

JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW FAR 13.106-1
(OVER MICRO-PURCHASE THRESHOLD(\$3K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements ***explaining the absence of competition*** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

1. PURCHASE REQUEST OR REQUISITION NUMBER:

678-17-3-619-0076

**1A. PROJECT/TASK
NUMBER**

N/A

1B. ESTIMATED AMOUNT:

\$26,515.90

2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:

The total estimated cost of the requirement is \$26,515.90 and consists of the following items:

1. Stanley Best Keypad Cypher Lock 9KZ-3-7-DV-14-KP-S3-626 – 5 each \$431.58 per unit - \$2,157.90 total
2. Stanley Best Keypad Cypher Lock 45 HZ 7 DV 14 KP 626 – 50 each at \$487.16 per unit - \$24,358.00 total

3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:

This is a brand name only requirement. The contractor must be able to supply Stanley Best Keypad Cypher locks. The Southern Arizona VA Health Care System (SAVAHCS) has standardized locks as they currently utilizes these cypher locks throughout the facility. SAVAHCS locksmiths and carpenters are trained in installing and operating these locks. A change in product would require additional training and cost to the Government.

4. REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE, WHICH CAN PROVIDE THE SUPPLIES OR SERVICES:

This is a brand name only requirement. The contractor must be able to supply Stanley Best Keypad Cypher locks for reasons stated in block 3 above.

5. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:

Market research was conducted pursuant to FAR Part 10. Requests for Information (RFIs) were released on both GSA eBuy and Fedbizopps (FBO) to gauge small business interest. There were a total of five responses from small business able to provide the products. A search of FPDS revealed the following award under the NAICS and PSC codes used here:

- The National Institutes of Health issued a purchase order in the amount of \$15,645.00 to Government MLO Supplies USA on December 19, 2016
- The Department of the Air Force issued a delivery order to Stanly Security Solutions in the amount of \$26,762.80 on August 27, 2010

6. Contracting Officer's Certification: *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.*

Signature: _____

Date: _____

Name: William Corson

Title: Branch Chief, Supply Branch 2

Facility: VISN 18 Contracting