

## EVALUATION FACTORS

- I. Submissions of completed Standard Form 330 (SF-330) received in response to this notice will be evaluated by a government evaluation board in accordance with Public Law 92-582, the Federal Acquisition Regulation (FAR) Part 36, and VA Acquisition Regulation (VAAR) 836.6. Evaluation of past performance and experience may include information provided by the offeror, customer inquiries, government databases, and publicly available sources. Failure to provide requested data, accessible points of contact, or valid phone numbers may result in a firm being considered less qualified.
- II. Selection Criteria: Each firm must demonstrate their (including subcontractors') qualifications with respect to the selection criteria listed below. SF-330s will be evaluated to determine the most highly qualified firm/team based on submitted SF-330 responses. Failure to provide requested data or comply with the instructions in this synopsis and SF-330 instructions could result in a firm being considered less qualified or eliminated from consideration. The following evaluation factors for the selection criteria are listed in descending order of importance:
  1. Professional qualifications necessary for satisfactory performance of required services.
  2. Specialized experience and technical competence in the type of work required, including, where appropriate, direct experience with USP 800 and experience with USP 797 regulated spaces.
  3. Specific experience and qualifications of personnel proposed for assignment to the project and their record of working together as a team. Designers must have experience with USP 800 and/or USP 797 design. Team members shall provide a list of USP 800 and/or USP 797 projects that they have stamped. The list shall include, at a minimum, facility name, location, project title, and total project budget.
  4. Capacity to accomplish work in the required time.
  5. Demonstrate past performance on contracts with Government agencies and private industry in terms of cost control, quality of work, and compliance with performance schedules. Firm must have completed a minimum of 3 years in design, construction, and/or certification of a USP 797 regulated space.
  6. Location of the A/E Firm and professional familiarity working in the project location.
  7. Reputation and standing of the firm and its principal officials with respect to professional performance, general management, and cooperativeness.
  8. Record of significant claims against the firm because of improper or incomplete architectural and engineering (A/E) services.

### III. **EVALUATIONS**

The following adjectival ratings will be used to evaluate the documentation submitted:

Excellent	The firm's proposal demonstrates excellent understanding of the requirement and significantly exceeds performance standards. The firm has several strengths that will benefit the government. The proposal submitted has no weaknesses.
Good  Satisfactory	The firm's proposal demonstrates a good understanding of the requirement and has 1 or more strengths that will benefit the government and any weakness of the proposal has little potential to cause disruption to the schedule. The firm's proposal demonstrates an acceptable understanding of the requirement, and the firm's proposal has no major strengths that will benefit the government, but also no material weaknesses.
Marginal	The firm's proposal demonstrates a limited understanding of the requirement, and the firm only marginally meets performance standards. The firm's proposal has minor omissions and demonstrates a misunderstanding of the requirement.
Unacceptable	The firm's proposal demonstrates a misunderstanding of the requirement and the approach fails to meet performance standards. The firm's proposal has major omissions and inadequate details to assure evaluators that the offeror has an understanding of requirement.