

**DEPARTMENT OF VETERAN AFFAIRS
STATEMENT OF WORK**

A. GENERAL INFORMATION

1. Title of Project: EMG System
2. Scope of Work: The Malcom Randall VA Medical Center (VAMC) has a requirement for one (1) desktop Electromyography (EMG) unit with associated accessories, installation, configuration of HL7 software, and training. The Contractor shall provide all resources necessary to accomplish the deliverables described in this Statement of Work (SOW), except as may otherwise be specified. The delivery order will be awarded as Firm-Fixed-Price.
3. Background: The Malcom Randall VAMC is seeking to replace an existing EMG system being utilized in the Neurology clinic to complete clinical EMG and Evoked Potential (EP) testing.
4. Delivery:
 - a. The Contractor shall deliver all equipment required under this SOW within thirty (30) calendar days or less from the date of award, unless otherwise directed by the Contracting Officer (CO).
 - b. Delivery of equipment shall be made to: Malcom Randall VA Medical Center (Attn. Warehouse), 1601 SW Archer Road, Gainesville, FL 32608.
 - c. Delivery shall be made during normal Malcom Randall VAMC warehouse business hours excluding all federal holidays.
 - i. Malcom Randall VAMC warehouse business hours are Monday – Friday, 8:00 am – 4:00pm.
 - ii. Federal holidays are: New Year’s Day, Martin Luther King Jr. Day, President’s Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day, and Christmas Day.

B. REQUIREMENTS

The Contractor shall provide EDX Desktop Base System -SRV and associated accessories to install, implement and provide training.

Installation, Implementation, and Training Requirements:

- The HL7 software shall be interfaced and implemented/configured by personnel certified by the manufacturer to provide the necessary testing and commissioning of the software. The EMG system with software shall meet all manufacturer guidelines and specifications prior to final commissioning and acceptance. All accessories will be accounted for & tested on the device. All parts, materials, labor and tools necessary to assemble, install, and test the device and HL7 software shall be included. No equipment or materials shall be stored on site other than during the delivery and installation period.
 - The contractor shall adhere to the job site requirements listed below:

- All personnel to adhere to site safety requirements—PPE at a minimum to include hard hats, safety glasses, high-visibility clothing, hard soled shoes.
- All personnel subject to a 30-minute site safety orientation conducted by general Contractor (GC).
- VA to obtain and maintain current certificates of insurance for each vendor.
- Vendor responsible for protecting product after installation.
- Standard work hours are Monday-Friday, 8:00 a.m. to 4:00 p.m. unless otherwise coordinated with the Contracting Officer Representative (COR).
- Contractor shall provide proof of insurance to COR before any work begins on site.
- Contractor will be required to comply with physical security guidelines by either checking in with the VA Police each time they come on-site to perform contracted services or by obtaining a VA Contractor Identification badge from VA Police.
- Contractor will be required to get a background investigation, PIV Card, & elevated privileges before performing work.
- Training shall be provided for two (2) days to educate them on proper operation and maintenance of the EMG with HL7 software. Training shall be conducted on the site of the installation.

1. Test and Acceptation: All equipment shall be tested and accepted.
2. Warranty: All equipment shall come with a standard one-year warranty.