



277 West Nationwide Boulevard
Columbus, OH 43215-2566
Telephone: (614) 464-4500
Facsimile: (614) 464-0588
Architects, Engineers & Planners

CONFERENCE RECORD

LOCATION:	Louis A Johnson VA Medical Center	MEETING DATE:	May 21 , 2012
BY:	Mike Russell	ISSUE DATE:	May 23 , 2012
ATTENDEES:	See Attendee List	PROJECT:	VA-244-12-R-0208 – Community building for Residential Rehabilitation
		JOB NO.:	14577400
		RE:	Pre-Bid Conference
COPIES:	Central Files 14577400, 5.2		

THE FOLLOWING REPRESENTS MY UNDERSTANDING OF THAT WHICH SHOULD BE RECORDED. IF CHANGES SHOULD BE MADE, PLEASE FORWARD PROMPTLY SO THAT AN ACCURATE RECORD CAN BE MAINTAINED FOR THE BENEFIT OF ALL.

A. Introduction

1. Rebecca Besten, CS, opened the meeting with introductions.
 - a. Contracting officer is Jennifer Robinson
 - b. The VA COTR is David Conley.
 - c. URS' Project Manager is Mike Russell
2. The NAICS Code is 236220; the Size Standard is \$33.5 million; magnitude of Construction is between \$2 and \$5 million; Type of Set Aside is SDVOSB.
3. The deadline for submission of RFIs in 4:00 PM, May 29, 2012. RFIs submissions must be in writing and submitted to the Co at rebecca.besten@va.gov. RFIs submitted after that time will not be considered. RFIs submitted in an incorrect format or to an incorrect email address will not be considered. RFIs will be addressed in an amendment issued through FEDBizOpps following the close of the RFI date.
4. Offers must be delivered to the CO's office at 513 Rosebud Plaza Clarksburg, WV before 4:00 pm est., June 8, 2012. Submissions made after that time will not be considered. Offerors are responsible for tacking and acknowledgement of any changes issued thru amendments via FBO.
5. To be considered eligible as a SDVOSB, your company must be registered in VetBiz per VAAR part 19.
6. Offerors are encouraged to pay attention to the evaluation criteria in the solicitation. The technical portion is important and could deem an offer as "technically unacceptable" if not followed.
7. The project will be awarded under a cascading approach.

8. Contractors are reminded that they are responsible for coordination of any and all license fees, permits, taxes, local B&O taxes, etc.

B. Construction discussion

1. URS indicated a schedule of alternates is identified in spec section 01 23 00, Alternates.
2. The documents remain similar to the previous bid, other than the elimination of the 2 Villas from the project. Also the mechanical equipment has been modified to eliminate capacity for feeding the Villas, until such time as they are constructed. The additional equipment will be purchased under that contract at that time.

C. Site Tour

1. Existing buildings 3, 4, and the heliport have been demolished under another construction project.
2. The smoke shelter adjacent to existing building 5 shall be salvaged and reconstructed east of the basketball court indicated on drawing GS003.

End of Conference Record

TIME: 11:00 AM

TYPE OF MEETING

- | | | | |
|-------------------------------------|--|--------------------------|-----------------------------------|
| <input type="checkbox"/> | Training | <input type="checkbox"/> | Bid Opening |
| <input type="checkbox"/> | Negotiation Conference | <input type="checkbox"/> | Pre-performance Conference |
| <input checked="" type="checkbox"/> | Pre-proposal/Pre-bid site visit | <input type="checkbox"/> | Business Strategy Panel |
| <input checked="" type="checkbox"/> | Pre-proposal/Pre-bid conference | <input type="checkbox"/> | Pre-Final Inspection |
| <input type="checkbox"/> | Progress Meeting | <input type="checkbox"/> | Final Inspection |
| <input type="checkbox"/> | Source Selection Evaluation Meeting | <input type="checkbox"/> | Other: |

Please indicate whether you represent a prime contractor or subcontractor by placing a (P) Prime or (S) Sub-contractor beside your organizations name.

[illegible]

COMMENTS: