

JUSTIFICATION FOR SINGLE SOURCE AWARDS IAW [FAR 13.106-1](#)
(OVER MICRO-PURCHASE THRESHOLD(\$3.5K) BUT NOT EXCEEDING THE SAT (\$150K))

IAW [FAR13.104](#), COs must promote competition to the maximum extent practicable to obtain supplies and services from the source whose offer is the most advantageous to the Government, considering the administrative cost of the purchase. When competition is not practicable, IAW [FAR13.106-1\(b\)](#), COs solicit from a single source for purchases not exceeding the simplified acquisition threshold. COs may solicit from one source if the CO determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, brand-name or industrial mobilization). IAW [FAR13.106-3\(b\)\(3\)](#), COs are required to include additional statements ***explaining the absence of competition*** (see [13.106-1](#) for brand name purchases) if only one source is solicited and the acquisition does not exceed the simplified acquisition threshold (does not apply to an acquisition of utility services available from only one source) or supporting the award decision if other than price-related factors were considered in selecting the supplier. This template when completed can be used to document single source awards IAW [FAR13.106-3\(b\)\(3\)](#). Note: Statements such as "only known source" or "only source which can meet the required delivery date" are inadequate to support a sole source purchase.

1. ACQUISITION PLAN ACTION ID:
VA255-17-AP-4981

1A. PROJECT/TASK No.
N/A

1B. ESTIMATED AMOUNT:

2. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:

The St. Louis VA currently owns multiple ScrubEx systems that are used to dispense/receive scrubs and linens, monitor inventory and provide management reports in order to increase productivity, support infection control efforts, and provide cost savings by reducing replacements of surgical scrubs and linens. The current system includes multiple ScrubEx units along with a server infrastructure where the units are able to connect to the VA network. The VA is in need of two additional ScrubEx units that will be used in the new renovated OR space that will be activating in the Summer of 2017. These new ScrubEx units must be able to go on the VA network along with the current units and utilize the software for tracking and reporting purposes.

3. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:

This purchase is for additional ScrubEx units that will be implemented in to the current system and infrastructure of the St. Louis VA. The current ScrubEx system has 3 ScrubEx receiver/dispenser units and they are all networked and connected to a central server located at the St. Louis VA. Only the original manufacturer can supply a unit that can be put on the network along with the current ScrubEx systems and utilize the current software to manage inventory and create reports. Another system cannot be used at the St. Louis VA because the different system will not have the ability to be on the same server as the current system and the different system will not have the ability to interface with the current system. This will cause a disruption in work flow and the data/reports will be inconsistent. Along with these workflow disruptions, additional server hardware would have to be purchased to have a separate scrubs dispensing/receiving system.

4. DESCRIPTION OF MARKET RESEARCH CONDUCTED AND RESULTS OR STATEMENT WHY IT WAS NOT CONDUCTED:

[REDACTED]

5. Contracting Officer's Certification: *Purchase is approved in accordance with FAR13.106-1(b). I certify that the foregoing justification is accurate and complete to the best of my knowledge and belief. Note: COs are required to make a determination of price reasonableness IAW FAR 13.106-3. See the [Commercial Supply and Service SOP](#) for Price Reasonableness templates.*

6/2/2017

X Yvonne B Kittling

Yvonne B Kittling

Contracting Officer

Signed by: Yvonne B. Kittling 902239

NCO: 15