

**JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW [FAR 13.106-1](#)**  
(OVER MICRO-PURCHASE THRESHOLD(\$3.5K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements ***explaining the absence of competition*** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

**1. ACQUISITION PLAN ACTION ID:**

VA243-16-AP-4141

**1A. PROJECT/TASK No.**

630-17-1-4456-0009

**1B. ESTIMATED AMOUNT:**

**2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:**

The dispensing and inventory management pieces of the AMS system, a Methadone Dispensing System, are the core of the clinic management system, and provide substance abuse agencies with an efficient management mechanism for performing the tasks required at the dispensing station. The system cannot function without this AMS software system. This requirement is for the annual maintenance and support to the Netsmart Cache and AvatarAM software for a period of twelve months with four option years, for the VA New York Harbor Healthcare System, New York campus.

**3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:**

Avatar software is proprietary software manufactured by Netsmart Technologies, Inc., which was originally procured by the VA New York Harbor Healthcare System, New York campus, on September 11, 2014, under contract VA243-14-C-0203. The AMS Computer Software has the ability to interface with the Department of Veterans Affairs Clinical Patient Record System (CPRS); therefore, the whole procurement of the maintenance and support described above is covered as a brand-name acquisition in accordance with FAR 13.106-1(b).

**4. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:**

This requirement cannot be supported by mandatory sources, such as Ability One, as well as other mandatory sources identified by FAR 8.003. A search in the Vendor Information Pages (VIP) database, filtered for NAICS code 511210 and keyword "Avatar", resulted in no known Veteran-Owned Small Business or Service-Disabled Veteran-Owned Small Business. This requirement cannot be supported by the Federal Supply Schedule. This requirement will be accomplished as an open-market, sole-source procurement.

**5. Contracting Officer's Certification:** *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief. Note: COs are required to make a determination of price reasonableness IAW FAR 13.106-3. See the [Commercial Supply and Service SOP](#) for Price Reasonableness templates.*

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: Contracting Officer, NCO 2

Date: May 2, 2017