

JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW [FAR 13.106-1](#)
(OVER MICRO-PURCHASE THRESHOLD(\$3.5K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements ***explaining the absence of competition*** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

1. ACQUISITION PLAN ACTION ID: 695-17-AP-2634	1A. PROJECT/TASK No. 695-16-108	1B. ESTIMATED AMOUNT: \$5,600
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2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:
This manufacturer, 2/90 Sign Systems, provides a product that allows the Hospital full integration and interchangeability and ensures that signage is consistent throughout the campus to make it easier for Veterans to find their way. Continuing with this product will also be cost effective.

3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:
The 2/90 Sign Systems is comprised of 3 basic components, an aluminum rail, inserts and aluminum end caps. These basic components are unique to this system. All of the room signage in the hospital is 2/90 signage and thus compatible. The ease of use and ease of changing room names make this system ideal and the only one that meets our requirements. New and replacement signage should match the existing system so that signage is seamless. It is important that the materials and pieces of new signs are compatible both in material and ascetics since they will often be installed in close proximity to existing signs.

4. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:
An analysis of other sign systems was conducted and no other system was found that is compatible both in components and aesthetics is currently available.

5. Contracting Officer's Certification: *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief. Note: COs are required to make a determination of price reasonableness IAW FAR 13.106-3. See the [Commercial Supply and Service SOP](#) for Price Reasonableness templates.*

Signature: _____ **Date:** _____

Name: Leon Jutrzonka

Title: Contracting Officer **NCO:** 12