

NCOTA Solicitation Questions & Answers:

1. Past Performance Questionnaire mentioned on page 40 of 96 in the solicitation was not included in package. Will the VA provide the PPQ to be sent to Contact persons supplied for projects submitted in response to this Phase 1 solicitation Factor 3? **A past Performance Questionnaire is attached as part of this amendment. Five are requested. See amended SOW doc attached to amendment.**
2. Please clarify the exact amount of niche units. The RFP notes 5,000+ while the reference document RFP-01 notes 5,120 proposed columbarium niche units. **The total is 5,120.**
3. Where is the proposed location for the 3,000 sf storage building? **Best location to be determined by the D/B team designer subsequent to design progress meetings with VA NCA staff.**
4. "A/E firms that were involved in the preparation of preliminary planning for this project are not eligible to participate in the Design/Build process". Can you please clarify what is specifically meant by "preliminary planning"? Do you mean the preliminary planning of the columbarium as shown on the attachment? Or do you mean any previous planning of the overall larger project at the National Cemetery of the Alleghenies? **Preliminary planning refers to the columbarium shown on RFP-1 drawing attachment.**
5. There are differences in the schedule given on p. 13 vs. p. 14. E.g. the time frame for task 2 is 16 weeks on p. 13 vs. 6 weeks on p. 14. There are also differences for tasks 3,4,5. Can you clarify the expectations for the project schedule? **Sixteen weeks is from the Notice to Proceed (start of project) to completion of Task two. The six weeks is the duration of task two.**
- 6.
7. How does the early turnover of 480 niches by March 1, 2018 affect the project schedule? **This does not affect the schedule and is an early turnover of completed niches to the government for use while construction is still going on. March 1 is a target date for early turnover of the 480 columbarium niches; proposed schedules should be as close as possible to this date.**
8. Please confirm that of all the improvements shown on the "Phase II Expansion Bid Set" drawings, only the items listed under "Project Scope and Design Criteria (pp. 7-9 of the RFP) are in the scope of work. For example, replacing pavement around the existing committal shelters is not included in the scope of the project (shown on the drawings but not listed in pp. 7-9). **The Phase II expansion bid set is from a previous project that was completed many years ago; drawings are provided as reference to facilitate new work. Work shown on the drawings is not part of the scope of this project.**

9. Page 35 of 96 (first paragraph) notes to use one inch margins. Page 32 of 96 (A5.b) notes to use one-half inch margins. Please clarify if 1" or ½" margins for Phase 1 is acceptable.
Please use one inch margins. Do not use ½ inch margins.
10. As per page 21 of 96, please confirm that PPQs are NOT needed as part of the Phase I submittal as per 12.5.1.3. Also, please confirm that the last sentence of A7 on page 35 of 96 that states, *"Offeror shall submit no more than five (5) completed Past Performance Questionnaires"* can be disregarded. **Five PPQ's are required. They should be from within the past five years.**
11. As per page 21 of 96 (12.5.1.1) that states, *"Project Statistics including start and completion dates (original vs. actual) for design and construction."* Please confirm that years are acceptable (i.e., 2017) and not exact dates (i.e., month/day/year). **Please use exact dates.**
12. In reference to pages that are NOT included in page count (as per page 34 of 96 in table note). Please confirm that a cover, table of contents, preface (includes points of contact), cover letter, and dividers are NOT included in the 20-page count limit. **Please follow guidelines within table note regarding page limitations.**
13. The bottom of page 34 of 96 notes, *"The Phase I proposal shall consist of two (2) physically separate and detachable submissions as follows: Volume I- Technical Capability (Factors 1 - 2), Volume II – Past Performance Information (Factor 3)."* Please confirm that only one bound document covering Factors 1-2 is needed as Factor 3 is covered by 12.5.1.3 (page 21 of 96).
Please follow the instructions as written: "The Phase I proposal shall consist of two (2) physically separate and detachable submissions as follows: Volume I- Technical Capability (Factors 1 - 2), Volume II – Past Performance Information (Factor 3).
14. Is there a minimum quantity of site furnishings for this project including benches, flower watering stations, etc.? **Quantities of site furnishings are shown on RFP-01 drawing - included as an attachment in the solicitation.**