

JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW [FAR 13.106-1](#)

(OVER MICRO-PURCHASE THRESHOLD(\$3.5K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements ***explaining the absence of competition*** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

1. ACQUISITION PLAN ACTION ID: [REDACTED]	1A. PROJECT/TASK No.	1B. ESTIMATED AMOUNT: [REDACTED]
2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE: Asheville VA Medical Center requested brand name storage cabinets to house surgical instruments. The requested cabinets are currently being utilized by the SPS to store protective equipment in the decontamination areas. These cabinets will decrease time that staff has to hunt for replacement of instruments that are broken or missing from trays, which is a patient safety issue.		
3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED: KTW Group is a small business manufacturer of these storages cabinets proprietary to only them with having only one SDVOSB distributor VSS Logistics. These cabinets have a unique designed with exact measurement's permitting them to fit the tight area required. These have to be exact match slop top stainless steel metal cabinets that will withstand sterilization processing for infection control. They require three drawers, glass doors, and wire racks for both hanging and non-hanging surgical items must be anchored to wall. Accessories that require exact specifications to hold surgical instruments compatible with these items. Due to patient safety and cost efficiency, it is of the utmost importance to maintain standardization of the equipment by replacing with same cabinets. Brand name only requested. The exact items are needed for standardization as required by the National Office of Sterile Processing Directive 2009-031.		
4. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED: Market research revealed that KTW has only one authorized SDVOSB business distributor VSS Logistics. Cabinets must be exact size slop top stainless steel 28"x28"x86" 48" Wide x 28" D x 86" H 23.75" x 19.68" x 82.6" Bench must be exact size stainless steel 23.6" x 17.7" x 19.7" H		
5. Contracting Officer's Certification: <i>Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief. Note: COs are required to make a determination of price reasonableness IAW FAR 13.106-3. See the Commercial Supply and Service SOP for Price Reasonableness templates.</i>		
Signature: [REDACTED] _____ Date: [REDACTED] _____ Name: [REDACTED] _____ Title: [REDACTED] _____ NCO: [REDACTED] _____		