

JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW FAR 13.106-1
(OVER MICRO-PURCHASE THRESHOLD(\$3K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements **explaining the absence of competition** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

1. PURCHASE REQUEST OR REQUISITION NUMBER:

640-17-3-486-0112

**1A. PROJECT/TASK
NUMBER**

1B. ESTIMATED AMOUNT:

Base \$21,733 with 4 option years
Total: \$103,420.80

2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:

The contractor will provide MRI Scan Service for the VA Palo Alto Health Care System. The proposed vendor is:

LELAND STANFORD JUNIOR UNIVERSITY
450 SERRA MALL
STANFORD, CA 94305

3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:

In accordance with FAR 13.106(b)(1)(i), Stanford is the only source that is reasonably available to provide these services. This vendor has been used in the past and has excellent reliability to execute the required service. Stanford is the only vendor in the local area (within 10 miles) that can provide this service. Within a 10 mile radius is a requirement due to travel time from Palo Alto VA to the vendor location to meet time constraints of the required service.

4. REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE, WHICH CAN PROVIDE THE SUPPLIES OR SERVICES:

Stanford Center for Cognitive and Neurobiological Imaging has the state-of-the-art MRI equipment, research pulse sequences, and staff to image and analyze neural circuits for the VA funded research study entitled, "Neural Circuits Underlying Alcohol Use Disorder in Men and Women Veterans". Additionally, no other vendor responded to the RFI posted to FBO.

5. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:

Due to paragraphs 3-4, no other vendors were sought out. Additionally, an RFI was posted to FBO for SDVOSB/VOSB and no responses were received.

6. Contracting Officer's Certification: *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief.*

Signature:

Name: Michael Hodahkwen

Title: Contracting Officer

Facility: Network Contracting Office 21