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|  | **TECHNICAL (NON-PRICE) PROPOSAL BINDER SUBMITTAL CHECKLIST**  **(One original and one copy)** |  |
|  | **RFP: VA101-17-R-0301**  **Project Title:** Indefinite Delivery/Indefinite Quantity  Design-Bid-Build Multiple Award Construction Contract |  |
| INTRO PAGE | First page MUST clearly indicate:  Name and Address of Proposer  Business Arrangement (Joint Venture or Teaming Arrangements clearly identified)  Contact Name and Phone Number  Email Address  DUNS Number  CAGE Code  Tax Identification Number |  |
| TAB 1 | Factor 1 – Corporate Experience |  |
| TAB 2 | Factor 2 – Management Plan/Key Personnel |  |
| TAB 3 | Factor 3 – Past Performance |  |
| TAB 4 | CD’s of Phase I Technical proposal (Tabs 1 – 3 above) |  |

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|  | **PRICE PROPOSAL BINDER SUBMITTAL CHECKLIST**  **(One original and one copy)** |  |
|  | **RFP: VA101-17-R-0301**  **Project Title:** Design-Bid-Build Multiple Award Construction Contract |  |
| INTRO PAGE | First page MUST clearly indicate:  Name and Address of Proposer  Business Arrangement (Joint Venture or Teaming Arrangements clearly identified)  Contact Name and Phone Number  Email Address  DUNS Number  CAGE Code  Tax Identification Number |  |
| TAB 1 | A statement specifying the extent of agreement with all terms, conditions, and provisions included in the solicitation and agreement to furnish any or all items upon which prices are offered at the price set opposite each item |  |
| TAB 2 | Names, titles, telephone number and email addresses of persons authorized to negotiate on the Offeror’s behalf with the Government in connection with this solicitation |  |
| TAB 3 | Name, title, and signature of person authorized to sign the proposal – proposals signed by an agent shall be accompanied by evidence of that agent’s authority. |  |
| TAB 4 | Executed Solicitation, Offer and Award Forms (SF1442) acknowledging all amendments |  |
| TAB 5 | Completed and signed Seed Project Schedule of Contract Line Items and Prices/Costs – Dallas VA Prevention and Control of Legionella (Project Number: 549-15-517) |  |
| TAB 6 | Bid Bond (SF-24) in the amount of 20% of the Seed Project |  |
| TAB 7 | Letter from the Offeror’s surety. The letter should verify the Offeror has a minimum of $3,000,000 bonding capacity per project and provide the Offeror’s aggregate maximum bonding capacity. |  |
| TAB 8 | Updated Representations and Certifications - Ensure the Offeror’s Representations and Certifications, including the supplemental certifications included in Section 00600, are current and posted in the System for Award Management (SAM). For reps or certs unavailable in SAM, ensure an up-to-date printed copy is provided in the price proposal. |  |
| TAB 9 | Confirmation of the VETS-4212 Report filing. If an Offeror is not required to file a VETS-4212 report, the Offeror shall provide an explanation. |  |
| TAB 10 | Completed VA FORM 10091 - VA-FSC VENDOR FILE REQUEST FORM |  |
| TAB 11 | CD of Price Proposal (TABs 1 – 10 above) |  |