

**JUSTIFICATION FOR BRAND NAME AWARDS IAW FAR 13.106-1
(OVER MICRO-PURCHASE THRESHOLD(\$3K) BUT NOT EXCEEDING THE SAT (\$150K))**

IAW FAR13.104, COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW FAR13.106-1(b), COs solicit from a single source or a limited number of responsible sources for purchases not exceeding the simplified acquisition threshold or . COs may solicit from one source, or limited type of supplies or services, if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW FAR13.106-3(b)(3), COs are required to include additional statements *explaining the absence of competition* (see 13.106-1 for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source or brand name awards IAW FAR13.106-3(b)(3). Note: Statements such as "only known source or manufacture " or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

1. ACQUISITION PLAN
ACTION ID:
VA-17-094510

1A. PROJECT/TASK NUMBER
N/A

1B. ESTIMATED AMOUNT:

[REDACTED]

2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:

We are requesting 10 medication carts for our medical-surgical units (4 East and 4 West) as well the monitors, keyboards, and mice to support the equipment. We are also asking for the additional 12 monitors, keyboards, and mice (total of 22) for the previous Howard Medication Carts purchased this last year for our rehab, behavioral health and ICU areas.

3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:

The Howard Medication Carts were purchased this last year for our rehab, behavioral health, and ICU area and due to standardization, patient safety, and staff safety we prefer to purchase the same brand for our medical-surgical area.

4. SUGGESTED MANUFACTURER INFORMATION (Contractor Name, Address, City, State, Zip, and Telephone Number)

Howard Medication Carts
Joey Oubre
36 Howard Dr.
Ellisville, MS 39439
(O) 877-856-6441 (M) 601-342-9745

Chapter VI: Other Than Full and Open Competition (OFOC) SOP

5. REASON THAT SUGGESTED MANUFACTURER IS THE ONLY BRAND, WHICH WILL MEET THE MINIMUM NEEDS OF THE GOVERNMENT:

It is important for patient and staff safety to standardize our medication carts on all inpatient units. Our staff float to all inpatient areas so we need to have the same equipment to reduce any risk of error.

6. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:

I contacted the previous approved vendor for the medication carts to ensure we were getting the same salient characteristics in regard to patient safety and staff use/safety. Howard Medical is our recommended manufacturer. Minburn Technology is a Group B – SDVOSB is the selected company we previously purchased our medication carts.