estimator.

The detailed project design should begin with the above-mentioned intense on-site physical survey and collection of previous project data.

All designs shall incorporate all architectural and engineering disciplines necessary to provide a complete and functional design. Designs shall be in accordance with all applicable requirement of NFPA, EPA, ANSI, OSHA, National Plumbing Code, National Electrical Code, ASHRAE, National Safety Code, VA Specifications, VA Construction Standards, VA Design Handbooks, etc. and all applicable local, state, and Federal regulations and standards. Existing drawings will be made available to the A&E; however, their accuracy shall be field verified by the A&E and all consulting firms as part of investigative services.

The A&E will be required to perform all necessary site survey work such as verifying record drawings.

The A&E form shall design this project with 20% deducts alternate included.

The following investigative work shall be included within the scope of project:

- 1) Provide all Engineer investigative work for application to this project including but not limited to electrical load testing, and any other test or study required to complete this project. Verify

existing conditions to insure the accuracy of your design, and verify location of underground utilities prior to necessary excavations.

- 2) Field verify VA furnished drawings to insure A&E design is accurate. It is the A&E's responsibility to determine existing conditions and to base the design on this information.
- 3) Materials to be furnished to the A&E by the VA. The following shall be Furnished to the A&E upon request:
 - a. VA Engineering Service will provide the A&E with all applicable drawings for the project. The accuracy of the paper copies of Drawings is not guaranteed and shall be used only for general information. Actual conditions must be field verified by the A&E and all consulting g firms. The A&E will then make copies of these drawings at the VA using VA equipment.
 - b. All VA standards, specifications, Space Planning Criteria, Equipment & Design Guides List and design submission guidelines can be obtained by accessing the World Wide Web at the following address: <http://www.cfm.vagov/TIL/>
 - c. An electronic version in a DVD with all the previous information on the "Electrical Condition Assessment Report"

3. AE SELECTION PROCESS

Responsive firms submitting SF 330's in response to this announcement, not later than the closing date and time specified herein and in accordance with submission requirements, will be considered for initial selection evaluation. Following initial evaluation, a minimum of three firms that are selected as the most highly qualified based on the selection criteria responses, will be invited for interviews. Selected firms will be notified by telephone or email of selection and provided further instructions.

Evaluating past performance and experience may include information provided by the firm, customer inquiries, Government databases, and publicly available sources. Failure to provide requested data, accessible points of contact or valid phone numbers could result in a firm being considered less qualified. All projects provided in the SF-330 must be completed by the office/branch/individual team member actually performing the work under this contract.

4. SELECTION CRITERIA

Evaluation and selection of firms will be based on submissions and direct responses to the following criteria in accordance with FAR 36.602-1 and VAAR 836-602-1:

- 1) Professional qualifications necessary for satisfactory performance of required service and working together as a team (in-house and/or consultants(s). (The firm and A/E on staff representing the project or signing drawings in each discipline must be licensed to practice in the State of Florida under Florida State law requirements. Provide Professional License numbers and or proof of Licensure.)
- 2) Specialized experience and technical competence in the type of work required, including, where appropriate, experience in energy conservation, pollution prevention, waste reduction, and the use of recovered materials. (Include Government and private Experience on similar projects)
- 3) Capacity to accomplish work in the required time. (Provide firms experience with similar size projects and available capacity of key disciplines).
- 4) Past performance on contracts with Government agencies and private industry in terms of cost control, quality of work, and compliance with performance schedules. (Government Past Performance Information Systems may be accessed)

- 5) Location in general geographical area of the project and knowledge of the locality of the project; (It is expected that your SF 330 submittal will show your knowledge of the locality of the project.)
The area of consideration for offers is a 500 mile driving radius between offeror principal business location and the VA Medical Center, Miami, FL. Offers outside the 500 mile radius will not be considered. (Determination of mileage eligibility will be based on www.mapquest.com).
- 6) Reputation and standing of the firm and its principal officials with respect to professional performance, general management, and cooperativeness. (Awards, Outstanding Merits, Recommendations)
- 7) Record of significant claims against the firm because of improper or incomplete architectural and engineering services.
- 8) Specific experience and qualifications of personnel proposed for assignment to the project and their record of working together as a team.
- 9) The selected A/E should have previous experience in the design of electrical infrastructure within Medical Facilities. The A/E must provide documentation of at least two designs of electrical infrastructure within Medical Facilities with references, names, and phone numbers with their SF-330.

5. SUBMISSION CRITERIA/REQUIREMENTS

Interested firms having the capabilities to perform this work must submit:

ONE (1) ELECTRONIC SF 330, including Parts I and II, and attachments (if any) electronically to Jose.Delgado3@va.gov **no later than 4:00 PM, Eastern on May 19, 2017**

Size limits of e-mails are restricted to 5MB. If more than one email is sent, please number emails in Subjects as “1 of n”. (Example: SF-330 Submission, # VA248-17-N-0616 – Design Corrections to Electrical Infrastructure, Project No. 548-17-602 (1 of 2, 2 of 2, etc.)

All SF-330 submissions shall be clearly identified in subject line of the email copy and on the outer envelope of the hard copy submission, displaying the Sources Sought number and project title.

Interested firms are responsible for ensuring delivery of submission.

In addition to the SF 330's, offerors must include a cover sheet containing the following information:

- 1) Company name
- 2) Address
- 3) Phone number
- 4) Name and email of primary point of contact
- 5) Number of completed VA projects
- 6) Socio-economic status contractor and all proposed consultants
- 7) DUNS number and Cage Code for Contractor and all proposed consultants
- 8) Tax ID number.

The submission must also include a copy of the firm's CVE certification letter.

SF 330 must indicate the percentage of the contract performance cost that will be expended by the prime firm's employees and in which discipline(s) and subcontracted percentage of contract performance cost to be expended (and in what disciplines). All subcontract and other related business entities must be identified by name, office location and size/type of business (i.e. SDVOSB, VOSB, 8(a), large, etc.). This is in order to assure compliance with FAR Clause 52.219-14(b) (1) Limitations on Subcontracting.

Failure to provide this information may deem the firm nonresponsive and preclude SF 330 submittal from being included in the evaluation process.

6. REQUESTS FOR INFORMATION ON THIS SOURCES SOUGHT NOTICE

All RFIs shall be submitted to Jose.Delgado3@va.gov no later than noon, Friday, May 5, 2017.

The firm and or AE on staff representing the project must be licensed to practice in the State of Florida under State law and must meet all Licensing requirements to sign and seal drawings.

Examples of information resources are:

Florida Architectural License:

http://www.myfloridalicense.com/dbpr/pro/division/servicesthatrequirelicense_architect.html

Florida Professional Engineering Certificate of Authorization:

<http://www.fbpe.org/licensure/application-process/certificate-of-authorization-ca>

Florida Professional Engineering Endorsement Process:

<http://www.fbpe.org/licensure/application-process/endorsement-comity-reciprocity>

NCARB rules for all States and PR/VI on architectural Licensing:

<http://www.ncarb.org/en/~link.aspx?id=23ECD0D1498C44FDA1D6FCBF2F06E42D&z=z>

NOTE: In order for a Service-Disabled Veteran Owned Small Business (SDVOSB) to be considered as a proposed contractor, the firm must be verified and visible at www.vetbiz.gov and registered in the System for Award Management (SAM) database (www.sam.gov) **at time of submission of their qualifications**. Failure of a proposed SDVOSB to be verified by the CVE at the time the SF 330 is submitted shall result in elimination from consideration as a proposed contractor.

All joint ventures must be CVE verified at time of submission and submit agreements that comply with 13CFR 125.15 prior to contract award.

Each respondent must be able to demonstrate the ability to comply with FAR Clause 52.219-14, Limitations on Subcontracting.

Submittals received after the date and time specified will not be considered. Late proposal rules per FAR 15.208 will be followed for late submittals. Firms not providing the required information may not be evaluated. All information must be included in the SF-330 submission package.

It is the offeror's responsibility to check the Federal Business Opportunities website at: www.fbo.gov for any revisions to this announcement prior to submission of their SF-330.